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ABSTRACT

In 1992, the Texas State Library used federal funds received under the Library Services and Construction Act (LSCA) to improve library services throughout Texas. For fiscal year 1992, $6,248,330 were received from the LSCA and $5,409,368 were supplied by the state. Most of these funds (91.5 percent) were granted directly to Texas libraries under six subgrant programs. Most of these subgrant funds (72.4 percent) went to 10 major systems, with 447 system member libraries. Ten interlibrary loan referral centers received 15.7 percent, and 8.5 percent went to direct service programs to libraries. Program administration accounted for 4.2 percent of the total Library Development budget. The following subgrant programs were funded in 1991: (1) public library establishment grant program; (2) regional public library systems; (3) interlibrary loan and reference referral network; (4) public library services to disadvantaged populations; (5) major urban resource libraries grant program; (6) demonstrations of interlibrary cooperation; (7) Texas union list of serials; (8) Texas Reading Club; (9) continuing education and consulting; (10) centralized acquisitions for state institutions; and (11) library services to the blind and physically handicapped. Thirteen project reports under Title I, Public Library Services, one project report under Title II, Public Construction and Technology Advancement and one project report under Title III, Interlibrary Cooperation and Resource Sharing are included. (SLD)

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Library Services and Construction Act

Annual Report

1992

Texas State Library

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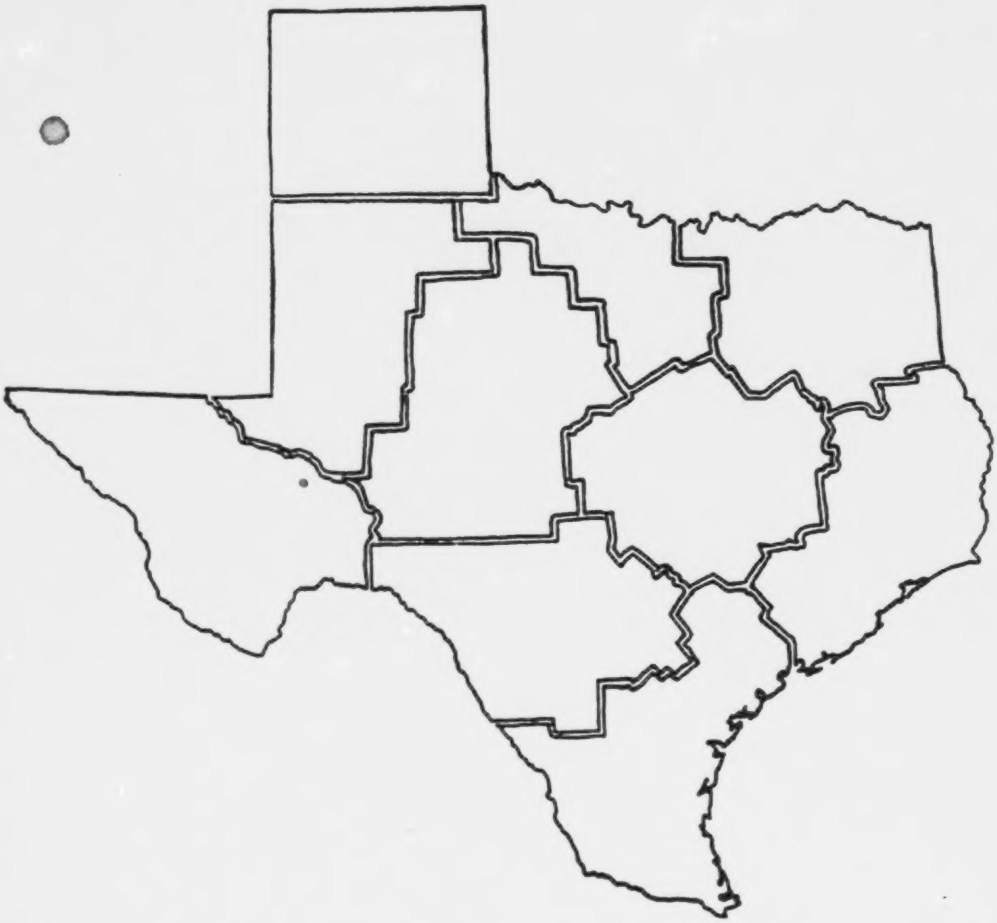

Library Services and Construction Act

Annual Report

1992

Texas State Library

TEXAS STATE LIBRARY CATALOGING DATA

Texas State Library.
Library Services and Construction Act
annual report / Texas State Library. --
[Austin, Tex.] : The Library,
v. ; 22-29 cm.
Triennial (1973-1975), Annual (1975-)
Cover title: Annual report, 1984-1986.
Description based on: FFY 1973, 1974,
1975.
Published: Austin, Tex. : Library
Development Division, Texas State
Library, 1975-1986.
Supplement called Carry-over funds
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ends Sept. 30 for 1976-

1. Libraries--Texas--Periodicals.
2. Federal aid to libraries--Texas--
Periodicals. I. Title II. Annual
report.

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LIBRARY SERVICES AND CONSTRUCTION ACT
ANNUAL REPORT
FY 1992

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OMB NO. 1850-0583

EXP. DATE 12-31-93

STATE Texas

FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
20 U.S.C. 351 et seq., unless otherwise noted

STATE - ADMINISTERED PROGRAM

FINANCIAL AND PERFORMANCE REPORT

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 45 HOURS PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECT OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO THE U.S. DEPARTMENT OF EDUCATION, INFORMATION MANAGEMENT AND COMPLIANCE DIVISION, WASHINGTON, DC 20202-4651; AND TO THE OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT 1850-0583, WASHINGTON, DC 20503.

TITLE I -- PUBLIC LIBRARY SERVICES

TITLE II -- PUBLIC LIBRARY CONSTRUCTION AND TECHNOLOGY ENHANCEMENT

TITLE III -- INTERLIBRARY COOPERATION AND RESOURCE SHARING

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I, II, AND III SUMMARY

BRIEFLY SUMMARIZE PROGRESS TOWARD ACHIEVING THE STATE'S LONG-RANGE PROGRAMS GOALS (SEC. 6(d)(3)(A)) (If additional pages are required, please add)

The Texas State Library's budget for Statewide Library Development experienced a decrease of 4.4% in comparison to the prior year's budget. The budget for FFY 1992 was $11,657,698 as compared to $12,166,484 in FFY 1991. The source of funds for the FFY 1992 budget was $5,409,368 in State General Revenue and $6,248,330 in Library Services and Construction Act Title I and Title III funds. The Texas State Library utilized these funds to support a variety of activities to improve library services throughout the State of Texas.

The majority of the Statewide Library Development budget (91.5%) was granted directly to libraries in Texas under six subgrant programs. The ten major resource systems, serving 447 system member public libraries, received 72.4 percent of the subgrant funds, while the ten interlibrary loan referral centers received the next highest percentage (15.7%). The remaining 8.5 percent of the Statewide Library Development budget was used to provide several programs of direct service to libraries and to administer all Library Development programs. Expenses for program administration accounted for 4.2 percent of the total Library Development budget.

The following summarizes the results of the subgrant programs funded in FFY 1992:

Public Library Establishment Grant Program

Establishment Grants were awarded to Dickens County/Spur Public Library and to Starr County Public Library totaling $84,980 in FY 1992. Grant funds were used to purchase library materials, build collection to meet minimum system library membership criteria, catalog holdings, sponsor a summer reading program for young children, improve services to the residents, and provide GED classes. Efforts continue to inform officials in eligible counties that the Establishment Grant Program is available to provide assistance with initiating public library service in their areas.

Continued

Regional Public Library Systems

In FY 1992, the ten regional public library systems were awarded grants totaling $7,719,468. This represented a decrease of 3.8% when compared with the previous year's budget of $8,026,938. The systems used these funds to provide consulting, continuing education, collection development, literacy training, publicity, film services, videocassettes, automation, and other services to their membership. The number of system member libraries increased from 442 to 447. There was an increase in the number of persons served by system member libraries during FY 1992. The number of persons served in FY 1992 totaled 15,597,590 as compared to 15,243,879 in FY 1991. This performance exceeded the long range plan goal to increase the number of persons served to 15,000,000 by 4.0%. Significant developments, in the FY 1992 system programs included an increase in the circulation services by more than double.

Interlibrary Loan and Reference Referral Network

The Texas State Library Communications Network filled a total of 249,853 interlibrary loan requests during the fiscal year. Therefore, network activity exceeded the objective in the long range plan goal by 8.6 percent. The total cost of the program increased 3 percent and the cost of a filled request increased 1.0 percent. Network efficiency was slightly better than in 1991 from 1.17 to 1.16 average for handling each request.

Public Library Services to Disadvantaged Populations

Ten public libraries were awarded grants to develop library services for various disadvantaged populations. The programs targeted the Literacy program, Services to the Elderly, Information and Referral and Services to Limited English Speaking projects. Grant awards for FY 1992 ranged from $10,060 to $64,087. All grant projects purchased materials appropriate for the group they were targeting and provided programs or personalized services requested by the group. While the programs varied, the results were similar. Overall, the programs resulted in greater community visibility which increased library use, generated more library cards, and increased library circulation.

Continued

Major Urban Resource Libraries (MURLs) Grant Program

Eighteen public libraries, serving cities with populations in excess of 100,000, received $637,215 in grants to purchase library materials or equipment. The purpose of these acquisitions is to improve the libraries' ability to serve persons living outside their tax-supporting political subdivisions. A total of 27,324 library materials were purchased during the grant period. Libraries provided a variety of services to non-residents including circulation of materials, in-library use of collections and services, and reference services.

Demonstrations of Interlibrary Cooperation (Title III Grant Program)

A total of $142,059 was awarded to two applicants for Title III grants in FY 1992. The Interlibrary Cooperation Project in Abilene Christian University implemented a program to automate the library system for the Abilene Library Consortium. The Weslaco Public Library Project created and distributed microfiche copies of loose historical records held by libraries, archives and museums in the Rio Grande Valley area.

Texas Union List of Serials

This project continued integrating existing regional serial lists in the OCLC database into one Texas Union List. By the end of the fiscal year, the holdings of 98 Texas Libraries were included in the list with 628,000 locations.

Texas Reading Club

The 1992 reading club theme, **Discover the New World of Reading**, promoted reading and library use around the state of Texas and attracted participation from 677 libraries. Approximately 430,415 Texas children participated in local reading club activities supported by this project.

Continuing Education and Consulting

In FY 1992, 3,698 people attended workshops sponsored by the Texas State Library. During the year the State Library sponsored 121 workshops on 34 topics for a total of 12,175 student hours. The State Library provided 3,734 hours of consultation in FY 1992.

Continued

Centralized Acquisitions for State Institutions

Twenty-seven state institutions participated in the Centralized Acquisitions program this year. Each institution received funds to purchase books and other library materials. During the fiscal year, 2,986 items were purchased and 63,233 people were served.

Library Services to the Blind and Physically Handicapped

This program was administered apart from the Statewide Library Development Program by the Division for the Blind and Physically Handicapped. The program continued to provide direct library services to Texans who are unable to read standard print due to a visual, physical, or learning disability. During the fiscal year, the program served 24,475 disabled readers and 1,739 institutions.

OMB NO. 1850-0583
EXP. DATE 12-31-93

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

STATE Texas
REPORTING FY 1991 Carryover
CAN 1E000500

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted
FINANCIAL AND PERFORMANCE REPORT
TITLE I - FISCAL BREAKDOWN

PROVIDE ACTUAL EXPENDITURES FROM THE PREVIOUS *YEAR'S FUNDS*

GRANT PROGRAM ACTIVITIES	*LSCA*
1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SEC. 101(1) & 102)(a)(2))	$ 84,980
2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SEC. 101(1) & 102(a)(2)(A))	1,983,158
3. DISADVANTAGED (SEC. 102(a)(2)(B)(iii))	1,291,868
4. *PHYSICALLY HANDICAPPED (SECS. 6(b) (5) (A), 102 (a) (2) (B)(ii), & 103(3))	
5. STATE INSTITUTIONAL LIBRARY SERVICES (SECS. 102(a)(2) (B)(i) & 103 (3))	63,818
6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY for meeting the needs of the people of the State (SEC. 101(9) & 102(b)(2))	
7. MAJOR URBAN RESOURCE LIBRARIES (SECS. 101(10), 102(a) (3) & 103))	628,752
8. STRENGTHENING METROPOLITAN PUBLIC LIBRARIES WHICH SERVE AS NATIONAL OR REGIONAL RESOURCE CENTERS (SEC. 102(a)(2)(C))	
9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(b)(5)(A))	135,897
10. SERVICES TO THE ELDERLY (SECS. 6(b)(5)(B), 101(1) & 103(4))	143,645
11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3))	65,692
12. LITERACY PROGRAMS (SEC. 6(b)(5)(C) & 101(4))	341,117
13. **HANDICAPPED (SECS. 3(17), 6(b)(5)(A) & 103(5))	
14. INTERGENERATIONAL LIBRARY PROGRAMS (SEC. 101(5))	
15. CHILD CARE CENTER LIBRARY PROGRAMS (SEC. 101(6))	
16. MODEL LIBRARY LITERACY CENTERS (SEC. 101(7))	
17. DRUG ABUSE PREVENTION LIBRARY PROGRAMS (SEC. 101(8))	
18. ADMINISTRATION (SECS. 8 & 102(b)(1))	259,638
TOTAL	$ 4,998,565

• THIS IS THE MAINTENANCE OF EFFORT PROJECT (SEC. 103(3)).

***DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.*

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OMB NO. 1850-0583
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DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

STATE Texas
REPORTING FY 1992
CAN 2E000500

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
FINANCIAL AND PERFORMANCE REPORT
TITLE I - FISCAL BREAKDOWN

PROVIDE ACTUAL EXPENDITURES OF CURRENT FY FUNDS

GRANT PROGRAM ACTIVITIES	LSCA (a)	STATE (b)	LOCAL (c)	TOTAL (d)
1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SEC. 101(1) * 102 (a)(2))	$			
2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SEC. 101(1) & 102(a)(2)(A))		4,550,808		4,550,808
3. DISADVANTAGED (SEC. 102(a)(2)(B)(iii))		594,964		594,964
4. *PHYSICALLY HANDICAPPED (SECS. 6(b)(5)(A), 102(a)(2)(B)(ii) & 103(3))		1,202,476		1,202,476
5. STATE INSTITUTIONAL LIBRARY SERVICES (SECS. 102(a)(2)(B)(i) & 103 (3))		360,182		360,182
6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY (SECS. 101(9) & 102(b)(2))				
7. MAJOR URBAN RESOURCE LIBRARIES (SECS. 101 (10) & 102(a)(3) & 103))				
8. STRENGTHENING METROPOLITAN PUBLIC LIBRARIES (SEC. 102(a)(2)(C))				
9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(b)(5)(A))				
10. SERVICES TO THE ELDERLY (SECS. 6(b)(5)(B), & 101(1) & 103(4))				
11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3))				
12. LITERACY PROGRAMS (SECS. 6(b)(5)(C) & 101(4))				
13. **HANDICAPPED (SECS. 3(17), 6(b)(5)(A) & 103 (5))				
14. INTERGENERATIONAL (SEC. 101(5))				
15. CHILD CARE CENTER (SEC. 101(6))				
16. MODEL LITERACY CENTERS (SEC. 101(7))				
17. DRUG ABUSE PREVENTION (SEC. 101(8))				
18. ADMINISTRATION (SECS. 8 & 102(b)(1))		277,392		277,392
TOTAL	$	6,985,822		6,985,822

AMOUNT CARRIED OVER TO SUCCEEDING FY: $ 5,019,151

• THIS IS THE MAINTENANCE OF EFFORT PROJECT (SEC. 103(3)).
***DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.*

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLE III - FISCAL BREAKDOWN

CAN 1E000501

PROVIDE ACTUAL EXPENDITURES FROM THE *PREVIOUS YEAR'S* FUNDS

GRANT PROGRAM ACTIVITIES	LSCA
1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302(a)(1))	$
2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302(a)(2))	1,147,889
3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304))	
4. TECHNOLOGICAL CAPACITY FOR INTERLIBRARY COOPERATION/ RESOURCE SHARING (SEC. 302(a)(3))	
5. PRESERVATION PROGRAMS (SEC. 305)	
TOTAL	$ 1,147,889

CAN 2E000501

PROVIDE ACTUAL EXPENDITURES FOR THE *CURRENT YEAR*

GRANT PROGRAM ACTIVITIES	LSCA
1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302(a)(1))	$
2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302(a)(2))	
3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304))	
4. TECHNOLOGICAL CAPACITY FOR INTERLIBRARY COOPERATION/ RESOURCE SHARING (SEC. 302(a)(3))	
5. PRESERVATION PROGRAMS (SEC. 305)	
TOTAL	$
AMOUNT CARRIED OVER TO SUCCEEDING FY $ 1,209,468	

NOTE: IF STATE OR LOCAL FUNDS ARE USED, INDICATE THE AMOUNT OF EACH IN THE PROJECT PLAN-NARRATIVES.

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EXP. DATE 12-31-93

STATE Texas
REPORTING FY (FROM THE PREVIOUS YEAR) 1991

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLE I AND III SUMMARY OF UNEXPENDED OBLIGATIONS

1. Was there an unexpended cash balance of the previous year's Title I and III LSCA allotments as of the end of this reporting year?

Title I :	Yes x	No	
Title III :	Yes x	No	

(if both answers are "No", the following sections are not applicable).

2. If "yes", complete the following section where applicable.

a. Title I CAN 1E000500

(1) Unexpended cash balance, end of the this reporting year. $ 36,448

(2) Amount in (1) above that was obligated, per 34 CFR 76.707(a), (c), or (d). In each project narrative under Titles I and III, when applicable, list the amount of funds obligated under (a) acquisitions of real or personal property, or (c) personal services by a contractor who is not an employee of the State or a subgrantee, or (d), performance of work other than personal services. Also, indicate when these funds will be expended, and the proposed date the final expenditures report will be submitted to the Department of Education. $

Proposed date of submission: 07/01/93

(3) Unobligated funds to be returned to the Department of Education as stipulated by 34 CFR 76.705(b) $ 36,448

b. TITLE III CAN 1E000501

(1) Unexpended funds, end of this reporting year. $ 65,428

(2) Amount of (1) above that was obligated per 34 CFR 76.707(a), (c), or (d), as in 2(a) (2) above. $

Proposed date of submission: 07/01/93

(3) Unobligated funds to be returned to the Department of Education as stipulated by 34 CFR 76.705(b) $ 65,428

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

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FINANCIAL AND PERFORMANCE REPORT

SPECIFIC REQUIREMENTS UNDER LSCA

MAJOR URBAN RESOURCE LIBRARY (MURL)

MURL MAINTENANCE OF SUPPORT
(SEC. 102(c)(3) AND 103)

NAME OF CITY	AMT. PAID TO MURL FY 1991	AMT. EXPENDED BY EACH MURL FY 1992
1. Abilene	$ 9,490	$ 10,067
2. Amarillo	14,439	15,372
3. Arlington	22,394	23,815
4. Austin	40,419	43,028
5. Beaumont	7,955	8,766
6. Brownsille	8,849	9,528
7. Corpus Christi	22,696	24,161
8. Dallas	85,881	91,425
9. El Paso	38,525	43,077
10. Fort Worth	36,752	39,153
11. Garland	15,696	16,709
12. Houston	147,697	157,235
13. Irving	11,568	10,456
14. Lubbock	16,336	17,416
15. Pasadena	10,166	10,823
16. Plano	10,332	10,999
17. San Antonio	79,410	87,146
18. Waco	8,996	9,576
TOTAL	587,601	628,752

(1) PHOTOCOPY THIS FORM IF ADDITIONAL LINES ARE NEEDED; AND
(2) FILE THIS FORM WITH THE MURL PROJECT REPORT, WHEN APPLICABLE.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
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DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
FINANCIAL AND PERFORMANCE REPORT
SUMMARY OF FISCAL YEAR REPORT

MATCHING AND MAINTENANCE OF EFFORT (MOE) TITLE I

(a) Matching Requirement. Enter total State and local funds expended for carrying out the State's annual program in the current FY 1992. (Sec. 7(a)(1)).

State Expenditures		6,985,822
Local Expenditures		
State Match required	4,042,324	6,985,822

(b) Basic Maintenance of Effort Requirements.

	Actual expenditures 2nd preced. FY 1990	*Actual expenditures FY 1992*	*MOE % Required*
(1) Sec. 7(a)(2)(A): State aid to public libraries	5,305,461	4,863,368	90
(2) Sec. 7(a)(2)(B): SLAA Library Develop.	602,325	559,796	90

(c) Other MOE Requirements.
Enter the total funds expended from Federal, State, and local sources or any combination of these for State Institutional and Physically Handicapped Library services (Sec. 103(3)).

	Expenditures 2nd Preced. FY 1990	*Expenditures FY 1992*	
Physically Handicapped	1,180,085	1,202,476	100
State Institutional	342,550	360,182	100

(d) ADMINISTRATION (LSCA Sec. 8)

	Actual expenditures
(a) LSCA Title I	$ 259,638
(b) LSCA Title II	$
(c) TOTAL	$ 259,638

CERTIFICATION OF THE FINANCIAL AND PERFORMANCE REPORT UNDER THE LSCA

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.

William D. Gooch		12/17/92
NAME of Certifying State Official	*SIGNATURE*	*DATE*

TITLE I

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STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
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THE LIBRARY SERVICES AND CONSTRUCTION ACT
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 1.1
Public Library Services to Areas without Services

3. TARGET AREA SERVED BY PROJECT
County

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,794

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	84,980			84,980
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	84,980			84,980
FY 92 CARRYFORWARD FUNDS INTO FY 93	104,980			104,980

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas, 1992-1995 includes an objective "to encourage and support the establishment of public libraries in unserved counties" (Goal 3, Objective 3.1, p.3-7). The need for this objective is found on pages 4-21f of the Long Range Plan.

To implement this objective in SFY 1992, the LSCA Title I Grant Program provided support at the following sites:

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

Continued

RECIPIENT	AMOUNT
Dickens County/Spur P.L., Spur	$20,000
Starr County P.L., Rio Grande City	64,980
	=======
	$84,980

Dickens County/Spur Public Library received a first year Establishment Grant of $20,000 and began to offer a full range of library services to all of the 2,500 residents of Dickens County and the City of Spur by improving access and availability of library materials, and by promoting library use by senior citizens, children, and all county residents. Grant funds were used to purchase 1,772 volumes including large print books and children's books, and 4 subscriptions. 1,745 volumes were added to the collection through donations. Book drops were placed in the cities of Dickens, McAdoo, and Afton. In each outlying area a volunteer is responsible for checkout, registration of patrons, and ensuring a flow of new material from the county library. 635 registered patrons checked out 5,421 items for an average of 8.5 circulations per patron. During the grant period the library provided large print books for senior citizens, taught pre-school and elementary students library use, provided junior high, high school and post-high school students access to study materials, and encouraged adults to benefit from full library service. The library, which opened to the public on September 1, 1991, is a joint county-city library under the administrative control of the city.

Starr County is a socio-economically depressed area in south Texas where illiteracy, poverty, and unemployment rates are among the highest in the nation. The county was also the most populous in the state without public library service until a county library was established two years ago as a result of this grant program. Starr County Library used its second year grant of $64,980 to assist the library in meeting the educational, informational, social, cultural and recreational needs of all citizens of the county. Building on the accomplishments of the first year, the library purchased 4,608 books, subscribed to 55 periodicals, purchased 298 videocassettes, provided a summer reading program for 66 children, registered 1,159 new patrons, circulated 9,662 items, answered 826 reference questions, referred 161 interlibrary loan requests and 65 reference backup requests, and offered programs attended by 7,104 persons.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

Continued

Based on data gathered during FFY 1991, thirteen out of 254 counties in Texas do not have public library service. Efforts continued to inform officials in eligible counties that assistance is available from the Establishment Grant program to initiate public library service in their areas. As a result of these efforts Real County, population 2,412, has received an Establishment Grant for FFY 1993, reducing the number of unserved counties in the state to twelve.

For more detailed information see the Establishment Grant Project Evaluation Reports which follows.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Dickens County-Spur Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 1.1.1
Public Library Services to Areas without Services

3. *TARGET AREA SERVED BY PROJECT*
County

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
635

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	20,000			20,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	20,000			20,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	20,000			20,000

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

ESTABLISHMENT GRANT
PROJECT EVALUATION REPORT
SFY 1992

Library: **Dickens County-Spur Public Library** Semiannual ☐ Annual ☒

Submitted By: **Darleen Fletcher** Date: **September 10, 1992**

I. Overall objective(s) of this project:

To establish a working library and to make library materials accessible to all Dickens County residents.

II. Summary of project results: **After processing donated books in July and August, the library opened to the public on 9-1-91. Registration of patrons began and selection of grant books was made. On 10-1-91, the City of Spur took over the administration of the library with $2,500.00 allocated from City of Spur and the County of Dickens for operating expenses. Friends of the Library provided an additional $12,288.39 toward the purchase of a computer, cataloging software and related equipment. Volunteer hours now number 2,415 which involves approximately 100 persons.**

III. Specific project objectives and results:

Objective A: **To provide a circulating collection of 4,250 books by purchasing 1,500 with grant funds, accessioning 2,500 from the old library, and accessioning 250 from a private collection.**
REVISION: no books were received from the old library.
Year-To-Date Result: **1,772 books were purchased with grant funds, are accessioned and on the shelves. 1,745 suitable titles that were donated by individuals have been accessioned and are on the shelves. A collection of paperback books that is not counted nor accessioned is not included in the above figures.**

Activity Summary: **The books from the old library have not been weeded or removed from the old library which has leaked water and is inhabited by bats. We are very skeptical about ever trying to salvage any of these books. Volunteers gathered and assembled, stained and varnished new shelving which had been previously cut by the local lumberyard. All used furniture has been refinished and stained to match the shelves.**

Library: Dickens County-Spur Public Library Page 2 of 2

III. Specific project objectives and results (Continued)

Objective B: To purchase 30 large print books and 300 children books to serve the Senior Citizens of the County and to provide materials for the Summer Reading Program.

Year-To-Date Result: To date 72 large print books have been purchased and are in circulation. 864 Easy reading books, and 397 Juvenile Fiction have been purchased and are in circulation.

Activity Summary: We acquired many more children's books than planned due to a large donation of children's books. We had a summer reading program this summer which was a great success.

We purchased more of the large print books as they became an instant popular item.

Objective C: To provide library service to the outlying communities in the county and to the new prison in Spur.

Year-To-Date Result: We provided book drops in the three outlying towns of Dickens, McAdoo, and Afton. All bookdrops are still in circulation and doing fine. We did not place a book drop at the prison but did donate approximately 1,000 books from our book sale and provided them with a computer listing of all books in the library by author and by type.

Activity Summary:

Volunteers have taken responsibility of selecting books for the book drops, checking the books out and signing up new patrons at the book drop locations.

Objective D: To register 800 patrons the first year of operation.

Year-To-Date Result: To date 635 patrons have been registered.

Activity Summary: Printed library cards were purchased. Volunteers have typed the names on the cards. We have received the circulation software and will attempt to get all patrons entered this fall. Posters are still in place in each book drop urging patrons to use the library and obtain a library card.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Starr County Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 1.1.2
Public Library Services to Areas without Services

3. TARGET AREA SERVED BY PROJECT
County

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,159

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	64,980			64,980
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	64,980			64,980
FY 92 CARRYFORWARD FUNDS INTO FY 93	64,980			64,980

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

ESTABLISHMENT GRANT
PROJECT EVALUATION REPORT
SFY 1992

Library: Starr County Public Library Semiannual ☐ Annual ☒

Submitted By: Sylvia Manning Date: Sept. 25, 1992

I. Overall objective(s) of this project: Starr County, according to the U.S. Bureau of the Census, is a socioeconomically depressed area where illiteracy, poverty and unemployment are higher than the state and national averages. With a population of 40,518, Starr County is the most populous county in Texas without an established public library. This grant is to assist in establishing a public library which meets minimum criteria for membership in theregional public library system. This makes available a basic level of public library service to Starr County citizens.

II. Summary of project results: Starr County demonstrated its support of the library by appropriation of $70,153 from local government funds for the 1991-1992 fiscal year, which was an increase from the $64,980 which the county provided for the year previous. A statistical comparison of the second year to the first year in the granting period shows improvement in all area except literacy or ESL programs [see Figure 1 attached]. For eight months of this year the Starr County Public Library was forced by circumstances to operate without a professional director (from October, 1991 until June 1, 1992).

III. Specific project objectives and results:

Objective A: To purchase 5000 books with Establishment Grant funds.

Year-To-Date Result: Books purchased with Establishment Grant funds numbered 4,608 for the fiscal year.

Activity Summary: Performance is 92% of the targeted 5000. With no professional director for most of the year, this is surprisingly close. The consulting librarian followed Baker & Taylor's usual procedure of keeping backorders open indefinitely; by the time the vendor could be persuaded to close out our order for the year, it was too late to reorder most of the items on backorder if we were to receive them. This acquisitional procedure worked against our meeting the performance objective.

III. Specific project objectives and results (Continued)

Objective B: To catalog 50% of the collection by the end of the second year.

Year-To-Date Result:

Approximately 35% of the collection was cataloged.

Activity Summary: See page 3.

Objective C: To subscribe to 55 current newspapers and periodicals in 1991-1992.

Year-To-Date Result: The library has 55 subscriptions to current newspapers and periodicals.

Activity Summary: The objective was met with 100% success.

Objective D: To provide weekly programs for preschoolers September through May reaching 800 youngsters in 1991-1992.

Year-To-Date Result: Weekly programs for preschoolers were not initiated.

Activity Summary: The library staff consisted of only two paraprofessionals after the director, a former children's librarian, left. He announced his upcoming departure in September; the children's weekly program was not begun without a librarian.

Objective B (cont.)

Activity summary: Books purchased from vendors who supplied catalog cards numbered 2167. Books cataloged through copy cataloging from Bibliofile numbered 545. Original records in MARC format created since June, 1992, when the professional librarian joined the staff, numbered 67. A total of 2809 books were thus cataloged by August 31. Added to the 1990-1991 figure of 1571 cataloged and processed books, the library presently has 4380 cataloged books. A hands-on inventory of books in May of 1992 rendered a collection total of 10,340 books; since that time some 2226 books were received. Thus, 4380/12,566 [approximately] represents the ratio of cataloged books in the collection. The decimal equivalent is .3485. About 35% of the collection is currently cataloged.

Although 35% falls short of the 50% goal for cataloged books, because the library did not have anyone who was familiar with MARC records until June, 1992, the figure is surprisingly high. The important achievement for cataloging purposes is that MARC records are now being inputby AACR II standards and statistics are being carefully recorded for the regional library system and for in-house evaluative purposes. Cataloging goals and activities are in place for the forthcoming year. A work-flow with appropriate workslips, etc. has been initiated.

III. Specific project objectives and results (Continued)

Objective E: To provide a summer reading club on site for children from preschool through Grade 7 reaching 150 children in 1991-1992.

Year-To-Date Result: The summer reading program was held. Registered members of the reading club were 54 in number; another 12 children from the daycare center next door were regularly involved.

Activity Summary: The number of children involved was less than 50% of the target of 150 children; space may be a factor, as the library has no actual children's area.

Objective F: Provide 18 faculty members with deposit collections of supplementary materials for classroom assignments.

Year-To-Date Result:

No records were kept of classroom materials checked out by local teachers.

Activity Summary:

The objective was not met.

Objective G: To register 1,500 new adult patrons and 1,800 new patrons under the age of 18 during 1991-1992.

Year-To-Date Result: New library cards were issued to 687 adults in 1991-1992. New library cards were issued to 472 patrons less than eighteen years of age.

Activity Summary: Only 48.6% of the targeted 1,500 new adult patrons were issued new cards; only 26% of the 1,800 new patrons less than eighteen years of age were issued new cards.

Library: Starr County Public Library   Page 5 of 9

III. Specific project objectives and results (Continued)

Objective H: To circulate 15,000 items in 1991-1992.

Year-To-Date Result: The library circulated 9,662 items in 1991-1992.

Activity Summary: Circulation was only 64.4% of the target.

Objective I: To answer 850 reference questions in 1991-1992.

Year-To-Date Result:

Activity Summary: Reference questions answered during 1991-1992 numbered 826.

The number of reference questions answered was 97% of the target.

Objective J: To refer 250 requests for inter-library loan during 1991-1992.

Year-To-Date Result: The library referred 161 requests for inter-library loan materials.

Activity Summary: Performance was 64.4% of the objective.

III. Specific project objectives and results (Continued)

Objective K: Telefax 300 pages of information to Roma patrons at the County Service Center.

Year-To-Date Result:

Pages were not faxed to Roma.

Activity Summary:

The objective was not met.

Objective L: To make available for the public, according to a written policy, a microcomputer, a telefax machine, a photocopy machine, audio-visual equipment, and a telecaption decoder.

Year-To-Date Result:

Available to the public in 1991-1992 were these: photocopier, 16 mm projector, telefax machine.

Activity Summary:

The only microcomputer in the library is being used exclusively for technical purposes, e.g. to catalog through Bibliofile. There is not enough space for using all kinds of AV equipment.

Objective M: To expend or encumber 100% of grant funds by July 1, 1992.

Year-To-Date Result:

By August 31, 1992, $60,090 of state grant money was expended.

Activity Summary:

Grant funds were totally disbursed. Vendors were advised to clear any and all back orders by July 1.

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IV. Summary of year-to-date disadvantaged services

Target group	Activity	Grant Expenditures
Socioeconomically Disadvantaged	All library services	*see below

* Unemployment for Starr County fell to 21.2% in August, 1992 from 23.8% in July, 1992. This is a chronic employment condition for Starr County. Any library services can ultimately be thought to serve the many who do not work.

Migrant workers	La Grulla satellite	$10,000

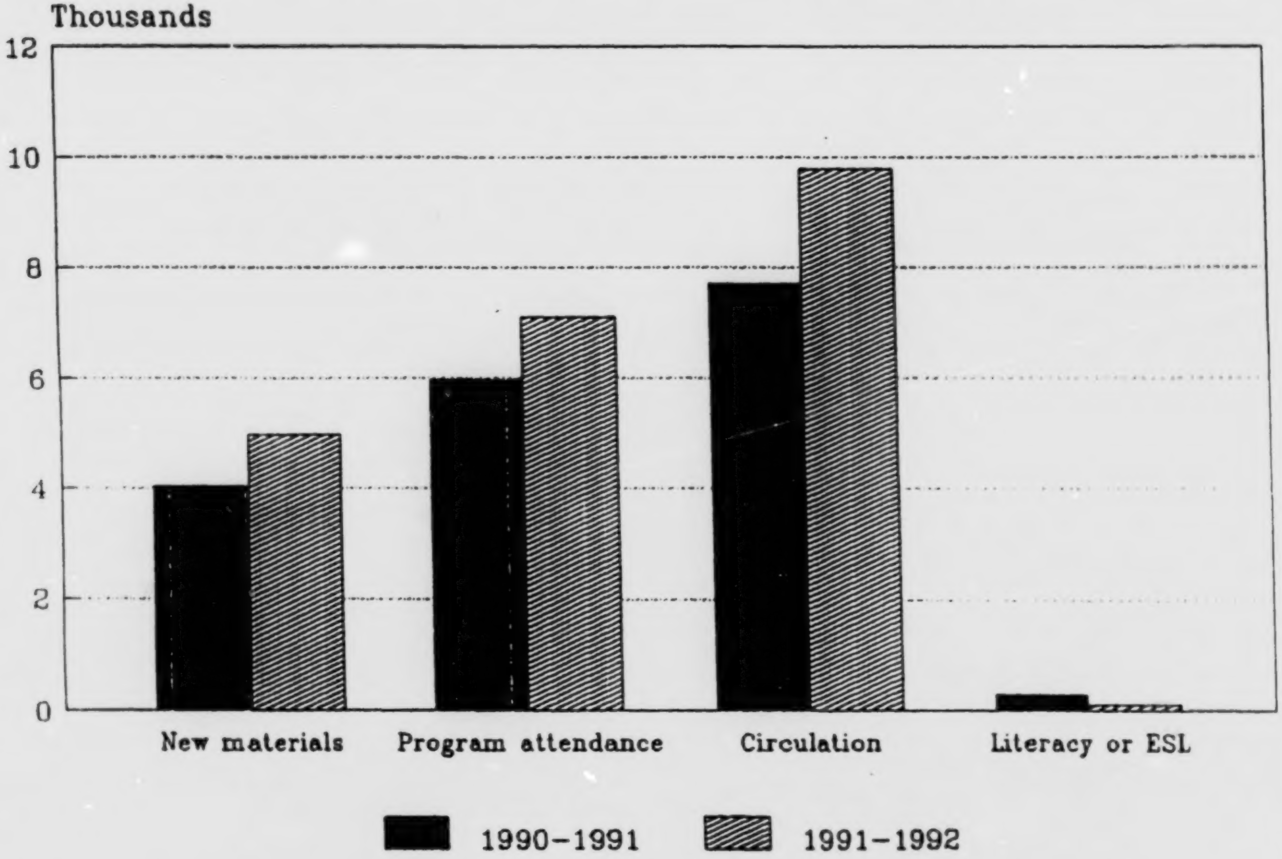
La Grulla, Texas is a settlement in Starr County which is over 80% migrant. The establishment of a branch in that town, begun in this fiscal year, definitely reaches this target group.

Low-income	All services	*see above
Limited English-speaking	All services	**see below

Starr County is 97.2% Hispanic. While figures are not available to point to an exact percentage of the population which is limited English-speaking, the library cannot fail to reach this target group in every aspect of its services, including development of its Spanish language collection and offered ESL instruction.

Statistical Comparison

1990-1991 vs. 1991-1992



taken from Uniform Statistical Reports

	SEP.'91	OCT.'91	NOV.'91	DEC.'91	JAN.'92	FEB.'92	*TOTAL
PATRONS	793	1,318	1,258	982	883	819	6,053
CIRCUL	769	620	671	583	760	581	3,984
BLDG.USE	1,450	1,785	1,382	1,775	2,515	2,106	11,013
A-CARDS	63	60	59	18	44	156	400
J-CARDS	21	18	29	21	20	102	211
I.L.L.	12	8	13	20	15	9	77
R.B.S.	5	3	1	2	6	3	20
PROG.	7	3	1	1	4	1	17
ATTEND.	180	99	21	20	150	400	870
VIDEOS	150	108	125	74	100	57	614
SHOWN	234	161	277	169	242	102	1,185
VIEWERS	1,126	480	791	505	338	246	3,486
BKS.RECD	2	1,174	0	0	0	140	1,316
BKS.ORD	1,963	0	0	0	0	500	2,463
BKS.ACS	457	1,490	595	56	301	271	3,170
V-RECD	0	0	0	0	0	3	3
V-ORD	0	0	0	0	10	0	10
BK'C-REC	0	0	0	0	0	0	0
BK'C-ORD	0	0	0	0	0	0	0
REF.QUES	37	67	62	44	30	63	303

	MAR'92	APR'92	MAY'92	JUN'92	JUL'92	AUG'92	TOTAL
PATRONS	1,426	1,019	966	1,631	1,896	1,750	8,688
CIRCUL	1,019	728	498	1,282	1,166	985	5,678
BLDG.USE	3,665	3,985	4,015	4,735	3,358	3,242	23,000
A-CARDS	83	35	48	50	39	32	287
J-CARDS	82	32	8	59	45	35	261
I.L.L.	10	14	16	21	22	1	84
R.B.S.	3	1	24	4	1	12	45
PROG.	0	1	0	32	16	0	49
ATTEND.	0	50	0	231	124	0	405
VIDEOS	78	79	79	123	103	129	591
SHOWN	135	179	157	386	330	322	1,509
VIEWERS	442	389	322	481	413	479	2,526
BKS.RECD	183	150	530	0	308	53	1,224
BKS.ORD	431	173	0	0	0	0	604
BKS.ACS	134	48	945	840	728	444	3,139
V-RECD	0	5	116	1	6	0	128
V-ORD	0	75	0	0	0	0	75
BK'C-REC	0	8	0	1	0	0	9
BK'C-ORD	0	0	0	0	0	0	0
REF.QUES	78	51	169	108	66	51	523

	SEPT.'91	OCT.'91	NOV.'91	DEC.'91	JAN.'92	FEB.'92	*TOTAL	MAR'92	APR'92	MAY'92	JUN'92	JUL'92	AUG'92	*TOTAL	**TOTAL
TRONS	793	1,318	1,258	982	883	819	6,053	1,426	1,019	966	1,631	1,896	1,750	8,688	14,741
RCUL	769	620	671	583	760	581	3,984	1,019	728	498	1,282	1,166	985	5,678	9,662
DG. USE	1,450	1,785	1,382	1,775	2,515	2,106	11,013	3,665	3,985	4,015	4,735	3,358	3,242	23,000	34,013
CARDS	63	60	59	18	44	156	400	83	35	48	50	39	32	287	687
CARDS	21	18	29	21	20	102	211	82	32	8	59	45	35	261	472
L.L.	12	8	13	20	15	9	77	10	14	16	21	22	1	84	161
S. ++	5	3	1	2	6	3	20	3	1	24	4	1	12	45	65
OG.	7	3	1	1	4	1	17	0	1	0	32	16	0	49	66
TEND.	180	99	21	20	150	400	870	0	50	0	231	124	0	405	1,275
DEOS	150	108	125	74	100	57	614	78	79	79	123	103	129	591	1,205
OWN	234	161	277	169	242	102	1,185	135	179	157	386	330	322	1,509	2,694
EWERS	1,126	480	791	505	338	246	3,486	442	389	322	481	413	479	2,526	6,012
S. RECD	2	1,174	0	0	0	140	1,316	183	150	530	0	308	53	1,224	2,540
S. ORD	1,963	0	0	0	0	500	2,463	431	173	0	0	0	0	604	3,067
S. ACS	457	1,490	595	56	301	271	3,170	134	48	945	840	728	444	3,139	6,309
RECD	0	0	0	0	0	3	3	0	5	116	1	6	200	328	331
ORD *	0	0	0	0	10	0	10	0	100	1	0	230	0	331	341
C-REC *	0	0	0	0	0	0	0	0	8	0	1	0	0	9	9
C-ORD	0	0	0	0	0	0	0	10	0	0	0	0	0	0	10
F. QUES	37	67	62	44	30	63	303	78	51	169	108	66	51	523	826

*Books with cassettes

++ Reference Back-up service

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REPORTING FY 1992

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THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq*., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	1.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Real County - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 1.1.3
Public Library Services to Areas without Services

3. TARGET AREA SERVED BY PROJECT
County

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	20,000			20,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in FY 1992.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

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20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
15,597,590

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,184,888			1,184,888
CURRENT FY 1992 FUNDS		4,268,404		4,268,404
TOTAL EXPENDITURES	1,184,888	4,268,404		5,453,292
FY 92 CARRYFORWARD FUNDS INTO FY 93	605,702			605,702

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

System operation grants of $7,719,468 were awarded to the ten regional public library systems in Texas in SFY 1992. Of this, $2,856,100 was in LSCA Title I funds and $4,863,368 in state general revenue. The number of persons served by system member libraries increased from 15,243,879 in 1991 to 15,597,590 in 1992, and the number of system member libraries increased from 446 in 1991 to 447 in 1992. The number of persons served exceeded the *LSCA Annual_Program* objective of 15,000,000 by 4%.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

Continued

Systems continued to offer collection development, media, consulting, continuing education, and automated services to their membership. In addition, systems offered other services targeted at special needs in their specific regions.

The number of library materials purchased in SFY 1992 increased to 250,370, a decrease of 4% from 260,675 items purchased in 1991 and 2% more than the SFY 1992 target of 245,810 items. The 161,642 circulations from system extension collections (specialized books, cassettes, art prints, books-by-mail, etc.) was under the target by 14%.

Video viewers continued to increase as more patrons requested this audiovisual format. The systems purchased 18,061 videocassettes and 3,770,509 people viewed videocassettes. The growing trend of viewer preference for the video format over films continued. For the third year, there were fewer film viewers (1,734,873) than video viewers. The total number of audiovisual viewers, 5,508,530 fell 17% short of the projection of 6,601,314, and was less than the 5,936,953 viewers in 1991. This is almost entirely attributable to a sharp dropoff in film viewing.

System consultants provided 16,057 hours of consulting to local libraries, 5% short of the objective of 16,929. Local librarians attended a total of 12,032 hours of continuing education provided by the systems, 30% below the projected 17,232 hours.

Systems produced and distributed 1,320,465 pieces of publicity for member libraries, far exceeding the objective of 653,166 items.

For further information on System Operation Grants, see Projects 3.1, 9.1, 10.1 and 12.1.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

Continued

SYSTEM OPERATION GRANTS, 1992 PERFORMANCE

	SFY 1992 TOTAL	SFY 1992 TARGET
MATERIALS ACQUISITION INFORMATION:		
# Books Received	211,362	211,743
# 16mm Films Received	194	254
# Subscriptions Received	896	799
# Videocassettes Received	18,061	15,706
# 16mm Films Leased	21	10
# Books Leased	10,890	9,517
# Microform Received	1,214	1,297
# Other Materials Received	7,732	6,484
TOTAL MATERIALS	250,370	245,810
MEDIA SERVICES/SPECIAL PROGRAM		
# Film Showings	63,600	95,252
# Persons Attending Film	1,734,873	2,352,407
# Video Showings	901,846	1,045,748
# Attending Video Showings	3,770,509	4,245,907
# Viewing Filmstrips	0	0
# Attending Programs	3,148	3,000
TOTAL VIEWERS/ATTENDANCE	5,508,530	6,601,314
CIRCULATION SERVICES		
# Books Circulated to Public	84,195	80,360
# Other Materials Circulated	76,402	101,050
# Circulations...Recip. Borrowing	1,045	6,000
TOTAL CIRCULATIONS	161,642	187,410
INTERLIBRARY LOAN		
# Reference Referrals Answered	8,986	5,720
# Lateral ILL	214	3,800
TOTAL ILL/REFERENCE	9,200	9,520
TECHNICAL ASSISTANCE:		
# Workshops Held	153	179
# Persons Attending Workshops	3,054	3,328
# Student Hours	12,032	17,232
# Consultant Hours	16,057	16,929
# Pieces of Publicity	1,320,465	653,166
LITERACY PROGRAM:		
# Student Hours in Sessions	139,265	136,663
# Persons Attending Sessions	393,018	337,656

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.1
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
398,888

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	65,217			65,217
CURRENT FY 1992 FUNDS		254,179		254,179
TOTAL EXPENDITURES	65,217	254,179		319,396
FY 92 CARRYFORWARD FUNDS INTO FY 93	24,644			24,644

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System   Semiannual Report ____ Annual Report X

Project Name Administration   Submitted: September 25, 1992

I. Overall objective of this project:

Programs will be administered to expend allocated funds for the optimum benefit of all public libraries and their patrons in the Big Country.

II. Summary of project results:

Two Advisory Council and Lay Representative Meetings plus four Regional Planning Meetings were held. 99.4% of the State budget and 99.7% of the Federal Budget have been expended or encumbered.

III. Specific project objectives and results:

A. 75 copies of a System questionnaire will be distributed.

Results to Date	Variance	Unit Cost
86	14.67%	NA

Activity Summary: The questionnaire was sent to the librarian, lay representative, and alternate lay representative of each member library and the librarian of each non-member library.

IV. Significant developments:

The first six months were more complicated than usual due to the extended liquidation period for FY91 combined with the delay in receiving full contracts for FY92. All expenditures which could be postponed were until full contracts were received.

Programs were also affected by a reduction in total funding from the State combined with an increase in the City's indirect cost rate. Materials purchases were the primary targets of the cuts this year. (Next year it will require a reduction in staff.) Most programs will be able to continue with material already in the collections.

The uncertainty created by the lack of information about potential new system boundaries as a result of the proposed statewide Uniform Service Regions made it difficult to do effective planning. It also became necessary for the Coordinator to make extra trips to Austin in order to remain informed about the current status of the proposed boundary system. As a result, Consulting and Continuing Education travel and activity were curtailed.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Audiovisual Services Date Submitted: September 25, 1992

I. Overall objective of this project:

Audiovisual Services will encourage library programming by making films and videos available to libraries in the BCLS.

II. Summary of project results:

Film showings and attendance continue to decline. Videos have not been used as much as expected.

III. Specific project objectives and results:

A. 0 videocassettes will be purchased.

Results to Date	Variance	Unit Cost
87	+8700%	$19.73

Activity Summary: The objective was set for the System AV Program. Five tutor-training tapes were purchased for the Literacy and Limited English Speaking Programs; and the rest were bought by member libraries with Collection Development funds.

B. 5000 films will be shown.

Results to Date	Variance	Unit Cost
4553	-8.9%	$6.25 (B & E combined)

C. 125,000 persons will attend film showings.

Results to Date	Variance	Unit Cost
125,632	+0.5%	$0.23 (C & F combined)

D. 8600 materials will be circulated on the automated booking system.

Results to Date	Variance	Unit Cost
2645	-69%	NA

Activity Summary: Usage of media has declined.

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III. Objectives and results (continued)

E. 0 videos will be shown.

Results to Date	Variance	Unit Cost
113	+11300%	$6.25 (B & E combined)

Activity Summary: The objective was set for the proposed Circuit which was not begun due to financial cutbacks. The videos viewed were part of the spot booking collection purchased previously. Usage had been counted in with films before.

F. 0 persons will view videos.

Results to Date	Variance	Unit Cost
214	+21400%	$0.23 (C & F combined)

G. 0 bibliographic records will be created.

Results to Date	Variance	Unit Cost
1	+100%	NA

H. 10 bibliographic records will be deleted.

Results to Date	Variance	Unit Cost
0	-100%	NA

I. 100 patron records will be created.

Results to Date	Variance	Unit Cost
76	-24%	NA

J. 10 patron records will be deleted.

Results to Date	Variance	Unit Cost
0	-100%	NA

IV. Significant developments:

Film usage is down throughout the System, but there is still enough interest to justify providing basic maintenance for the film collection. Use by member libraries declined even more sharply since return postage was discontinued in January. Few new films have been added in the past few years, and this also discourages use. The popularity of videos, which are readily available from rental outlets in most communities, has also encouraged a shift away from films.

Videocassettes for spot booking are being used as a supplement to the film collection. These videos have not been used for programming as much as expected, because the equipment is still not available at most libraries. Some people are also not aware that they are available, even though they were included in the last film catalog supplement.

Bibliographic records on the automated system have not changed much because the collection has not been updated. Patron records have been added as new users come in but no records have been deleted at all.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Books-By-Mail Date Submitted: September 25, 1992

I. Overall objective of this project:

Books-By-Mail provides limited access to materials for homebound residents of the Big Country.

II. Summary of project results:

The program is continuing as usual.

III. Specific project objectives and results:

A. 1,000 books will circulate.

Results to Date	Variance	Unit Cost
1006	+0.6%	$2.72

IV. Significant developments:

Activities have proceeded normally.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Collection Development Date Submitted: September 25, 1992

I. Overall objective of this project:

This program supplements badly strained local budgets, provides incentives for member libraries to increase their local book budgets and non-members to complete legal establishment, and provides much needed basic information sources to legally established non-members.

II. Summary of project results:

The Collection Development materials budget has been spent.

III. Specific project objectives and results:

A. 45 periodical subscriptions will be received.

Results to Date	Variance	Unit Cost
51	+13%	$302.09

Activity Summary: This total includes Collection Development, Professional Collection, and Literacy periodical and CD Rom database subscriptions.

B. 400 books will be leased.

Results to Date	Variance	Unit Cost
376	-6%	$11.26

Activity Summary: Includes books leased for Collection Development.

C. 80 pieces of microform will be purchased.

Results to Date	Variance	Unit Cost
19	-76%	$27.79

Activity Summary: One library usually buys microfilm with its CD money but did not this year.

III. Objectives and results (continued)

D. 115 other items will be purchased.

Results to Date	Variance	Unit Cost
719	+525%	$6.81

Activity Summary: These are audiocassettes purchased primarily with FY91 funds.

E. 5,400 volumes/items will be purchased for member libraries.

Results to Date	Variance	Unit Cost
5980	+10%	$17.30

Activity Summary: This includes books, periodical and CD Rom subscriptions, and microform materials.

F. 47 volumes will be purchased for non-members.

Results to Date	Variance	Unit Cost
41	-12%	$15.05

Activity Summary: One order came in short at the last minute.

G. 36 periodical subscriptions will be received for members.

Results to Date	Variance	Unit Cost
37	+2.78%	$63.65

H. System will subscribe to 9 CD Rom databases for members.

Results to Date	Variance	Unit Cost
10	+11%	$1,281.43

I. System will purchase [illegible] items of equipment for members.

Results to Date	Variance	Unit Cost
5	-66.7%	[illegible]

Project Collection
Development
Page 3 of 3

IV. Significant developments:

Collection Development operations were delayed until full contracts were received, but funds were expended in time.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Consulting Date Submitted: September 25, 1992

I. Overall objective of this project:

The Big Country Library System will provide information and advice to the staffs and governing bodies of its area libraries and the governing body or interested citizens of the remaining unserved county as needed and requested.

II. Summary of project results:

Consulting was carried out primarily during the summer. Most libraries were visited; all requested visits were made and one collection evaluation was completed. Consulting was frequently carried out over the telephone.

III. Specific project objectives and results:

A. 1310 consultant hours logged.

Results to Date	Variance	Unit Cost
660	-50%	$36.68

Activity Summary: Consulting hours have included time spent during and preparing for visits and in providing information by telephone and letter. Some consulting activity was not carried out due to administrative activities. Additionally, the goal projected was based on last year and neglected to take into account the fact that a Professional Collection bibliography was done last year and not this year.

B. Staff will make 41 visits to libraries.

Results to Date	Variance	Unit Cost
38	-7%	$27.83 (Travel only)

Activity Summary: Trips involved consulting with librarians and library boards.

C. Purchase 26 volumes for the Professional Collection.

Results to Date	Variance	Unit Cost
3	-88%	$69.33

Activity Summary: Only a few titles essential to office operations will be purchased this year due to the reduction in funds available.

Project Consulting
Page 2 of 2

IV. Significant developments:

Consulting is a high priority program, with the majority of visits occuring during the spring and summer months when the weather is better for travel and when administrative paperwork is less. This year some consulting was curtailed because of time constraints arising from administrative concerns and activity.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Continuing Education Date Submitted: September 25, 1992

I. Overall objective of this project:

Training opportunities will be provided for librarians, library staff, and other interested persons, to result in better trained library personnel offering more and better library services to all residents of the Big Country.

II. Summary of project results:

Two system sponsored workshops were held in six locations. Two workshops offered by the Texas State Library were also held in Abilene.

III. Specific project objectives and results:

A. 8 workshops will be sponsored by the System.

Results to Date	Variance	Unit Cost
6	-25%	$659.03

Activity Summary: System staff presented a workshop on "Developing Library Policies" in five locations in August. "Making New Friends" was offered in Abilene in May. TSL was invited to present the workshop "Opening Doors to Literacy: How to Start and Maintain a Literacy Program" in February, and the TSL workshop "Planning and Surviving a Summer Reading Program" was offered in March. (By inviting TSL workshops and having BCLS staff present one series, unit costs were reduced from $983.53 in FY91).

B. 144 persons will attend CE workshops.

Results to Date	Variance	Unit Cost
100	-31%	$39.54

C. 684 student hours will result from workshop attendance.

Results to Date	Variance	Unit Cost
460	-33%	$8.60

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Project Continuing
Education
Page 2 of 2

IV. Significant developments:

System sponsored workshops were offered in the spring and summer. Because of budget cuts, one workshop was presented at five locations by System staff instead of by outside presenters. This reduced CE costs significantly over last year. Area librarians were offered full CE opportunities because two TSL workshops were invited for presentation in Abilene; however, statistical goals were not met because the TSL workshops were not credited to BCLS.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ___ Annual Report X

Project Name Publicity Date Submitted: September 25, 1992

I. Overall objective of this project:

Publicity is aimed at increasing public awareness of libraries and the services they offer.

II. Summary of project results:

System publicity purchases were minimal this year.

III. Specific project objectives and results:

A. 55,000 pieces of publicity will be distributed.

Results to Date	Variance	Unit Cost
55,000	+0%	$0.008

Activity Summary: Bookmarks were printed in the spring.

IV. Significant developments:

Due to funding reductions, bookbags were deleted from the budget. Bookmarks were printed in greater quantity than usual.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Resource Sharing Date Submitted: September 25, 1992

I. Overall objective of this project:

The Extension Collection and Audiocassette Circuit Collection are centrally purchased for use by the libraries in the System to supplement their local collections and broaden services.

II. Summary of project results:

Regular Extension Loan shipments and Audiocassette Circuit packet rotations have continued.

III. Specific project objectives and results:

A. 8,014 books will be purchased.

Results to Date	Variance	Unit Cost
5,972	-25%	$14.70

Activity Summary: This measure includes Collection Development, Shared Resources, Consulting, Limited-English Speaking, and Literacy book purchases.

B. 47,000 books will circulate from rotating and extension collections.

Results to Date	Variance	Unit Cost
46,429	-1%	$0.31 (RS + Elderly)

C. 9,000 other materials will circulate from rotating collections.

Results to Date	Variance	Unit Cost
6.041	-33%	$0.31 (RS + Elderly)

Activity Summary: The audiocassettes have not been used as much as was anticipated.

III. Objectives and results (continued)

D. 624 volumes of regular type books will be purchased.

Results to Date	Variance	Unit Cost
745	+19%	$5.89

Activity Summary: Because of funding reductions, the Resource Sharing budget was originally reduced, then used to expend unused funds from other areas. Some paperbacks were included to supplement the popular Extension Collection fiction.

E. 10,000 regular type books will be circulated from area libraries.

Results to Date	Variance	Unit Cost
12,654	+26.5%	$0.31 (RS + Elderly)

Activity Summary: Circulation is counted when books are returned to the BCLS office. This year (because of the need to barcode all items) all books were returned, including some that would normally have remained in area libraries for a longer period.

F. 9,000 books will circulate from the Abilene Public Library bookmobile.

Results to Date	Variance	Unit Cost
6,667	-25.9%	NA

Activity Summary: Bookmobile usage has not increased as expected.

G. Purchase 110 audiocassettes for the circuit.

Results to Date	Variance	Unit Cost
232	+110.9%	$4.68

Activity Summary: As funds became available, additional cassettes were purchased in order to replace lost and damaged items and to increase the number of packets available for those libraries which did not participate initially.

H. Audiocassettes will circulate 9,000 times.

Results to Date	Variance	Unit Cost
6,041	-32.8%	NA

Activity Summary: Audiocassette circulation has begun slowly. If the number and variety of cassettes in each packet could be increased, usage would probably also increase.

Project Shared Resources
Page 3 of 3

IV. Significant developments:

Extension loans were delayed early in the year as the books were barcoded for the new automated system, but then returned to normal patterns of use.

The Audiocassette Circuit is being used less than expected overall, although some libraries report that they are quite popular. If the number and variety of cassettes in each packet could be increased, usage would probably also increase.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System   Semiannual Report ____ Annual Report X

Project Name Technological Support   Date Submitted: September 25, 1992

I. Overall objective of this project:

Equipment is offered as an option for member libraries to enable them to have a broader range of services which may not be affordable on their very small local budgets.

II. Summary of project results:

Requested equipment has been purchased.

III. Specific project objectives and results:

A. Purchase three pieces of equipment.

Results to Date	Variance	Unit Cost
5	+66%	$1169.00

Activity Summary: The estimate was based on past average requests. This year one library requested additional pieces.

B. Assist three libraries.

Results to Date	Variance	Unit Cost
2	-33%	NA

Activity Summary: One library which originally requested a film projector decided not to replace it.

IV. Significant developments:

Activities have proceeded as expected. The ability to use Collection Development funds to enhance service by purchasing equipment is valued by area libraries although it is used only occasionally by the smaller ones.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Amarillo Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.1.2
Public Library Services to Areas with Inadequate Services

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
317,426

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	44,606			44,606
CURRENT FY 1992 FUNDS		156,613		156,613
TOTAL EXPENDITURES	44,606	156,613		201,219
FY 92 CARRYFORWARD FUNDS INTO FY 93	15,942			15,942

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name ADMINISTRATION Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Administration program are to manage and administer the System grant, to support other System programs, to provide a formal mechanism whereby problem solving abilities of library staffs can be developed and to stimulate citizen interest and commitment to improving library services.

II. Summary of project results:

The Administration project operates smoothly.

III. Specific project objectives and results:

A. To extend professional assistance to 31 (100%) area public libraries.

Result to Date	Variance	Unit Cost
32	3%	n.a.

Activity Summary:

With the establishment of Caprock Public Library in Quitaque, there are now 32 area public libraries. All of the 32 have received assistance through consulting or continuing education.

B. To hold 6 Council/membership meetings annually.

Result to Date	Variance	Unit Cost
6	0	n.a.

Activity Summary:

Council/membership meetings are held bimonthly.

Project ADMINISTRATION

Page 2 of 2

III. Objectives and Results (continued)

C. To have 20 librarians attend each meeting.

Result to Date	Variance	Unit Cost
123	+3%	n.a.

Activity Summary:

An average of 21 librarians have attended.

D. To have eight lay representatives other than Council members attend each meeting.

Result to Date	Variance	Unit Cost
92	+92%	n.a.

Activity Summary:

Librarians in attendance are, with few exceptions, accompanied by lay representatives. An average of 15 lay representatives have attended each of the meetings.

IV. Significant developments:

The Texas Panhandle Library System lay representatives are active and involved. The strength of TPLS is based, in part, on our frequent meetings and the rapport among the librarians and communities. The System has the long range plan completed. Implementation and evaluation continues. The governance committee has been appointed.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name AUDIO VISUAL SERVICE Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Audio Visual Service program are to provide 16mm films from a central collection to member libraries free of charge. Area librarians have determined 16mm films to still be an important service for library programming.

II. Summary of project results:

Local library programming is supported through the project. The need for 16mm films still exists even though usage is declining from prior years. A public performance video collection has been started.

III. Specific project objectives and results:

A. Purchase 10 films.

Result to Date	Variance	Unit Cost
10	0	$384.19

Activity Summary:

All films have been selected and received.

B. Record a total of 7,000 film showings for the MRC and other libraries.

Result to Date	Variance	Unit Cost
3,489	-50%	$5.53

Activity Summary:

Film showings are primarily for library programming. Although targets in this biennium were lowered to more accurately reflect the declining usage, film showings are even less than projected.

III. Objectives and Results (continued)

C. Record 100,000 persons attending film showings for the MRC and other libraries.

Result to Date	Variance	Unit Cost
97,934	-2%	$ .26

Activity Summary:

The number of persons per showing appears to be stabilizing. Targets for this biennium were lowered to more accurately reflect the declining usage of 16mm films.

D. Purchase 10 videos.

Result to Date	Variance	Unit Cost
20	+100%	$135.92

Activity Summary:

Videos have been received. The variance is the result of multiple tape titles and staff development video purchased for consulting.

E. Record 360 video showings.

Result to Date	Variance	Unit Cost
50	-99%	n.a.

Activity Summary:

Videos were not received and processed in sufficient time for the projected showings.

F. Record 720 persons attending video showings.

Result to Date	Variance	Unit Cost
39	-95%	n.a.

Activity Summary:

see D.

IV. Significant developments:

Ongoing evaluation of the Audio Visual Service project demonstrates a continued need for 16mm films for public programming. The TPLS Long Range Plan specifies continued use of 16mm films for children's programming. Adult programming needs will be addressed through the use of public performance video.

The completely revised catalog of the film collection has been completed. It is hoped the catalog will stimulate additional use of the film collection.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name AUTOMATION Date Submitted: September 24, 1992

I. Overall objective of this project:

The objective of the Automation program is to continue automation of member libraries as a vital step toward a shared computer system for all members for on-line catalog, circulation control and resource sharing.

II. Summary of project results:

The Canyon Public Library has been assisted with implementation of on-line circulation and completion of retrospective conversion of non-print material.

III. Specific project objectives and results:

A. Add 400 bibliographic records to the database.

Result to Date	Variance	Unit Cost
2,156	+439%	$3.13

Activity Summary:

The original objective was based only on new TPLS acquisitions. Canyon's non-print holdings and new acquisitions have been added to the database. Therefore, more records were added.

B. Add 2,000 patron records to the database.

Result to Date	Variance	Unit Cost
2,017	+1%	n.a.

Activity Summary:

Canyon Public Library has added patron records for on-line circulation.

Project AUTOMATION

Page 2 of 2

III. Objectives and Results (continued)

C. Circulate 8,000 materials on-line.

Result to Date	Variance	Unit Cost
22,995	+187%	n.a.

Activity Summary:

All automated libraries now circulate on-line. The variance is the result of Canyon Public's circulation.

D. Record 7,000 reciprocal borrowing transactions.

Result to Date	Variance	Unit Cost
9,631	+38%	n.a.

Activity Summary:

Patrons from all twenty-five member libraries have used reciprocal borrowing. Fourteen of the twenty-five use an automated circulation system.

IV. Significant developments:

Fourteen of the twenty-five member libraries now participate in the 27 institution Harrington Library Consortium database. Resource sharing activities are greatly enhanced through this integrated database.

Most of the medium-sized libraries and all the larger libraries are now on-line with the Harrington Library Consortium. It has become essential for the System to look for alternative methods to connect the resource sharing capabilities of the Harrington Library Consortium to the smallest libraries.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name COLLECTION DEVELOPMENT Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Collection Development program are to increase the quality and quantity of materials in area libraries and to increase the accessibility of materials by allowing each member to use System funds for commercial cataloging or card sets and/or by providing cataloging information upon request from the MRC or contractual cataloging for Collection Development purchases.

II. Summary of project results:

The Collection Development project remains the most tangible benefit and a top priority for System members.

III. Specific project objectives and results:

A. Purchase 6,149 volumes for System members.

Result to Date	Variance	Unit Cost
5,319	-13%	$10.23

Activity Summary:

All collection development funds are encumbered by April 1st. The jobber changed our service center. As a result, libraries have experienced some difficulties with delivery this fiscal year. A number of libraries purchased more reference books and fewer paperbacks.

B. Lease 1,404 books for System members.

Result to Date	Variance	Unit Cost
1,477	+5%	$14.59

Activity Summary:

The use of lease books aids the immediate acquisition of high demand popular titles. The lease plan is especially beneficial in small towns with no book purchasing outlet. The contract renewal included an increase in the unit price per volume.

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Project COLLECTION DEVELOPMENT

Page 2 of 2

IV. Significant developments:

The Collection Development project is a basic service. Area libraries have a more sophisticated approach to collection management with specific targeted audiences for disadvantaged priorities.

The sale of the jobber, Baker & Taylor, resulted in procedural changes for delivery and payment of books. The problems resulting seem to be resolved.

As noted, selection patterns changed for a number of our member libraries. Fewer paperback books and efforts to expand the local reference collections resulted in fewer volumes. If the traditionally lower priced literacy books are not included in the statistics the unit cost rises to $12.62.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name CONSULTING Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Consulting program are to assist in the development of library programs and services that are new to some or all libraries, to provide expertise for the expansion of library services to unserved areas, to stimulate citizen interest and commitment to improving library services, and to prepare area libraries for automated library services.

II. Summary of project results:

Political, technical and professional consultations are critical to the growth of public library development. Full professional staff has a positive impact on the Consulting program.

III. Specific project objectives and results:

A. Log 1,500 hours in-person, telephone or mail consultations.

Result to Date	Variance	Unit Cost
1,666.25	+11%	$25.89

Activity Summary:

All member and non-member libraries have been visited and provided with consulting.

The Caprock Public Library in Quitaque has recently been established which results in extra consulting hours. System staff is actively involved with their efforts.

B. Visit 25 member libraries annually.

Result to Date	Variance	Unit Cost
25	0	n.a.

Activity Summary:

All member libraries were visited. On-site consultations are key to the Consulting program.

Project CONSULTING

Page 2 of 2

III. Objectives and Results (continued)

C. Purchase five periodical subscriptions.

Result to Date	Variance	Unit Cost
6	+20%	$42.33

Activity Summary:

Subscriptions have been purchased or renewed as scheduled. One library purchased Booklist with Collection Development funds.

D. Evaluate five collections.

Result to Date	Variance	Unit Cost
5	0	n.a.

Activity Summary:

Several library collections have been evaluated. Emphasis on and education in total collection management results in stronger collections. The area libraries are actively working to strength collections.

E. Produce and distribute 6 issues of newsletter per year.

Result to Date	Variance	Unit Cost
6	0	$642.32
4,446 copies	0	$ .87

Activity Summary:

The newsletter, Saddlebags, is a primary communication tool of the system. Recipients regularly express appreciation of its quality.

IV. Significant developments:

The Consulting program has benefited from the new Assistant Coordinator. Fifty-five percent of the Assistant Coordinator's time is budgeted to this program. The town of Quitaque in Briscoe County has established a library, Caprock Public. System staff is actively involved with their planning and opening. Caprock was awarded a grant from the Amarillo Area Foundation for a small core collection. System staff has served as building consultant for remodeling the old City Hall. The library opened for service on January 1, 1992 and was to be accredited for provisional system membership in SFY93.

Consultations with member libraries are on ever more sophisticated topics. The foundation has been set for expanded collection planning, management and evaluation.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name CONTINUING EDUCATION Date Submitted: September 24. 1992

I. Overall objective of this project:

The objectives of the Continuing Education program are to develop library staffs and to expand the base of knowledge of library staffs.

II. Summary of project results:

Workshops have been conducted as scheduled.

III. Specific project objectives and results:

A. Sponsor eight workshops.

Result to Date	Variance	Unit Cost
8	0%	$1,049.78

Activity Summary:

Workshops have been on WHCLIS, Storytime Techniques, Annual Report, Collection Development, Summer Reading, and Collection Evaluation.

B. Record 180 persons in attendance at workshops logging 876 student hours.

Result to Date	Variance	Unit Cost
1. 216	+20%	$38.88
2. 550	-37%	$15.27

Activity Summary:

The majority of TPLS workshops are held in the afternoon after system meeting. The day long workshops on Collection Evaluation had limited enrollment to facilitate the hands on approach. Therefore, the number of student hours was less than projected.

IV. Significant developments:

The Continuing Education project has, as planned, provided opportunities for librarians and library staff on basic, intermediate and advanced levels. Attendance at workshops has been excellent as have the evaluations of workshops. The success of the collection evaluation workshop is clear since many of those attending immediately implemented some phase of collection evaluation as taught in the workshop.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name PUBLICITY Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Publicity program are to provide extended promotion of public libraries and systems to the residents of the region. The need for this program is evidenced by the number of non-library users and the expansion of the information age.

II. Summary of project results:

The Publicity program is actively promoting public libraries. The System-sponsored booth at the Amarillo Farm and Ranch Show in the fall was a success. The purchase of highway directional signs is complete.

III. Specific project objectives and results:

A. Print 120,000 bookmarks.

Result to Date	Variance	Unit Cost
119,370	-1%	$ .01

Activity Summary:

The bookmark contest is held as a part of summer reading club in the area libraries. Bookmarks were printed in July and distributed to the member libraries in August.

B. Distribute 24,000 pieces of publicity.

Result to Date	Variance	Unit Cost
143,803	+499%	n.a.

Activity Summary:

Brochures and calendars were distributed at the Amarillo Farm and Ranch show last fall. 117,852 bookmarks were distributed to the area libraries for their use. The bookmarks account for the variance.

C. Write six press releases.

Results to Date	Variance	Unit Cost
1	-83%	n.a.

Activity Summary:

Call for America's Libraries has been the topic of one release. Intensive efforts to compile and distribute information the Uniform State Service Regions took precedence over general press releases.

C. Purchase 54 library directional signs.

Result to Date	Variance	Unit Cost
54	0	$34.76

Activity Summary:

Directional signs have been purchased and distributed.

D. Contact 3,000 persons attending special programs sponsored by the System.

Result to Date	Variance	Unit Cost
3,148	+5%	$.25

Activity Summary:

The TPLS-sponsored booth at the Amarillo Farm and Ranch Show was especially successful. System staff demonstrated AGRICOLA on CD ROM to attendees. The show is one of the largest in the nation and draws people from all phases of agriculture.

IV. Significant developments:

The growth of the Amarillo Farm and Ranch Show has been a positive force on the promotion of public libraries to a targeted group. Additionally the bookmark contest has become a tradition with Panhandle children. It is especially gratifying to have those children and their home libraries recognized by Farm Show attendees. The demonstration of AGRICOLA is expected to continue in future years. The use of CD ROM and the extensive agriculture database conveyed the importance of information and libraries to all who received demonstrations or simply walked past the booth. Other promotions will broaden the base to include more urban dwellers.

All public libraries in the Panhandle have received between two and 22 library highway directional signs. Installation of the signs is underway. The Department of Highways and local officials have been cooperative although some difficulties have been encountered by those communities located along the Federal Highway system and served out of the Lubbock Region. The signs are a significant ongoing promotion of public libraries throughout our 26,000 square mile area.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report ☐ Annual Report ☒

Project Name REFERENCE/INFORMATION & REFERRAL Date Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Reference/Information & Referral program are to extend the reference capabilities of rurally-isolated member libraries and to provide access to Panhandle-wide information and referral data.

II. Summary of project results:

The member libraries utilize the Reference program more all the time. The number of questions and the degree of difficulty continues to grow. The program is rapidly moving up in priority.

III. Specific project objectives and results:

A. Answer 250 reference referrals.

Result to Date	Variance	Unit Cost
389	+56%	$28.31

Activity Summary:

Approximately one reference question per day is received by the system office. Efforts are made to answer the question within a fifteen-minute time period although that is sometimes difficult since area libraries forward reference questions to the system office only when all local resources have been exhausted. As the degree of difficulty rises so does the unit cost.

IV. Significant developments:

Since the vacant Assistant Coordinator's position has been filled there has been a marked increase in the number of questions. The fact that libraries need to fully utilize local resources before referral means many librarians have further developed their reference skills with their existing collections. In support of the continuing education aspect of the Reference backup, System staff communicates not only the source where the information was located but also emphasizes what other information may be found in that particular source. Area librarians have also identified additional subject areas for collection development.

REGIONAL PUBLIC LIBRARY SYSTEM
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM   Semiannual Report [ ] Annual Report [X]

Project Name RESOURCE SHARING   Dated Submitted: September 24, 1992

I. Overall objective of this project:

The objectives of the Resource Sharing are to provide libraries additional avenues for resource sharing and to open up neighboring member library collections to persons without adequate public library service and to other residents without payment of a non-resident fee.

II. Summary of project results:

Resource sharing is facilitated through the various aspects of the program. There is a multifaceted approach to resource sharing utilizing reciprocal borrowing, extended loans, permanent loans and reimbursement of postage costs associated with the loan of materials.

III. Specific project objectives and results:

A. To distribute 1,000 permanent loans.

Result to Date	Variance	Unit Cost
393	-61%	n.a.

Activity Summary:

Permanent loans were offered to the area librarians in April and May. Extensive evaluation of titles to be offered is conducted. Many of the social sciences were outdated. Many titles were offered to the newly established Caprock Public Library.

B. To make extended loans from the MRC's collection on duplicate titles to six libraries annually.

Result to Date	Variance	Unit Cost
10	+67%	n.a.

Activity Summary:

Libraries which use extended loans appreciate the service as supplemental to local collections. The genealogy area loan from Amarillo Public Library is appreciated by the libraries which use it.

Project RESOURCE SHARING

Page 2 of 2

III. Objectives and Results: (continued)

C. To encourage patrons from 25 participating libraries to utilize the reciprocal borrowing services annually.

Result to Date	Variance	Unit Cost
25	0%	$56.13

Activity Summary:

All twenty-five members have a formal reciprocal borrowing agreement and patrons from all twenty-five have utilized the reciprocal borrowing services.

D. Reimburse postage for 500 mailed loans.

Result to Date	Variance	Unit Cost
237	-53%	$ .40

Activity Summary:

Most of the libraries which requested reimbursement for postage have completed three years as specified in the procedures. Only two libraries are currently eligible to participate. This objective is scheduled to be eliminated in SFY93.

IV. Significant developments:

The Texas Panhandle Library System has supported resource sharing for many years. The formal reciprocal borrowing agreements have been in operation since 1979. The Texas Panhandle Library System is the only one of the ten systems which has a formal reciprocal borrowing program for all members.

Amarillo Public Library established a genealogy area loan collection of duplicate titles. These titles further extend the resource sharing of our region.

All automated libraries appreciate the opportunity to lend materials through interlibrary loan. The Texas Panhandle Library System experience confirms the unique and valuable characteristics of small public library collections.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name TECHNOLOGICAL SUPPORT Date Submitted: September 24, 1992

I. Overall objective of this project:

The objective of this program is to provide current technology to area libraries and establish a telefacsimile network in the region to assist information delivery to the rurally isolated.

II. Summary of project results.

Fax machines have been purchased for all member libraries and their branches.

III. Specific project objectives and results:

A. Purchase thirteen fax machines for thirteen libraries.

Result to Date	Variance	Unit Cost
15	+15%	$1,081.13

IV. Significant Developments:

The 92 fiscal year purchase of fax machines fulfills one of the objectives of the Long Range Plan of the Texas Panhandle Library System two years ahead of schedule. Each member library and all branch locations now have a fax on site. The delivery of information to the local patron is greatly enhanced. The regular use of fax machines also demonstrates the ongoing value of technological advances for the geographically isolated.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 _et seq._, unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Austin Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.1.3
Public Library Services to Areas with Inadequate Services

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
1,314,581

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	65,820			65,820
CURRENT FY 1992 FUNDS		505,795		505,795
TOTAL EXPENDITURES	65,820	505,795		571,615
FY 92 CARRYFORWARD FUNDS INTO FY 93	80,619			80,619

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

SYSTEM EVALUATION REPORT: SFY 1992

System Central Texas Library System Semiannual Report_ Annual Report X

Project Name ADMINISTRATION Date Submitted: September 25, 1992

I. Overall objective of this project:

The objectives of this program are to administer the CTLS programs to the satisfaction of constituent libraries, to encourage libraries to take advantage of services for which they are eligible, to make them aware of the benefits of system membership, and to assist them in participating in system planning activities.

II. Summary of project results:

Many member libraries took part in the planning process focused on the Long Range Plan and the FY 1993 Plan of Service. A series of regional meetings held in November 1991 attracted many participants. A series of meetings in March further involved members in the formulation of a new policy for the Collection Development Program.

III. Specific project objectives and results:

A. The Coordinator will make 30 visits to constituent libraries.

Result to Date	Projected Variance	Unit Cost
25	-16%	NA

Activity Summary: Consultant visits were fewer than anticipated due to other visits made by the Coordinator in an administrative capacity.

B. The Coordinator will meet with the library boards, community groups and/or governing officials of 10 CTLS communities for a total of 100 persons reached.

Result to Date	Projected Variance	Unit Cost
11/141	+10%/+41%	NA

Activity Summary: Meetings with community groups were more numerous than anticipated. The second half of the year was busier than usual. The target for number of participants was significantly exceeded.

C. The Coordinator and Chair of the Advisory Council will plan a series of meetings for a total attendance of 100 persons.

Result to Date	Projected Variance	Unit Cost
2/145	0/-9%	NA

Activity Summary: Attendance at both membership meetings exceeded expectations because of the high interest in the Lay Representative Orientation and Long Range Planning Process, which were held in conjunction with the meetings.

III. Objectives and Results (continued)

D. The Coordinator and Chair of the Advisory Council will plan a series of regional membership meetings for a total attendance of 110 people.

Result to Date	Projected Variance	Unit Cost
85	-6%	NA

Activity Summary: Five regional meetings were held in November 1991 which attracted close to the number of participants anticipated. The meetings in November were part of the ongoing Long Range Planning and Biennial Budget discussions.

IV. Significant Developments:

There was significant interest in the CTLS Long Range Plan. Meeting attendance has been very good.

The local networks within the System continue to meet routinely and provide support for their constituents. Many Advisory Council members are becoming more involved at a "grass Roots" level by visiting CTLS libraries.

SYSTEM EVALUATION REPORT: SFY 1992

System **Central Texas Library System** Semiannual Report_ Annual Report **X**

Project Name **AUTOMATION** Date Submitted: **September 25, 1992**

I. Overall objective of this project:

The objective of this program is to increase resource sharing among member libraries by maintaining a CTLS database of MARC records contributed by members. The program has two components: a CD-ROM Union Catalog; and a CD-ROM retrospective conversion system.

II. Summary of project results:

The first update of this Fiscal Year of the CTLS database was delivered in January 1992, the second in July 1992. The CD-ROM Union Catalog has been distributed to 43 members. Twenty-three libraries have some or part of their records in CaTaLySt. The retrospective conversion units have been used by five members.

III. Specific project objectives and results:

A. Number of materials circulated through reciprocal borrowing - 6,000

Results to Date	Projected Variance	Unit Cost
2,381	-60%	NA

Activity Summary: Little interest in reciprocal borrowing has been shown by the 12 libraries engaged in relationships. To be successful, libraries need to aggressively market this feature to patrons.

B. Number of Lateral Interlibrary Loan Requests filled - 3,800

Results to Date	Projected Variance	Unit Cost
371	-91%	NA

Activity Summary: The response to this program has been very disappointing. Members involved in the program consistently overlook the availability of materials within the System.

C. Number of bibliographic records added to database - 16,000

Results to Date	Projected Variance	Unit Cost
20,775	+33.5%	NA

Activity Summary: Members have been converting and adding their records at a much faster rate than anticipated.

D. Number of bibliographic records added to the database - 327,000

Results to Date	Projected Variance	Unit Cost
346,000	+5.8%	NA

Activity Summary: Members have contributed many more unique records than expected. We had anticipated that only about 10% to 20% of the records would be held by only one library; the actual rate appears closer to 30%.

E. Number of bibliographic records deleted from the database - 5,000

Results to Date	Projected Variance	Unit Cost
4,000	-20%	NA

Activity Summary: Members are deleting records at approximately the rate anticipated.

IV. Significant Developments:

The first update to the CD-ROM Union Catalog was delayed because the vendor was unable to properly service its Union Catalog customers. The second update was delayed because of difficulties one contributing library had in providing its records in a USMARC format. This problem appears to be solved. Members have been enthusiastic about the Union Catalog.

Performance targets were consistently underestimated due to the unexpected enthusiastic reception of the Union Catalog as a retrospective conversion tool. The rotating retrospective conversion units have been utilized much more efficiently than originally anticipated. The Reciprocal Borrowing and Lateral Interlibrary Loan programs, however, were not enthusiastically embraced. Member libraries may not be ready to employ alternative ways to secure materials for patrons.

SYSTEM EVALUATION REPORT: SFY 1992

System Central Texas Library System Semiannual Report_ Annual Report X

Project Name COLLECTION DEVELOPMENT Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this project is to provide an incentive for local expenditures for collection development, to allow volume discounts for library materials, to encourage purchase of quality materials, and to allow local libraries to set some individual priorities aside from collection development.

II. Summary of project results:

The overall objective, improving members' collections, has been met through the purchase of books for member libraries.

III. Specific project objectives and results:

A. 31,130 books will be received.

Result to Date	Projected Variance	Unit Cost
31,371	+1%	$11.29

Activity Summary: Purchasing activities have been on schedule and on target for the year.

B. 33 periodical subscriptions will be received.

Result to Date	Projected Variance	Unit Cost
77	+230%	$58.64

Activity Summary: Members and some branches of member libraries receive a subscription to review journals. The system office receives several additional subscriptions which are routed to members upon request. Due to a misunderstanding at the System office, journals were ordered for all members rather than the 33 designated in the Biennial Budget. This target has been significantly exceeded.

IV. Significant Developments:

Because book jobber contracts have been in place for this fiscal year, the CD program will achieve its FY 1992 targets with no significant variance. A new contract with the primary jobber, Baker & Taylor, began in September 1991, and coincides closely with the grant Fiscal Year. Baker & Taylor moved all of their Texas accounts to the Reno, Nevada office, slowing response time and dropping the fill rate.

SYSTEM EVALUATION REPORT: SFY 1992

System **Central Texas Library System** Semiannual Report_ Annual Report **X**

Project Name **CONSULTING** Date Submitted: **September 25, 1992**

I. Overall objective of this project:

The program will provide information, professional expertise, and evaluation of local library services as requested by public librarians in the region.

II. Summary of project results:

The overall objective of the project is being met by on-site and telephone consultation with member libraries.

III. Specific project objectives and results:

A. 4,242 consultant hours will be logged during in-person, telephone, or mail consultations.

Result to Date	Projected Variance	Unit Cost
4,118	-2.9%	$18.86

Activity Summary: The consultants responded to telephone and mail questions with short answers, detailed information, or on-site consulting as necessary. They provided additional information through the System newsletter.

IV. Significant Developments:

Over the past five years, three regional groups found within CTLS, each consisting of about 10 smaller member and non-member libraries, met quarterly to allow the librarians to learn from and support one another. The consultants attended some of the meetings. These groups have not been meeting as regularly during the past year, but an attempt at reorganizing is underway.

SYSTEM EVALUATION REPORT: SFY 1992

System **Central Texas Library System** Semiannual Report_ Annual Report **X**

Project Name **CONTINUING EDUCATION** Date Submitted: **September 25, 1992**

I. Overall objective of this project:

This program aims to improve the technical skills of the library directors, staff, and volunteers. A secondary goal is to provide sufficient hours of CE for county librarians to maintain their certification.

II. Summary of project results:

Workshops have been held on supervision, patron relations, summer reading program ideas, budgeting, video repair, and legal rights and responsibilities.

III. Specific project objectives and results:

A. 11 workshops will be sponsored solely by the System.

Result to Date	Projected Variance	Unit Cost
10	-9%	$1,316

Activity Summary: Workshops have been scheduled and presented as projected.

B. 275 persons will attend workshops.

Result to Date	Projected Variance	Unit Cost
365	+32.7%	$43.07

Activity Summary: Attendance was higher than expected due to the large turnout for the very popular Summer Reading Program Workshop in Rockdale. Performance was under target by 9%. Attendance was over target by 32%.

C. 1,238 student hours will result from the workshops.

Result to Date	Projected Variance	Unit Cost
1,257	+1%	$9.42/hr

Activity Summary: The target for student hours was achieved due to the large turnout for the very popular Summer Reading Program Workshop in Rockdale.

IV. Significant Developments:

Members have become more articulate about their desire for more intensive training sessions on-site. A change in training format will occur in FY 1994-1995 as a result of this articulated need.

SYSTEM EVALUATION REPORT: SFY 1992

System **Central Texas Library System** Semiannual Report_ Annual Report X

Project Name **MEDIA PROGRAM** Date Submitted: **September 25, 1992**

I. Overall objective of this project:

The System maintains a collection of educational and recreational videos and 16mm films for use by member libraries and their patrons. Materials are made available in a cost effective manner, thereby allowing members to have diverse collections without spending local money.

II. Summary of project results:

Member libraries used the media collection for in-house programs, for outreach programs in child care centers, schools, and nursing homes, and for circulation to local patrons and organizations. Library staff assisted patrons in finding videos that meet their information needs. Patrons checked out videos for home use.

III. Specific Project Objectives and Results:

A. Number of 16mm Films Received - 34

Result to Date	Projected Variance	Unit Cost
36	+6%	$281

Activity Summary: Film purchases were higher than projected, the target was exceeded by 6%.

B. Number of Videos received - 225

Result to Date	Projected Variance	Unit Cost
337	+49.7%	$68.75

Activity Summary: As the price of videos drop, and the availability increases, the number of videos we were able to purchase rose significantly above the target.

C. Number of Film showings - 7,010

Result to Date	Projected Variance	Unit Cost
6,568	-6.3%	$4.20

Activity Summary: Film use was only slightly below projected figures.

D. Number of Persons Attending Film Showings - 163,000

Result to Date	Projected Variance	Unit Cost
177,414	+8.8%	$0.18

Activity Summary: Attendance increased slightly.

*E. Number of Video Showings - 15,000

Result to Date	Projected Variance	Unit Cost
18,062	+20%	$1.96

Activity Summary: Videos are becoming more popular as circulation figures indicate. The target was significantly exceeded.

*F. Number of Persons Viewing Videos - 59,000

Result to Date	Projected Variance	Unit Cost
78,455	+32.9%	$0.50

Activity Summary: Videos are becoming more popular. Also, more are being used in library programs.

IV. Significant Developments:

Children's films are a mainstay of programming in many libraries; with video becoming increasingly popular. A growing number of libraries have begun building video collections, however none have budgets to support expensive public performance videos, Libraries and their patrons are seeing entertainment and information in non-print formats. With the availability of video equipment and the increase in subjects available in video, the target groups and uses for this program will expand greatly.

16mm film use is still strong and increasing at the MRC and its branches. Us in the other member libraries is still declining. CTLS has begun purchasing the more expensive public performance videos as opposed to the less expensive home use only videos. This is our first year with a comprehensive catalog which lists our entire video collection. Having a larger collection (that everyone knows about) has caused an increase in video use.

*NOTE: The SFY performance targets fir video showing and video attendance were accidently switched. They are listed here correctly.

SYSTEM EVALUATION REPORT: SFY 1992

System Central Texas Library System Semiannual Report_ Annual Report X

Project Name PUBLICITY Date Submitted: September 25, 1992

I. Overall objective of this project:

This program provides member libraries the materials necessary to maintain and improve public awareness of library services.

II. Summary of project results:

The Publicity Program provided specialized bookmarks, fliers, and prize magnets to advertise the Summer Reading Program and posters for Children's Book Week and National Library Week.

III. Specific project objectives and results:

A. Number of Pieces of Publicity Distributed - 84,000

Result to Date	Projected Variance	Unit Cost
81,691	-2.7%	$0.18.9/item

Activity Summary: Posters for Children's Book Week and National Library Week were sent to all member libraries and branches. Summer Reading Program materials and prizes were sent to all member libraries. The target was met.

IV. Significant Developments:

The majority of publicity materials was distributed for the Summer Reading Program during the second half of the Fiscal Year.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Corpus Christi Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.4
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,421,138

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	83,924			83,924
CURRENT FY 1992 FUNDS		508,588		508,588
TOTAL EXPENDITURES	83,924	508,588		592,512
FY 92 CARRYFORWARD FUNDS INTO FY 93	27,653			27,653

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Administration Date Submitted: October 8, 1992

I. **Overall objective of this project:** The objectives of this program are to develop a planning framework that encourages and documents the participation of members in developing the plan of service, and to administer the program of service through the management of personnel, budget and communications. The need for this assistance is occasioned by the legal and fiscal requirements of the contract between Texas State Library and the City of Corpus Christi, the mandates of the State Library and Archives Commission, and the need to integrate all STLS activities into a comprehensive program of service.

II. **Summary of project results:** A delay in the long-range planning process has resulted in fewer committee meetings. STLS has a newly elected Advisory Council member who has served very effectively during two previous terms.

III. **Specific project objective and results:**

A. Conduct two Systemwide meetings per year.

Result to Date	Projected Variance	Unit Cost
2	0	N/A

Activity Summary: No Variance

B. Conduct two Advisory Council meetings per year.

Result to Date	Projected Variance	Unit Cost
2	0	N/A

Activity Summary: No Variance

III. Objectives and Results (continued)

C. Record 300 persons at STLS committee and business meetings per year.

Result to Date	Projected Variance	Unit Cost
111	-26%	N/A

Activity Summary: A delay in the long-range planning process is reflected in fewer committee meetings.

IV. Significant developments: STLS is fortunate to have a newly elected Advisory Council member who served two previous terms a number of years ago.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Automation Date Submitted: October 8, 1992

I. **Overall objective of this project:** The objective of this program is to provide librarians with the opportunity to develop computer literacy skills and to explore appropriate automation for small and medium size libraries. The need is occasioned by lack of opportunity for many out-of-school adults to develop computer skills and limited financial support for purchase of equipment.

II. **Summary of project results:** Changing needs and opportunities influenced implementation of this program. The STLS planning committee voted to cancel the library software Clearing House project as too expensive and impractical. Texas Education Agency opened their electronic network TENET to public libraries, so the STLS bulletin board was discontinued. DOS 5.0 was installed in all member pcs and fax units were provided for 20 libraries.

III. **Specific project objective and results:**

A. Conduct two new training workshops on microcomputer topics.

Activity Summary: Two workshops were conducted in SFY 1992: one focused on the use of the particular printer purchased in SFY 88 for all STLS member libraries. This workshop presented 23 participants with many basic and intermediate concepts related to dot-matric printers. The second workshop presented the basic functions of MS-DOS, as well as some new features supplied in its newest release, purchased for all system members. Thirty-six participants found an opportunity to learn some DOS basics that they had missed and also to ask general questions which had developed as they have used their pcs. It has become apparent that continuing hands-on instruction is needed to provide many member librarians with sufficient knowledge to use their computers effectively.

B. Produce training workbooks in conjuncton with the two workshops.

III. **Objectives and Results** (continued)

Activity Summary: The nature of the printer workshop was such that a training manual was of no use. Therefore, in addition to the hands-on instruction, two printed exercises showing advanced use of dot-matrix printers were provided. For the second workshop, a short Quick Reference booklet for commonly used MS-DOS commands was produced instead of a training manual. The booklet will also be offered to staff members of all libraries who request it.

C. Add 15 titles to the annotated list of public domain and shareware software which can be used as a core collection for interested member libraries.

Activity Summary: Until an updated edition of the *PC-SIG Library on CD-ROM* is purchased, no additional annotations will be written for the project.

D. Add seven titles to the annotated list of the STLS Clearinghouse software collection.

Activity Summary: The STLS Planning Committee voted to cancel this project. Therefore, zero new titles were added to the collection.

E. Add 25 users, 650 calls, and 150 files to the electronic bulletin board system.

Activity Summary: In April, the STLS bulletin board system experienced a hardware crash. During the same time period, the Texas Education Agency's electronic network, TENET, was made available to public librarians, and many of the bulletin board's users joined. Since TENET offers much greater E-mail capabilities, in addition to far-reaching discussion groups, the STLS bulletin board operation was suspended. If, in the future, it is determined that the bulletin board may provide some local benefit, the system may be revised and restored to operation.

IV. **Significant Developments**:

Re-evaluation of the automation project has resulted in the suspension or elimination of a few aspects of the project, most noticeably the bulletin board system and the Clearinghouse of library software. Also, developments requiring ~~less~~ significant

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staff time arose throughout the fiscal year, forcing staff to place less emphasis on some projects than is required to accomplish their stated objectives. Maintenance of pcs purchased by STLS and of equipment installed in-house, installation of telefacsimilie machines and MS-DOS upgradesd, and development of in-house applications have taken higher priority. However, these developments have provided continued use of current technology and expanded capabilities for STLS libraries, making further use of funds expended in the past and raising possibilities for other services in the future.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name: Collection Development Date Submitted: October 12, 1992

I. Overall objective of this project: The objective of this program is to enrich and develop local library collections through the provision of materials, audio-visual and computer hardware. The need for assistance stems from the limited resources at most libraries which prevent the purchase of adequate materials and equipment. Only six out of the forty-four individual libraries meet the State average per capita for financial expenditures according to Texas Public Library Statistics for 1989.

II. Summary of project results: The figures included printed materials from Adult Literacy, Reference Back-up, and Consulting as well as from Collection Development.

III. Specific project objective and results:

A. Acquire 12,693 books in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
12,335	-03%	$10.41

Activity Summary: Acceptable variance

III. **Objectives and Results** (continued)

B. Record 1,625 other materials received.

Result to Date	Projected Variance	Unit Cost
599	-63%	N/A

Activity Summary: The Major Resource Center did not sign a contract for AV materials until December; therefore, some of the audio tapes and compact discs arrived in fiscal year 1992-93.

IV. Significant developments: Tight local library budgets have created more interest in using Collection Development allocations for printed materials instead of equipment.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Consulting Date Submitted: October 8, 1992

I. Overall objective of this project: The objective of this program is to provide on-site and telephone consultation for a variety of technical and administrative problems encountered in libraries. The need is occasioned by the mandates of Rule 1.47.

II. Summary of project results: The program is operating smoothly. One library completed the second year of an establish~~ed~~ment grant. Duval County will delay establishment until after construction of a new 500 bed prison. Changes in the Newsletter have resulted in significantly more subscribers.

III. Specific project objective and results:

A. Record 1,778 Consulting hours in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
1,320	-26%	$38.30

Activity Summary: Duval County did not apply for an establishment grant which we had anticipated would require consulting hours. Staff changes in Starr County have resulted in their needing less assistance.

III. Objectives and Results (continued)

B. Distribute 2,900 copies of Newsletter.

Result to Date	Projected Variance	Unit Cost
3,616	+25%	N/A

Activity Summary: The newsletter has a new two-colored masthead, heavier paper, is longer in length, better edited and is prepared on a desktop publishing system. The "new" Currents is very popular, and the mailing list has grown significantly larger.

C. Subscribe to 35 professional periodicals.

Result to Date	Projected Variance	Unit Cost
43	+23%	$72.42

Activity Summary: Staff needed additional subscriptions.

IV. **Significant developments**: Moulton, a community of 1,000 wishes to open a public library despite staff suggestions that the tax base is not sufficient.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Continuing Education Date Submitted: October 12, 1992

I. **Overall objective of this project:** The objective of this program is to provide opportunities for the continuing education of librarians through STLS sponsorship of workshops and seminars. The need is occasioned by the mandates of Rule 1.47 and the scarcity of Library Science courses in South Texas.

II. **Summary of project results:** All workshops presented this year have been rated by participants as better than average. The target for student hours appears to be in error, a mistake which must have been introduced during the biennial process. Several Adult Literacy workshops remain to be scheduled.

III. **Specific project objective and results:**

A. Sponsor 49 workshops in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
35	-29%	$221.26

Activity Summary: See III. C.

Project Continuing Education

Page 2 of 2

III. **Objectives and Results** (continued)

B. Record 598 persons attending workshops.

Result to Date	Projected Variance	Unit Cost
432	-28%	$17.93

Activity Summary:

C. Record 4,743 student hours of workshop instruction.

Result to Date	Projected Variance	Unit Cost
1,914	-40%	$4.05

Activity Summary: Obviously, this was an error made during the biennial process.

IV. **Significant developments:** Membership appreciates multiple locations for workshops so that travel time is reduced.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Film Date Submitted: October 8, 1992

I. **Overall objective of this project:** The objective of this program is to provide access to a centralized 16mm film collection for the use of libraries in programming and for patrons' use. At an average cost of $400 per film, it is not financially feasible for libraries with limited resources to develop large local collections.

II. **Summary of project results:** Use of the collection is declining sharply, and staff have recommended that the program be discontinued no later than the end of next biennium.

III. **Specific project objective and results:**

A. Acquire 7 new 16mm films.

Result to Date	Projected Variance	Unit Cost
0	0	0

Activity Summary: New purchases are deemed a waste of funds because use of the program has declined so sharply.

III. **Objectives and Results** (continued)

B. Lease 10 films for one year.

Result to Date	Projected Variance	Unit Cost
21	+100%	$831

Activity Summary: In an effort to increase use of this collection, STLS decided to lease some short films suitable for children's programming.

C. Record 5,850 film showing in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
2,866	-51%	$16.10

Activity Summary: Membership prefers the convenience of video.

D. Record 129,150 film viewers in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
71,896	-44%	$0.64

Activity Summary: Membership prefers the convenience of video. Much of the collection is now out-of-date, although some excellent children's materials are still available. Use of leased film, particularly, was successful for summer reading programs.

IV. **Significant developments:** Staff have recommended to membership that this program be discontinued no later than the end of the next biennium.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Publicity Date Submitted: October 8, 1992

I. **Overall objective of this project:** The objective of this program is to publicize the services, resources and needs of public libraries. Only three member libraries regularly assign staff and budget to public relations activities even though all libraries depend on community awareness for use of their resources and for public private financial support.

II. **Summary of project results:** A CE workshop on marketing was well received. Use of the button machine and sign making equipment is frequent. STLS won a red ribbon in the publications contest sponsored by the American Film and Video Association. Bookbag delivery has been delayed.

III. **Specific project objective and results:**

A. Distribute 56,250 pieces of publicity in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
31,027	-45%	N/A

Activity Summary: No responses were received to the first bid invitation for bookbags. They are now on order but will not be delivered until FY 1992-93.

Project Publicity

Page 2 of 2

III. Objectives and Results (continued)

Result to Date Projected Variance Unit Cost

Activity Summary:

IV. **Significant developments:** A CE workshop on marketing the library was well received. STLS won a red ribbon in the publications contest sponsored by the American Film and Video Association.

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REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Reference Back-up Date Submitted: October 12, 1992

I. **Overall objective of this project:** The objective of this program is to provide assistance in answering reference questions which cannot be answered in member libraries. More than half of the public service outlets do not employ trained professional librarians. No member library offers free on-line data base searches.

II. **Summary of project results:** RBS is operating smoothly with a steadily increasing volume each year. Database searching is the single most valuable tool. Subject access to resources listed on OCLC has become extremely useful. This project continues to enjoy a high priority with membership.

III. **Specific project objective and results:**

A. Answer 4,235 reference referrals.

Result to Date	Projected Variance	Unit Cost
4,657	+10%	$21.76

Activity Summary:

Acceptable Variance

Project Reference Back-up

Page 2 of 2

III. Objectives and Results (continued)

B. To use electronic databases in supplying answers to 2,570 questions.

Result to Date	Projected Variance	Unit Cost
3,288	+28%	$2.46

Activity Summary: Use of OCLC EPIC accounts for much of this volume.

C. Distribute 280 donated reference titles to membership.

Result to Date	Projected Variance	Unit Cost
323	+15%	N/A

Activity Summary: There was heavier weeding than expected among contributing libraries.

IV. **Significant developments:** This program is a high priority of membership.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Technical Services Asst Date Submitted: October 8, 1992

I. **Overall objective of this project:** To promote high quality, uniform cataloging practices based on the most recent editions of Anglo American Cataloging Rules, the Dewey Decimal Classification Schedule and Library of Congress Subject Headings. To provide a source and to teach the use of copy cataloging. The need is occasioned by lack of training in the use of cataloging principles, by lack of tools and by lack of local funding for access to data bases of cataloging information.

II. **Summary of project results:** Although the number of titles cataloged has been disappointing, the project has been very successful as an educational tool. Small libraries are able to achieve a high standard of cataloging. Those which are insisting on a microcomputer based circulation system will also be prepared to migrate to another system and/or to join a union catalog project in the future.

III. **Specific project objective and results:**

A. Catalog 75,000 items in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
19,266	-75%	N/A

Activity Summary: This projection was made before STLS had any experience with the project. Obviously the performance measure will not be reach this fiscal year.

Project **Technical Services Asst**

Page 2 of 2

III. **Objectives and Results** (continued)

Result to Date | **Projected Variance** | **Unit Cost**

Activity Summary:

IV. **Significant developments:** Although the number of titles cataloged is disappointing, this project has been very successful as an educational tool. Small libraries using this are achieving a high standard of cataloging,once available only to larger, better funded libraries.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Technological Support Date Submitted: October 8, 1992

I. Overall objective of this project: The objective of this program is to provide libraries the opportunity to purchase equipment as an alternative to spending their collection development allocations on library materials. The need stems from inadequate local budgets and restrictions on capital outlay. Only six of the forty-four member libraries meet or exceed the state wide average for per capital expenditures.

II. Summary of project results: 20 libraries received plain paper telefax equipment. The other 24 libraries will be equipped in the fall of 1992.

III. Specific project objective and results:

A. Acquire 2 pieces of equipment for member libraries.

Result to Date	Projected Variance	Unit Cost
22	+1000	N/A

Activity Summary: Money from the 1990-91 budget was expended for telefacsimile equipment which arrived in the current fiscal year.

Project Technological Support

Page 2 of 2

III. Objectives and Results (continued)

Result to Date | Projected Variance | Unit Cost

Activity Summary:

IV. **Significant developments:** STLS will have identical, plain paper fax machines in all libraries by the end of October, 1992.

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REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System South Texas Library Semiannual Report [ ] Annual Report [X]

Project Name Video Date Submitted: October 12, 1992

I. **Overall objective of this project:** To provide to individuals nontheatrical video not usually available from commercial rental outlets; and, to provide libraries with a high quality of programming resources which have public performance rights.

II. **Summary of project results:** Use of the centralized media collection is rapidly declining. The end of next biennium may mark the end of this service.

III. **Specific project objective and results:**

A. To acquire 725 video cassettes in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
882	+22%	$33.30

Activity Summary: Many of these cassettes were ordered with FY 1990-91 funds; but they arrived in FY 1991-92.

III. Objectives and Results (continued)

B. Record 9,926 video showing in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
3,784	-62%	$3.24

Activity Summary: Rotating packets of theatrical video were exceedingly popular with high viewer statistics even when the tapes were several years old. Patrons are accustomed to immediate access to video. Member librarians report that patrons often decline an offer to "order it from STLS" because they want the tapes immediately.

C. Record 89,338 video viewers in FY 1991-92.

Result to Date	Projected Variance	Unit Cost
27,682	-70%	$1.16

Activity Summary: See III B.

IV. **Significant developments:** Use of the centralized media collection is declining rapidly. Patrons dislike waiting for tapes to be mailed.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.5
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
621,203

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	122,643			122,643
CURRENT FY 1992 FUNDS		208,752		208,752
TOTAL EXPENDITURES	122,643	208,752		331,395
FY 92 CARRYFORWARD FUNDS INTO FY 93	39,703			39,703

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Administration Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to manage the grant efficiently and according to the rules of the Library Systems Act.

II. Summary of project results:

The System Advisory Council has met three times.

A. Hold three System Advisory Council meetings.

Result to date	Projected Variance	Unit Cost
3	0%	n/a

Activity Summary:

System Advisory Council members discussed the Uniform Service Areas proposed by the State. The Councl agreed to postone the second Advisory Council meeting until March. Individual meeting with each librarian and some Lay Representatives allowed each library to choose network options. At the March meeting, the Annual Plan FY93 was approved. A draft outline of the long range plan was discussed. At the May meeting the Long Range plan was adopted as revised and elections were held for new officers.

B. One survey of librarians and one survey of lay representatives.

Result to date	Projected Variance	Unit Cost
2	0%	n/a

Activity Summary:

No change from last report.

III. Significant developments:

Agreed on reallocation of funds from salary savings because of resignations of Coordinator and Assistant Coordinator.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Collection Development Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to strengthen the print and non-print resources throughout the region.

II. Summary of project results:

The System purchases books, professional journals, video cassettes, and other audio-visual materials for member libraries. The System also paid for a book lease program for 12 member libraries and one non-member library.

III. Specific objectives and results:

A. Purchase 10,358 books.

Result to date	Projected Variance	Unit Cost
5396	-48%	$22.00

Activity Summary:
Member libraries transferred funds from books into audiovisual or equipment purchases.

B. Subscribe to 48 periodicals.

Result to date	Projected Variance	Unit Cost
63	+31%	$50.00

Activity Summary:

C. Lease 1,900 books.

Result to date	Projected Variance	Unit Cost
1801	-5%	$16.00

Activity Summary:

D. Purchase 350 videocassettes.

Result to date	Projected Variance	Unit Cost
600	+71%	$16.00

Activity Summary:
See A

E. Purchase 25 microform volumes.

Result to date	Projected Variance	Unit Cost
663	+391%	$1.84

Activity Summary:

See A

F. Purchase 175 audio-cassettes and filmstrips.

Result to date	Projected Variance	Unit Cost
491	+192%	$7.00

Activity Summary:

See A

IV. Significant developments:

The increased popularity and availability of videos has decreased the purchase of audio-visual materials and print materials. Libraries have heavy circulation of videos and requests from their patrons.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Consulting Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to provide information and advice to librarians and board members.

II. Summary of project results:

With the resignation of both the Coordinator and Assistant Coordinator, contact hours have been below that which was budgeted.

III. Specific objectives and results:

A. Provide 500 consultant hours.

Result to date	Projected Variance	Unit Cost
315	-37 %	$38.87

Activity Summary:

Professional advice and technical information was given to all member and non-member libraries.

B. Coordinator/Assistant Coordinator will visit 11 member libraries.

Result to date	Projected Variance	Unit Cost
23	+91%	$253

Activity Summary:

Coordinator made more visits than originally planned.

C. Coordinator/Assistant Coordinator will visit 2 non-member libraries.

Result to date	Projected Variance	Unit Cost
2	0%	$253

Activity Summary:

Coordinator made visits to non-member libraries to inform them of system services and new programs.

D. Coordinator/Assistant Coordinator will provide technical assistance to three boards, governing bodies or communities.

Result to date	Projected Variance	Unit Cost
2	0%	$253

Activity Summary:

Librarian and board members requested information on library regulations.

IV. Significant developments:

New staff member needs assistance in preparing annual reports and record keeping.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Continuing Education Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to provide training for area librarians, staff, board members, and volunteers.

II. Summary of project results:

Workshops were held on the role of trustees, new technologies for small libraries, five-year plans, and children's literature.

III. Specific objectives and results:

A. Hold 4 workshops.

Result to date	Projected Variance	Unit Cost
4	0 %	$990

Activity Summary:

Workshops were completed on schedule. A workshop for trustees was held on request.

B. Attendance of sixty people.

Result to date	Projected Variance	Unit Cost
28	-43%	$231

Activity Summary:

An average of 8 people attended each workshop.

C. Have 200 student hours.

Result to date	Projected Variance	Unit Cost
98	-48%	$40

Activity Summary:

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Film/AudioVisual Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to provide access to an adequate supply of 16mm films and videos and the projectors to show the films.

II. Summary of project results:

The System has purchased 16mm films and videos for spot bookings by member libraries. Staff have been provided to handle the scheduling and mailing of films and videos.

III. Specific objectives and results:

A. Purchase 38 films, 130 videos.

Result to date	Projected Variance	Unit Cost
films= 38	0%	$271.00
videos=600	+461%	$161.00

Activity Summary:
Fewer films are being purchased and videos cost less.

B. Have 8,500 film showings.

Result to date	Projected Variance	Unit Cost
6024	-71%	$5.75

Activity Summary:

C. 190,000 attending showings.

Result to date	Projected Variance	Unit Cost
122833	-65%	$0.28

Activity Summary

Videos are not viewed by large audiences.

IV. Significant developments:

The continued increase of videos held at all libraries has contributed to the decline of film.video programming.

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92/10

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Publicity Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to provide member libraries with printed materials to improve public awareness of libraries and their services and to provide materials for library operations.

II. Summary of project results:

A printer is employed to print a wide variety of materials -- monthly activity calendars, program flyers, book marks, book lists, posters, and signs.

III. Specific objectives and results:

A. Distribute 110,000 items.

Result to date	Projected Variance	Unit Cost
314832	+186%	$0.13

Activity Summary:

Printing is on schedule.

IV. Significant developments:

Not all member libraries are aware of the service. Efforts will be made to increase member awareness and use of the service.

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92/10

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System Semiannual Report __ Annual Report X__

Project Name Technology Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to increase access to materials and information through the purchase of equipment or furniture.

II. Summary of project results:

III. Specific objectives and results:

A. Purchase seven pieces of equipment or furniture.

Result to date	Projected Variance	Unit Cost
9	+28 %	$954.00

Activity Summary:

IV. Significant developments:

With the significant salary savings additional equipment was purchased.

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92/10

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.6
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,694,417

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	29,396			29,396
CURRENT FY 1992 FUNDS		588,494		588,494
TOTAL EXPENDITURES	29,396	588,494		617,890
FY 92 CARRYFORWARD FUNDS INTO FY 93	68,963			68,963

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report |_| Annual Report |X|

Project Name Administration Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objectives of Administration are to coordinate the activities of the grant program. These include but are not limited to monitoring expenditures and budget; supervising System personnel; long-range System planning; participating in local, state, and national professional organizations; producing a system-wide newsletter; consulting with membership, the Advisory Council, the MRC, and the Texas State Library on System matters.

II. Summary of project results:

The System meeting was held in September with 81% of member libraries represented. The "Excellence in Libraries" plan was reviewed. All member libraries completed menus for incorporation into the overall System budget for 1993 and menus for incorporation into the 1994-1995 Biennial Budget.

The second System meeting was held in April with 60% of member libraries represented by lay representatives. A record 84% of the libraries were represented by "Director" attendance.

III. Specific project objectives and results:

A. Hold four geographic meetings three times each with one for the purpose of reallocation.

Result to Date	Projected Variance	Unit Cost
9	0	N/A

Activity Summary:

The first set of meetings held in October dealt with biennial planning and menu completion. The second set of meetings held in January were for the approval of menu plans for determining how FY'93 funds would be distributed and expended. Members also discussed FY'92 reallocation possibilities.

B. Conduct two System meetings.

Result to Date	Projected Variance	Unit Cost
2	0	N/A

Activity Summary:

The Fall System meeting was held on September 26, 1991 at the Weatherford Public Library. The Spring System meeting was held on April 23, 1992 at the Kemp Public Library in Wichita Falls.

C. Publish six newsletters.

Result to Date	Projected Variance	Unit Cost
4	-.34	N/A

Activity Summary:

Due to budget preparation considerations in the first half of the fiscal year, the Roundup newsletter fell short of target. Unit cost was difficult to determine with the newsletter now being produced completely in-house.

D. Regular site visits to System members not less that 1/3 of member libraries.

Result to Date	Projected Variance	Unit Cost
95	+5.33	N/A

Activity Summary:

This target was met even though NTLS was short one consultant for approximately three months.

E. Promote awareness of the Professional Collection on a bi-monthly basis.

Result to Date	Projected Variance	Unit Cost
13	0	N/A

Activity Summary:

The promoting and sharing of information in the Professional Collection at area meetings, System meetings, and Kidshare: Idea Exchange has proven beneficial to member libraries and increase their use of the Professional Collection.

In addition to the above listed promotional locations, articles spotlighting materials of particular interest in the Professional Collection were published in the Roundup System newsletter.

F. Distribute information and publicity to member libraries through regular bulk mailings.

Result to Date	Projected Variance	Unit Cost
Weekly	0	N/A

Activity Summary:

This service to the members was very important this year in planning and preparing the biennial budget and Plan of Service.

G. Review and promote telephone calling card use.

Result to Date	Projected Variance	Unit Cost
71	0	N/A

Activity Summary:

Telephone calling cards have been issued to non-member Establishment Phase libraries and to Advisory Council members for System-related business calls. This has helped to improve and promote communication between libraries and allowed Advisory Council members to expand communication with all member libraries. Expenditures in this area averaged $300 per month.

IV. Significant Developments:

The Excellence in Library Service Plan was revised by each appropriate committee; Establishment, Enlargement, Enhancement and Expansion. Following the revisions, the Planning Committee reviewed the document and submitted it to the Advisory Council who approved it for submission to the Texas State Library.

The Texas State Library has reviewed the Excellence in Library Service Plan and approved it for use by NTLS.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Audiovisuals Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objective of this program is 1) to maintain and add to a centrally purchased collection of 16mm films and spot bookable videos for use by system members and their patrons and 2) to act as a rotating collection for member libraries and to supplement local video holdings.

System members will be provided with a catalog of 16mm films, videos and multimedia kits owned by NTLS. A catalog supplement will be prepared and distributed in the spring for the rotating collection; each participating library receives a packet composed of at least fifty videocassettes every other month.

II. Summary of project results:

While the overall purchasing of 16mm films has continued to decrease from previous years, film use by target groups continues to be high. As a result, purchasing has been concentrated in the target areas: films for children's and nursing homes groups. Video-based services continues to increase in popularity. Use of multi-media kits has been constant and enthusiastic.

In response to the use of multi-media kits, more money was directed during reallocation for the purpose of additional storytime kit materials.

III. Specific project objectives and results:

A. 13,192 film showings

Result to Date	Projected Variance	Unit Cost
5,882	-.56	N/A

Activity Summary:

Film showings continue to show a decrease as libraries turn more and more to using videos for programming. In addition, staff cuts at several key System libraries necessitated abbreviated Summer Reading Programs and fewer film showings.

B. 315,402 persons attending film showings

Results to Date	Projected Variance	Unit Cost
227,781	-.28	N/A

Activity Summary:

Viewer statistics, while lower in numbers than projected, have actually increased on a per-showing basis. Projection was based on an historical 24-viewers per showing. Actual viewer stats were 39 viewers per showing. While libraries are decreasing number of showings, attendance per showing has increased.

C. 16,412 video showings

Results to Date	Projected Variance	Unit Cost
11,669	-.29	N/A

Activity Summary:

Projections made for first time reportings of video showings have been inaccurate. With the wider use of video projection equipment, libraries are reporting fewer showings to larger audiences.

D. 410,297 persons viewing videocassettes

Results to Date	Projected Variance	Unit Cost
487,784	+.18	N/A

Activity Summary:

Increased use of video projectors is resulting in more video viewers than anticipated.

E. 67 16mm films received

Results to Date	Projected Variance	Unit Cost
28	-.59	$203

Activity Summary:

System members indicated by AV allocation their unwillingness to fund 16mm films at levels previously anticipated.

F. Purchase 4114 videocassettes

Results to Date	Projected Variance	Unit Cost
3781	-.09	$14.51

Activity Summary:

More high-cost videos were purchased to replace 16mm films not purchased this year, resulting in fewer total videos purchased.

G. Develop four additional storytime kits

Results to Date	Projected Variance	Unit Cost
10	+1.5	$300

Activity Summary:

Due to popularity of kits, additional kits were funded during reallocation, thus allowing NTLS to better meet library demand.

H. Purchase 3 portable videocassette players

Results to Date	Projected Variance	Unit Cost
3	0	$205

Activity Summary:

All three pieces of equipment have been purchased. A delivery date is pending final paperwork approval by the City of Fort Worth.

I. Purchase 4 video projectors

Results to Date	Projected Variance	Unit Cost
4	0	$3,147

Activity Summary:

All four pieces of equipment have been purchased. A delivery date is pending final paperwork approval by the City of Fort Worth.

J. Up-date and distribute NTLS Media Catalog to each member library.

Results to Date	Projected Variance	Unit Cost
62	0	N/A

Activity Summary:

The Media Catalog was distributed in October. Additional copies have been supplied by request.

IV. Significant Developments:

Media Specialist continued efforts to promote NTLS Media Services through distribution of Media Catalog, attendance at selected meetings, and mailing flyers in the weekly mail. In addition, a regular 45-minute slot on the Kidshare: Idea Exchange agenda allowed Media Specialist to present "What's New at NTLS" to system children's librarians.

The Media Specialist attended Film Market in Hollywood, Florida this year, concentrating purchasing on holiday films and videos previewed there.

A substantial filmography based on the Summer Reading Club theme of "Discover the New World of Reading" was developed and distributed to System members during the second half of the fiscal year.

A gift of four Bifolkal kits to the System allowed the Media department to widen its scope of multi-media kits available for System members. Kits were publicized through special flyers as well as articles in the System newsletter.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Collection Development Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objectives of the Collection Development program are to encourage and support public library service and provide assistance in developing stronger, more current collections in the System member libraries, recognizing the limited resources of most of the libraries which prevent the purchase of adequate numbers of materials to meet user needs, and to purchase non-fiction books, videocassettes, audio materials and selected professional journals. A basic grant of $1,500 will be allotted to each member library. The remaining amount will be distributed according to population proportionally according to the latest census estimates as provided by the Texas State Library.

II. Summary of project results:

The Collection Development workphase continues to operate without a specialized consultant. The duties and responsibilities of this position have been divided between the Assistant Coordinator and the Media Specialist. Along with the contractual consultants, the staff consultants have provided the guidance and assistance needed by the member libraries in expenditure of their collection development funds.

III. Specific project objectives and results:

A. Purchase 15,498 books.

Result to Date	Projected Variance	Unit Cost
22,323	+.44	$16.03

Activity Summary:

With competitive bidding providing a substantial discount for books, and the necessity of purchasing paperbacks where hardback format was not available, the target was exceeded. However, in the process we obtained additional dollar value for funds expended.

The results prove the importance of collection development funds, especially when many local library allocations are decreasing.

B. Distribute NTLS Professional Collection Catalog update to each member library.

Result to Date	Projected Variance	Unit Cost
63	0	N/A

Activity Summary:

Up-dates were distributed in September, 1991. Additional copies are provided upon request. Requests will be filled until the supply is depleted.

C. Expend 50% of materials allocation by January 31st

Result to Date	Projected Variance	Unit Cost
59.39%	+.18	N/A

Activity Summary:

The Accounts Clerk has closely monitored the rate of expenditures through the routine invoice posting process. She has maintained frequent phone contact with the members, apprising them of their allocation balances. In addition, she has distributed written status reports to all members.

IV. Significant Developments:

Member libraries continue to improve in the expenditure of their allocations in a timely manner. In addition, they are taking greater care to stretch their budget dollars than ever before.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Consulting Date Submitted Sept., 30, 1992

I. Overall objective of this project:

The objectives of consulting are to respond to requests of system members when the need for selective information is greater than that available from their individual institutions; to provide professional assistance to member libraries via telephone or on-site visits, written communications and meetings; and to coordinate and develop area meetings in order to identify and solve problems unique to various areas of our system. The consultants will be available to make presentations to governing bodies, public service groups, and library boards promoting system services and library developments.

II. Summary of project results:

The Assistant Coordinator met with three communities working toward system membership. Both the Coordinator and Assistant Coordinator assisted two libraries with their building programs and worked with several others on redesigning their floor plans. They also assisted local municipal governments in compiling information for county governments seeking to determine their funding obligations to the local libraries.

Contractual consultants provided recommendations and guidance to member libraries in areas of automation, collection development and maintenance, and building programs.

III. Specific project objectives and results:

A. 2,000 consultant hours logged.

Result to Date	Projected Variance	Unit Cost
1852.25	-.08	$16.59

Activity Summary:

Even though we were short of staff for approximately three months, this objective was reached.

B. Present NTLS membership services to a minimum of 2 library boards, Friends, or establishment committees.

Result to Date	Projected Variance	Unit Cost
2	0	$50

Activity Summary:

This objective is on target.

C. Purchase 145 periodical subscriptions for the professional collection for use by staff and loan-out to member libraries.

Result to Date	Projected Variance	Unit Cost
130	-.11	$51

Activity Summary:

This objective is on target.

D. Visit a minimum of 15 member libraries once for general consultation purposes.

Result to Date	Projected Variance	Unit Cost
95	+5.33	N/A

Activity Summary:

In addition to consulting staff at the System, contractual consultants are being used to assist members in the areas of library construction, building plans, collection development and general administration for a small public library.

IV. Significant Developments:

To meet the consulting goals, both staff consultants and contractual consultants are being used to serve the members.

The Media Specialist, serving as Children's Consultant, through "Kidshare" workshops, is reaching more library staff members than ever. In addition, personal consulting visits to children's librarians has been a priority.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Continuing Education Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objectives of continuing education are to provide programs that develop the public library services through meeting the on-going educational needs of library personnel and those directly associated with and interested in the continued growth and development of the member libraries; to develop programs for librarians, staff, lay representatives, and board members the deal with the rapidly changing trends in the library profession. The System will provide a total of eight full-day and eight mini-workshops for use by libraries, staff and lay people.

II. Summary of project results:

Eight full-day and 8 mini-workshops have been held. They were:

Programming for Young Adults
Long-range Planning for Libraries
Audiovisual Collection: Selection & Management
Legal Issues in Library Management
Volunteers: Recruiting & Training
Time Management
Fiction Collection: Selection & Management
Rare Book Identification
Marketing and Public Relations
Vertical Files

III. Specific project objectives and results:

A. Hold 16 workshops.

Result to Date	Projected Variance	Unit Cost
16	0	$115.16

Activity Summary:

This objective fell 21 persons below target. Attendance was down slightly as some communities had to reduce travel for employees.

B. 410 persons attending workshops.

Result to Date	Projected Variance	Unit Cost
348	-.16	$4.67

Activity Summary:

With two workshops left, this objective is on target.

C. 1,860 student hours in workshops.

Result to Date	Projected Variance	Unit Cost
1,458	-.22	$1.04

Activity Summary:

This objective fell 216 hours below target. Hours were down slightly as some communities had to reduce travel for employees.

D. Conduct FY'93 workshop topic survey by December 30, 1991.

Result to Date	Projected Variance	Unit Cost
	0	N/A

Activity Summary:

This objective is on target.

E. Present a minimum of 2 weeding, reference or teambuilding training sessions for individual staff and volunteers.

Result to Date	Projected Variance	Unit Cost
2	0	$250

Activity Summary:

This objective is on target.

IV. Significant Developments:

Surveys have been completed by the System members selecting topics for the Fy'93 workshops.

Workshop manuals and handouts are continuing to be produced in-house using the MacIntosh desk-top publishing system. The presenters and workshop attendees have been impressed and pleased with the professional quality of the materials.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Publicity Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objectives of publicity are to heighten the profile of the member libraries in their local communities; provide information on current events; assist the member libraries with developing public information services and materials that meet the individual library's needs and encourages patron activity in the local libraries; maintain a desk-top publishing system to enhance each member library's access to production of various publicity items. Personnel in the publicity workphase will design, purchase and supply to each member library items that promote library service and patron usage. The system button machine will continue to be made available to libraries with button materials on a cost-recovery basis.

II. Summary of project results:

72% of the membership reserved storytellers for Summer Reading Programs. Publicity and promotional allocations were expended on bookmarks, brochures, posters, Ellison machine supplies, and multimedia advertisements.

The System obtained and provided to members video spots to air on local television stations.

III. Specific project objectives and results:

A. To produce 12,000 publicity pieces.

Result to Date	Projected Variance	Unit Cost
10,380	-.14	N/A

Activity Summary:

This activity is a little below target for year-end. Less information than anticipated was distributed during the final quarter of the fiscal year. Members also requested fewer publicity materials as their budgets decreased.

B. Provide 45 libraries with professional storytelling services.

Result to Date	Projected Variance	Unit Cost
45	0	$250

Activity Summary:

All 45 libraries chose to utilize this service for Summer Reading Programming. Year-end results are on target.

C. Prepare and distribute NTLS brochures and bookmarks to each member library.

Result to Date	Projected Variance	Unit Cost
62	0	N/A

Activity Summary:

Libraries have been provided brochures by request. All member libraries and lay representatives received the NTLS promotional calendar at the Fall System meeting.

D. Provide member libraries with ALA publicity and promotional information quarterly.

Result to Date	Projected Variance	Unit Cost
	0	N/A

Activity Summary:

Libraries have been provided this information by request.

IV. Significant Developments:

Many libraries took advantage of the ready-made ALA promotional items for National Library Week, the Night of a Thousand Stars campaign, and several other specialized library promotions. System publicity equipment and supplies were used to make bookmarks, flyers, and brochures to promote local Summer Reading Club programs, local story hours, Kidshare programs, and various other promotional events at local libraries.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Technological Support Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objective of Technological Support is to provide assistance to member libraries in improving their services through adequate equipment selection.

II. Summary of project results:

Member libraries are obtaining skills in evaluating their equipment needs and making selections that will support and enhance their library programs and services.

III. Specific project objectives and results:

A. Purchase 5 microcomputer/printers

Result to Date	Projected Variance	Unit Cost
5	0	$2,874

Activity Summary:

Equipment was purchased and target was met.

B. Purchase 1 microcomputer/printer/CD-ROM drive

Results to Date	Projected Variance	Unit Cost
1	0	$3,774

Activity Summary:

Equipment was purchased and target was met.

IV. Significant Developments:

This project provides for cooperative purchasing that allows the member libraries the most economical means of obtaining equipment.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Nicholson Memorial Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.1.7
Public Library Services to Areas with Inadequate Services

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
3,210,710

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	291,344			291,344
CURRENT FY 1992 FUNDS		729,725		729,725
TOTAL EXPENDITURES	291,344	729,725		1,021,069
FY 92 CARRYFORWARD FUNDS INTO FY 93	118,256			118,256

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name ADMINISTRATION Date Submitted: September 25, 1992

I. Overall objective of this project:

A. Manage the NETLS fiscal year program from its development through its completion and evaluation.

B. Encourage the involvement of member librarians, their staffs, lay representatives, and Advisory Council members in all aspects of the NETLS program.

C. Improve library services throughout the area through the NETLS program and through the inevitable sharing of interests and expertise when various groups gather.

D. Begin all non-fiscal projects mentioned in the recently adopted NETLS Long Range Plan and to set procedures to implement other portions of the Plan in the NETLS FY1994-95 Biennial Plan of Service.

II. Summary of project results:

One library began System membership this year bringing the total to 82 members. Implementation of the Long Range Plan continues through NETLS committee assignments and staff assignments. Both the Planning and Evaluation Committee and the State and Local Liaison Committee have been exceptionally busy. See Significant Developments.

III. Specific project objectives and results:

A. Provide 4 System membership meetings.

Result to Date	Projected Variance	Unit Cost
4	0%	N/A

Activity Summary:

October 4, 1991 Pittsburg (Church Meeting Hall)	145 present/61 libraries represented/ 74.4% of membership
December 6, 1991 Garland (Library)	153 present/66 libraries represented/ 80.5% of membership
February 26, 1992 Tyler (University of Texas Library Meeting Room)	160 present/61 libraries represented/ 74.4% of membership
June 12, 1992 Rockwall (Chandlers Landing Yacht Club)	175 present/65 libraries represented/ 79.3% of membership

III. Objectives and Results: (continued)

B. Provide 4 Advisory Council Information/Action meetings.

Result to Date	Projected Variance	Unit Cost
5	+25%	N/A

Activity Summary: One extra Council meeting was held to make decisions on funding refreshments for meetings.

C. Provide 5 Geographic Committee meetings.

Result to Date	Projected Variance	Unit Cost
5	0%	N/A

Activity Summary: Committees met to preview the FY1994-95 Biennial Plan and the FY1993 Plan of Service

D. Provide 1 System Orientation Session.

Result to Date	Projected Variance	Unit Cost
1	0%	N/A

Activity Summary: 17 persons were present at the October 4 meeting, the afternoon of the membership meeting

E. Prepare and distribute 1,000 copies of the FY1992 Calendar of Events.

Result to Date	Projected Variance	Unit Cost
1,240	+24%	$2.09

Activity Summary: FY1992 Calendar was developed, produced and purchased during FY1991. It has been distributed to every member and non-member library, Advisory Council, other systems offices and in response to individual requests. Members have enough calendars to distribute to Library Boards, Friends officers, governing officals, etc.

IV. Significant Developments:

- Membership meetings' format has changed in response to members' requests in the long-range planning process and as a result of meeting evaluations initiated by the Planning and Evaluation Committee:
  - Staff reports are written in outline format and referred to briefly in 3-minute reports

IV. Significant Developments (continued):

- Handout packets (in NETLS brochures) are prepared in advance for each attendee. All handouts are color-coded for speakers. This has cut down greatly on fumbling for referred items, and scrambling on the floor for dropped material
- Each meeting has one or two formal reports on items of general interest: USSR, NREN, ShareNETls, etc.
- Two of the quarterly meetings have miniworkshops in the afternoon, one meeting has committee meetings in the afternoon and the last one has a luncheon and Awards ceremony
- The Planning and Evaluation Committee (new this year) and the Coordinator prepare an evaluation form for each membership meeting and the Committee then reviews and evaluates the responses for any additional meeting changes
- For some time, the large attendance at membership meetings has required that the majority of them be held in places other than library meeting rooms. Usually there is a charge for the larger room. Until this year, the local Friends groups paid the cost. In FY1992 we began to budget for meeting room costs
- With the move to outside facilities, we have been able to take membership meetings to smaller towns. We have felt uncomfortable asking Friends groups to pay for morning refreshments for these large groups, so the Advisory Council began looking for various methods of financing refreshments. They have decided to ask Friends or Boards for a voluntary contribution of $10 to $25 annually to be used for meeting refreshments (not workshops where the attendance is smaller). For FY1992, 49 groups contributed $891.00. This should take care of refreshments for the quarterly meetings in FY1993.

- Members and Council spent some time in reviewing and responding to the state proposed revision of library system boundaries under the Uniform State Service Region project. By the end of the fiscal year, it seemed certain that library systems would be legally exempt from the proposal. This was important to membership in east Texas who would be set up in a small, new system with little funding. The western members would, on the other hand, be combined with a major portion of the North Texas Library System which has an altogether different set of goals and projects and organization, and plans to become a not-for-profit organization very shortly.

- The State and Local Liaison Committee (new this year) decided to sponsor a series of workshops on local library funding titled Effective Library Supporter Politics. It was held in 3 locations with various local governing officials on the reactor panels. 99 persons attended the combined three meetings. The Committee was pleased enough with the response to begin planning another workshop in FY1993.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name AUDIOVISUAL SERVICES Date Submitted: September 25, 1992

I. Overall objective of this project:

A. Provide a spotbooking collection of non-theatrical 16mm films and videos with public performance rights to members and non members.

B. Provide programming assistance in use of spotbooking collection.

C. Provide rotating packets of entertainment videos for home use of member libraries' patrons.

D. Make available grants for large screen video monitors/receivers.

II. Summary of project results:

The Audiovisual Committee met once in September 1991. Library use of videos for programming is growing rapidly while film use has leveled off. Use of NETLS staff to recommend and locate video titles is growing rapidly.

73 circuit packets with 30 video titles circulated to member library patrons through nine circuits.

III. Specific project objectives and results:

A. 36 16mm films received.

Result to Date	Projected Variance	Unit Cost
37	+2.78%	$297.66

Activity Summary: Film titles added are in support of childrens programming, where there is still some demand for the format.

B. Purchase 173 videos for spot booking.
Purchase 590 videos for the circuit.
763

Result to Date	Projected Variance	Unit Cost
236 Spotbooking	+36.4%	$76.09
493 Circuit	-16.44%	$10.75
729	- 4.5%	

Activity Summary: SPOTBOOKING: Bonus videos for film purchases and "buy one, get one free" arrangements are becoming more common, allowing us to receive more videos. CIRCUIT: Additional videos are on order and expected to arrive after September 1.

III. Objectives and Results: (continued)

C. 10,592 film showings.

Result to Date	Projected Variance	Unit Cost
10,276	-2.98%	$6.39

Activity Summary: Use of film has leveled off. Use is primarily for childrens programming and classroom use.

D. 433,624 persons attending film showings.

Result to Date	Projected Variance	Unit Cost
290,566	-33%	$ .29

Activity Summary: Attendance drops as showings drop.

E. 89,550 Video Showings: 3,016 Spotbooking; 84,600 Circuit

Result to Date	Projected Variance	Unit Cost
6,420 Spotbooking	+112.86%	N/A
69,779 Circuit	- 17.52%	
76,199 Total	- 14.90%	

Activity Summary: SPOTBOOKING: Use is growing rapidly. CIRCUIT: Decreased circulation of NETLS videocassettes can be attributed to several factors: increased sizes of collections within member libraries, increased availability of videocassettes through various local businesses and increasing availability of/subscription to cable television. In addition, videocassette circulation has been reduced as patrons' personal collections grow (the result of decreasing costs and increasing sales outlets plus off-air taping and sharing of such productions).

F. 288,491 Video Viewers: 10,046 Spotbooking; 278,445 Circuit

Result to Date	Projected Variance	Unit Cost
70,112 Spotbooking	+598%	$.29
228,305 Circuit	- 18%	$.07 per viewer

Activity Summary:
SPOTBOOKING: The yearly target was set based on the assumption that the video format would be wed primarily to individual viewing. However, many libraries and community groups are using video for group programming, thus greatly increasing the number of viewers. CIRCUIT: See above. Number of viewers is related to number of showings.

III. Objectives and Results: (continued)

G. 89,550 other materials circulated to the public (audiotapes and videotapes)

Result to Date	Projected Variance	Unit Cost
73,697	-17.7%	N/A

Activity Summary: See explanation under E for lower than anticipated circulation of videos.

H. Prepare and distribute 2,500 copies of a film/video catalog.

Result to Date	Projected Variance	Unit Cost
2,000 Printed	- 20%	$.41
1,381 Distributed	- 44.8%	

Activity Summary: Supplement was not prepared until all FY92 purchases were received. We did not have time to distribute all of them before the end of the fiscal year. They will be distributed in FY1993. 500 less were printed because a new full catalog will be published in FY1993.

I. Audiovisual committee will meet once.

Result to Date	Projected Variance	Unit Cost
1	0%	N/A

Activity Summary: None.

J. Book 11,708 items.

Result to Date	Projected Variance	Unit Cost
12,156	+3.8%	$8.79

Activity Summary: Bookings of films continues to decrease but video bookings are increasing as our collection grows.

K. 73 libraries will choose to participate in the circuit.

Result to Date	Projected Variance	Unit Cost
73	0%	N/A

Activity Summary: Right on target as participation continues to decline.

III. Objectives and Results: (continued)

L. Consult with 30 persons about video packets.

Result to Date	Projected Variance	Unit Cost
54	+80%	N/A

Activity Summary: Reductions in library staffs, often effecting those responsible for circuit videos, results in an increased number of consultations re the circuits.

IV. Significant Developments:

The use of public performance/special interest videos continues to grow as more agencies and individuals discover that they have access to this resource. There continues to be a problem with library staff awareness of and promotion of this resource to their communities. NETLS Film Service staff produced and distributed news releases, mediographics, fliers and other PR materials as a way of promoting the collection. As demand for video as an information resource grows, collection development efforts have tried to meet this growth by expanding the scope of the collection.

As participation in and need for the videocassette circuits decrease, funding is being redirected to provide large-screen video receiver/monitors to member libraries for in-house programming. This year, two such minigrants were to be awarded but, because bids on the equipment were lower than anticipated, three member libraries (Grand Prairie, Richardson and Sherman) each were awarded such a receiver/monitor.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name AUTOMATION Date Submitted: September 25, 1992

I. Overall objective of this project:

A. Develop and maintain a regional NETLS database (long range objective).
B. Develop a technical and managerial environment suitable to expedite the sharing of library materials between the libraries in the region.
C. Recognizing that automation best serves patrons at the local level, NETLS proposes to encourage and assist in local automation efforts which will provide significant local benefits and assist in regional development.

II. Summary of project results:

The first four projects in the NETLS Long Range Automation Plan are in their sixth year of implementation. The fifth project is in its fourth year with no Project Seed applications this year. A total of 79 microcomputers have been awarded to member libraries under this plan bringing the total number of NETLS libraries owning IBM compatible microcomputers to 77 of a possible 82 members. The Automation Committee and Sub-Committees have met 8 times and proposed a cooperative sharing project to membership in February. The plan, ShareNETls, was accepted and was being developed the second half of FY1992.
Twelve hands-on workshops were conducted.

III. Specific project objectives and results:

A. Conduct 12 microcomputer workshops

Result to Date	Projected Variance	Unit Cost
12	0%	$ 532.95

Activity Summary: One Introduction to Microcomputers in Libraries workshop with 10 participants; four Introduction to Spreadsheets in Libraries workshops with 33 participants; two Introduction to File Management In Libraries workshops with 16 participants; one Introduction to Word Processing in Libraries workshop with 9 participants; two Hard Disk Management in Libraries workshops with 17 participants; two Introduction to Desktop Publishing in Libraries workshops with 18 participants.
Total participants = 103; cost per participant = $62.09; cost per student hour = $ 15.52
Note: These figures do not include computers, software nor development time for workshops. They do include staff time and benefits for actual training time, travel, packet preparation, car loading, revisions and supplies.

III. Objectives and Results: (continued)

B. 120 persons attending hands-on automation workshops.

Result to Date	Projected Variance	Unit Cost
103	-14%	$62.09

Activity Summary: We average 8.5 students per session rather than the 10 per session that was projected.

C. 488 student hours provided

Result to Date	Projected Variance	Unit Cost
412	-15.5%	$15.52

Activity Summary: We average 34 hours per session rather than the 36 per session that we projected.

D. Conduct a microcomputer grant program to award microcomputers to 3 NETLS libraries.

Result to Date	Projected Variance	Unit Cost
3	0%	$2,547.00 (micro & printer)

Activity Summary: Computers have been selected and are in operation. Each has two floppy and one hard disk with printer.

E. Purchase and store MARC (MAchine Readable Catalog) records of book purchases from the NETLS vendor.

Result to Date	Projected Variance	Unit Cost
0	No numbers projected	N/A

Activity Summary: The NETLS Automation Committee voted and the Advisory Council and State Library approved the termination of the purchase of MARC records on tape. The NETLS vendor is now providing individual libraries that request the service with MARC records in Micro-Lith format for their automated systems.

F. Purchase 3 demo disks for circulating Clearinghouse collection.

Result to Date	Projected Variance	Unit Cost
3	0%	$00.00

Activity Summary: Three demonstration packages were provided free of charge.

III. Objectives and Results: (continued)

G. Purchase 7 full software packages for circulating Clearinghouse collection.

Result to Date	Projected Variance	Unit Cost
22	+214%	$96.12

Activity Summary: Some of the software purchases are upgrades of current collection software. The utilization of demonstration software has resulted in better purchase decisions by member libraries and improved patron services.

H. Award one Project Seed Automation incentive grant:

Result to Date	Projected Variance	Unit Cost
0	-100%	$0.00

Activity Summary: No applications were received and the Automation Committee has voted to reallocate the money for this year to the ShareNETls project.

I. Provide 4 cataloging retrospective conversion microcomputer software packages to 4 libraries:

Result to Date	Projected Variance	Unit Cost
2	-50%	$595.00
		Total= $1,190.00

Activity Summary: UltraCard/MARC software was purchased for two applying libraries. The software has been received and placed in use by the libraries. Funds for the other two packages have been reallocated.

J. Automation committee will meet 2 times.

Result to Date	Projected Variance	Unit Cost
8	+300%	N/A

Activity Summary: The Automation Committee has met eight times this year while in the process of re-evaluating the NETLS Long Range Automation Plan. Several changes have been recommended and are awaiting approval and implementation. Complete revision of the NETLS Long Range Automation Plan will be presented to membership in FY1993.

III. Objectives and Results: (continued)

K. Purchase 107 pieces of automation equipment for members and various projects.

Result to Date	Projected Variance	Unit Cost
56	-48 %	N/A

Activity Summary: Libraries selected less automation equipment with their Collection Development funds than they have done in previous years. All ordered equipment has been installed and is operational.

IV. Significant developments:

In Microcomputer Grants two libraries owning no microcomputer applied and were selected to receive micros. One library already owning microcomputers was selected to receive a micro for a special project. All of the microcomputers have hard disks and printers.

Twelve microcomputer workshops have been held. One hundred and three NETLS member librarians, staff and volunteers have attended these workshops.

Project Clearinghouse software was loaned 81 times during the year.

On-site consultations were made to Rockwall, Mt Pleasant, Wylie, Palestine, Ennis, Whitesboro, Whitehouse, Emory, Howe, Ferris, Pottsboro (twice), Atlanta, Hawkins, Lancaster, Kaufman, Canton, Carrollton, Gladewater, Jefferson, Van Alstyne and Sulphur Springs.

Of the 82 NETLS libraries, 32 are using some form of automated circulation system and one more is in the process of selecting the vendor or connecting to another library.

The NETLS Automation Committee and the NETLS Advisory Council have approved a project to replace Project Data with one called Project ShareNETls. This project should improve resource sharing by networking NETLS libraries and provide the start of a CD-ROM catalog.

Project ShareNETls is in progress and the MARC records of some NETLS libraries have been sent to the CD-ROM supplier. The project should be in operation early in FY1993.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name COLLECTION DEVELOPMENT Date Submitted: September 25, 1992

I. Overall objective of this project:

A. Supplement the materials collections of member libraries to raise collections to 2-4 volumes per capita.

B. Provide an avenue for member libraries to purchase materials at a system discount.

C. Provide a method for member libraries to purchase commercial cataloging/processing at an inexpensive cost.

II. Summary of project results:

All target objectives were not only met but exceeded.

III. Specific project objectives and results:

A. 26,522 books received for Collection Development.

Result to Date	Projected Variance	Unit Cost
39,927	+24.1%	$11.54

Activity Summary: Member libraries spent less on equipment this year, enabling them to purchase many more books.

B. 184 periodical subscriptions received.

Result to Date	Projected Variance	Unit Cost
186	+1%	$249.70

Activity Summary: Objective was achieved (see Consulting for periodicals purchased for the NETLS Library Science collection).

C. 1,370 videocassettes to be purchased.

Result to Date	Projected Variance	Unit Cost
1,616	+17.9%	$19.37

Activity Summary: Members bought slightly more videocassettes than expected.

III. Objectives and Results: (continued)

D. 3,869 books leased commercially.

Result to Date	Projected Variance	Unit Cost
4,260	+10.1%	$12.05

Activity Summary: Contract change in June increased number of books leased by members.

E. 341 microforms received.

Result to Date	Projected Variance	Unit Cost
315	-7.6%	$4.30

Activity Summary: Objective was almost achieved.

F. 563 other items.

Result to Date	Projected Variance	Unit Cost
1,859	+230%	$34.76

Activity Summary: 1,727 items were recordings and audiocassettes, primarily taped books which members have found to be quite popular with their patrons.

G. Coordinate payment of $425,046 of library materials.

Result to Date	Projected Variance	Unit Cost
$523,267	+23.1%	$13.79

Activity Summary: $8,607 of the amount came from FY91 funds for 127 periodicals.

IV. Significant Developments:

None to report.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name CONSULTING Date Submitted: September 25, 1992

I. Overall objective of this project:

A. Improve local library management, services, funding and automation by providing consultation services to library staffs, Trustees and Friends upon request.

B. Provide a bimonthly newsletter to keep all units apprised of System news, members' news, and statewide and national library news not readily available from other sources.

C. Improve library collections by providing evaluation services and by assisting in the development of materials selection policies and collection development plans.

D. Encourage non-member libraries to become System members and to consult with representatives in communities with no library services to join other libraries or to establish new libraries.

E. If consulting expertise is not available on the NETLS staff, provide a method for a member library to use its collection development funds to employ an outside consultant to provide the necessary service.

II. Summary of project results:

Project objectives were completed.

III. Specific project objectives and results:

A. Purchase 54 books and 20 periodical subscriptions for Library Science Collection.

Result to Date	Projected Variance	Unit Cost
96*	+77.7%	$27.63
26 subscriptions	+30.0%	$76.39

Activity Summary: $1,700 was added to the project in the early part of the fiscal year and statistical elements could not be increased.

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*10 purchased with FY91 funds but delivered in FY92

III. Objectives and Results: (continued)

B. Provide 2,750 hours of staff consultations.

Result to Date	Projected Variance	Unit Cost
2,980.5	+8.38%	$22.02 (does not include travel costs)

Activity Summary: None.

C. 1 consultation visit to each System member.

Result to Date	Projected Variance	Unit Cost
81	-1.2%	N/A

Activity Summary: On target.

D. Visit 5 non-member libraries.

Result to Date	Projected Variance	Unit Cost
10	+100%	N/A

Activity Summary: Three new libraries were established this year: each required a visit and more established non-members were visited.

E. Speak to 10 lay groups about libraries.

Result to Date	Projected Variance	Unit Cost
11	+10%	N/A

Activity Summary: None.

F. Provide in-depth collection development studies to 10 libraries.

Result to Date	Projected Variance	Unit Cost
4	-60%	N/A

Activity Summary: Consultant's and librarians' schedules interfered with additional studies.

G. Provide automation consultations to 20 libraries.

Result to Date	Projected Variance	Unit Cost
21	+5%	N/A

Activity Summary: None.

III. Objectives and Results: (continued)

H. Provide 45 consultations to people relating to library publicity, programming, and public relations.

Result to Date	Projected Variance	Unit Cost
99 for Spec.Serv. 4 for Film Lib. 103	+128.8%	N/A

Activity Summary: Requests for consultations relative to these areas exceed the number predicted probably because of increases in: a) awareness of the need for library promotion (as the result of/to prevent major blows to library budgets), b) this fiscal year's experimental subscription to a professional clip art periodical, c) recently acquired collections of professional-quality clip art, d) cooperative promotion with other agencies, and e) a related miniworkshop presented after one of the membership meetings this fiscal year.

I. Provide a bimonthly newsletter.

Result to Date	Projected Variance	Unit Cost
2	-66.66%	N/A

Activity Summary: The increased number of workshops, combined with the unusual complexity of two of those, required more of the Special Services Librarian's time than was anticipated when this objective was written. As a result, production and distribution of the newsletter were effected.

IV. Significant Developments:

- Worked with two libraries to gain membership in FY1993: Mabank and Maud
- Worked with five communities to establish libraries in Forney, Hooks, Troup, Celina, and Frisco.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report _ Annual Report X

Project Name CONTINUING EDUCATION Date Submitted: 9/21/92

I. Overall objective of this project:

a) To provide continuing education experience for library directors and library staff members, lay representatives, trustees, Friends and volunteers
b) To provide basic library management information to those with no previous library experience
c) To provide to large groups the same service that the Consulting project provides to individuals and small groups.

II. Summary of project results:

System members selected, and the Advisory Council and the State Library approved, four topics for this fiscal year. The topics, dates and sites were:

- Long-Range Planning for Public Libraries
  November 6 (Greenville) and November 7 (Gladewater)
- Stress Management and Burn-Out in the Public Library
  January 15 (Coppell) and January 16 (Gilmer)
- Establishing/Revitalizing the Public Library's Friends Group
  March 17 (Ennis) and March 20 (Mt. Pleasant)
- Basics of Library Purchasing and Record Keeping
  May 5 (McKinney) and May 6 (Henderson)

III. Specific project objectives and results:

A. The system will sponsor 21 workshops.

Result to Date	Variance	Unit Cost
10	See composite report.	-

Activity Summary: At the request of the Advisory Committee and the recommendation of the Continuing Education Committee, two miniworkshops were added to the list of workshops to be offered by the system office this fiscal year. In addition, the State and Local Liaison Committee has decided to develop and present (in three locations) another workshop. (See significant developments.) The number of workshops indicated when these objectives were written included neither miniworkshops nor committee-initiated workshops.

III. Objectives and Results (continued)

B. 535 persons will attend workshops.

Result to Date	Variance	Unit Cost
455 (this project only)	See composite report.	$53.57/person (this project only)

Activity Summary: Because the miniworkshops and committee-originated workshops were not anticipated when these objectives were written, the number of workshops and, relatively, persons attending workshops this year exceeded expectations.

C. 2,545 student hours will be earned by workshop participants.

Result to Date	Variance	Unit Cost
1,969 (this project only)	See composite report.	$12.38/student hr. (this project only)

Activity Summary: Student hours relate proportionally to workshop attendance.

D. Survey membership for workshop topics for FY 1992 Plan of Service.

Result to Date	Variance	Unit Cost
1	0%	-

Activity Summary: Membership was surveyed for this project during the summer.

E. 400 loans of self-instructional materials will be made.

Result to Date	Variance	Unit Cost
439	+9.75%	Cost figured as part of Film/Video project

Activity Summary: Self-instructional materials augment in-house training at libraries as well as NETLS workshops.

F. 4 workshops will be held, each in two locations, for a total of 8 workshops.

Result to Date	Variance	Unit Cost
6 workshops	+50%	-
10 locations	+25%	

Activity Summary: See IIIA above.

IV. Significant developments:

At the request of the Advisory Committee and the recommendation of the Continuing Education Committee, two miniworkshops were added to this fiscal year's list of workshops to be offered by the system office. Those miniworkshops were Adult Programming Resources (Garland: 12/6/91) and Marketing the Library Through Print Media (Tyler: 2/26/92).

In an effort to educate library lay representatives regarding working with local decision-makers, the State and Local Liaison Committee developed a workshop and presented it in three cities during March.

17 staff-development videocassettes, purchased in FY 1991, were added to the NETLS Library Science Collection this year.

As part of the NETLS Long-Range Plan, a CE Committee has been formed. To date, the members have 1) surveyed the membership to determine areas of staff expertise in order to develop a list of potential, locally available presenters for cooperative staff development among libraries in close proximity to one another, 2) attempted to encourage sharing of workshop announcements between each of the three bordering systems with any of those systems' members within a reasonable distance of the system boundaries, 3) been researching the availability of library school courses offered by correspondence and 4) developed the list of potential workshop topics for FY 1993. Most helpful of all, the group provides representation of concerns of all potential workshop participants as workshop topics, formats, dates and sites are planned.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report _ Annual Report X

Project Name PR/PRINTING/PROGRAMMING SERVICE Date Submitted: 9/21/92

I. Overall objective of this project:

a) To broaden public awareness of libraries in general and to enhance local library publicity and programming efforts.
b) To help promote an enlightened view of libraries and of NETLS on the part of local governmental officials.
c) To promote awareness of NETLS and its services.

II. Summary of project results:

Brochure/folders, calendar bookmarks, plastic book bags, news releases and finished and camera-ready booklists were produced and distributed to all member libraries. The Special Services Librarian worked with six agencies to provide cooperative promotion between those agencies and participating libraries.

III. Specific project objectives and results:

A. Distribute 145,666 pieces of publicity.

Result to Date	Variance	Unit Cost
196,359	+34.8%	-

Activity Summary: As the system office removes quantity limitations (within reason) and as libraries' budgets suffer further reductions, directors increase their requests for these items.

B. Update the NETLS folder/brochure and print 15,000 copies, distributing 12,000 copies through member libraries.

Result to Date	Variance	Unit Cost
16,500 printed	+10%	$0.32/brochure
14,572* distributed	+21.43%	

Activity Summary: Besides their use by staff for distribution of materials at meetings and workshops, these folders are being supplied to member libraries who in turn use them in making presentations to local agencies and organizations, to literacy/LES program participants and to funding sources. The folders also serve as "containers" for information distributed by system staff and member libraries.

* Folder/brochures distributed during this fiscal year include those produced and purchased in FY 1991.

III. Objectives and Results (continued)

C. Produce and distribute 45,000 plastic book bags.

Result to Date	Variance	Unit Cost
49,500 printed	+10%	$0.26/bag
54,307 distributed	+20.68%	

Activity Summary: Plastic book bags were shipped to member libraries just before National Library Week. Additional quantities requested but not produced this year were supplied from plastic bags remaining from purchases made in previous fiscal years.

D. Print and distribute 35,000 NETLS promotional/calendar bookmarks.

Result to Date	Variance	Unit Cost
54,600 printed	+56%	$.03/bookmark
54,916 distributed	+56.9%	

Activity Summary: Because of the popularity of this item, quantities requested by member libraries exceeded the anticipated figure. Unused salary funds (the result of a 50% cut in all merit increases) were used to purchase additional quantities. In addition, 1991 promotional bookmarks were distributed (while available) early in FY 1992.

E. 166 news releases will be prepared and distributed to member libraries.

Result to Date	Variance	Unit Cost
164	-1.2%	-

Activity Summary: News releases promoting National Library Week plus those promoting libraries participating in the cooperative program with Scarborough Faire were produced and distributed.

F. 50,000 booklists will be produced at system level and distributed through member libraries.

Result to Date	Variance	Unit Cost
71,400 produced	+42.8%	$0.06/booklist
72,400 distributed	+44.8%	

Activity Summary: Quantities requested by member libraries exceeded the anticipated figure. Unused salary funds (the result of a 50% cut in all merit increases) were used to purchase additional quantities. In addition, booklists produced in FY 1991 were distributed (while available).

III. Objectives and Results (continued)

G. The Special Services Librarian will work with five agencies for cooperative promotion.

Result to Date	Variance	Unit Cost
6	+20%	-

Activity Summary: Scarborough Faire, Jack-in-the-Box Restaurants, Channel 4 KDFW-TV, Inc., Star Books, Dallas County Health Fair and E-Films participated in and/or are participating in mutual promotion campaigns.

H. 500 packets of promotional materials will be produced and distributed through member libraries to local public officials.

Result to Date	Variance	Unit Cost
0	-100%	-

Activity Summary: Packets were neither produced nor distributed.

IV. Significant developments:

The Adult Programming Resources miniworkshop in December featured three possible speaker/performers for public library programming. All three reported that a large increase in their bookings (with other groups as well as public libraries) was definitely a result of their presentation at the miniworkshop.

Scarborough Faire again provided complementary passes for every member library building which chose to participate in a joint promotional effort during National Library Week. Besides offering to provide programs (through their contracts with performers) at public libraries during April, May and June, the Faire invited representatives of member libraries to observe and participate in company training workshops during the six weekends preceeding the Faire. The Faire again provided -- to each member library building that chose to participate -- passes and coupons for li brary promotion of Literacy programs and of the Summer Reading Club.

Jack-in-the-Box Restaurants, Inc., developed two-color reading logs, certificates and bookmarks for a Renaissance Reading Club. Students dents who read six or more books -- through participating libraries -- between April 5 and June 1 were given passes for free admission to Library Day (June 6) at Scarborough Faire.

Channel 4 KDFW-TV requested a list of programs (to be presented by public libraries) which could be filmed and broadcast as news segments in conjunction with their GREAT EXPECTATIONS program. To date, no program has been filmed.

IV. Significant developments (continued):

In response to a request from NETLS staff, Star Books produced and distributed (to all member libraries as well as to most other public libraries in the state) two-sided posters listing the 1992 nominees for the TLA Texas Bluebonnet Award books. Those produced for NETLS area libraries were printed with paper and ink matching that on this year's calendar of events, bookmark calendar and brochure/ folder.

Three member libraries were featured in the February, 1992, issue of Texas Highways. One of those attributes to that article the fact that the city increased significantly -- without pressure from the library -- the library's budget for next year.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq*., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.8
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
4,347,031

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	358,007			358,007
CURRENT FY 1992 FUNDS		788,288		788,288
TOTAL EXPENDITURES	358,007	788,288		1,146,295
FY 92 CARRYFORWARD FUNDS INTO FY 93	137,511			137,511

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System   Semiannual Report ____ Annual Report X

Project Name: Administration   Date Submitted: September 25, 1992

I. Overall objective of this project:

To provide the means to administer and coordinate the System's programs, services and related budgets.

II. Summary of project results:

The Houston Area Library System was fully staffed for four months of the fiscal year.

At the first System meeting held in October, two new Advisory Council members were elected and an Orientation to the System was held.

Planning for the FY 1994-95 Biennial Budget proposal and FY 93 Budget and Plan of Service was completed and approved by the Advisory Council at the System's spring meeting.

Strategic Planning activities progressed with the development of a Mission Statement and Goals. Proposed objectives have been prioritized by the membership.

III. Specific project objectives and results:

A. To encourage involvement by System members in the planning of system activities through Committee, regional and annual meetings attended by 312 librarians and lay representatives.

Result to Date	Projected Variance	Unit Cost
382	+22%	N/A

Activity Summary:

Participation was enhanced by strategic planning activities.

B. System staff will provide 30 hours of orientations to System procedures for new staff of member libraries.

Result to Date	Projected Variance	Unit Cost
-0-	-100%	N/A

Activity Summary:

This activity was projected when the System office was fully staffed. While it remains a worthwhile objective, time for development and implementation has not been feasible.

Project Administration

Page 2 of 2

IV. Significant developments:

The impact to System programs as a result of delays in the planning process due to the proposed reconfiguration of Texas Library Systems affected services in most programs.

Staffing problems continued to plague the System office. The Automation Consultant position was not filled until late April, the Secretary was hospitalized twice, and the Administrative Aide resigned in mid-August.

A Preliminary Draft of the HALS Strategic Plan was prepared and will be reviewed and expanded during FY 93.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System

Semiannual Report ___ Annual Report X

Project Name: Automation

Date Submitted: September 25, 1992

I. Overall objective of this project:

HALS librarians will be exposed to new technologies and provided equipment and training to utilize them in their libraries. It is anticipated that this will make the libraries more efficient.

II. Summary of project results:

The Automation Consultant position was filled in late April which greatly enhanced the ability of the System to meet the technological needs of its membership.

Two microcomputers and twenty-two telefacsimile machines were ordered for libraries receiving automation program grants.

Staff at member libraries were assisted in gaining access to DialCAT and received training in computer software, on-site and in hands-on workshops.

Grant applications for Automate Match and Card Catalog Production Software were sent to all member libraries.

III. Specific project objectives and results:

A. Number of bibliographic records created to the database.

Result to Date	Projected Variance	Unit Cost
28,224	+13%	N/A

Activity Summary:

As collections of the libraries participating in the network increase, their bibliographic records are being added to the database.

B. Number of patron records added to the database.

Result to Date	Projected Variance	Unit Cost
168,377	N/A	N/A

Activity Summary:

Patron records are added as the individual libraries register them for library circulation use.

III. Specific project objectives and results:. (Continued)

C. Number of patron records deleted from the database.

Result to Date	Projected Variance	Unit Cost
195,235	N/A	N/A

Activity Summary:

Patron records are batched for deletion and files are purged at the request of the individual libraries.

D. Number of materials circulated.

Result to Date	Projected Variance	Unit Cost
9,525,027	+5%	*

*Unit cost of $0.03 is based upon HALAN estimate of $272,250 needed for circulation functions and projection of 9,075,000 items circulated.

E. Sixty library staff will be trained at the microcomputer training center and on-site.

Result to Date	Projected Variance	Unit Cost
36	-40%	N/A

Activity Summary:

The Automation Consultant started work on April 20, 1992. This only gave the Automation Consultant a short time to begin training library staff on microcomputer usage.

Additional workshops on DOS/Hard-disk management, and Lotus 1-2-3: An Introduction, were conducted. However, those participants were counted under workshop hours and not as library staff trained at center or on-site.

III. Specific project objectives and results: (Continued)

F. ILL will receive 14,000 ILL requests via telefacsimile machine in FY 92.

Result to Date	Projected Variance	Unit Cost
29,089	+108%	N/A

Activity Summary:

The Fax network now includes 36 of the 63 member libraries. Use during FY 92 have exceeded projections due to the ease of use and the popularity of ILL.

Libraries with multi-branches were included in the count even if HALS did not place the telefacsimile machine.

G. HALS will circulate demonstration software 25 times during the year.

Result to Date	Projected Variance	Unit Cost
20	-20%	N/A

Activity Summary:

Evaluation and purchase of new software packages as well as development of the demonstration software catalog are currently in progress now that an automation consultant has been added. Once the catalog has been publicized usage of this collection should increase.

IV. Significant developments:

Microcomputers were placed in the two libraries (Newton County and Sour Lake) that received microcomputer grants. Only six libraries, including one that became a member this year, have yet to receive microcomputer grants.

The Automation Committee met in April to develop the Card Catalog Production and the Automate Match grant guidelines.

The Fax Network will be extended with the purchase of twenty-two (22) additional machines from FY 92 funds.

A survey of DialCAT usage was conducted to determine potential sites for placement of WiseCAT units in FY 93.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System
Semiannual Report ___ Annual Report X
Project Name: AV/Media Services
Date Submitted: September 25, 1992

I. Overall objective of this project:

To enhance the capacity of HALS libraries to satisfy a diversity of user needs by providing AV materials in a cost effective manner.

II. Summary of project results:

Use of educational videocassettes continues to grow though not as rapidly as forecasted while 16mm film usage declines even more rapidly than had been forecast.

Video projectors were purchased to help member libraries more effectively use the public performance videos for their programming needs.

The automated film booking and cataloging system handled over 39,000 bookings this year. Two catalog supplements were produced using the system.

Use of the rotating video packets leveled off as libraries purchase their own videos and as the cost of renting videos from stores declines.

III. Specific project objectives and results:

A. Number of films received (target 50)

Result to Date	Projected Variance	Unit Cost
47	-6%	$ 309.54

B. Number of videocassettes received (target 765 ed. vid; 2,266 pop)

Result to Date	Projected Variance	Unit Cost
490 ed vid.	-36%	$ 67.65
2,709 pop vid	+19%	27.50

Activity Summary:

The targeted number of educational videos have been ordered but they had not all been paid for by the end of FY 92 resulting in the negative variance. A similar situation last year results in the larger than projected number of popular videos received this year.

C. Number of film showings (target 23,000)

Result to Date	Projected Variance	Unit Cost
17,900	-22%	$ 7.81

III. Specific project objectives and results: (Continued)

Activity Summary:

Use of 16mm film continues to decline more rapidly than anticipated.

D. Number of persons attending film showings (target 575,000).

Result to Date	Projected Variance	Unit Cost
442,048	-23%	$ 0.31

Activity Summary:

Declining use is reflected in lower attendance than projected.

E. Number of video showings (target 580,000).

Result to Date	Projected Variance	Unit Cost
510,995	-12%	$ 0.15

Activity Summary:

As member libraries develop their own collections and the cost of renting videos becomes less, use of the rotating packets has declined.

F. Number of persons attending video showings (target 2,515,500).

Result to Date	Projected Variance	Unit Cost
1,836,775	-27%	$ 0.04

Activity Summary:

Decline in use is reflected in fewer attendees recorded.

G. To circulate a total of 13,000 films from the HALS film collection:
  a. To circulate 5,000 films at the MRC.
  b. To circulate 8,000 films to member libraries.

Result to Date	Projected Variance	Unit Cost
a. 4.144	-18%	N/A
b. 5,414	-20%	N/A

Project Film/Video

Page 3 of 4

III. Specific project objectives and results: (Concluded)

Activity Summary:

Use of 16mm film continues to decline more rapidly than anticipated when targets were established in 1990.

H. To produce 1,200 copies of a combined film and educational video catalog for distribution to all member libraries.

Result to Date	Projected Variance	Unit Cost
1,200	0	$ 1.19

I. To circulate a total of 24,200 videocassettes from the HALS film library:
a. To circulate 17,000 at the MRC
b. To circulate 7,200 to member libraries

Result to Date	Projected Variance	Unit Cost
a. 15,850	-7%	N/A
b. 5,909	-18%	N/A

Activity Summary:

Presently, three educational video catalogs must be consulted which makes locating titles difficult. Circulation should increase when a comprehensive catalog is printed.

J. There will be 500,000 videocassette circulations from the HALS video package collection.

Result to Date	Projected Variance	Unit Cost
479,523	-4%	N/A

K. To print and distribute 450 copies of an annotated catalog of the videocassettes in the rotating packets.

Result to Date	Projected Variance	Unit Cost
250	-44%	$ 4.84

Activity Summary:

Fewer catalogs were printed in conjunction with the change to a loose-leaf binder format.

Project Film/Video

Page 4 of 4

IV. Significant Developments:

Purchased 5 16mm projectors.
Purchased 4 closed caption decoders.
Purchased 4 video projectors.
Purchased VCR and monitor for new member library, Bridge City.
Applications for 16mm projectors and video projectors for FY 93 were distributed.

Two catalog supplements were produced using the new automated system and good progress is being made towards producing a new comprehensive catalog.

As a result of a survey of members, physical fitness and sports videos have been purchased to add to the rotating video packets.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System
Semiannual Report ___ Annual Report X
Project Name: Collection Development
Date Submitted: September 25, 1992

I. Overall objective of this project:

To improve the quality and, to a certain extent the quantity of library collections in HALS member libraries, by providing funds and guidance in selecting materials.

II. Summary of project results:

Four Collection Development workshops on "How to Buy Books: Acquisitions for the Small Library" were held. A book selection list on "American History Before World War II" was developed by a subject specialist. The materials on the list were displayed for examination by workshop participants. Staff reviewed the HALS book purchasing process. The workshops were attended by 109 public librarians.

By August 31, 98% of book, 99% of federal AV, and 100% of periodical subscription funds had been spent. By the end of FY 92, 5,023 AV items and 38 selection periodicals had been purchased in addition to 43,193 books purchased with FY 92 collection development funds.

III. Specific project objectives and results:

A. Number of books received.

Result to Date	Projected Variance	Unit Cost
55,187*	-16.6%	$ **

*Includes books purchased in all programs: Collection Development; Consulting; Continuing Education; Literacy; Limited English Speaking and Older Adults.

**Collection Development	$12.48	Literacy	$ 5.64
Consulting	21.28	Older Adults	13.80
Continuing Education	26.63	LES	12.71

Activity Summary:

The target of 66,170 was set during preparation of the 1992-93 biennial budget. Unit costs used to determine this target were the actual unit costs computed in FY 89 (the most recent completed fiscal year data available in Fall 1989 when the biennial budget was prepared.) In all but one case, the actual unit costs in FY 92 are higher than those projected when developing this target. In addition, one HALS library experienced a delay in the receipt of items ordered prior to August 31 and used 10% of their $200,000+ allocation for processing costs, both of which further reduced the number of items purchased. 3,674 of the books reported as received were purchased with FY 91 funds.

III. Specific project objectives and results: (Continued)

B. Number of periodical subscriptions received.

Result to Date	Projected Variance	Unit Cost
88	+35%	$43.18

Activity Summary:
Periodicals are purchased in the Collection Development, Consulting, Literacy, and Older Adults programs. Significantly lower unit costs for Literacy and Older Adults periodicals than were projected resulted in a larger number of subscriptions being purchased.

C. Number of Videocassettes Received

Result to Date	Projected Variance	Unit Cost
3,847	N/A	$22.94

Activity Summary:
Videocassettes are purchased in the Collection Development, Literacy, Older Adults, and LES Programs.

D. Other Materials Received

Result to Date		Projected Variance	Unit Cost
Audiocassettes	- 116	N/A	$ 10.10
Book Kits	- 138	N/A	9.56
Books-on-tape	- 774	N/A	15.16
Compact discs	- 208	N/A	10.97
Sound filmstrips	- 15	N/A	31.03

IV. Significant developments:

Beginning in FY 90, HALS libraries were able to designate a portion of their collection development allocation to use in purchasing AV materials. Forty-six of the 63 HALS member libraries (73%) chose to purchase AV materials with HALS collection development funds.

Use of the HALS Vendor Lists has helped reduce the paper overload on HALS staff. After review and revision by the Collection Development Committee in late FY 91, the list now has 31 book vendors and 12 AV vendors.

Beginning in FY 92, the Collection Development workshops are being used to provide information to HALS libraries on a variety of collection development topics. This change from review of the lists has been made to assist HALS library staffs in increasing their collection development knowledge and skills.

IV. Significant developments: (Concluded)

The Collection Development Committee met in November to review the FY 93 collection development budget, assist staff with planning for the 1994-95 biennium, and to consider ways to increase HALS libraries' access to the dial-up CD-ROM catalog (DialCat) of Houston Public Library's collection in FY 93.

The Committee met again in August to review the topics selected for the FY 93 Collection Development workshops (Developing a Written Collection Development Policy/Plan) and selection lists (Medical Materials for the General Reader and Legal Materials for the General Reader).

The use of collection development funds for book leasing programs was discussed. It was decided to retain the stated philosophy in the HALS "Guidelines for Ordering" that grant funds are for the purchase of library materials.

A request to consider use of HALS collection development funds for the purchase of materials on CD-ROM was discussed. Information about use of and need for CD-ROM materials had been obtained from HALS members on the HALS Vendor List Survey. The issue was tabled pending further investigation of Texas State Library requirements for prior approval and the potential impact on the size of the vendor list if vendors of materials on CD-ROM are added.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System
Semiannual Report ___ Annual Report X

Project Name: Consulting
Date Submitted: September 25, 1992

I. Overall objective of this project:

To improve the quality of the library service provided by member and non-member libraries through on-site consultation visits by system staff and special consultants, supplemented by assistance by telephone and letter.

II. Summary of project results:

Fifty-five (55) libraries were visited on-site by HALS staff in FY 92. This was fewer than anticipated, however, the impact of the staffing vacancy affected many program activities.

The system's professional collection catalog was distributed in January 1992. Fifty-six (56) books and periodicals have been added to the collection and monthly circulation has averaged 29 items.

Seven special consultations were completed in FY 92.

Five bi-monthly issues (2,282) of the System Newsletter were distributed. The last issue was prepared in August but not distributed until September.

III. Specific project objectives and results:

A. Number of books received.

Result to Date	Projected Variance	Unit Cost
See Collection Development program.		

B. Number of periodical subscriptions received.

Result to Date	Projected Variance	Unit Cost
See Collection Development program.		

C. Number of Consultant hours logged during in-person, telephone, or mail consultations.

Result to Date	Projected Variance	Unit Cost
754	-34%	*

*Staff consultants $84.32/hour
Special consultants $33.30/hour

III. Specific project objectives and results: (Continued)

Activity Summary:

Projections were based upon four professional consultant positions, staffed for all of FY 92. Of two vacancies, one was filled in September 1991 and the second remained vacant until April 1992. The demands of biennial and annual budget preparation as well as staff vacancies significantly reduced the number of consulting hours provided by System staff. Due to the restructuring of System staff a much larger percentage of staff time is budgeted in the Consulting Program. The resulting increased staff costs coupled with reduced consulting hours creates the high unit cost per consulting hour.

D. To complete 7 on-site special consultations, including a written report, which will provide special technical assistance in the areas of collection development, public service, programming, building programs, administration, computer technology and other related areas.

Result to Date	Projected Variance	Unit Cost
7	-0-	$685.11

Activity Summary:

Special consultants are provided at the request of each library; the number completed is dependent on the current needs of HALS libraries.

E. 90 visits to HALS libraries will be recorded by HALS staff to provide professional advice and assistance.

Result to Date	Projected Variance	Unit Cost
55	-39%	N/A

Activity Summary:

Strategic planning activities as well as biennial and annual budgeting demands necessitated shifting attention from consulting to these activities during FY 92.

F. 225 items will be circulated from the HALS professional collection.

Result to Date	Projected Variance	Unit Cost
346	+54%	N/A

III. Specific project objectives and results: (Continued)

Activity Summary:

The Professional Collection Catalog has made libraries more aware of what is available; new titles are noted in the bi-monthly newsletter. Now that the collection has been in existence for several years, demand is most heavy for new titles. Unlike FY 91 when circulation had levelled off, new staff at a number of libraries and new activities by existing staff at other HALS libraries have created an increased demand in FY 92.

G. To communicate System activities through the publication of a bimonthly newsletter for a total annual circulation of 2,500.

Result to Date	Projected Variance	Unit Cost
2,282	-9%	$ 3.15

Activity Summary:
Subscription renewals were completed in January. Production of the last issue was delayed resulting in its being distributed after August 31.

IV. Significant developments:
Seven special consultations were completed:

1. A Manager's Review: Managing Library's Today (consultation for two library Systems in HALS which was provided as staff development training.)
2. Building Program for Expansion/Remodeling (Baytown)
3. Evaluation of Space Needs and Building Program (Clute Branch, Brazoria County Library System)
4. Preparation of a Library Building Program (Huntsville)
5. Evaluation of an Existing Building for Use as a Library (Wharton County)
6. Evaluation and Recommendations for Library Expansion (Friendswood)
7. Library Space Needs Assessment (Kountze)

Bridge City Public Library has obtained membership status in FY 92.

The community of Lumberton, North of Beaumont, opened a modest temporary library and continues with their efforts to obtain System membership.

Silsbee, a former System member, may regain membership based upon county funds allocated to the Lumberton Library, resulting in a drop in the population served by Silsbee.

Village Mills, a community in northern Hardin County, has requested assistance on several occasions about obtaining increased funding and System membership for the library.

HALS staff received inquiries from a potential donor of building funds for the J. R. Huffman Library, Hemphill.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System Semiannual Report ___ Annual Report X

Project Name: Continuing Education Date Submitted: September 25, 1992

I. Overall objective of this project:

To upgrade the quality of library service in member and nonmember libraries through continuing education activities, in the belief that librarians trained in basic library skills are better prepared to provide good library service to their patrons.

II. Summary of project results:

Four Collection Development workshops on "How to Buy Books: Acquisitions for the Small Library" were held. A book selection list on "American History Before World War II" was developed by a subject specialist and the materials on the list were displayed for examination by workshop participants. Staff reviewed the HALS book purchasing process. The workshops were attended by 109 public librarians.

Prior to the System meeting in October, an orientation to the system was provided. Fifteen librarians and lay representatives attended this presentation.

A workshop on "Library Vertical File Collections" was presented during February. Ninety-one public and school librarians attended the four sessions for a total of 273 student hours.

"Legal Issues in Library Management" was presented in March by Dr. Herman Totten, Regents Professor, School of Library and Information Science, University of North Texas. Topics covered included the Americans with Disabilities Act, liability for wrongful answers to reference questions, and patron records and confidentiality concerns. Eighty-seven librarians attended for a total of 478.5 student hours.

"Children's Services in the Small Public Library" was presented in two locations in May. Total attendance was 45 and 247.5 student hours were provided.

A workshop entitled "On Display: Bulletin Boards and Displays in the Library" was presented in August. Seventeen public librarians attended one session for a total of 59.5 student hours.

III. Specific project objectives and results:

A. Number of books received.

See Collection Development program.

B. Other materials received.

Result to Date	Projected Variance	Unit Cost
Pamphlets - 100	N/A	$ 0.80

III. Specific project objectives and results: (Continued)

C. Number of workshops held.

Result to Date	Projected Variance	Unit Cost
20	-44%	$1,174.44

Activity Summary:

Three workshops were presented on disadvantaged services topics: Organizing and Managing a Literacy Project (two sessions) and one session on Ideas for Older Adults Programming. These were not planned at the time the annual target was developed.

Even with three additional workshops, lack of an Automation Consultant until April and revision of the number of presentations of some other workshops, due to demands upon existing staff, reduced the number of workshops held. Also, staffing vacancies prevented staff from providing multiple sessions of the lay representative orientation as originally planned.

In addition, the threat of hurricane Andrew caused the cancellation of two sessions of the display workshop which were scheduled for August.

The number above includes the lay representative orientation, the collection development workshops, microcomputer workshops, and workshops on disadvantaged services topics.

D. Number of persons attending workshops.

Result to Date	Projected Variance	Unit Cost
454	-28%	$ 51.74

E. Number of student hours.

Result to Date	Projected Variance	Unit Cost
1,924	-26%	$ 12.21

Activity Summary:

D. and E. above were affected by the factors reported in C.

IV. Significant developments:

The addition of staff has allowed a more regular planning and presentation schedule in FY 92. However, the lack of an Automation Consultant had a significant impact on the number of workshops held, persons attending, and student hours provided for microcomputer training.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock City-County Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.9
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
684,440

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	100,596			100,596
CURRENT FY 1992 FUNDS		239,358		239,358
TOTAL EXPENDITURES	100,596	239,358		339,954
FY 92 CARRYFORWARD FUNDS INTO FY 93	36,343			36,343

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System
Semiannual Report ____ Annual Report X
Project Name Administration
Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this program is to perform those operations of the West Texas Library System which fulfill the administrative responsibilities outlined in the "Rules and Regulations for Administering the Library Systems Act," including budgeting, purchasing, publishing bimonthly newsletters, etc.

II. Summary of project results:

The staffing reorganization began to take effect on September 1, 1991, with the loss of the Audiovisual Consultant's position and continued with the retirement of the Collection Development Consultant's position on December 31, 1991. The hiring process was initiated for an Assistant Coordinator in January but the uncertainties of the Uniform State Service Regions caused a re-thinking of the staffing. The result was that the ILL Librarian was promoted into the Assistant Coordinator's position with her time divided between System and Ill on a 75/25 basis.

The necessity for the issuance of interim contracts for both System and ILL at the beginning of the fiscal year had an impact on performance targets in every program.

III. Specific project objectives and results:

A. 4 WTLS standing committee meetings will be held in FY 1991.

Result to date	Variance	Unit Cost
4	0%	N/A

Activity Summary: Results as predicted.

B. 4 geographic meetings will be held in FY 1992.

Result to date	Variance	Unit Cost
4	0%	N/A

Activity Summary: Results as predicted.

Project Administration

Page 2 of 3

IV. Significant Developments:

The Annual Meeting of Lay Representatives and an Advisory Council meeting were held in October, rather than September, due to flooding in the Lubbock area. The single most important topic covered at the meeting was the effect of the Uniform State Service Regions on WTLS. The Advisory Council recommended that the Planning Committee meet to make recommendations for Nancy to take to TSL. They also decided to delay Geographic meetings to January or February so that further information would be available. The System meeting scheduled for January was delayed until February due to the 1994-95 Biennial Budget re-scheduling.

At the geographic meetings Member Librarians and Lay Representatives discussed the future of their libraries and that of the System as a part of the long range planning process. When setting priorities, there was a complete turnaround from past years. Automation, rather than being at the bottom, was ranked second. The recommendations to the Advisory Council from the Membership was to request a scope change to purchase microcomputers with fax/modem boards rather than purchasing telefacsimile machines. This was approved by the Advisory Council at the February meeting.

The staffing reorganization was begun with the loss of the Audiovisual Consultant's position on August 31, 1991, and continued with the retirement of the Collection Development Consultant on December 31, 1991. The loss of these two positions and the delay in hiring an Assistant Coordinator had an effect on all System Programs.

The final staffing configuration involved promoting the ILL Librarian into the Assistant Coordinator's position with her time being divided between the System programs and the ILL program on a 75/25 basis. The part-time ILL clerk became full-time to help compensate for the difference in staff time.

In addition, a great deal of financial activity was delayed due to the necessity of issuing interim contracts at the beginning of the fiscal year.

The System Coordinator attended ALA Midwinter to conduct preliminary screening of persons applying for the Assistant Coordinator's position.

With the Legislature's approval of Rider 120 creating Uniform State Service Regions, WTLS staff spent a great deal of time consulting with area libraries on the impact of these new boundaries. The System Coordinator also attended a meeting in Austin of Texas librarians and supporters. The outcome was a resolution presented to the Texas State Library and Archives Commission recommending a delay in the implementation of USSRs until the TSL Long Range Planning Process could be completed in conjunction with the Sunset Review. Since WTLS would be

IV. Significant Developments (continued):

divided in half, area librarians were very upset with the new configuration and staff spent a great deal of time answering as many questions as possible.

The West Texas Advisory Council Conference was scheduled for late Spring, but was cancelled due to the USSR's.

WTLS added one new System member, the Dickens County/Spur Public Library which began operation on September 1, 1991, and received an Establishment Grant from TSL, and lost another System member, the Wolfforth Public Library, when it did not meet minimum qualifications.

Simultaneous staff resignations in the Interlibrary Loan office necessitated WTLS staff to assist in that program for approximately six weeks in early fall.

The Unserved Counties Program was discontinued on August 31, 1991. The books were distributed equally among System member libraries and their branches.

The City of Lubbock Accounting Department has instituted numerous changes in the way financial records must be kept. These changes have the net result of making System staff more responsible for the financial reporting to TSL. As a result, the MRC director has assumed the responsibility as the Financial Officer of TSL grants.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ____ Annual Report X

Project Name Audiovisual Services

Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of the Film Services program is to supply, on a shared basis, 16mm films and videocassettes to meet the audiovisual programming and circulation needs of Member libraries.

II. Summary of project results:

The program has proceeded fundamentally as planned with the exception that ordering progressed slower than usual due to the elimination of the Audiovisual Consultant's position on August 31, 1991. Both the 16mm film and videocassette catalogs were delayed due to a total revamping of the format. The number of 16mm film viewers continues to fall.

III. Specific project objectives and results:

A. Number of 16mm films received - 12

Result to date	Variance	Unit Cost
21	+43%	$140.27

Activity Summary: WTLS staff was able to take advantage of a distributor's sale and purchase needed replacement titles at a very low unit cost.

B. Number of videocassettes received - 373

Result to date	Variance	Unit Cost
346	-7%	$24.69

Activity Summary: Results as predicted.

III. Objectives and Results (continued):

C. Number of film showings - 12,000

Result to date	Variance	Unit Cost
6,049	-50%	$2.31

Activity Summary: Several factors continue to reduce the film statistics:

1. The ease and accessibility of videocassettes is shifting the usage from film to video.
2. The Educational Service Center is providing more programs in video which teachers seem to prefer and service continues to improve.
3. The latest industry reports indicate that a majority of households in America have VCRs. This equipment availability has had a dramatic effect on film usage. Videos are now being shown in large numbers to small social groups and films in fewer numbers to large groups such as library storyhours and schools.
4. Seven libraries have opted not to participate in the 16mm film circuit, leaving only 19 members in this part of the audiovisual program.

D. Number of persons attending film showings - 300,000

Result to date	Variance	Unit Cost
188,032	-37%	$.16

Activity Summary: See III C. above.

E. Number of video showings - 8,500

Result to date	Variance	Unit Cost
9,953	+17%	$2.31

Activity Summary: See III C. above.

F. Number of persons viewing videocassettes - 60,000

Result to date	Variance	Unit Cost
50,116	-16%	$.16

Activity Summary: See III C. above.

IV. Significant Developments:

The elimination of the Audiovisual Consultant's position has been the most significant event in the management of this program. The consequences of the staff reorganization were delays in placing orders for both 16mm films and videocassettes; total re-organization of both the 16mm film and the videocassette catalogs, and thus, a delay in printing; re-arrangement of the audiovisual services area; and the initiation of a streamlining process.

A new addition to the program this year was to allow branch libraries to participate in the video packet circuit.

Prices continue to be lower for videocassettes with public performance rights than anticipated. This will allow WTLS to transfer funds out of the library materials budget to help purchase microcomputers for Member libraries and still meet the performance targets as approved by the Advisory Council at its February meeting.

The trend is continuing in the decreased usage of 16mm films. Seven libraries have dropped out of the film circuit this fiscal year, bringing down the total participating to nineteen. Several others have indicated that they may choose to drop out also if the usage does not increase. The circuit postage costs are quite high and the usage must justify that cost.

The Intermediate Clerk Typist working in this program transferred to another City Department on July 31, 1992. Due to a selective hiring freeze WTLS was unable to engage a new person immediately adding additional responsibilities to other staff members.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ____ Annual Report X

Project Name Collection Development

Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of the Collection Development program is to supplement the often limited book budgets of Member libraries.

II. Summary of project results:

All Members have assumed the responsibility to order materials from the WTLS book jobber directly rather than through the System office. This has resulted in the saving of a significant amount of time which can be devoted to other programs, while still monitoring expenditures. The current book jobber has changed locations resulting in multiple problems to both the libraries and the System office.

III. Specific project objectives and results:

A. Number of books received - 8,143

Result to date	Variance	Unit Cost
10,322	+27%	$10.88

Activity Summary: The unit cost for this objective is skewed because more libraries opted to participate in paperback book plans than anticipated.

B. Number of periodical subscriptions - 67

Result to date	Variance	Unit Cost
64	-4%	$60.57

Activity Summary: Results as predicted.

III. Objectives and Results (continued):

C. Number of books leased commercially - 1,944

Result to date	Variance	Unit Cost
2,976	+53%	$13.84

Activity Summary: One of the larger WTLS libraries elected to subscribe to a sizeable lease plan rather than to purchase books this fiscal year. This action resulted in a larger number of books leased than anticipated.

D. 100% of the nonfiction and juvenile books orders will be paid by July 31, 1992.

Result to date	Variance	Unit Cost
100%	-0-	N/A

Activity Summary: Results as predicted.

IV. Significant Developments:

All WTLS libraries are conducting their own book ordering from the WTLS book jobber. Their ability to manage the processing of orders has allowed System staff the time to deal with duties in other areas. Without this option the staffing reorganization would have been even more difficult than it has been.

The WTLS book jobber, Baker & Taylor, has changed the center which services our area from Commerce, Georgia, to Reno, Nevada. This has caused area librarians and System staff numerous problems. Orders were significantly delayed when a library required that the books be processed. Some libraries had problems with the percentage of the orders filled; but the primary problem was that Baker & Taylor did not charge the correct discount rate on the orders. The subsequent paperwork to correct this problem caused delays in payment and required a great deal of time and effort to work with the jobber.

The above problems with Baker & Taylor also caused many libraries problems in managing their CD allocation this year because they could not get accurate records. This was especially difficult for those ordering their materials for the first time.

The retirement of the Collection Development Consultant December 31, 1991, has resulted in added responsibilities by re-aligning her duties among the remaining staff members.

The Ector County Library has again opted to use the majority of its allocation for leased books rather than purchasing.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ______ Annual Report X

Project Name Consulting

Date Submitted: September 25, 1992

I. Overall objective of this project:

As mandated by the Rules and Regulations, the objective of this program is to provide assistance in-person, by mail or by phone to all librarians, library boards, and governing agencies in the WTLS service area.

II. Summary of project results:

Requests for consulting visits have been on diversified topics ranging from the simple, such as assistance with the library's annual report, to the complex, such as automation and building renovation and construction. The newly established library in Spur and the Springlake-Earth building and establishment project continue to require special assistance.

III. Specific project objectives and results:

A. 900 consultant hours logged during in-person, telephone, or mail consultations.

Result to date	Variance	Unit Cost
562	-38%	$28.83

Activity Summary: The delay in hiring an Assistant Coordinator resulted in a decrease in the number of consulting hours.

B. 30 requested on-site consulting visits will be made in FY 1992.

Result to date	Variance	Unit Cost
20	-33%	$28.54*

Activity Summary: Requested consulting visits were made regarding planning collection evaluations, building renovation and construction, library automation, etc. In the past the System staff have received more requests in the Spring and Summer than in the Fall and Winter and this was the time WTLS only had one consultant available. Librarians hesitated to ask for visits during this time.

* Travel cost only.

Project Consulting

Page 2 of 3

III. Specific project objectives and results (continued):

C. Six issues of the WTLS newsletter **In The Wind** will be published and distributed to 1,650 subscriptions.

Result to date	Variance	Unit Cost
6/2005	0%	$286.03

Activity Summary: Results as predicted.

Project Consulting

Page 3 of 3

IV. Significant Developments:

Requests for consulting range from preparing a building program for an establishing public/school library to assisting libraries with their Annual Reports. The Springlake-Earth Independent School District has received a construction grant to establish a combination public/school library. In addition, WTLS has a newly-established library in Dickens County. These two types of projects require additional assistance from System staff. Both of these libraries are automating and assistance has been provided for these projects, also.

The Lubbock City-County Library's automation project and the resulting proposal for microcomputers to be placed in System libraries has also created special demands on System staff.

The staffing reorganization resulted in a lower number of hours spent in consulting than anticipated. Although an Assistant Coordinator was hired on June 28, she had to spend much of her time training;, therefore WTLS had only one professional librarian to consult with area libraries for 8 months of the fiscal year and to manage all other System programs.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System Semiannual Report ____ Annual Report X

Project Name Continuing Education Date Submitted: September 25, 1992

I. Overall objective of this project:

As mandated by the Rules and Regulations, the objective of this program is to offer opportunities for continuing education to libraries in the service area.

II. Summary of project results:

System staff conducted 7 workshops, an orientation session for new lay representatives and a session for librarians with suggestions for handling book orders from the WTLS book jobber. Two workshops had to be re-scheduled because the workshop presenters had personal conflicts, but attendance has been very good for those which have been conducted.

III. Specific project objectives and results:

A. Number of workshops held - 8

Result to date	Variance	Unit Cost
7	-13%	$1,195.58

Activity Summary: The Continuing Education Committee recommended that the Staff Development Workshop planned for the Spring be delayed until next fiscal year due to their uncertainty about the format.

B. Number of persons attending workshops - 180

Result to date	Variance	Unit Cost
154	-14%	$54.34

Activity Summary: Attendance at workshops has been higher than predicted due to the interest in the topics, particularly the one on grant writing and fund raising; however since WTLS did not conduct the planned Staff Development workshop, the goal was not met.

III. Specific project objectives and results (continued):

C. Number of student hours - 1,200

Result to date	Variance	Unit Cost
586	-51	$14.28

Activity Summary: The re-scheduling of the Staff Development Workshop and fewer hours than anticipated in three other workshops caused WTLS to fall short of this objective.

IV. Significant Developments:

Two years ago WTLS conducted a workshop entitled Circus of Library Know-How. This workshop covered a multitude of small topics of interest to area libraries, such as how to handle overdues. The Continuing Education Committee recommended that another similar workshop be conducted, but it would take a slightly different slant. The topics this year included, medical reference, legal reference, how to evaluate a reference book, grant writing and fund raising. The workshop was scheduled in October in Odessa. The workshop presenter for the second day, which included the topics grant writing and fund raising, had a death in her family. This portion of the workshop was re-scheduled for December. These workshops were very well-attended and the format continues to be one that area librarians enjoy. The variety in the topics helps them maintain interest and the continuing education credits they receive warrant the two-day commitment.

The workshop on Planning Summer Reading was originally scheduled for January, but due to the illness of the presenter had to be re-scheduled for March. WTLS librarians continue to feel that a workshop on this topic inspires them for the Summer and gives them new ideas.

Since there were a few problems last year with the first year of the libraries' ordering their own materials from the book jobber, the Collection Development Consultant spent time at the Fall System Meeting going over procedures which would help them monitor their funds and explaining the switch from Commerce, Georgia, to Reno, Nevada. The System Coordinator conducted an orientation session for the lay representatives.

A staff development workshop was planned for May, but the Continuing Education Committee recommended delaying this topic until the next fiscal year. The Committee wanted more time to determine the exact format they felt was needed. A double-mini workshop on Volunteers and ADA and the Library was conducted in August. Jeanette Larson from TSL conducted the Volunteer workshop. Ruth Kinnersley and Nancy Hill conducted the workshop on ADA. Both were well attended for the time of year.

The Continuing Education Committee continues to feel that a Basic Skills Institute sponsored by TSL is vitally important; and therefore, at their meeting made recommendations to TSL on their Basic Skills proposal. Their letter concerning this issue is enclosed.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ____ Annual Report X

Project Name Publicity

Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this program is to purchase or produce materials publicizing local library service and System services for distribution to the Member libraries of WTLS.

II. Summary of project results:

Bookmarks, workshop brochures, flyers, and other items advertising library services and related programs offered by Member libraries and their branches, as well as those of WTLS, were designed by System staff on the desktop publishing software. The remaining plastic bookbags were distributed to Member libraries and branches and WTLS initiated an order for 50,000 bags using the same bags in a different color.

III. Specific project objectives and results:

A. Number of pieces Publicity Distributed - 40,000.

Result to date	Variance	Unit Cost
4,376	-89%	$.18

Activity Summary: The WTLS book bags were ordered, but not received during FY 1992. The distribution will take place in FY 1993.

B. Design promotional materials to publicize local events or services for twenty member libraries.

Result to date	Variance	Unit Cost
20	0%	N/A

Activity Summary: Results as predicted.

Project Publicity

Page 2 of 2

IV. Significant Developments:

System staff have become more and more skilled in the use of the desktop publishing software, and those System libraries which take advantage of this service use it for many purposes, such as bookmarks, flyers, brochures, newsletters, signs, etc. The materials designed for individual libraries have been duplicated locally.

To promote use of this service to libraries that have not used the service WTLS staff designed a bookmark for those libraries advertising their hours of service.

For the first time System staff produced a calendar of WTLS events for Member Libraries. These have been very well received by the librarians and this project will be repeated.

Since the book bags were so well-liked, the design was repeated in another color and ordered during the latter half of the fiscal year. However, the bags were not received during FY 1992. They will be distributed during FY 1993.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System Semiannual Report ____ Annual Report X

Project Name Technological Support Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective is to introduce new technology to area libraries. The need for such a program is created by the limited resources of WTLS libraries and the inability of many WTLS libraries to provide such technology with local funds.

II. Summary of project results:

The WTLS Advisory Council has approved a scope change in this project to purchase microcomputers with fax/modem boards rather than the telefacsimile machines as originally proposed. The purpose in this change is to provide the area libraries with new technology which will enable them to function more efficiently.

III. Specific project objectives and results:

A. Number of pieces of equipment purchased - 10

Result to date	Variance	Unit Cost
10	0%	$3,000

Activity Summary: Results as predicted.

B. 2,500 pages will be transmitted by telefacsimile machine in FY 1992.

Result to date	Variance	Unit Cost
0	-100%	N/A

Activity Summary: Although the microcomputers were ordered as soon as possible after approval was received, purchasing procedures delayed the receipt of the equipment until August, too late for staff to be able to learn the operation of the fax/modem boards in order to teach the librarians and to distribute by September 1, 1992.

Project Technological Support

Page 2 of 2

IV. Significant Developments:

The Advisory Council has approved a scope change in this program to purchase microcomputers with a fax/modem board rather than the telefacsimile machines submitted in the original grant proposal. The microcomputers have the added capabilities to be used for other administrative purposes, such as word processing, budgeting, producing labels and cards for new books, ordering materials, etc., rather than just being used for receipt and transmission of information.

The area librarians overwhelmingly recommended this action at both the geographic meetings held in January and the Advisory Council meeting held in February. The additional funds needed are available for this change mostly from lapsed salaries and a reduction in the Audiovisual Materials budget.

Internal purchasing procedures caused delays during the ordering process, and the microcomputers were not received until August causing WTLS to be unable to meet its goal for transmitting pages. Staff needed to be able to instruct area librarians about the use of the fax/modem board, in particular.

From lapsed salary money WTLS was able to purchase various accessories for the libraries, such as surge protectors, anti-static mats, and diskettes.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.1.10
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,587,696

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	23,335			23,335
CURRENT FY 1992 FUNDS		288,612		288,612
TOTAL EXPENDITURES	23,335	288,612		311,947
FY 92 CARRYFORWARD FUNDS INTO FY 93	56,068			56,068

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS   Semiannual Report [ ]   Annual Report [X]

Project Name: Administration   Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To assure the efficient and cost effective administration of the System grant funds.

II. Summary of Project Results:

The Administration program is well on target with objectives established for administering the System grant. Participation in System activities by Library Directors and Lay Representatives has remained high. The Biennial Budget planning meetings were held a little later than scheduled but were well attended. Projected visits by the Coordinator were completed by the end of the fiscal year.

III. Specific Project Objectives and Results:

A. To provide three System membership meetings.

Result to Date	Projected Variance	Unit Cost
3	0	N/A

Activity Summary:
Three membership meetings were held on schedule, in October, in January, and in June as a part of the grant governance meetings.

B. To provide three Geographic Committee meetings.

Result to Date	Projected Variance	Unit Cost
3	0	N/A

Activity Summary:
All meetings were held and the objective was met.

C. To provide one System Orientation session.

Result to Date	Projected Variance	Unit Cost
1	0	N/A

Activity Summary:
The Orientation was held in August as scheduled.

D. To provide one Planning Committee meeting.

Result to Date	Projected Variance	Unit Cost
1	0	N/A

Activity Summary:
The objective was met.

E. To provide 37 visits to SAALS libraries by the Coordinator to talk with librarians, Lay Representatives and/or Board Members.

Result to Date	Projected Variance	Unit Cost
36	0	N/A

Activity Summary:
The objective was met.

F. To prepare, distribute, and compile one survey regarding System priorities.

Result to Date	Projected Variance	Unit Cost
1	0	N/A

Activity Summary:
The objective was met.

IV. Significant Developments:

This was a Biennial Budget planning year in which planning ahead had to be discussed in detail for the 1994-1995 budgets. The groundwork laid in the past two years in educating the Lay Representatives and Library Directors in the budget planning process really produced results in more understanding, cooperation, and participation in the Biennial budget planning. Work on the annual Plan of Service was simplified as it could follow the well planned Biennial Budget of two years ago.

It was a difficult year for the grant administration. The partial grant at the beginning of the year, later replaced by the regular state and federal grants necessitated changes in the City records that caused problems throughout the year. Changes in City policies, procedures, and personnel have resulted in more changes in the grant accounting and purchasing activities.

State indecision in how to plan for the Biennial Budget resulted in a six week delay in the usual calendar of fall meetings but all were held and the budgets and Plan of Service were submitted as required.

Misunderstandings in communication have resulted in late submission of some reports. Even with all of these unusual circumstances, the System grant activities were on schedule at the end of the fiscal year.

A continuing effort has been made to get libraries to appoint interested and willing Lay Representatives who will participate in the System meetings, and this is showing results. The program committees all had Lay Representatives serving as members, and attendance at the System meetings has been excellent.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Audiovisual Services Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To provide videocassettes of high quality and varied interest to all library users in the System service area through circuits, special packets, and special request booking.

II. Summary of Project Results:

The Videocassette Service is still popular enough among System libraries to make it a worthwhile program. Although none of the local objectives were met, the overall standardized target objectives were not too far from the projections.

III. Specific Project Objectives and Results:

A. Number of videocassettes received (1,450).

Result to Date	Projected Variance	Unit Cost
2,542	+75%	$ 23.01

Activity Summary:
More videos were purchased because prices are lower than the projected unit cost.

B. Number of video showings (282,000).

Result to Date	Projected Variance	Unit Cost
271,027	-4%	$ .05

Activity Summary:
The objective was met within the 10% variance.

C. Number of persons attending videocassette showings (850,000).

Result to Date	Projected Variance	Unit Cost
985,443	+16%	$ .01

Activity Summary:
Number of persons attending videocassette showings has increased because of circulation from the new video room of the MRC.

D. To purchase 225 videocassettes for the SAALS video circuits.

Result to Date	Projected Variance	Unit Cost
279	+24%	$ 30.02

Activity Summary:
More titles were purchased because prices were lower than the projected unit cost.

E. To add 1,225 videocassettes to the SAPL collection for use by MRC and System libraries.

Result to Date	Projected Variance	Unit Cost
2,263	+85%	$ 21.11

Activity Summary:
More titles were received because prices were lower than the projected unit cost.

F. To reach a total audience of 187,000 persons with the SAALS videocassette circuit.

Result to Date	Projected Variance	Unit Cost
114,686	-39%	$ .01

Activity Summary:
Use of the circuit videos did not meet the projected objective. System libraries are building their own video collections and there is increased availability of new titles from other sources in every community.

G. To reach a total audience of 34,000 persons with the Spanish language videocassette circuit.

Result to Date	Projected Variance	Unit Cost
25,343	-25%	$ .01

Activity Summary:
While the circuit continues to be popular, its use is not growing as was projected.

H. To reach a total audience of 17,000 persons from System libraries with the SAPL videocassette collection.

Result to Date	Projected Variance	Unit Cost
2,945	-83%	$ .01

Activity Summary:
Use is very low because System libraries are purchasing their own videocassettes, asking patrons to pay for postage costs, lack of availability of current catalog of MRC titles, and no longer being able to book SAPL titles for a specific date.

I. To reach a total audience of 612,000 MRC patrons with videocassettes from the SAPL collection.

Result to Date	Projected Variance	Unit Cost
842,469	+38%	$ .01

Activity Summary:
Use of the video collection by MRC patrons has increased since the videos were placed in a browsing collection.

J. To compile and distribute videocassette circuit catalog updates two times a year.

Result to Date	Projected Variance	Unit Cost
2	0	N/A

Activity Summary:
The objective was met.

IV. Significant Developments:

Videocassette use is not as great as it has been in past years in the smaller communities. Price wars among videocassette stores and more movie channels on television are factors that have affected the use of the library videocassettes.

Thirty-five member libraries participated in the video circuits receiving 30 videos per month. Twenty-six member libraries participated in the Spanish language video circuits. Member libraries were provided postage for both circuits by the System.

Since the opening of a new public access video room in May, 1991, the circulation of videos by MRC patrons has increased tremendously. Though the new video room has provided increased circulation and better access for MRC patrons, it has created problems with the System's spot-booking program, producing an adverse impact on the video circulation figures for the System's use of the MRC video collection, but maintaining a high overall figure for video showings and number of persons viewing videos.

The special video packet program that was started last year has had a very slow start. Each special packet contains up to ten videos on one subject area such as the Civil War, gardening, pregnancy, civil service exams, and others. A special packet on health care in Spanish was added this year.

The Advisory Council approved both the Circuit Materials Selection Policy and the Request for Reconsideration of Materials Policy.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Automation Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To achieve better use of the microcomputers in the System libraries, to chart the direction for future System Automation projects, and to assist, with minigrants, the purchase of administrative microcomputers or other automated equipment that can qualify.

II. Summary of Project Results:

Due to budget delay and problems with the City purchasing department, equipment was received at the very end of the fiscal year. The Automation long term plan was completed and submitted with the Biennial plan of service. All objectives were met year.

III. Specific Project Objectives and Results:

A. Number of pieces of equipment purchased (33).

Result to Date	Projected Variance	Unit Cost
32	-3%	N/A

Activity Summary:
The objective was met within a 10% variance.

B. Number of libraries or branches (13).

Result to Date	Projected Variance	Unit Cost
14	+8%	N/A

Activity Summary:
The objective was met within a 10% variance.

C. To attend one conference that deals with Automation.

Result to Date	Projected Variance	Unit Cost
1	0	N/A

Activity Summary:
The objective was met.

D. To formulate a long term Automation plan.

Result to Date	Projected Variance	Unit Cost
1	0	N/A

Activity Summary:
The long term Automation plan was finalized and the objective was met.

E. To meet with the Automation Committee in four meetings.

Result to Date	Projected Variance	Unit Cost
4	0	N/A

Activity Summary:
The objective was met.

IV. Significant Developments:

The equipment was ordered as soon as the final budget contracts were received. Delays occurred as purchase orders were misplaced at the City's purchasing department and the City's computer contract was finalized late in the fiscal year. The System received all equipment orders near of the fiscal year.

El Progreso Public Library, Uvalde, received a LaserQuest bibliographic database system and hardware in September and started working on a retrospective conversion project. They have made rapid progress during the year.

Schertz Public Library was awarded a challenge grant to receive a Precision One bibliographic database system and hardware.

The Automation Consultant attended the Computers in Libraries Conference in Washington DC, March 4-7, 1992.

The SAALS Long Range Automation Plan was finalized and submitted with the FY1994/1995 Plan of Service.

Letters of agreement to participate in the SAALS Union Catalog Project were signed by the MRC and eight other System members.

The Automation Consultant developed the Interlibrary Loan transmission program for the System by working with the software's programmer to adjust the program to fit the System's needs and with the ILL librarian to develop policies and procedures. The Automation Consultant trained System members and ILL staff on use of the program and solved problems dealing with the software and modems. At the end of the fiscal year, 29 System members were using the ILL transmission system to send video spot-booking and ILL requests to the host computer on a regular basis. The total number of ILL requests from System members doubled from the previous fiscal year.

The Automation Committee met four times in all. At the first two meetings, they oriented new members, reviewed the long range plan and prospectus, and recommended System priorities for Biennial Budget. During the last two meetings, the Committee began working on lateral interlibrary loan policies and attended a demonstration of a CD-ROM based library automation system.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Collection Development Date Submitted: Sept. 25, 1992

I. Overall Objective of this Project:

To strengthen the book collections of the System libraries by providing professional guidance and support in selecting titles and offering substantial discounts on cooperative book purchases.

II. Summary of Project Results:

Considering the late start of System contracts and spending procedures, book orders were received in a timely fashion by System member libraries.

III. Specific Project Objectives and Results:

A. Number of books received (25,561).

Result to Date	Projected Variance	Unit Cost
26,757	+5%	$ 12.14

Activity Summary:
The objective was met within a 10% variance.

B. Number of periodical subscriptions received (140).

Result to Date	Projected Variance	Unit Cost
159	+14%	$ 68.00

Activity Summary:
The objective was exceeded because of a need for additional subscriptions this year.

C. Estimated pieces of microform received (850).

Result to Date	Projected Variance	Unit Cost
855	0	N/A

Activity Summary:
The objective was met.

IV. Significant Developments:

Utilizing the Incentive Formula, which provides a base amount of money for each library and then matches 10% of the local expenditure on library materials, funds were allocated to 35 libraries. In addition to the 10%, each library received an additional $300.00 to spend on reference materials. The MRC also received an amount based on the Incentive Formula established by the System for expending its funds.

Book orders were placed by the 35 System libraries with Ingram Library Services, Inc. Book orders were off to a slow start this year due to the problems of setting up accounts with a new company which was awarded the contract for San Antonio Public Library book accounts by the City of San Antonio. It has been customary for the System to piggy-back with the MRC contract in order to receive higher discounts. This was the first year with Ingram. Books were shipped directly to the library which placed the order, and orders were paid for with System funds. Book orders generally exceed the allotment in order to make up for discounts or out of print books.

The Collection Development Committee reviewed the Circuit Materials Selection Policy and the Request for Reconsideration of Materials Policy and adapted it to fit all circuits, whether books or audiovisual materials. It was reviewed by the Advisory Council who sent it back to the Collection Development Committee for some changes before its final adoption.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Consulting Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To provide professional consultation and technical assistance in all areas of library administration to the libraries in the System service area by visits, telephone, and correspondence.

II. Summary of Project Results:

Objectives were met or exceeded even though the System was short one consultant for the first half of the fiscal year.

III. Specific Project Objectives and Results:

A. Number of consultant hours logged during In-Person, Telephone, or Mail Consultations (1,400).

Result to Date	Projected Variance	Unit Cost
1,844	+32%	$ 26.18

Activity Summary:
Although the System was without a Special Services Librarian throughout the first six months of the year, the number of consulting hours logged was higher than planned. A new library in the previously unserved county needed additional consulting hours.

B. To provide ten contacts with residents and officials of Real County.

Result to Date	Projected Variance	Unit Cost
19	+90%	N/A

Activity Summary:
The objective was based on past performance, but this year, a library was opened in Real County, resulting in many more contacts being required than in past years.

C. To add 126 books to the SAALS professional collection.

Result to Date	Projected Variance	Unit Cost
74	-40%	$ 52.11

Activity Summary:
The projected objective for this local objective was not met because of the high cost of materials being purchased. This did not adversely affect the overall books received objective.

D. To print and distribute 75 copies of the professional library science catalog.

Result to Date	Projected Variance	Unit Cost
70	0	N/A

Activity Summary:
The objective was met.

E. To evaluate the collections of three System libraries.

Result to Date	Projected Variance	Unit Cost
3	0	N/A

Activity Summary:
The objective was met.

F. To provide 111 consulting visits by the professional consultants.

Result to Date	Projected Variance	Unit Cost
103	0	N/A

Activity Summary:
This objective was met with less than a 10% variation.

G. To prepare and distribute 2,000 newsletters.

Result to Date	Projected Variance	Unit Cost
1,915	0	$ .74

Activity Summary:
The objective was met within a 10% variation.

IV. Significant Developments:

With three consultants, all progressing with their respective projects, the consulting objectives have moved along at an acceptable pace. The lack of a Special Services Librarian affected the consulting program in that the Collection Development Librarian's work with the disadvantaged services programs prevented the completion of the second collection evaluation on schedule. After a Special Services Librarian was hired, the objectives were met or exceeded. The evaluations completed were of the Sam Fore Jr. Wilson County Library, the Boerne Public Library and the Kendalia Public Library.

The Coordinator spoke with library boards in Pleasanton and Canyon Lake for a total audience of 23. She visited with the Board Chair of the Poteet Public Library regarding that library's potential loss of membership because of lack of maintaining effort funding. She consulted with citizens in Marion concerning their desire to open a School-Community Library.

Real County, the unserved county in the SAALS that has never had library service, started a realistic project. The County Commissioners appointed a library Board and property was purchased by the Friends group. Richard Getz was invited to talk with the Board concerning their eligibility for state grants. Judge Terwilligear was receptive to the information that he heard. In April, the Board returned to the Commissioners to request funding adequate to let them meet membership requirements. An interim location was selected to open the library until a new building can be constructed. With the assistance of Mr. Getz, the Real County Board applied for an Establishment Grant and received it. A Library Director was hired and the library opened September 1.

Maintenance of Effort information was provided to the Major Resource Center.

Two members of the System staff participated in Taskforces for the Statewide Library Development Planning.

The Newsletter continues to receive praise, not only from System libraries but from other people on the subscription list. The addition of a request list at the end of the newsletter has resulted in increased requests for materials mentioned in the Newsletter. From all reports, this is one of the most successful efforts of the System.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Continuing Education Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To provide continuing education opportunities to help train and inform Library Directors, staff, volunteers and Board Members of current information and technical skills that will assist them in providing more effective library service and administration. To provide sufficient hours of continuing education for county librarians to maintain certification.

II. Summary of Project Results:

All workshops were well received by those who attended. One additional session of a mini-workshop was given to accommodate all who wanted to attend. System members especially like the mini-workshops, but they provide fewer student hours because they last only half a day.

III. Specific Project Objectives and Results:

A. Number of workshops held sponsored solely by the System (18).

Result to Date	Projected Variance	Unit Cost
19	0	$371.00

Activity Summary:
The objective was met within a 10% variance.

B. Number of persons attending workshops (270).

Result to Date	Projected Variance	Unit Cost
275	0	$ 25.66

Activity Summary:
The objective was met within a 10% variance.

C. Number of workshop student hours (1,160).

Result to Date	Projected Variance	Unit Cost
969	-16%	$ 7.28

Activity Summary:
This objective was not met even though the other objectives were because most of the attendance was at mini-workshops which present fewer contact hours.

IV. Significant Developments:

The System Orientation has been changed to late summer to help indoctrinate the new Lay Representatives and Advisory Council Members before their first meeting in October. This schedule appears to be agreeable to System members and is planned to be followed again next year.

Five mini-workshops were presented on "Understanding DOS" in different locations of the System in December. An additional series of mini-workshops on "Networking with a Microcomputer" in March and one on "School-Public Library Cooperation" in August were well attended.

The two day-long workshops, one on "Planning Your Summer Reading Program" presented by Vicki Crosson and one on "Financial Management" presented by Julie Todaro were well received but were not so well attended as expected. The total number of contact hours of the major workshops were reduced by fairly long lunch hours and breaks, resulting in only one hour longer contact time than the mini-workshops.

The statistics appear to reinforce System thoughts on leaving the major workshop topics to Texas State Library and providing only mini-workshops at the local level in future plans.

A workshop on SAALS Literacy and LES Mini-grant programs was presented by the new Special Services Librarian in May according to schedule. It was well received by those who attended.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Publicity Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To provide publicity materials for use by System member libraries through cooperative purchase at the System level.

II. Summary of Project Results:

The Publicity program has increased in value to System members as more publicity materials were purchased and videotaping equipment and a laminator were added to the program. The System staff produced publicity materials for the System and for member libraries.

III. Specific Project Objectives and Results:

A. Number of pieces of publicity distributed (12,000).

Result to Date	Projected Variance	Unit Cost
15,945	+33%	N/A

Activity Summary:
System members received more publicity materials than were projected because of careful spending.

IV. Significant Developments:

Staff learned how to use the Macintosh system to produce publicity materials for System libraries more slowly than had been expected but progressed well in the second half of the year. The System Newsletter and other publicity materials were produced on the Macintosh system. Articles on publicity-related topics were included in each issue of the System newsletter.

National Library Week materials were provided to all System members.

Children's Book Week materials were provided to all System members.

A camcorder and video editor were purchased for use by System members and will be used to videotape System workshops.

A laminating machine was added to the publicity program.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Reference Back-Up Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To improve the library reference service to the public throughout the System area.

II. Summary of Project Results:

Results were much greater than projected. This was due primarily to the acquisition of a new database that provides the ability to verify incomplete or incorrect Interlibrary Loan requests that are not otherwise verifiable. There has also been an increase in referrals from both the System libraries and from the branch libraries of the MRC.

III. Specific Project Objectives and Results:

A. To answer 1,235 reference questions.

Result to Date	Projected Variance	Unit Cost
3,940	+219%	$ 13.80

Activity Summary:
The variance from the objective is high because of the increased interest in and use of Reference Back-Up service.

IV. Significant Developments:

During this fiscal year, more visits were made to libraries to inform them of the reference services available. Some of these were repeat visits to explain the services to new directors. Particular focus was placed on visits to the branch libraries of the MRC in which presentations were given to the entire staff. This greater awareness of the availability of online searching through Reference Backup has resulted in more requests from the libraries. The increased use of Interlibrary Loan through the use of the ILL transmission system has resulted in a rise in the number of verifications needed by ILL. The success rate of these verifications has improved over the last fiscal year.

There has been a 29% decrease in the unit cost from last year. This is due not only to the increase in reference and verification referrals, but also because of the purchase of nine CD-ROM databases, which can be used instead of an online service in some cases.

The recycling of reference books continues to be popular with the System libraries, even though receipt of books from the SAPL branches has decreased somewhat from last year. A number of complete sets of encyclopedias were distributed, in addition to many other reference books picked up in the SAALS office by the System librarians.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
114,660

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	719,872			719,872
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	719,872			719,872
FY 92 CARRYFORWARD FUNDS INTO FY 93	621,545			621,545

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

Resource sharing conducted by TexNet rose again in FY92. A total of 249,853 interlibrary loan requests were filled. This exceeded the objective by 19,853.

The total cost of the program increased $21,096, or 1 percent. The cost of a filled request decreased 7 percent to $7.31.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

Continued

TexNet handled 345,090 requests and filled almost 73 percent of them, slightly under the percentage filled last year. The total number of transactions processed increased 34,309 to 399,895. Productivity rose 9 percent.

The number of loans requested through the TexNet Centers by libraries serving both rural populations and those in institutions increased 1 percent. In 1991 these libraries initiated 178,975 requests, while in 1992 they initiated 197,249 requests. This is still over 57% of the requests handled by TexNet. Requests for large-type and foreign language materials are also counted in this category, but the exact number of these requests is not known.

Network effectiveness as shown by the overall fill rate for regional requests dropped 1 percent to 85 percent. Network efficiency, as shown by the relationship between the number of total transactions and the number of requests was 1.16, slightly better than in 1991. This means that each request was handled an average of 1.16 times.

All of the referral centers were budgeted money to visit a small portion of the libraries they serve. Several of the centers conducted workshops for their service area libraries.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

Continued

TEXNET

FY 1992 Turnaround Time

REQUESTS REFERRRED TO AND FILLED BY OTHER LIBRARIES
(Path 1 & 2)

	Quarterly Averages (Days)				Annual FY 1992 Average TAT (Days)
	1	2	3	4	
Abilene	11.89	12.18	10.77	10.37	11.17
Amarillo	9.47	11.01	10.48	10.23	10.29
Austin	11.35	10.81	12.53	9.64	10.98
Corpus Christi	9.96	10.02	10.48	10.41	10.28
Dallas	17.08	20.37	16.84	16.73	17.72
El Paso	10.44	11.90	13.63	23.37	14.51
Ft. Worth	15.65	14.98	14.42	22.97	16.86
Houston	15.59	14.13	14.14	19.87	15.92
Lubbock	10.87	10.83	12.52	11.47	11.61
San Antonio	18.31	24.25	28.30	18.65	22.22
State Library	18.48	25.13	13.24	12.73	16.42
STATE AVERAGES	**14.19**	**15.45**	**14.88**	**15.10**	**14.88**

Continued

TEXNET

FY 1992 Turnaround Time

REQUESTS FILLED BY MRC FOR THE REGION
(Path 3)

	Quarterly Averages (Days)				Annual FY 1992 Average TAT (Days)
	1	2	3	4	
Abilene	4.80	4.87	5.96	6.21	5.59
Amarillo	4.39	4.96	4.07	4.43	4.45
Austin	9.09	8.21	7.98	6.99	8.02
Corpus Christi	3.09	2.87	3.29	3.49	3.24
Dallas	6.01	6.38	6.84	6.79	6.51
El Paso	7.82	6.95	6.79	6.23	6.72
Ft. Worth	6.84	7.03	6.61	7.49	6.92
Houston	5.76	6.29	4.88	4.91	5.32
Lubbock	5.84	4.71	4.12	4.19	4.98
San Antonio	5.29	7.98	6.03	5.64	6.14
STATE AVERAGES	**6.11**	**6.48**	**6.04**	**5.92**	**6.08**

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

Continued

SUMMARY OF INTERLIBRARY LOAN PERFORMANCE AND COSTS FOR SFY 1992

	CONTRACT AMOUNT	# OF STAFF	TRANS-ACTIONS	TRANSACTION PER STAFF	COST PER TRANSACTION	# OF REQUESTS	COST PER REQUEST	# OF FILLS	COST PER FILL	FILLS FROM COLLECTION	COST PER FILL/COLL
ABILENE	$75,849	2.0	14,712	7,356	$5.16	11,835	$6.41	9,285	$8.17	4,831	$15.70
AMARILLO	$100,359	3.0	26,517	8,839	$3.78	20,215	$4.96	15,103	$6.64	11,196	$8.96
AUSTIN	$180,259	4.3	44,287	10,420	$4.07	39,701	$4.54	29,864	$6.04	16,625	$10.84
CORPUS	$126,829	3.0	32,801	10,934	$3.87	27,262	$4.65	20,150	$6.29	14,224	$8.92
DALLAS	$389,733	10.0	84,208	8,421	$4.63	74,958	$5.20	51,352	$7.59	38,676	$10.08
EL PASO	$79,955	2.0	16,135	8,068	$4.96	12,379	$6.46	8,927	$8.96	5,996	$13.33
FT WORTH	$184,118	5.0	44,425	8,885	$4.14	35,908	$5.13	24,995	$7.37	22,211	$8.29
HOUSTON	$296,448	7.0	67,232	9,605	$4.41	62,343	$4.76	45,569	$6.51	28,767	$10.31
LUBBOCK	$77,697	2.5	19,051	7,620	$4.08	16,231	$4.79	12,911	$6.02	4,805	$16.17
SAN ANTONIO	$163,859	5.0	42,258	8,452	$3.88	36,330	$4.51	27,347	$5.99	20,629	$7.94
CONTRACT AVERAGES:					$4.28		$4.97		$6.82		$9.97
TOTALS*	$1,795,064	43.8	391,626	8,951	$4.58	337,162	$5.32	245,503	$7.31	167,960	$10.69
TSL ILL	$32,298	1.0	8,269	8,269	$3.91	7,928	$4.07	4,350	$7.42	2,120	$15.23
TSL+TexNet*	$1,827,362	44.8	399,895	8,936	$4.57	345,090	$5.30	249,853	$7.31	170,080	$10.74

* Includes academic reimbursement and TexNet Headquarters costs.

SFY92 TexNet INTERLIBRARY LOAN CONTRACT - based on final contract budgets

	ABI	AMA	AUS	COC	DAL	ELP	FTW	HOU	LUB	SAN	TSL	TOTALS	Total
PERSONNEL	32,500	50,660	86,435	56,925	203,122	39,588	84,170	138,367	34,516	87,516	17,381	$831,180	48.7%
FRINGES	7,380	14,173	20,893	17,167	34,984	8,716	29,723	32,034	10,025	22,725	5,766	$203,585	11.9%
TRAVEL	465	635	258	320	2,065	510	91	595	462	990	5	$6,396	.4%
SUPPLIES	740	1,200	2,066	1,800	4,900	725	2,000	6,000	850	4,000	252	$24,533	1.4%
CONTRACTUAL	9,574	5,124	16,648	9,974	26,440	2,489	9,078	28,375	14,109	14,398	6,191	$142,400	8.3%
OTHER	9,940	13,894	25,770	17,453	40,225	9,000	22,925	32,523	11,250	26,075	2,703	$211,758	12.4%
EQUIPMENT	50	2,138	270	2,965	50	0	50	3,207	50	2,300	0	$11,080	.6%
TOTAL DIRECT	60,649	87,824	152,340	106,604	311,786	61,028	148,037	241,101	71,262	158,004	32,297	$1,430,931	83.8%
INDIRECT COSTS	15,200	12,535	27,919	20,225	77,947	18,927	36,081	55,347	6,435	5,855	0	$276,471	16.2%
CONTRACT TOTALS	75,849	100,359	180,259	126,829	389,733	79,955	184,118	296,448	77,697	163,859	32,297	$1,707,403	100.00%

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.1
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
9,285

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	73,251			73,251
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	73,251			73,251
FY 92 CARRYFORWARD FUNDS INTO FY 93	81,800			81,800

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 11,835 requests were received and 9,285 were filled.

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CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Amarillo Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.2
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
15,103

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	99,375			99,375
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	99,375			99,375
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 20,215 requests were received and 15,103 were filled.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Austin Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.3
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
29,864

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	180,015			180,015
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	180,015			180,015
FY 92 CARRYFORWARD FUNDS INTO FY 93	185,611			185,611

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 39,701 requests were received and 29,864 were filled.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Corpus Christi Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.4
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
20,150

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	126,829			126,829
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	126,829			126,829
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 27,262 requests were received and 20,150 were filled.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number — 2.2.5
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
12,911

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	77,695			77,695
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	77,695			77,695
FY 92 CARRYFORWARD FUNDS INTO FY 93	73,013			73,013

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 16,231 requests were received and 12,911 were filled.

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CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.6
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
27,347

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	162,707			162,707
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	162,707			162,707
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 36,330 requests were received and 27,347 were filled.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.7
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	87,881			87,881

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was funded from Title III in FY 1992.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.8
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	193,240			193,240

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was funded from Title III in FY 1992.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.3

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.3
Public Library Services to Areas with Inadequate Services

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
430,415

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS		58,113		58,113
TOTAL EXPENDITURES		58,113		58,113
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The 1992 Texas Reading Club, **Discover the New World of Reading**, promoted reading and library use around the state of Texas. Over 677 public and school libraries received the reading club promotional materials. The Long Range Plan for 1990-1993, Goal 5, Objective 5.4, Task 5.45 requires the participation of 575 libraries and Task 5.46 requires the distribution of 450,000 book logs for 1992.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.3

Continued

During fiscal year 1992, 430,415 book logs were distributed. An additional 10,500 were sent to the Austin Independent School District and 9,050 sent to the Houston Independent School District in September for use in their fall reading program. Additonal orders for reading logs were filled during the fall of 1992. Again, this year we asked that the school libraries not use the promotional items for the reading club until after the public libraries completed their summer reading programs, although schools open during the summer and not within the service area of a public library, were encouraged to offer the reading club. Reading Club materials were also distributed to military base and institutional libraries upon request.

For the 1992 Texas Reading Club, the following promotional items were produced: 9000 posters, 450,000 reading logs, 250,000 certificates, 750,000 English/Spanish bookmarks. To assist librarians in the planning of their reading programs for **Discover the New World of Reading**, a program guide presenting ideas to attract children and their caregivers to the library and promote reading was produced and 1,460 copies distributed. To help libraries create book sharing and language enrichment programs for parents, preschoolers and nonreaders, 533 copies of the Read To Me manual were dispensed.

Public Libraries return this form by September 11, 1992

DISCOVER THE NEW WORLD OF READING Evaluation

Tell us about your program

Name of Library ______________________________

Address of Library ______________________________
(Street or P.O. Box)

______________________ Phone # (_____) ______________
(City)

Public Libraries:

Does your library belong to a regional library system? __________ yes __________ no

If yes, check the correct system:

- ☐ *Big Country Library System*
- ☐ *Central Texas Library System*
- ☐ *Houston Area Library System*
- ☐ *Northeast Texas Library System*
- ☐ *North Texas Library System*
- ☐ *San Antonio Area Library System*
- ☐ *South Texas Library System*
- ☐ *Texas Panhandle Library System*
- ☐ *Texas Trans-Pecos Library System*
- ☐ *West Texas Library System*

School Libraries:

In which Regional Education Service Center is your school located?

City: ______________________ Number: __________ (ex. Edinberg, 1)

Is a public library located within 5 miles of your school? ______________yes ____________no

Name and job title of person in charge of the Texas Reading Club 1992:

____

______________	______________	________	______________
Date program began	**Date program ended**	**# of weeks**	**Program budget**

Statistics:

Number of children registered ____________

Number of children who earned a certificate ____________

Approximate # of books or minutes read _______ books _______ minutes

Number of children & parents attending programs ____________

Number of staff assisting with entire reading club ____________

Number of volunteers assisting with entire reading club ____________

Did you include a Read-To-Me program for preschoolers? _______ yes ______ no

If yes, how many children were registered. ____________

Publicity:

Please check any of the publicity items you used to promote your program:

_________ *Bookmarks* _________ *Posters* _________ *Fliers*

_________ *Newspaper articles* _________ *Exhibits* _________ *Television PSA*

_________ *Radio/Television talk show* _________ *Visit to community groups*

_________ *School visits* ______________________________ *Other*

How would you rate your publicity efforts?

_________ successful _________ moderately successful _________ needs help!

Programs:

Did you offer programs during your reading club? ________ yes ________no

If yes, please check the activities you provided:

__________*Preschool Storytimes*	________ *School-age Activity Times*	___________*Crafts*
__________*Films*	________ *Puppet Shows*	___________*Games*
__________*Programs w/ Speakers*	________ *Booktalks*	

Other: ____

____

Please list community groups or businesses that supported your reading club:

Reading Club Materials:

How would you rate the materials from the Texas State Library? (Please circle)

	NOT USEFUL			**VERY USEFUL**	
Program Manual/Guide (Yellow book)	1	2	3	4	5
Bookmarks	1	2	3	4	5
Certificates	1	2	3	4	5
Reading Logs	1	2	3	4	5
Posters	1	2	3	4	5

Did you have sufficient materials to meet this year's participation?

________ *yes* ________ *no If not, which materials ran short?*

What other items would you like in the program manual?

Your comments on the theme and the artwork.

What other themes/slogans would you like considered for future library reading programs?

Please enclose any pictures, newspaper articles, booklists, programs or other items your library produced for the 1992 Texas Reading Club.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.4

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.4
Public Library Services to Areas with Inadequate Services

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
76,016

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	78,398			78,398
CURRENT FY 1992 FUNDS		224,291		224,291
TOTAL EXPENDITURES	78,398	224,291		302,689
FY 92 CARRYFORWARD FUNDS INTO FY 93	81,600			81,600

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

Consulting activity held steady in 1992. Five consultants, along with the library science librarian, provided 3734 hours of consultation.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	2.4

Continued

The automation consultant position was vacant for almost half of the year but quite a bit of assistance was still provided to small libraries starting the automation process. The special services consultant helped libraries plan, apply for, and administer LSCA Title I Public Library Services for Disadvantaged Populations Grants. The continuing education and youth services consultant was able to spend more time assisting with services for children and young adults. The continuing education manager worked with libraries to establish or expand the use of volunteers. The continuing education consultant worked with library management teams on long range planning for individual libraries.

Continuing education activity increased with more workshops being offered to smaller groups on a variety of topics. In FY 1992, 3698 people attended 121 workshops on 34 topics for a total of 12,175 student hours. Workshops on disadvantaged and literacy services included The Americans with Disabilities Act--Implications and Opportunities for Public Libraries, which was repeated in 4 locations, and 65 people attended a program on family literacy.

Creative Decisionmaking was presented to 8 library staff groups as a follow-up to the workshop, *Teambuilding* which continues to be very popular and was presented at 25 locations. Six other follow-up workshops on customized topics were also presented. Children's services workshops included Evaluating Children's Materials, presented in seven locations, a *Reading Club Idea Exchange* conducted at the Texas Library Association annual conference, a *Storytelling* preconference, and Older Adults and School Aged Children presented at seven locations. A workshop on Planning for Second Generation Automation Systems was presented at two locations and the WHCLIS Teleconference was presented at six locations.

The Library Science Collection provided access to books, periodicals, and video tapes on all aspects of librarianship. The librarian, along with the consultants, distributed 7,224 instructional manuals and 58,086 informational materials, in addition to providing reference and research on a wide array of library-related topics. A new manual, Public Library Advisory Board Handbook, was distributed to all public libraries and more than 2,000 copies were then requested for distribution to individual library board members. A continued interest in automating libraries and serving the disadvantaged and non-literate was reflected in the requests for information and materials.

The Texas State Library Jobline collected and listed library employment opportunities. During the year, 4943 people called the Jobline.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number: 3.1
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
2,386,382

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,291,868			1,291,868
CURRENT FY 1992 FUNDS		594,964		594,964
TOTAL EXPENDITURES	1,291,868	594,964		1,886,832
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,954,691			1,954,691

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

As part of their System Operation Grants for SFY 1992, systems received and expended $1,661,407 in LSCA funds to address the needs of various disadvantaged groups in their regions. These funds were budgeted for the purchase of library materials, films, videocassettes, large print materials, equipment, microcomputers, and microcomputer software to serve the culturally, educationally, or socio-economically disadvantaged. This figure exceeded our goal of $1,000,000 in services to the disadvantaged.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.1
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
35,949

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	337			337
CURRENT FY 1992 FUNDS		13,428		13,428
TOTAL EXPENDITURES	337	13,428		13,765
FY 92 CARRYFORWARD FUNDS INTO FY 93	27,692			27,692

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

DISADVANTAGED SERVICES REPORT: SFY 1992

System Big Country Library System

Date Submitted September 30, 1992

1. Summary of System Activities Impacting the Disadvantaged:
BCLS serves a primarily rural region (the 1990 census shows only 3 counties with a population greater than 20,000) so many programs are intended to supplement the limited resources in this area. The large Elderly population is served by the purchase and loan ($6,303) of Large Type Editions and recorded books ($904). Films were shown at senior centers and nursing homes ($848); and homebound patrons (primarily elderly) are served by Books-By-Mail ($3,770). The population of the Big Country which speaks Spanish is served by a rotating Spanish-language paperback collection which provides light reading materials at 9 libraries and the Extension collection includes hardcover titles ($259 purchased). Those who "speak English poorly or not at all" comprise a small percentage of the population and are served by an English-as-a-Second Language tutoring program and the purchase of support materials ($3,327). Tutoring and materials were also provided for those who speak English but are functionally illiterate ($4,151). The culturally disadvantaged, socioeconomically disadvantaged, educationally disadvantaged, and physically handicapped were served by the purchase of books ($318). Films were shown to 35,949 culturally disadvantaged, socioeconomically disadvantaged, educationally disadvantaged, elderly, institutionalized, and those with limited English speaking ability ($8,340). Contract totals are down and overhead costs are up, so materials purchases are down. Film usage is also less than in past years.

Total Expended $27,827

2. Specific Activities by Target Group and Project:

Target Group	System Project	Expenditures LSCA	Expenditures State	Project Result
Culturally Disadvantaged	Film Service	$0.00	$ 100	Films were shown to 431 viewers
Culturally Disadvantaged	Collection Development	$178	$150	33 books were purchased by area libraries

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2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
Socioeconomically Disadvantaged	Film Service	$0.00	$ 225	Films were shown to 968 viewers
Socioeconomically Disadvantaged	Collection Development	$ 48	$ 158	13 books were purchased by area libraries
Educationally Disadvantaged	Film Service	$0.00	$3400	Films were shown to 14,656 viewers
Educationally Disadvantaged	Collection Development	$ 63	$ 11	9 books were purchased by area libraries
Physically Handicapped	Collection Development	$ 29	$ 35	4 books were purchased by area libraries
Institutionalized	Film Service	$0.00	$2088	Films were shown to 9,001 viewers

2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	 State	Project Result
Limited English-Speaking	Film Service	$0.00	$1,670	Films were shown to 7,197 viewers
Limited English-Speaking	Limited English-Speaking	$3,059	$0.00	A tutoring program was conducted for ESL students (2,891 student hours
Limited English-Speaking	Limited English-Speaking	$259	$0.00	85 Spanish language books were purchased
Limited English-Speaking	Limited English-Speaking	$290	$0.00	172 ESL tutoring books were purchased

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2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
Elderly	Film Service	$0.00	$ 848	Films were shown to 3,657 viewers
Elderly	Collection Development	$ 19	$ 25	2 books were purchased by area libraries
Elderly	Services to the Elderly	$817	$0.00	82 large type books were purchased for loan
Elderly	Services to the Elderly	$5,486	$0.00	large type books were circulated 27,100 times
Elderly	Books By Mail	$ 0.00	$3,770	books were circulated to shut ins 1006 times
Elderly	Shared Resources	$ 0.00	$ 904	232 recorded books were purchased for loan

2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
Functionally Illiterate	Film service	$0.00	$ 9	Films were shown to 39 viewers
Functionally Illiterate	Collection Development	$0.00	$ 35	1 book was bought by area libraries
Functionally Illiterate	Literacy	$3,355	$0.00	A tutoring program was conducted for those needing literacy skills (6,422 student hours)
Functionally Illiterate	Literacy	$ 796	$0.00	63 tutoring books were purchased
	TOTAL:	$14,399	$13,428	

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Amarillo Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.2
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
84,703

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	91,550			91,550
CURRENT FY 1992 FUNDS		16,261		16,261
TOTAL EXPENDITURES	91,550	16,261		107,811
FY 92 CARRYFORWARD FUNDS INTO FY 93	122,412			122,412

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY1992

System TEXAS PANHANDLE LIBRARY SYSTEM

Date Submitted September 25, 1992

1. Summary of System Activities Impacting the Disadvantaged:

The Texas Panhandle Library System serves a region covering more than 26,000 square miles and a population of 371,956 of which 157,615 are in Amarillo, the only urban area. Outside Amarillo, there are less than nine people per square mile, and a primary target for TPLS is the Rurally-Isolated. The Texas Panhandle Library System has taken a multifaceted approach to its Rurally-Isolated population. As part of its Technological Support Program for the target group Persons In Need of Information and Referral Service, the System completed a fax network for all 25 system members and their branches. In addition, the system purchased a fax machine for a member joining the system in September 92. Expenditures for Persons in Need of Information and Referral total $27,578. To serve the target group, Persons Without Library Service, the Audio Visual Services project produced and printed an updated film catalog at a cost of $7,843. The Automation project with a budget of $6,741 continued to support the sharing of resources of a 1,500,000 plus database of 26 Panhandle libraries with the residents of rurally-isolated communities. A total of 84,703 rurally-isolated people were served through a total grant expenditure of $67,530. More than ten percent of the residents of the Panhandle are more than 65 years of age and were supported with $7,856. Large print books (114) were purchased and 14,418 large print books and talking books were circulated. An estimated 68,000 people in the region are Functionally Illiterate. Thirteen of our twenty-five communities have literacy activities resulting in 1,644 student hours. The expenditure to assist the Functionally Illiterate target group was $3,638. Programs for the other target groups with emphasis on women, young adults and preschoolers were served primarily with print materials and audio visual materials purchased at a cost of $11,941.

Total Expended $118,543

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures LSCA	State	Project Result
a.	Persons without library service	Collection Development	$41,575		3,295 books purchased for the rurally-isolated
b.	Persons without library service	Consulting		$ 3,721	consulted seven non-member libraries 143.75 hours
c.	Persons without library service	Consulting		$ 821	purchased 20 books and 3 subscriptions
d.	Persons without library service	Publicity		$ 3,439	contacted 3,148 farm and ranch population from rurally-isolated areas; purchased 54 highway signs
e.	Persons without library service	Automation	$ 6,741		supported resource sharing for the rurally-isolated

2. Specific Activities (continued)

	Target Group	System Project	Expenditures LSCA	State	Project Result
f.	Persons without library service	Resource Sharing		$ 3,390	rural reciprocal borrowing of 9,631 items; extended loan books circulated 1,333 times; reimbursed postage for resource sharing loan 237 items
g.	Persons without library service	Audio Visual Services	$ 7,843		produced and printed 400 film catalogs for resource sharing for rurally-isolated
h.	Culturally Disadvantaged	Collection Development	$ 1,841		purchased 178 books
i.	Culturally Disadvantaged	Audio Visual Services	$ 1,005		purchased 4 videos
j.	Culturally Disadvantaged	Consulting		$ 98	purchased 1 video and 2 books
k.	Socioeconomically Disadvantaged	Collection Development	$ 1,461		purchased 104 books
l.	Socioeconomically Disadvantaged	Consulting		$ 35	purchased 2 books
m.	Socioeconomically Disadvantaged	Audio Visual Services	$ 757		purchased 5 videos
n.	Educationally Disadvantaged	Consulting		$ 314	purchased 9 books
o.	Educationally Disadvantaged	Collection Development	$ 1,008		purchased 104 books
p.	Educationally Disadvantaged	Audio Visual Services	$ 4,885		purchased 9 films and 6 videos
q.	Physically Handicapped	Collection Development	$ 296		purchased 27 books
r.	Physically Handicapped	Consulting		$ 205	purchased 2 books and 1 video
s.	Limited English speaking	Consulting		$ 10	purchased 1 book
t.	Limited English	Collection Development	$ 26		purchased 3 books

2. Specific Activities (continued)

	Target Group	System Project	Expenditures LSCA	Expenditures State	Project Result
u.	Elderly	Service to the Elderly	$ 7,094		circulated 7,953 large print books and 6,465 talking books; purchased 114 large print books
v.	Elderly	Collection Development	$ 762		purchased 63 books
x.	Persons in need of Information & Referral Services	Reference/ Information & Referral	$11,013		answered 389 reference questions; purchased 3 books; continued CD ROM database
y.	Persons in need of Information & Referral Services	Technological Support	$11,989		purchased 11 fax machines
z.	Persons in need of Information & Referral Services	Technological Support		$4,228	purchased 4 fax machines
aa.	Persons in need of Information & Referral Services	Collection Development	$ 348		purchased 11 books
bb.	Functionally Illiterate	Literacy	$ 3,638		recorded 1,644 student hours; purchased 447 books and 12 spoken cassettes
			$102,282	$16,261	

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Austin Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.3
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
53,264

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	121,289			121,289
CURRENT FY 1992 FUNDS		81,638		81,638
TOTAL EXPENDITURES	121,289	81,638		202,927
FY 92 CARRYFORWARD FUNDS INTO FY 93	175,668			175,668

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992

System: Central Texas Library System

Date Submitted: September 25, 1992

1. Summary of System Activities Impacting the Disadvantaged:

The Central Texas Library System serves a 30-county area with a total population of slightly more than 1.7 million residents. Approximately 12% of the population is over 65 and approximately 19% is of Spanish origin. Based on the percentage of the population with income levels below the federal poverty standard, poverty is widespread -- half of the counties served by CTLS have poverty rates of more than 20%. Because of this, CTLS attempts to target several of its projects to serve the socioeconomically disadvantaged. Efforts are also made to reach the elderly, who comprise large segments of the population of several CTLS counties. Finally, an estimated 16% of the adult population of Texas is functionally illiterate; in Travis County, the most populous CTLS county, 1 resident in 5 falls into this category. In view of these statistics, CTLS has also elected to fund projects that help battle illiteracy in the Central Texas area.

Funding of services to the disadvantaged decreased by $1,340 in SFY 1992. The Collection Development Program funded the purchase of 14,209 books at a total expenditure of $177,611. Literacy grants totaling $6,000 purchased some 652 instructional items and equipment. An additional 552 books were added to the system's Large Type collection while some 53,264 persons in disadvantaged categories attended system film showings. Also system staff provided consultations to 3 libraries in socioeconomically disadvantaged areas and to 6 libraries in unserved areas. Two workshops targeting children were also offered.

Total Expended $212,454

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures LSCA	State	Project Result
A.	Persons without public library	Administration & Consulting		$ 920	6 consultations with groups in unserved services areas
B.	Culturally disadvantaged	Film		$ 442	2,324 patrons in this group viewed films

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures		Project Result
			LSCA	State	
C.	Socioeconomically disadvantaged	Consulting & Continuing Education		$ 552	consulting visits to libraries
		Collection Development	$121,289	$56,322	14,209 books purchased by 59 libraries
		Film		$ 504	2,647 patrons in this group viewed films
D.	Educationally disadvantaged	Continuing Education		$13,720	365 librarians participated; 1,257 credit hours awarded
		Film		$ 8,574	45,109 patrons in this group viewed films
E.	Physically handicapped	Film		$ 55	289 patrons in this group viewed films
F.	Institutionalized	Film		$ 2	12 patrons in this group viewed films
G.	Limited English Speaking	Film		$ 221	1,166 patrons in this group viewed films
H.	Elderly	Services to Elderly	$ 3,527		552 Large Print books purchased; 17,430 circulations generated
		Film		$ 313	1,650 patrons in this group viewed films
I.	Persons in Need of Referral Services				Statistics and information were not kept for this category

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures		Project Result
			LSCA	State	
J.	Functionally Illiterate Persons	Literacy	$ 6,000		652 items purchased; 945 persons tutored; 3,973 student contact hours
		Film		$ 13	79 patrons in this group viewed films
TOTALS:			$130,816	$81,638	

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Corpus Christi Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.4
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
33,857

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	73,874			73,874
CURRENT FY 1992 FUNDS		7,607		7,607
TOTAL EXPENDITURES	73,874	7,607		81,481
FY 92 CARRYFORWARD FUNDS INTO FY 93	58,625			58,625

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992

System: South Texas Library System

Date Submitted: October 14, 1992

1. Summary of System Activities Impacting the Disadvantaged

STLS serves a region in which 54.2% of the population is of Hispanic origin. Many of these persons could be considered disadvantaged as indicated by high poverty and unemployment rates. 55.3% of adults over age 25 have not completed twelfth grade. $980 was spent in consultation with Starr County Public Library in its second year of establishment. $7,339 was spent on 206 videos and $52,082 of 4,710 books for culturally disadvantaged individuals. The socioeconomically disadvantaged were served by the purchase of books and videos totalling $9,548. Thirty-eight telecaptioned videos and 2 videos about interacting with and communicating with handicapped individuals were purchase for $1,356. $1,953 was spent on Spanish language videos, most reflecting the 500 year anniversary of Columbus' discovery of the New World. The educationally disadvantaged benefited from 789 additional books which cost $8,223. The Adult Literacy program produced 67,714 student hours of tutoring for an expenditure of $36,207.

Total Expended $117,688

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures LSCA	State	Project Result
A.	Persons without Public Library Service	Consulting		$ 980	Consulting to second year establishment grant library
B.	Culturally Disadvantaged	Video		$2,001	29 videos purchased
		Collection Development		$1,317	95 books purchased
		Collection Development	$50,765		4,615 books purchased
		Collection Development	$ 5,338		177 videos purchased

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2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures		Project Result
			LSCA	State	
C.	Socioeconomically Disadvantaged	Collection Development	$ 7,727		743 books purchased
		Collection Development	$ 1,821		63 videos purchased
D.	Physically Handicapped	Video		$1,121	38 telecaptioned videos purchased
		Video		$ 235	2 videos purchased about individuals with disabilities
E.	Limited English Speaking	Video		$1,953	31 Spanish language videos purchased
F.	Educationally Disadvantaged	Collection Development	$ 8,223		789 books purchased
G.	Functionally Illiterate Persons	Adult Literacy	$36,207		Record 67,714 student hours in Adult Literacy tutoring
			$110,081	$7,607	

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.5
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
57,543

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS		76,391		76,391
TOTAL EXPENDITURES		76,391		76,391
FY 92 CARRYFORWARD FUNDS INTO FY 93	103,246			103,246

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Regional Public Library Systems
Disadvantaged Services Report: SFY 1992

System: Texas Trans-Pecos Library System
Date Submitted: Dec. 8, 1992

1. **Summary of System Activities Impacting the Disadvantaged:**

Texas Trans-Pecos Library System serves 9 counties with 10% of the population scattered over 8 counties. The counties have an average of 24% of the population living below the poverty level; an average of 23% of the 25+ year old citizens have less than 12 years of schooling. There is a high percentage of citizens who speak Spanish as a first language. TTPLS has two programs designed specifically to serve these population groups: Books by Mail and Literacy. BBM reaches rurally isolated and homebound persons, however, for this fiscal year no funds were allocated due to lack of response to the service with only 619 books circulated versus a target of 1,560. Literacy provides classes in GET and English as a second language. $500 was spent for 15 videos on literacy and $1,100 for instructional materials. Other programs serving the disadvantaged included: Collection Development with 5,396 books purchased at a cost of $49,886 and the leased books program for 130 books at a cost of $1,521 for the Balmorhea Library.

Total Expended $82,412

2. **Specific Activities by Target Group and Project:**

	Target Group	System Project	Expenditures LSCA	State	Project Result
a.	Socioeconomically disadvantaged	Administration, Consulting, CE	$ 0	$ 0	319 student hours for 34 persons to attend 4 workshops
b.	Limited English speaking ability	Administration, Consulting, CE	0	0	315 consulting hours for 12 libraries
		Literacy	1,000	0	Purchased 89 books during 544 student sessions.
			3,500	0	ESL instructors fee for 1,544 students

Regional Public Library Systems
Disadvantaged Services, page 2 of 2

2. Specific Activies (continued)

	Target Group	System Project	Expenditures LSCA	State	Project Result
b.	Limited English speaking ability	Film Services	0	26,505	15 films purchased; 600 videos
		Collection Development	0	49,886	5,396 books purchased
	Persons without Service	Books by Mail	0	0	619 books circulated
		Unserved Community	1,521	0	130 books leased
	Totals		$6,021	$76,391	

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REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number
3.1.6
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,125,640

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	214,685			214,685
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	214,685			214,685
FY 92 CARRYFORWARD FUNDS INTO FY 93	187,597			187,597

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992

System North Texas Library System

Date Submitted October 8, 1992

1. Summary of System Activities Impacting the Disadvantaged:

Many of the North Texas Library System libraries are located in areas considered economically depressed. For this reason, 70% of the books purchased with Collection Development funds were targeted for use by the disadvantaged. Funding increased by 23% over 1991 largely due to the change allowing individual libraries to decide where the bulk of their allocation needs existed.

Audiovisual allocations for both film and video were decreased System-wide in 1991. In spite of decreased video purchase dollars, video viewers increased this year, perhaps due to a depressed economy. 16mm film viewers dropped only slightly.

Four workshops targeted library service to patrons over a broad spectrum of needs. Programming for Young Adults and Audiovisual Collection: Selection and Management covered topics relevant to all socio-economic levels. Legal Issues in Library Management dealt extensively with the Americans With Disabilities Act and its impact and implications for all libraries. Marketing and Public Relations, in addition to covering the usual areas of marketing also dealt with marketing to target audiences.

Eighteen libraries received literacy funding for existing programs. This was by far the most successful inpact area in terms of participation relative to dollars expended. Funding saw a 15% decrease over 1991. Although number of students showed only a 7% increase over 1991, hours logged by students trippled. As in Audiovisuals, the depressed economy could be impacting this figure. More and more students attending these classes are unemployed, thus having the time to attend as many sessions as they desire.

Consumable goods continue to be a major purchase.

Total Expended $ 226,879

267

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992
Page 2 of 4

2. Specific Activities by Target Group and Project:

Target Group	System Project	Expenditures LSCA _____ State _____	Project Result
a. Culturally Disadvantaged	Collection Development		
	Books	$ 73,880	6,875 purchased
	Videos	13,530	799 purchased
	Film Services	1,750	9 purchased 70,157 viewers
	Videocassettes	5,300	365 purchased 150,238 viewers
	Literacy	5,365	8,076 students 48,667 student hours
b. Socioeconomically Disadvantaged	Collection Development		
	Books	33,582	3,125 purchased
	Videos	6,150	363 purchased
	Film Services	795	4 purchased 31,889 viewers
	Videocassettes	2,409	166 purchased 68,290 viewers
	Literacy	2,439	3,671 students 22,121 student hours
c. Educationally Disadvantaged	Administration Consulting Continuing Education	4,811	
	Collection Development		
	Books	20,149	1,875 purchased
	Videos	3,690	218 purchased
	Film Services	477	2 purchased 19,134 viewers
	Videocassettes	1,446	100 purchased 40,974 viewers
	Literacy	1,463	2,203 students 13,273 student hours

d. Physically Handicapped	Collection Development		
	Books	6,716	625 purchased
	Videos	1,230	73 purchased
	Film Services	159	1 purchased 6,378 viewers
	Videocassettes	482	33 purchased 658,287 viewers
e. Limited English Speaking	Film Services	159	1 purchased 3,189 viewers
	Videocassettes	482	33 purchased 13,658 viewers
	Literacy	2,439	3,671 students 22,121 student hours
f. Institutionalized	Film Services	0	0 purchased 3,189 viewers
g. Elderly	Collection Development		
	Books	13,433	1,250 purchased
	Videos	2,460	145 purchased
	Film Services	318	2 purchased 12,756 viewers
	Videocassettes	964	66 purchased 27,316 viewers
h. Persons in Need of Information and Referral	Administration	2,234	95 libraries consulted
	Consulting	1,604	30 hours
	Continuing Education	413	4 workshops/ 149 attendees 889 hours awarded
	Film Services	159	1 purchased 6,378 viewers
	Videocassettes	482	33 purchased 13,658 viewers
i. Functionally Illiterate	Film Services	159	1 purchased 6,378 viewers
	Videocassettes	482	33 purchased 13,658 viewers
	Literacy	488	734 students 4,424 hours

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Nicholson Memorial Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.7
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
290,201

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	181,543			181,543
CURRENT FY 1992 FUNDS		105,735		105,735
TOTAL EXPENDITURES	181,543	105,735		287,278
FY 92 CARRYFORWARD FUNDS INTO FY 93	364,908			364,908

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992

System NORTHEAST TEXAS LIBRARY SYSTEM

Date Submitted September 29, 1992

1. Summary of System Activities Impacting the Disadvantaged: NETLS serves a 33-county area. The 1980 census shows 7.4% of the population speaks a language other than English in the home. The counties had an average of 15.2% of citizens living below the poverty level, 15.9% of citizens are over 65 years of age. The 1986 "Labor Force Estimates" of the Texas Employment Commission showed 14 counties with over 8.8% unemployment. In 1990 census, of the 2,509,005 persons 18+ years of age, 25.82% were without a 12th grade education. All NETLS projects have some services for disadvantaged population. ADMINISTRATION:24 persons from 10 HUC* libraries received 120 student hours; cost: $346.80. AUTOMATION: 23 persons from 8 HUC libraries received 92 student hours; cost $1,428.07. COLL.DEV.: 1,887 items on disadvantaged topics pur.; cost: $24,318; 244 large print books pur.; cost: $3,356; 12,872 items pur. for 15 HUC libraries & 20% of Dallas Public; cost: $146,352; 22 pieces equip. pur. for 6 HUC; cost $5,285. CONSULTING: 19 hours consult. with 3 groups beginning libraries; cost: $551.72; 23 visits to 16 HUC libraries; cost: $4,506. CONT.ED.: 111 persons from 15 HUC libraries received 481 student hours; cost $5,950. FILM SERVICE: 10,986 showings to 279,186 disadvantaged viewers; cost $70,200.54; 779 showings of items on disadvantaged topics; cost $4,977.81; 15 items on disadvantaged topics pur.; cost: $9,359.85. LES: 1,123 & uncounted publications pur. for grants; cost: $9,023; 6,103 students with 10,022 tutoring hours; cost: $1,198. LITERACY: 1,087 items & uncounted publications pur.; cost: $16,747; 4,781 students with 8,098 tutoring hours; cost: $2,232. PUBLICITY: 15 HUC libraries received 33,490 publicity items; cost: $4,429. OLDER ADULTS: 724 large print books purchased; cost: $10,771; 224 taped books purchased; cost: $11,242; 20,209 circulations of materials; cost: $6,682. VIDEO CIRCUIT: 15,156 videos loaned to 56,922 viewers in 14 HUC libraries; cost: $3,985.

Total Expended **$342,940.79**

2. Specific Activities by Target Group and Project:

Target Group	System Project	Expenditures LSCA	State	Project Result
1. Persons Without Public Library Service	Consulting	$0	$ 551.72	19 hours consulting with 3 groups re beginning libraries. 1 library (Troup) established.
	Film Service	$0	$3,373.92	528 Film/Video showings to 8,741 persons in areas with no public libraries.
	Subtotal	$0	$3,925.64	

*HUC libraries: 16 public libraries in 14 counties with over 9% unemployment. List attached.

2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
2. Culturally Disadvantaged	Collection Development	$ 2,177	$ 0.00	258 items purchased on topic.
	Film Service	0	$26,678.25	4,175 film/video showings to 125,640 disadvantaged users.
		0	$ 926.55	145 showings of films/videos on disadvantaged topics (not reported above).
		0	$ 394.00	3 items purchased on topic.
	Subtotal	$ 2,177	$27,998.80	
3. Socioeconomically Disadvantaged	Administration	$ 0	$ 346.80	24 persons from 10 HUC libraries received 120 hours of c.e. training through an Admin. Committee.
	Automation	$ 0	$ 1,428.07	23 persons from 8 HUC libraries received 92 hours of c.e. training in 7 microcomputer training sessions.
	Collection Development	$ 2,295	$ 0.00	193 items purchased on topics.
		$66,063	$ 0.00	5,480 items purchased for 15 HUC libraries.
		$ 5,285	$ 0.00	22 pieces of equipment for 6 HUC libraries.
		$80,289	$ 0.00	7,392 items purchased for Dallas Public Library*
	Consulting	$ 0	$ 4,506.00	23 visits to 16 HUC libraries.
	Continuing Education	$ 0	$ 5,950.00	111 persons from 15 HUC libraries received 481 student hours of c.e.
	Film Service	$ 0	$18,032.58	2,822 showings to 66,858 persons in HUC areas.
		$ 0	$ 377.01	59 showings of Films/Videos on topic
		$ 0	$ 1,615.95	4 items purchased on topics.
	Publicity			15 HUC libraries received:
		$ 0	$ 637.00	1,990 NETLS Brochures
		$ 0	$ 408.00	13,600 Calendar Bookmarks
		$ 0	$ 492.00	8,200 Booklists
		$ 0	$ 422.00	200 Calendars of Events
		$ 0	$ 2,470.00	9,500 Plastic Book Bags

In completing federal documents, Dallas Public Library staff has determined that 20% of the population is low income disadvantaged. NETLS uses the 20% figure in computing the portion of DPL's collection development expenditures are to be allocated to socioeconomically disadvantaged.

2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
3. Socioeconomically Disadvantaged (continued)	Videocassette Circuit	$ 0	$ 3,985.00	15,156 video loans to 56,922 viewers in 14 HUC libraries.
	Subtotal	$153,932	$40,670.41	
4. Educationally Disadvantaged	Collection Development	$ 10,680	$ 0.00	815 items purchased on topic.
	Film Service	$ 0	$ 4,888.35	765 showings to 11,423 disadvanraged viewers.
		$ 0	$ 2,262.06	354 showings of materials on topics.
		$ 0	$ 7,085.95	6 items purchased on topic.
	Literacy (60% of project)	$ 5,778	$ 0.00	652 items purchased.
		$ 4,270	$ 0.00	Publications, publicity & supplies purchased under grants.
		$ 1,339	$ 0.00	2,869 students served w/4,859 hrs.
	Subtotal	$ 22,067	$14,236.36	
5. Physically Disadvantaged	Collection Development	$ 2,094	$ 0.00	257 items purchased on topic.
	Film Service	$ 0	$ 4,792.50	750 showings to 20,932 disadvantaged viewers.
		$ 0	$ 555.93	87 showings of materials on topics (not included above).
		$ 0	$ 263.95	2 items purchased on topics.
	Subtotal	$ 2,094	$ 5,612.38	
6. Institutionalized	Film Service	$ 0	$ 2,389.86	374 showings to 6,570 disadvantaged viewers.
		$ 0	$ 19.17	3 showings of items on topics.
	Subtotal	$ 0	$ 2,409.03	
7. Limited English Speaking	Collection Development	$ 269	$ 0.00	13 items purchased on topic.
	Film Service	$ 0	$ 4,319.64	676 showings to 20,556 disadvantaged viewers.
		$ 0	$ 6.39	1 showing on disadvantaged topic.
	Limited English Speaking	$ 6,611	$ 0.00	1,123 items purchased for grants.
		$ 2,412	$ 0.00	Publications, publicity and supplies purchased.
		$ 1,198	$ 0.00	6,103 students served w/10,022 h
	Subtotal	$ 10,490	$ 4,326.03	

2. Specific Activities (continued)

Target Group	System Project	Expenditures LSCA	State	Project Result
8. Elderly	Collection Development	$ 1,201	$ 0.00	70 items purchased on topic.
		$ 3,356	$ 0.00	244 large print books purchased for members.
	Film Service	$ 0	$ 4,607.19	721 showings to 18,724 disadvantaged users.
		$ 0	$ 402.57	63 showings of items on disadvantaged topic.
	Services to Older Adults	$10,771	$ 0.00	724 large print books purchased for circuit.
		$11,242	$ 0.00	224 taped book titles purchased for circuit.
		$ 6,682	$ 0.00	20,209 circulations of books and tapes @ $.33 per circulation.
	Subtotal	$33,252	$ 5,009.76	
Persons In Need of Information & Referral Services	Collection Development	$ 5,602	$ 0.00	281 items purchased on topic.
	Subtotal	$ 5,602	$ 0.00	
10. Functionally Illiterate Persons	Film Service	$ 0	$ 1,118.25	175 showings to 2,742 disadvantaged viewers.
		$ 0	$ 428.13	67 showings on disadvantaged topics
	Literacy (40% of project)	$ 3,852	$ 0.00	435 items purchased under grant.
		$ 2,847	$ 0.00	Publications, publicity & supplies purchased.
		$ 893	$ 0.00	1,912 students served w/3,239 hrs.
	Subtotal	$ 7,592	$ 1,546.38	

	LSCA (Federal)	STATE
Totals	$237,206	$105,734.79

$342,940.79

COUNTIES WITH HIGH UNEMPLOYMENT

Fourteen NETLS counties have over 8.8% unemployment according to the November 1986 "Labor Force Estimates" of the Texas Employment Commission. All NETLS services to libraries in those counties are considered services to a disadvantaged population and all service costs will be included in the NETLS disadvantaged reports:

County	Unemployment Rate	Libraries in the County
Anderson*	10.8%	Frankston Depot Library Palestine Public Library
Camp	12.6%	Pitsburg/Camp County Library
Cass	13.1%	Atlanta Memorial Library
Franklin*	11.0%	Franklin County Library
Gregg	12.2%	Kilgore Public Library Lee Public Library, Gladewater Nicholson Memorial Library, Longview
Harrison	9.2%	Marshall Public Library
Hopkins*	12.6%	Sulphur Springs Public Library
Marion	12.5%	Carnegie Library, Jefferson
Morris	25.5%	Daingerfield Public Library
Navarro*	9.1%	Corsicana Public Library
Red River*	11.5%	Red River County Public Library
Rusk*	9.8%	Rusk County Memorial Library, Henderson
Titus*	11.4%	Mt. Pleasant Public Library
Upshur*	9.8%	Upshur County Library, Gilmer

*Added since the last list, based on the January 1984 Labor Force Estimates. Two counties have been dropped from the 1984 list: Bowie and Henderson Counties.

Prepared by Elizabeth Crabb 1/14/87

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EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Houston Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 3.1.8
Services to the Disadvantaged

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
376,318

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	338,170			338,170
CURRENT FY 1992 FUNDS		153,089		153,089
TOTAL EXPENDITURES	338,170	153,089		491,259
FY 92 CARRYFORWARD FUNDS INTO FY 93	555,384			555,384

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

DISADVANTAGED SERVICES REPORT: SFY 1992

System Houston Area Library System

Date Submitted: September 25, 1992

1. **Summary of System Activities Impacting the Disadvantaged:**

HALS funded twelve grants for nine libraries to support literacy and English as a Second Language training. Seven grants were for programs in urban areas and two in rural. One was a new program while the others had received funding in the past, and two urban library systems were able to expand their programs to new branch sites. The libraries spent $49,466 on library materials to support the programs. Thirteen HALS funded tutor training classes were held for a total of 2,451 hours of training at a cost of $5,200. As in FY 91 trainers were identified from local communities which reduced the cost of training tutors considerably and made more training opportunities available than in the past.

One workshop, "Organizing and Managing a Library Literacy Program," was held at two locations for a total of 115.5 student hours.

During the year, 33,948 student hours of literacy and ESL training were reported. This is a 1% increase from FY 91, due in part to the three ESL grants which were in urban or suburban systems.

Seven libraries received grants for special services to older adults. Four were in urban areas: funds in three of these grants were used to expand existing services, while one program was new. The other three were in rural areas, all of which had been previously funded by HALS. $38,999 purchased 2,351 items of library materials including books, books-on-tape, videocassettes, periodicals, and kits for programming. Activities reported included 53,563 circulations of materials, 21 special programs, 59 presentations using materials to encourage reminiscence and group discussion by older adults, and 31 storytelling presentations. In addition, attendance at an on-going series of programs presented by one library totaled 4,032.

A workshop, "County Fairs, Storytellers, and Other Program Ideas for Older Adults," was held at one location for a total of 110.5 student hours.

Libraries were encouraged to spend HALS Collection Development funds on materials they needed which would assist the disadvantaged: $328,780 in LSCA funds and $15,826 in state funds were expended for 33,713 books. FY 92 was the third year that HALS libraries could elect to spend some of their collection development funds on AV materials. Libraries spent $6,471 on 340 AV items (audiocassettes, books-on-tape, compact discs, and videos) to serve disadvantaged persons.

$1,617 purchased 6 films and $59,850 purchased 1,971 videocassettes to be shown to the disadvantaged: this included 1,740 closed captioned videocassettes for $47,870. There was a 5% decrease in audience figures for the disadvantaged as compared to FY 91. 376,318 viewers were recorded, which is 55% of the total viewers in FY 92 (the same percentage as in FY 91.)

Five communities within HALS that are either unserved or underserved, benefited from professional assistance, including general consulting services and materials for a total value of $392. Thirteen items ($202) were added to the HALS professional collection to provide resource material on serving the disadvantaged.

Total Expended $602,199

2. Specific Activities by Target Group and Project:

System Project	Expenditures LSCA	Expenditures State	Project Result
1. Persons Without Public Library Services			
AV/Media		$ 195	One film purchased
		3,161	15,805 viewers
Collection Development	$ 2,327		199 volumes purchased
Consulting		329	13 hours of general consulting services provided
2. Culturally Disadvantaged			
AV/Media		$ 240	1 film purchased
		1,795	55 videocassettes purchased
		6,548	32,740 viewers
Collection Development	$ 136,145		14,635 volumes purchased
		186	12 volumes purchased
	397		20 books-on-tape purchased
	524		41 compact discs purchased
	1,663		64 videocassettes purchased
3. Socioeconomically Disadvantaged			
AV/Media		$ 2,865	35 videocassettes purchased
		20,999	104,993 viewers
Collection Development	$ 32,724		1,736 volumes purchased
		4,214	1,004 volumes purchased
	61		3 videocassettes purchased
4. Educationally Disadvantaged			
AV/Media		$ 935	3 films purchased
		3,454	60 videocassettes purchased
		13,999	69,995 viewers

2. Specific Activities by Target Group and Project:

System Project	Expenditures LSCA	Expenditures State	Project Result
4. **Educationally Disadvantaged** (Concluded)			
Collection Development	$ 119,858		11,687 volumes purchased
		$ 11,426	1,657 volumes purchased
	156		28 audiocassette/book kits purchased
	6		1 book-on-tape purchased
	1,631		61 videocassettes purchased
5. **Physically Handicapped**			
AV/Media		$ 50,613	1,810 videocassettes purchased (Includes 1,740 close-captioned videocassettes)
		4,441	22,203 viewers
Collection Development	$ 5,415		492 volumes purchased
	891		70 books-on-tape purchased
	80		4 videocassettes purchased
Consulting		63	3 volumes purchased
Continuing Education	524		304.5 student hours provided on Americans with Disabilities Act
6. **Institutionalized**			
AV/Media		$ 182	2 videocassettes purchased
		9,107	45,534 viewers
Collection Development	$ 15		2 volumes purchased
	88		7 books-on-tape purchased
7. **Limited English-Speaking**			
AV/Media		$ 752	7 videocassettes purchased
		11,064	55,319 viewers

2. Specific Activities by Target Group and Project:

System Project	Expenditures LSCA	Expenditures State	Project Result
7. **Limited English-Speaking** (Concluded)			
Collection Development	$ 3,256		253 volumes purchased
	71		6 audiocassette/book kits purchased
	16		1 book-on-tape purchased
	502		8 videocassettes purchased
LES Tutoring Programs	8,656		681 volumes purchased
	3,243		877 AV materials purchased
	695		18 software packages purchased
	900		3 tutor training workshops presented
	1,179		Administration of program
8. **Elderly**			
AV/Media		$ 247	1 film purchased
		140	1 videocassette purchased
		5,946	29,729 viewers
Collection Development	$ 15,499		952 volumes purchased (Includes 600 large print books)
	5		1 audiocassette/book kit purchased
	350		20 books-on-tape purchased
Consulting		29	1 volume purchased
Continuing Education	1,343		110.5 student hours provided on programming ideas for older adults

2. Specific Activities by Target Group and Project:

System Project	Expenditures		Project Result
	LSCA	State	
8. **Elderly** (Concluded)			
Services to Older Adults	22,914		1,660 volumes purchased
	10,707		639 AV materials purchased
	5,067		30 Bi-Folkal Kits purchased
	312		22 periodical subscriptions purchased
	1,875		31 storytelling sessions presented to nursing home residents (645 attended)
	843		**AV Equipment**: 1 - TV/VCR combination purchased 1 - AV cart purchased 4 - Audiocassette players purchased 4 - Headphone sets purchased
	4,707		Administration of program

Note: Equipment items support local programs serving older adults.

System Project	Expenditures		Project Result
	LSCA	State	
9. **Persons in Need of Information and Referral Services**			
Collection Development	$ 11,892		1,002 volumes purchased
	30		2 videocassettes purchased
10. **Functionally Illiterate Persons**			
AV/Media		$ 49	1 videocassette purchased
Collection Development	$ 1,649		82 volumes purchased
Consulting		110	9 volumes purchased
Continuing Education	1,052		115.5 student hours provided on managing a library literacy program

2. Specific Activities by Target Group and Project:

System Project	Expenditures LSCA	Expenditures State	Project Result
10. Functionally Illiterate Persons (Concluded)			
Literacy Tutoring Program	32,454		5,767 volumes purchased
	2,629		122 AV materials purchased
	108		11 periodical subscriptions purchased
	1,680		2 software packages purchased
	4,300		13 tutor training workshops presented
	517		AV Equipment: 2 - Audiocassette players purchased 4 - Headphone sets purchased 1 - TV monitor purchased 1 - AV cart purchased
	1,182		Library Furniture: 1 - Storage cabinet purchased 2 - chalk/cork boards purchased 1 Magazine display rack purchased 1 Book display rack purchased 1 Book cart purchased
	$ 6,972		Administration of program

Note: Equipment and furniture purchases support local literacy tutoring programs.

	LSCA	STATE
TOTAL:	$449,110	$153,089

GRAND TOTAL: $602,199

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock City-County Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 3.1.9
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
220,743

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	16,771			16,771
CURRENT FY 1992 FUNDS		57,584		57,584
TOTAL EXPENDITURES	16,771	57,584		74,355
FY 92 CARRYFORWARD FUNDS INTO FY 93	80,457			80,457

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1990

System West Texas Library System

Date Submitted September 25, 1992

1. Summary of System Activities Impacting the Disadvantaged:

Although WTLS has 3 counties without public library service and has previously conducted a Books-by-Mail Service to these counties, the population in these counties represents only .3% of the population served by WTLS and usage of the collection declined each year of the service. Therefore, this year WTLS discontinued the service to these counties. Approximately 3.61% of the population served by WTLS is limited English-speaking and 20% of the population is functionally illiterate. Thus, WTLS has two programs designed specifically to serve these population groups: Limited English Speaking, and Literacy. Circulation to persons of limited English speaking ability increased 34% this year due to 2 additional libraries opting to participate in the Spanish Language Materials Circuit and the addition of new books in the packets; System staff made 2 literacy consultation visits to Member libraries, met with representatives of libraries with literacy programs, and arranged for 9 tutor training sessions in Member libraries. WTLS also purchased books and disposable materials for the functionally illiterate and English as a Second Language students. In addition, WTLS makes an effort in all program areas to serve the disadvantaged. For instance, the Collection Development Policy extends to include large print materials and books on tape to serve the visually handicapped, one worksop was conducted to help librarians better serve the physically disabled, and 100% of all films and videos purchased could be used by groups classified in various categories as disadvantaged.

Total Expended $ 91,968

2. Specific Activities by Target Group and Project:

	Target Group	System Project	Expenditures		Project Result
			LSCA	State	
a.	Culturally Disadvantaged	AV Services	-0-	$ 1,100	11 films purchased
			-0-	$ 1,976	43 videos purchased
			-0-	$ 307	133 film showings; 2,241 viewers
			-0-	$ 864	374 video showings; 3,916 viewers
b.	Socioeconomically Disadvantaged	AV Services	-0-	$ 502	12 videos purchased
			-0-	$ 1,072	464 film showings, 2,620 film viewers*
			-0-	$ 9,688	4,194 video showings; 14,651 viewers*
		Collection Dev.	$14,282	$ 9,267	2,000 books purchased or leased*

2. Specific Activities (continued)

	Target Group	System Project	Expenditures		Project Result
			LSCA	State	
c.	Educationally Disadvantaged	AV Services	-0-	$ 500	5 films purchased
			-0-	$ 7,259	191 videos purchased
			-0-	$10,058	4,354 film showings; 159,667 viewers
			-0-	$ 4,749	2,057 video showings; 20,611 viewers
d.	Physically Handicapped	Collection Dev.	-0-	$ 168	42 books on tape purchased
			-0-	$ 5,846	343 large print books purchased
		AV Services		$ 49	1 video purchased
		Continuing Ed.	-0-	$ 1,196	1 workshop on ADA and physically disabled services
e.	Limited English Speaking	Limited English Speaking	$ 1,592	-0-	118 books purchased
			$ 1,530	-0-	251 ESL workbooks purchased
			$ 959	-0-	1,716 books circulated
		AV Services	-0-	$ 28	12 film showings; 110 viewers
			-0-	$ 5	2 video showings; 28 viewers
			-0-	$ 420	1 video purchased
f.	Elderly	AV Services	-0-	$ 160	2 videos purchased
			-0-	$ 516	145 film showings; 2,782 viewers
			-0-	$ 174	49 video showings; 159 viewers
g.	Persons in Need of Information and Referral Services	AV Services	-0-	$ 787	23 videos purchased
			-0-	$ 893	3 films purchased

2. Specific Activities (continued)

	Target Group	System Project	Expenditures LSCA	State	Project Result
h.	Functionally Illiterate	Literacy	$12,665	-0-	3,392 books and training materials purchased
			$ 108	-0-	Consultant's travel expenses for 2 consulting visits
			$ 350	-0-	9 tutor-training sessions held in area libraries,
			$ 2,898	-0-	24,148 student hours and 13,958 students attending literacy classes or tutoring sessions
		TOTALS	$34,384	$55,538	

* Includes service to the 14.89% of the WTLS area population which is below the poverty level.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
San Antonio Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 3.1.10
Services to the Disadvantaged

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
108,164

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	253,649			253,649
CURRENT FY 1992 FUNDS		83,231		83,231
TOTAL EXPENDITURES	253,649	83,231		336,880
FY 92 CARRYFORWARD FUNDS INTO FY 93	278,702			278,702

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
DISADVANTAGED SERVICES REPORT: SFY 1992

System SAN ANTONIO AREA LIBRARY SYSTEM

Date Submitted SEPTEMBER 25, 1992

1. Summary of System Activities Impacting the Disadvantaged:

The San Antonio Area Library System serves a county area with a population of 1,596,502 people. 13 of the counties serve populations of which more than 40% are of Hispanic origin. 9 counties had unemployment figures exceeding 10%. Maverick County unemployment figures rose to 29.7 and Zavala County reached 22.8%. 2 counties had no library service. In 9 of the counties, more than 30% of the population have incomes below the poverty level, and in 14 counties, less than 67% of the population have completed high school. The total expenditure for disadvantaged service in SFY92 was $433,596, 10% more than in SFY91.

System funds provided $277,046 worth of equipment, services, and supplies for the Limited English Speaking which includes 10 library projects targeting ESL classes, consulting service, film, video, and book circuits, consulting services and collection development funds for 17 libraries in counties with at least 43% Hispanic populations. Special consulting services were provided to libraries serving the Spanish speaking, those providing ESL or literacy classes, in counties with many unemployed and low income individuals, and counties in which at least 33% of the population did not finish high school. $40,491 were spent for materials, equipment, services, and supplies for 9 library projects for the Functionally Illiterate. $33,882 were spent for books and journals for counties with below poverty incomes and high unemployment and $29,483 for service to the elderly. Services also included video purchases targeted at the disadvantaged ($17,000 for 739 videos), microcomputers or other automation equipment ($5,696) for libraries in Bexar, Medina, and Uvalde counties, journal subscriptions to assist librarians to serve and select materials for the disadvantaged ($7,092), newsletter coverage of services to the disadvantaged ($823), 471 reference questions answered ($6,500), services to the unserved counties ($2,376), and 11,830 publicity items ($4,914).

Total Expended $433,596

2. Specific Activities by Target Group and Project:

TARGET GROUP	SYSTEM PROJECT	EXPENDITURES		PROJECT RESULT
		LSCA	STATE	
Persons w/o library service	Administration		$304	Communication and copying
Persons w/o library service	Consulting		$2,072	Consulting services
Culturally Disadvantaged	Consulting		$142	Newsletter
Culturally Disadvantaged	Audiovisual		$7,590	330 videos purchased
Culturally Disadvantaged	C.D.	$3,752		266 books purchased
Culturally Disadvantaged	C.D.	$7,445		15 encyclopedia sets
Culturally Disadvantaged	Consulting		$98	7 books purchased
Culturally Disadvantaged	Consulting		$288	4 journal subscriptions
Socioeconomically Disadvantaged	Administration		$911	Communication and copying
Socioeconomically Disadvantaged	Automation		$1,606	Bibliographic System
Socioeconomically Disadvantaged	Audiovisual		$575	25 videos purchased
Socioeconomically Disadvantaged	Audiovisual		$504	Video circuit postage
Socioeconomically Disadvantaged	Audiovisual		$178	17,808 video viewers
Socioeconomically Disadvantaged	Consulting		$1,255	25 items for Prof Collection
Socioeconomically Disadvantaged	Consulting		$113	Newsletter
Socioeconomically Disadvantaged	Consulting		$6,216	Consulting services

2. Specific Activities by Target Group and Project:

TARGET GROUP	SYSTEM PROJECT	EXPENDITURES LSCA	EXPENDITURES STATE	PROJECT RESULT
Socioeconomically Disadvantaged	Consulting		$432	6 journal subscriptions
Socioeconomically Disadvantaged	C.D.	$16,430		1353 books purchased
Socioeconomically Disadvantaged	C.D.	$1,416		24 journal subscriptions
Socioeconomically Disadvantaged	Publicity		$1,092	2,730 items of publicity
Socioeconomically Disadvantaged	Reference Backup		$2,153	156 reference questions answered
Educationally Disadvantaged	Administration		$608	Communication and copying
Educationally Disadvantaged	Audiovisual		$129	12,859 video viewers
Educationally Disadvantaged	Audiovisual		$336	Video circuit postage
Educationally Disadvantaged	Consulting		$71	Newsletter
Educationally Disadvantaged	Consulting		$588	12 items for professional collection
Educationally Disadvantaged	Consulting		$4,144	Consulting services
Educationally Disadvantaged	Consulting		$1,000	1 collection evaluation
Educationally Disadvantaged	C.D.	$944		16 journal subscriptions
Educationally Disadvantaged	C.D.	$7,940		654 books purchased
Educationally Disadvantaged	Publicity		$728	1,820 items of publicity
Educationally Disadvantaged	Reference Backup		$759	55 reference questions answered
Physically Handicapped	Audiovisual		$5,750	250 videos purchased
Physically Handicapped	Consulting		$71	Newsletter
Limited English Speaking	Administration		$2,584	Communication and copying
Limited English Speaking	Audiovisual		$1.082	Spanish video circuit postage
Limited English Speaking	Audiovisual		$2.470	107 Spanish language videos purchase
Limited English Speaking	Audiovisual		$772	77,237 video viewers
Limited English Speaking	Audiovisual		$1.428	Video circuit postage
Limited English Speaking	Automation		$3,090	Automation equipment
Limited English Speaking	Consulting		$142	Newsletter
Limited English Speaking	Consulting		$17,612	Consulting services
Limited English Speaking	C.D.	$4.012		68 journals
Limited English Speaking	C.D.	$205,485		16926 books purchased
Limited English Speaking	LES	$390		ESL postage & tel
Limited English Speaking	LES	$15.000		1,250 Spanish language books
Limited English Speaking	LES	$1,028		73 Spanish circuit books
Limited English Speaking	LES	$4,668		Personnel and indirect costs for LES program
Limited English Speaking	LES	$5,963		Equipment, materials, & Supplies for LES projects in 9 libraries
Limited English Speaking	LES	$615		27 videos purchased
Limited English Speaking	LES	$3.023		20 ESL learning videos
Limited English Speaking	Publicity	$3.094		7,280 publicity items
Limited English Speaking	Reference Backup		$3,588	260 reference questions answered

2. Specific Activities by Target Group and Project:

TARGET GROUP	SYSTEM PROJECT	EXPENDITURES LSCA	STATE	PROJECT RESULT
Elderly	Consulting		$142	Newsletter
Elderly	Consulting		$190	5 books purchased
Elderly	Older Adults	$3,912		3 microfilm readers
Elderly	Older Adults	$810		5 Bifolkal kits
Elderly	Older Adults	$636		Large print circuit postage& tel cos
Elderly	Older Adults	$2,679		307 Large Print circuit books
Elderly	Older Adults	$15,059		1255 LP books
Elderly	Older Adults	$5,055		Personnel and Indirect costs
Info & Referral Needs	Consulting		$70	5 books purchased
Info & Referral Needs	Reference Backup		$8,865	Data base subscriptions
Functionally Illiterate	Consulting		$142	Newsletter
Functionally Illiterate	Consulting	$3,131		Consulting services
Functionally Illiterate	Continuing Education		$340	Literacy Workshop
Functionally Illiterate	Literacy	$17,500		1442 Reader development books
Functionally Illiterate	Literacy	$12,343		Equipment, materials, and supplies
Functionally Illiterate				for Literacy projects in 8 librari
Functionally Illiterate	Literacy	$888		Staff attendance at Literacy
Functionally Illiterate				Workshop
Functionally Illiterate	Literacy	$5,445		Personnel and Indirect costs
Functionally Illiterate				for the Literacy program
Functionally Illiterate	Literacy	$702		Telephone, postage, and
				printing for lit programs

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FINANCIAL AND PERFORMANCE REPORT
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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 3.2
Services to the Disadvantaged

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	0			0
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Public Library Services to Disadvantaged Populations Grant project assists public libraries to develop library services to meet the special needs of and to encourage library use by groups of people LSCA designates as priorities. The grant is designed to give such services impetus to generate local funding and community support so that appropriate services for these groups become normal library services.

Continued

Ten public libraries were awarded a total of $322,782 to start up programs.

Library	LSCA Priority
Houston Public Library	Limited English Speaking
Laredo Public Library	Limited English Speaking
Baytown Public Library	Literacy
Corpus Christi Public Library	Literacy
El Paso Public Library	Literacy
San Antonio Public Library, Bazan	Literacy
San Antonio Public Library, Collins	Literacy
Sherman Public Library	Elderly
Austin Public Library	Information and Referral
Arlington Public Library	Information and Referral

The programs were neighborhood oriented. Nine served inner city neighborhoods in large cities, one served a special group in a small town..

The grant awards ranged from $10,060 - $64,087. The smallest grant helped San Antonio Public Library make its Learn To Read program into a community Literacy Council. The largest grant enabled Laredo Public Library to establish the full range of library services in an Hispanic neighborhood.

Varied as these programs were they had some shared experiences and outcomes.

Most libraries became highly visible in the community as a result of the grant program activities. Corpus Christi's Greenwood ESL program is regularly discussed on the Conversations at the Neighborhood Store radio program. The opening of the Laredo outreach program was a large segment of the local evening news. Project Learn to Read was named a "Texas Point of Light" and was honored at the Lone Star Showcase and Salute to Community Service. Austin Public Library no longer advertise the Job Center; most people learn about it from another patron or a community organization.

Most libraries developed stronger ties with other community organizations as a result of specific grant program activities. The Arlington program is now circulating books through social service agencies and the program coordinator serves on a joint social services planning committee. The El Paso Literacy Center coordinator visited 25 community groups during the grant year and sits on the Literacy Coalition Board. Houston's Family literacy Program is now part of the United Way Success by Six program for children.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	3.2

Continued

Most libraries experienced an increase in library use and in circulation. El Paso's Literacy Center in the Clardy Fox Branch had 9,924 visitors this year. Arlington reported increased use of the collection and of the Learning Center as a result of the job and career programs. Sterling Municipal Library' family literacy program in the elementary school brought increased use of the bookmobile in that neighborhood. Laredo's outreach into a Spanish-speaking neighborhood increased the library's circulation by 43%. At the new location the library issued an average of 14 library cards per day since January.

The Laredo City Council has funded the outreach as a full Branch Library and in planning local funding to expand library services in to another unserved neighborhood. El Paso funded the Literacy Center Coordinator and San Antonio's Read To Me project was included in the city's block grant application. Those three grant recipients are now locally funded.

All projects submitted evaluation reports. The reports are printed in this document under the appropriate LSCA priority.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	4.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* 4.1
Services to the Physically Handicapped

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
24,475

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS		1,202,476		1,202,476
TOTAL EXPENDITURES		1,202,476		1,202,476
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

The Blind and Physically Handicapped Program provides statewide library services to Texans who are unable to read standard print due to a visual, physical, or reading disability. During SFY 1992 the program continued to enhance service by installing new features on its automated circulation system. Major features implemented during the year included magazine circulation by barcode, automatic selection of books based on patron profiles, assignemnt of titles by author or subject, and the capability to exclude books already read by the patron.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	4.1

Continued

The program registered 3,758 new individual patrons, a little less than in the previous year. A total of 24,475 individual patrons were registered for service during the year. This included 23,571 English-speaking and 904 Spanish-speaking individuals. Total persons served were approximately the same as in SFY 1991. During the year the program also served 1,739 institutions such as schools and nursing homes.

Total circulation was 557,730 volumes, a 12% increase over SFY 1991. This increase was directly related to improvements in the automated system. Circulation per individual averaged 22 books, compared with 20 in SFY 1991. Circulation averaged 12 books per institution, up from 9 in SFY 1991.

Staff members answered about 13,575 reference questions during SFY 1992. In addition, staff members handled 146,466 administrative questions, defined as requests for specific authors or titles or for information about library services and procedures. Administrative questions increased by almost 20% from the 121,986 questions handled during SFY 1991.

The Volunteer Recording program completed 301 titles on tape, of which, 32 were spanish language titles. Overall volunteer hours jumped from 9,900 in SFY 1991 to 12,086 in SFY 1992.

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CHECK TITLE ☒ I ☐ III

PROJECT NO. 5.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 5.1
State Institutional Library Services

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
57,931

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	64,636			64,636
CURRENT FY 1992 FUNDS		360,182		360,182
TOTAL EXPENDITURES	64,636	360,182		424,818
FY 92 CARRYFORWARD FUNDS INTO FY 93	61,000			61,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

Twenty seven institutions participated in the Centralized Acquisitions program this year. The nine hospitals for the mentally ill, all of the seven youth correctional facilities, the entire adult correctional system, the Schools for the Blind and Deaf, and the state chest hospital. Only six of the state's fourteen residential schools for the severely and profoundly mentally retarded participated. Together the institutions served 63,233 people. The institutions purchased 2,986 items during this fiscal year.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	5.1

Continued

With help from the Texas State Library Special Services Consultant and the acquisitions staff, all institutions were able to select good materials for their residents and make their selections in time for purchase during the fiscal year.

Fewer items were purchased this year. Part of the reason for this was that most of the Texas Youth Commission schools and the schools for the retarded purchased video tapes. The major reason for fewer purchases is the steadily increasing cost of materials. The per volume cost has gone up steadily over the past five years: $8.45 in 1988; $9.46 in 1989; $10.88 in 1990; $11.10 in 1991; $14.71 in 1992. The number of volumes purchased has dropped from 4,838 in 1988 to 2,986 in 1992.

Seventy-seven percent of the institutions participating in the program spent state funds for resident library materials in FY92.

The Texas Department of Criminal Justice - Institutional Division, with the help of the Texas State Library, Special Services Consultant, began developing a reference policy for unit libraries.

All the Texas Youth Commission librarians attended a Texas State Library workshop PUBLIC PERFORMANCE RIGHT VIDEOS FOR TEXAS YOUTH COMMISSION FACILITIES presented in November.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
4,420,787

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	628,752			628,752
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	628,752	-		628,752
FY 92 CARRYFORWARD FUNDS INTO FY 93	628,773			628,773

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas, 1992-1995 includes an objective "to make grants to Major Urban Resource Libraries in years in which LSCA Title I funding exceeds $60 million nationally." (Goal 1, Objective 1.2, p.3-2). The need for this objective is found on pages 4-6 and 4-7 of the Long Range Plan.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

Continued

In FFY 1992 eighteen public libraries met the State's criteria and participated in the Major Urban Resource Libraries (MURL) Grant Program. MURL libraries received grants totalling $637,215 to purchase library materials, equipment and services which would improve their ability to serve without charge persons residing outside of their tax-supporting political subdivisions. The evaluation reports received from subgrantees at the end of the project year indicate that a total of 27,324 library materials were purchased with MURL grant funds to better serve non-residents.

The grant program requires each MURL library to set one or more service objectives to non-residents during the grant year. The following table summarizes the free services received by non-residents. Since it is not always possible to identify every non-resident patron using the library, the actual number served is probably higher than the figures show.

SERVICE OBJECTIVE	LIBRARIES SETTING OBJECTIVE	NON-RESIDENTS SERVED
Non-residents making on-site use of collections and services	17	1,804,725
Non-resident use of reference services	12	675,010
Circulation to non-residents	8	430,352

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

Continued

The following table summarizes the services received by non-resident patrons.

MURL	IN-LIBRARY USERS	REFERENCE QUESTIONS	CIRCULATIONS	IN-LIBRARY CIRCULATIONS	MATERIALS PURCHASED
Abilene	1,368				288
Amarillo	2,605	3,454	751		318
Arlington	426	643	400	1,327	478
Austin		22,781			665
Beaumont	4,010	14,246			148
Brownsville	60,000	33,818	8,570	1,325	354
Corpus Christi	741				1,242
Dallas	293,082				6,018
El Paso	16,913	3,739	10,673		1,198
Fort Worth	9,033	13,266			2,366
Garland	18,214		117,625		2,554
Houston	1,308,025	542,053			4,986
Irving	510	2,152			475
Lubbock	763		4,962		970
Pasadena	63,528	15,943	52,227		1,505
Plano	17,540	21,982	235,121		207
San Antonio	5,300				3,238
Waco	2,667	933		1,280	314
	=========	=======	=======	=====	======
TOTALS	1,804,725	675,010	430,352	3,932	27,324

Note: If there is no entry, the MURL did not set objectives for that measure. For more specific findings, see the individual reports which follow.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Abilene Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.1
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
5,891

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	10,067			10,067
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,067			10,067
FY 92 CARRYFORWARD FUNDS INTO FY 93	9,881			9,881

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Abilene Public Library **Semi-Annual** ☐ **Annual** ☒

Submitted By: Shay Bennett **Date Submitted:** 09/16/1992

I. Overall objective of this project:

The objective is to utilize the MURLs funding to purchase materials to strengthen the genealogy collection of Abilene Public Library. This collection serves many out-of-city patrons as well as local residents. Indeed, while most come from the Big Country, many are from other parts of Texas. In addition, the Library provides free reference service to all patrons, regardless of residence. The Library provides a free workshop for beginning genealogists annually.

II. Year-to-date summary of project results

By the end of the fiscal year, funds expended totaled $9,717 with the remaining $386 encumbered for genealogy materials.

III. Specific project objectives and results

A. **Objective** To purchase 160 volumes and 90 rolls of microfilm.

Year-To-Date Result A total of 198 volumes, 89 rolls of microfilm and 1 computer software package have been received.

Activity Summary The Library purchased the recently released 1920 census which accounted for the 89 rolls of microfilm. We have received 198 volumes, exceeding the goal of 160. In some cases, the cost was less than estimated, in others, we were able to obtain a favorable discount. We requested and received permission from TSL to purchase the software package.

MURL Library Abilene Public Library

Page 2 **of** 2

III. Objectives and Results (continued)

B. **Objective** To provide free, on-site use and reference service to 250 non-residents each quarter.

Year-To-Date Result Services were provided to 1,368 non-resident users in the genealogy department during the year.

Activity Summary The numbers of visitors continue to grow, and at a pace faster than was estimated.

C. **Objective** To provide a free workshop for beginning genealogists.

Year-To-Date Result One workshop was presented, without charge, to beginning genealogy researchers.

Activity Summary The workshop was presented in the Library Auditorium on June 6, 1992. The event was publicized in the Sunday edition of the Abilene Reporter-News which is distributed throughout the Big Country. More than 50 residents and non-residents attended.

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STATE Texas
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Amarillo Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.2
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
31,529

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	15,372			15,372
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	15,372			15,372
FY 92 CARRYFORWARD FUNDS INTO FY 93	14,603			14,603

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Amarillo Public Library Semiannual ☐ Annual ☒

Submitted By: Greg Thomas Date Submitted: 9/24/92

I. Overall objective of this project

The objective of the MURL's Grant Project for 1991-92 is to utilize $15,372 in funding to strengthen reference resources and to encourage the use of these resources by nonresidents. Eight thousand five hundred dollars of this amount was allocated for the purchase of two CD ROM workstations to enhance the accessibility and usefulness of information in this format. Two hundred dollars of this amount will be used for audit costs.

II. Year to date summary of project results

At the conclusion of the first semiannual reporting period, 4.92% of the grant funds had been expended. During the second semiannual reporting period, 95.072% of the grant funds were expended for a final expenditure total of 99.999%. The final project objective of serving 6,420 nonresidents from September 1, 1991, to August 31, 1992, was exceeded by 2.46%.

III. Specific project objectives and results

A. Objective

Purchase 332 books for reference and genealogy collections.

Year-To-Date Result

Received 317 books and 1 subscription. Received 39 books and 1 subscription during the first semiannual period and 278 books during the second semiannual period. Expended $757.40 for materials during the first period and $7,256.10 during the second period for a final total of $8,014.

Activity Summary

III. Objectives and Results (continued)

B. Objective

Purchase two CD ROM workstations at cost of $8,500.

Year-To-Date Result

Delivery of two CD ROM workstations occurred in May. Funds have been expended for CD ROM workstations totaling $7,157.89. The lesser purchase price was due to good prices submitted in the bid process. Remaining funds were utilized to purchase more reference resources.

C. Objective

Have at least 3,220 nonresidents utilize library services during each semiannual period (in person or by phone) for an annual total of 6,420 nonresident users.

Year-To-Date Result

During the first semiannual period, a total of 3,286 nonresidents were served, and during the second semiannual period 3,292 nonresidents were served for a year's total of 6,578 nonresidents served.

Activity Summary

Sign-in registrations in the Genealogy Department during this period revealed 443 nonresident sign-ins and reflected a 13% use by nonresidents of the genealogy and reference sections. Bush/FitzSimon rare book room registrants total 877 nonresidents.

From September 1, 1991, until February 29, 1992, there were 362 nonresident users of the audiovisual collection (88 miscellaneous service, 274 backfiles).

There were 39 participating nonresidents in our discussion programs. Youth activity witnessed 265 nonresidents (102 in-house Youth Department users; 55 nonresident group tours; 108 nonresidents attending youth programs). Three orientations were conducted with 26 nonresidents in attendance. A four-day survey conducted by the reference staff revealed that 12% of the telephone inquiries were asked by nonresidents (1,696). During the period, 384 nonresidents borrowed materials without charge using Harrington Library Consortium cards.

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FINANCIAL AND PERFORMANCE REPORT
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CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Arlington Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.3
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
2,400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	23,815			23,815
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	23,815			23,815
FY 92 CARRYFORWARD FUNDS INTO FY 93	23,840			23,840

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Arlington Public Library

Annual X

Submitted By: Lillie Miller

Date Submitted: September 4, 1992

I. Overall objective of this project

The objective of the MURL Grant Project for SFY 1992 was to utilize $23,840 to provide a semi-automated index system, to purchase a microform reader/printer, and to purchase 270 books on owning and operating a small business. The acquisition of this material and equipment assisted in the Library's service to the non-resident users of the public library.

II. Year-to-date summary of project results

A semi-automated index system was installed in January, 1992, and used by 426 non-residents.
186 non-resident users made copies on the microform reader/printer which was installed in June, 1992.
478 volumes were received this fiscal year on owning and operating a small business.

III. Specific project objectives and results

A. Objective

Serve 350 non-resident users with a semi-automated index system which provides fast, easy access to business articles in periodicals.

Year-To-Date Result

in January, InfoTrac magazine index was installed, and since that time, 426 searches have been made by non-resident library users.

Activity Summary

An InfoTrac user survey sheet arranged by ZIP code showed a higher usage than targeted, and 16% of the 2,663 users tallied resided outside of Arlington. The Library exceeded its goal of 350 non-resident users by 22%. The high usage is attributed to the student library researchers living in Pantego, Mansfield, and Grand Prairie.

III. B. Objective

Provide hard copies of articles found in back issues of periodicals and newspapers on microform to 100 non-resident users by purchasing a microform reader/printer.

Year-To-Date Result

The microform reader/printer was purchased and installed in June, 1992. Since the time the machine was installed, 186 copies have been made by non-resident users.

Activity Summary

The users of the microform reader/printer was greater than anticipated. The number of non-resident users was 186, which is 86% above the targeted number of non-resident users. The high usage is attributed to genealogists, businessmen, and students living outside Arlington.

III. C. Objective

Enlarge the scope of materials available to non-residents by adding 270 books on owning and operating a small business.

Year-To-Date Result

478 volumes were purchased during this fiscal year.

Activity Summary

The Library exceeded its goal of 270 new books by 77%. Savings of $2,740 from the magazine index service and the microform reader/printer, was used to purchase books. This allowed the Library to purchase more books than anticipated.

III. D. Objective

Check out 400 books on small businesses to non-resident users.

Year-To-Date Result

423 books on small businesses were checked out to non-residents.

Activity Summary

The Library exceeded its goal of circulating business books to non-residents by 6%. Business books circulate an average of four times a year and 10% of the borrowers of this 1,050 volume section are non-residents.

III. E. Objective

Materials to be used in the library 1,500 times by non-resident users.

Year-To-Date Result

Material was used in the library 1,327 times by non-resident users.

Activity Summary

Material usage in the library by non-resident users was 10% less than anticipated. Based on the In-Library Materials Usage survey, 584,896 items were used in house. The business section is 2.27% of the library's collection, and 10% of the users are non-residents.

III. F. Objective

Staff to assist 675 non-residents.

Year-To-Date Result

The staff assisted 643 non-resident users in the business section.

Activity Summary

Staff assisted 643 non-resident users, which is 5% less than the target of 675. Reference assistance for the Central Library was down 10% from the previous year.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Austin Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.4
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
18,885

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	43,028			43,028
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	43,028			43,028
FY 92 CARRYFORWARD FUNDS INTO FY 93	43,028			43,028

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Austin Public Library   Semi-Annual ☐   Annual ☒

Submitted By: Valerie Anderson   Date Submitted: September 25, 1992

I. Overall objective of this project

The overall objective of the MURLs Grant Project is to utilize $43,028 in funding to help support the use of the Austin Public Library's reference collection by nonresidents. This grant will allow for the addition of new titles as well as multiple copies of heavily used materials. Emphasis will be placed upon the purchase of business information reference materials.

II. Year-to-date summary of project results

At the end of the grant period, 100% of the grant funds had been expended for the addition of new titles and multiple copies of business reference books for the Austin Public Library collection. Nonresidents made approximately 22,781 telephone information requests (exceeding the grant year objective by approximately 48%).

III. Specific project objectives and results

A. Objective

Purchase 700 reference books during the grant (350 per six month period).

Year-To-Date Result

At the end of the grant period, 665 reference books/sets had been purchased.

Activity Summary

The book purchasing objective was not met due to increased cost per volume of reference books throughout the grant year.

III. Objectives and Results (continued)

B. Objective

Receive at least 15,403 requests for telephone reference information from nonresidents during the grant year.

Year-To-Date Result

During the grant year, approximately 22,781 requests from nonresidents were received.

Activity Summary

The objective for the grant year was exceeded due to increased demand on the library's telephone information center.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
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CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Beaumont Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.5
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
18,840

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	8,766			8,766
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	8,766			8,766
FY 92 CARRYFORWARD FUNDS INTO FY 93	10,575			10,575

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Beaumont Public Library System Semi-Annual ☐ Annual ☒

Submitted By: Maurine Gray Date Submitted: September 24, 1992

I. Overall objective of this project

The objective of the MURLs Grant project for SFY 1992 is to utilize $10,575 to strengthen the reference, genealogical, and Texana collections of the Beaumont Public Library System and to allow on-site usage of the collections by persons residing inside or outside the city limits of Beaumont.

II. Year-to-date summary of project results

The project has been very helpful to the Beaumont Public Library System. The usage of the Tyrrell Historical Library by non-residents was greater than estimated but the books for that library in the areas of Texas History and genealogy were slow arriving.

III. Specific project objectives and results

A. Objective

Add approximately 50 new volumes to the reference collection.

Year-To-Date Result

76 volumes have been received and processed for the reference collection.

Activity Summary

49 volumes were added during this reporting period.

III. Objectives and Results (continued)

B. Objective

Add approximately 90 new volumes in the areas of Texas history and genealogy to the Tyrrell Historical Library.

Year-To-Date Result

72 books in the areas of Texas history and genealogy have been received.

Activity Summary

60 volumes were added during this reporting period.

C. Objective

Respond to 15,000 questions from persons residing outside the city limits of Beaumont.

Year-To-Date Result

14,246 reference questions from persons residing outside the city limits of Beaumont were received.

Activity Summary

6,083 reference questions from persons residing outside the city limits of Beaumont were received during this reporting period.

D. Objective

Provide the use of the Tyrrell Historical Library collection to 3,000 non-residents.

Year-To-Date Result

Of a total of 8,153 users of the Tyrrell Historical Library, 4,010 were non-residents.

Activity Summary

Of a total of 3,673 users of the Tyrrell Historical Library during this reporting period, 1,796 were non-residents.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Arnulfo L. Oliveira Memorial Library (Brownsville) - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.6
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
63,430

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	9,528			9,528
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	9,528			9,528
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT: SFY 1992

Library: Arnulfo L. Oliveira Library
(Brownsville)

Semi-Annual ☐ Annual ☒

Submitted By: Thomas LaFleur

Date Submitted: 10-5-92

I. Overall objective of this project:

The objective of the MURL Grant Project for SFY1992 was to utilize $9,677 in MURL Grant funding to support the purchasing of reference works and genealogy/local history books in serving persons throughout the Lower Rio Grande Valley. Library materials were purchased for these collections, and services were provided by this library to non-residents free of charge.

II. Summary of project results:

By the end of this grant period, $9,096 (94%) of grant funds has been expended for reference and local history materials.

III. Specific project objectives and results:

A. Objective:

Purchase 186 volumes for the reference collection.

Result to Date:

278 volumes were purchased for reference.

Activity Summary:

Expended 150% of the funds as of August 31, 1992.

III. Objectives and Results (continued)

B. Objective:

Purchase 69 volumes for the genealogy/local history collection.

Result to Date:

76 volumes have been purchased and received by August 31, 1992.

Activity Summary:

Expended 110% of the funds by August 31, 1992.

C. Objective:

Provide on-site services to 80,000 non-residents.

Result to Date:

Provided on-site service to 60,000 non-residents.

Activity Summary:

D. Objective:

Provide reference service to 2,605 non-residents.

Result to Date:

Provided reference service to 33,818 non-residents.

Activity Summary:

E. Objective:

To circulate 5,500 items to non-residents.

Result to Date:

8,570 items were circulated to non-residents.

Activity Summary:

F. Objective:

To circulate 1,270 items in-house to non-residents.

Result to Date:

Circulated 1,325 items in-house to non-residents.

Activity Summary:

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
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CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Corpus Christi Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.7
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
767

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	24,161			24,161
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	24,161			24,161
FY 92 CARRYFORWARD FUNDS INTO FY 93	23,847			23,847

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT: SFY 1992

Library: Corpus Christi Public Library Semi-Annual ☐ Annual ☒

Submitted By: Margaret Rose Date Submitted: 9/17/92

I. Overall objective of this project:

The overall objective of the MURL grant project for SFY1992 is to utilize $24,161 in grant funds to strengthen the genealogical and historical reference resources in Corpus Christi Public Library to better serve all library patrons, including those living outside of the City of Corpus Christi. Non-residents are served free of charge.

II. Summary of project results:

By the end of the grant period $21,142 had been spent, and $3,019 is encumbered for outstanding orders, leaving a balance of $0.00. The number of materials acquired totals 1,242. Seven hundred forty-one non-residents signed the guest register; the actual number of non-residents using the library is unknown but is believed to be much higher.

III. Specific project objectives and results:

A. Objective:

To select materials in the following manner: books - 800 items
microforms - 600 items

Result to Date:

In the last six months 411 books and 484 microforms were received, resulting in a total of 681 books and 561 microforms being obtained for the year.

Activity Summary:

The objective of receiving 1,400 items was not met due to higher than expected unit prices of materials purchased.

III. Objectives and Results (continued)

B. Objective:

To document the use of the collection by non-residents at the rate of 192 per quarter.

Result to Date:

During the 3d and 4th quarters 408 non-residents signed the guest register, bringing the total for the year to 741.

Activity Summary:

Documented use is 3.5 percent under the target number. Actual use by non-residents is difficult to determine, but is probably much higher as we count only those signing a guest register.

C. Objective:

To conduct a survey of users to determine use patterns, demand, and user satisfaction.

Result to Date:

Survey was conducted in August 1992. Results are being analyzed.

Activity Summary:

Return rate of survey forms was low compared to previous years, probably due to over-surveying. We will try to change the method next year.

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FINANCIAL AND PERFORMANCE REPORT
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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Dallas Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.8
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
382,605

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	91,425			91,425
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	91,425			91,425
FY 92 CARRYFORWARD FUNDS INTO FY 93	91,425			91,425

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT: SFY 1992

Library: Dallas Public Library Semi-Annual ☐ Annual ☒

Submitted By: Richard A. Miller
Technical Services Administrator
Date Submitted: Sept. 25, 1992

I. Overall objective of this project:

The objective of the MURL grant program is to utilize $91,425 in grant funds to strengthen the library's collection for use by all patrons, including non-residents.

II. Summary of project results:

Originally the project was to be undertaken during the 4th quarter of the year. A decision was made to start earlier and purchasing was done during the second quarter.

III. Specific project objectives and results:

A. Objective:

Purchase 4,341 items of library materials for the humanities, social sciences, sciences, technology and business collections of the library.

Result to Date:

A total of 6,018 was purchased during the project.

Activity Summary:

All of the selecting and approval of invoices through Acquisitions Division took place during the second quarter. The actual payment of the invoices may have extended into the third quarter.

323

III. Objectives and Results (continued)

B. Objective:

Provide in-house service to 150,000 non-resident patrons during the period September, 1991 through February, 1992. Provide in-house service to 150,000 non-resident patrons during the last half of 1992, March through August.

Result to Date:

142,510 non-resident patrons were served during the first half of the year. The objective was almost, but not quite met. 150,572 patrons were served during the second half of the year, slightly exceeding the objective

Activity Summary:

A count of people entering all the Dallas Public Library buildings was kept each month, September- August. The results were calculated against the results of a sample survey of non-residents to arrive at the reported results. The sample survey shows that 10.01% of all the people entering a library building (Central Library and all branches) live in zip codes outside the Dallas City limits.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.9
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
18,842

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	43,077			43,077
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	43,077			43,077
FY 92 CARRYFORWARD FUNDS INTO FY 93	47,313			47,313

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library: El Paso Public Library Semi-Annual ☐ Annual ☒

Submitted By: Mary A. Sarber Date Submitted: October 2, 1992

I. Overall objective of this project:

To use $47,313 in MURL Grant funds to improve the holdings of El Paso newspapers and regional genealogical materials, to improve access to such materials, and to continue to strengthen the circulating collection in the areas of genealogy and local history.

II. Summary of project results:

Our order year began late, but once begun we not only met but exceeded our goals for the addition of materials. We also received one microfilm cabinet, two reader/printers, and an automatic roll carrier for a reader/printer already owned. We also exceeded all of the projected statistical measures for the year.

III. Specific project objectives and results:

A. Objective:

To purchase 350 books for the circulating collection on local history, how-to genealogy, and countries.

Year-to-Date Result:

Objective has been met, in fact exceeded with a total of 535 volumes received.

Activity Summary:

B. Objective:

To acquire 43 reels of microfilm of the El Paso Times for 1920-29.

Year-To-Date Result:

43 reels of microfilm have been received.

Activity Summary:

III. Objectives and Results (continued)

C. Objective:

To acquire 591 reels of microfilm indexing Texas records.

Year-To-Date Result:

Because of special prices offered, we were able to purchase 620 reels, thus exceeding the goal.

Activity Summary:

D. Objective:

To acquire 1 microfilm cabinet in which to store microfilm of El Paso newspapers.

Year-To-Date Result:

Cabinet has been received.

Activity Summary:

E. Objective:

To acquire 3 reader/printers for microfilm and microfiche (amended to 2 reader/printers and 1 automatic film carrier).

Year-To-Date Result:

Both reader/printers and the automatic roll carrier have been received.

Activity Summary:

F. Objective:

To serve 16,000 non-residents on-site.

Year-To-Date Result:

16,913 non-residents have been served on-site.

Activity Summary:

III. Objectives and Results (continued)

G. Objective:

To issue 8,000 library cards to non-residents.

Year-To-Date Result:

3,234 library cards are held by non-residents (the decrease in non-resident card-holders can be explained by a change in policy doubling the fee for non-resident cards from $7.50 to $15.00).

Activity Summary:

H. Objective:

To circulate 9,000 items to non-residents.

Year-To-Date Results:

By the end of the grant period 10,673 items were circulated.

Activity Summary:

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.10
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
21,024

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	39,153			39,153
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	39,153			39,153
FY 92 CARRYFORWARD FUNDS INTO FY 93	39,502			39,502

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library FORT WORTH PUBLIC LIBRARY Semi-Annual ☐ Annual ☒

Submitted By: Linda Bostic Date Submitted: 9/1/92

I. Overall objective of this project

The objective of the MURL Grant Project for SFY 1992 is to maintain a research-level collection of genealogical and local history materials. During the second six months of the grant period 36% of those using the materials in the Fort Worth Public Library Genealogy/Local History Unit resided outside the city limits. The MURL grant funds have been used to develop collections and to provide service, both reference and instructional, to the patrons who come to the library.

II. Year-to-date summary of project results

By the end of the second reporting period 43% of the grant funds, $15,454, had been expended. This combined with the 57%, $20,539, spent for materials during the first half of the year resulted in a balance of $0. 436 book titles were purchased during the year for the genealogy/local history collections. There were 1,775 titles on microfiche and 155 rolls of microfilm purchased. The log maintained for the unit provided the count of daily visitors during the second six months. Of the 13,274 people entering the unit, 4,770 did not live in the City of Fort Worth. Annual count was 9,033 out of city.

III. Specific project objectives and results

A. **Objective** To improve the genealogical and local history research collection by purchasing print and non-print materials with $35,993.00 of the grant funds.

Year-To-Date Result

Target for books: 300 titles By the end of Aug. 436 book titles purchased and received.

Target for microfiche: 1000 titles By the end of Aug. 1,775 titles pruchased and received.

Activity Summary

Target for microfilm: 150 rolls/titles By the end of Aug. 155 purchased and received.

All materials funds have been expended. An excellent price break on the microfiche order resulted in funds being available to purchase additional titles on microfiche and additional book titles.

III. Objectives and Results (continued)

B. Objective To increase the availability of genealogical materials by purchasing storage files with $3,909.00 of the grant funds.

Year-To-Date Result

2 11 drawer microfilm cabinets have been purchased

1 8 drawer microfiche file cabinets have been purchased

Activity Summary

Order information was submitted to the library fiscal officer who made arrangements to purchase these items.

C. Objective To continue to develop new levels of service to the public coming to the library to use the genealogy/local history collection.

Year-To-Date Result

Provide service/assistance to 7,200 non-resident patrons: During the grant year 9,033 non-resident patrons were served.

Answer 11,300 reference/readers advisory queries: During the grant year 13,266 queries were received.

Activity Summary

Print 2,000 guides designed to help visitors.
Guides have been printed and delivered to the unit for distribution.

Cosponsor six (6) genealogy/local history "how to" research programs. By the end of August 8 programs had been conducted with an attendance of 637 people.

The material for the guides was compiled by the unit staff, design of the guide was done by a library volunteer who owns a computer with a high quality printer. The genealogy "how to" programs were co-sponsered by the library and the area genealogical society. The library provided publicity, a meeting place, materials for demonstrations, and some of the speakers. Tours by staff and volunteers were conducted after the programs.

OMB NO. 1850-0583
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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Nicholson Memorial Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.11
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
110,438

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	16,709			16,709
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	16,709			16,709
FY 92 CARRYFORWARD FUNDS INTO FY 93	16,709			16,709

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT: SFY 1992

Library: Nicholson Memorial Library (Garland)
Semi-Annual ☐ Annual ☒
Submitted By: Lowell Lindsey
Date Submitted: 9/9/92

I. Overall objective of this project:

The objective of the SFY1992 MURL Grant Project has been to utilize the $16,709 in grant funds to enhance, enlarge, and supplement the Garland library systems's collections by the addition of reference and other non-fiction materials which will improve reference and readers advisory services to users.

II. Summary of project results:

At the end of the grant period all funds have been expended. A total of 2,554 items have been added to the collection. Circulation to non-residents totaled 117,625 or 145% above projections.

III. Specific project objectives and results:

A. Objective:

Provide circulation privileges to non-residents at no charge.

Result to Date:

During the period of March to August (1992), non-residents borrowed 62,470 items for a yearly total of 117,624.

Activity Summary:

At the end of the grant period, non-residents totaled 18,214 or 17% of the patrons registered to utilize the library system's services.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.12
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
3,392,797

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	157,235			157,235
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	157,235			157,235
FY 92 CARRYFORWARD FUNDS INTO FY 93	151,103			151,103

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library: Houston Public Library Semi-Annual ☐ Annual ☒

Submitted By: Margaret Green Date Submitted: October 23, 1992

I. Overall objective of this project:

The principle objective of this program is to supplement and enhance the Central library collection by utilizing the $157,235 MURL grant allocation to compensate for services provided for non-residents of the city of Houston. An objective of this program is to increase usage of non-resident in-house services as well as telephone reference services by 400 patrons annually for each service.

II. Summary of project results:

The Library successfully ordered and received 4,986 volumes utilizing MURLs funds. This number is less than projected because the actual cost per volume was greater than anticipated ($31.29). The usage survey was conducted during the second half of the grant year. Based on that survey a total of 1,308,025 non-residents used the library on-site, and 542,053 used the library's telephone reference services during the period of the grant.

III. Specific project objectives and results:

Objective A:

The Bibliographic & Information Center was allocated $15,500 in grant funds.

Result To-Date:

To date 223 items have been ordered.

Activity Summary:

The Center received materials such as Corporate Contributions Handbook and Encyclopedia of Telemarketing.

III. Specific project objectives and results (Continued)

Objective B:

The Business, Science & Technology department was allocated $23,500 in grant funds.

Result To-Date:

During this period, the department ordered 496 items.

Activity Summary:

BST ordered such items as Directory of Special Programs for Minority Group Members and the Science: A History of Discovery in the Twentieth Century.

Objective C:

The Clayton Genealogical Library was allocated $18,000.

Result To-Date:

The Library ordered 500 items.

Activity Summary:

The Genealogical Library placed orders for such items as Dictionary of Jewish Names and their History and Federal Dead at Gettysburg.

Objective D:

The Children's Room was allocated $4,600 in MURL grant funds.

Result To-Date:

The Children's Room ordered 622 volumes.

Activity Summary:

Such items as Black Scientists and Nine African-American Inventors were ordered.

III. Specific project objectives and results (Continued)

Objective E:

The allocation for the Fine Arts & Recreation department was $16,300.

Result To-Date:

The Fine Arts department ordered 905 items with the funds.

Activity Summary:

The department purchased such items as the African Masterpieces and Selected Works from Munich and British Porcelain Illustrated Guide.

Objective F:

The Humanities department received an allotment of $26,300 in grant funds.

Result To-Date:

The department has ordered 723 items with the funding.

Activity Summary:

Such items as Joyce Annotated and Directory of American Philosophers were ordered.

Objective G:

The allocation for the Social Sciences department was $16,300.

Result To-Date:

The department ordered 1,313 volumes with the grant funds.

Activity Summary:

Examples of items ordered include CCH'S Explanation of the Americans With Disabilities Act of 1990 and Parents's Guide to Houston Private Schools.

III. Specific project objectives and results (Continued)

Objective H:

The Texas and Local History department received a $2,200 allocation from the grant funds.

Result To-Date:

Eighty-one items have been ordered by the department.

Activity Summary:

Items ordered with include Field Guide to Wildflowers, Trees and Shrubs of Texas and Visitors Guide to the Texas Coastal Bend.

Objective I:

The allocation for the branch library clusters was $33,000. (Alief, Carnegie, Collier, Jungman, Park Place, Scenic Woods)

Result To-Date:

To date, 1,304 items have been ordered for the branch libraries.

Activity Summary:

Items ordered include Encyclopedia of Physics, Form Idea to Funded Project: Grant Proposals That Work, Exporting: From Start to Finance, and Guide to Congress.

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EXP. DATE 12-31-93

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Irving Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.13
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
861

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	10,456			10,456
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,456			10,456
FY 92 CARRYFORWARD FUNDS INTO FY 93	12,315			12,315

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Irving Public Library was awarded $12,315 but expended $10,456 leaving an unobligated balance of $1,859. The award was $747 larger than the FY 1991 MURL amount expended.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Irving Public Library Semi-Annual ☐ Annual ☒

Submitted By: Sara G. Vance Date Submitted: 9/24/92

I. Overall objective of this project

The purpose of the MURLS GRANT PROJECT for the SPY 1991-92 is to utilize $12,315.00 in MURLS GRANT funding to support the work of the Genealogy Department in serving patrons throughout the Metroplex area. Library materials will be provided by the Genealogy Department to non-residents free of charge.

II. Year-to-date summary of project results

By the end of the second semi-annual report 100% of the MURLS GRANT funds have been encumbered for Genealogy materials.

III. Specific project objectives and results

A. Objective

To purchase the 1920 TEXAS SOUNDEX and CENSUS microfilm

Year-To-Date Result

To this date a total of 460 soundex and census microfilm have been purchased.

Activity Summary

A total of 460 soundex and census microfilm rolls have been received, processed and are available for patrons to use. There are two rolls of microfilm that were not received but have been reordered through the proper vendor.

III. Objectives and Results (continued)

B. Objective

To purchase one microfilm reader-manual projector with zoom lens for use by patrons in the Genealogy Department.

Year-To-Date Result

The microfilm reader has been purchased, received and is available for patron use.

Activity Summary

The purchased microfilm reader is being used on a continous basis due to the increase of patrons using the microfilm that is available.

C. Objective

To purchase books and periodicals for the Genealogy Department

Year-To-Date Result

To date thirteen subscriptions to periodicals dealing with the various aspects of genealogical research have been ordered.

Activity Summary

To date all thirteen orders have been received and are currently being used by patrons.

III. Objectives and Results (continued)

D. Objective

To determine the number of non-resident users of the Genealogy Department and the materials. A goal of 330 non-resident users for this year was set.

Year-to-date Result

A sign-in register for patrons using materials in the Genealogy Department continues to be used to determine the number of non-resident users. Results from the second semi annual reporting period indicates there was a count of 312 non-resident users. This brings the annual total to 510; a 54% increase over the anticapted figure of 330.

Activity Summary

This objective continues to be pursued.

E. Objective

Determine telephone requests for genealogy reference to establish the number of out-of-library users of the Genealogy Department and its materials.

Year-to-date Result

A count of telephone questions made to the Genealogy Department continues to be made and through the this semi-annual reporting period shows that 744 out-of-library patrons used the department in this capacity bringing the annual total to 1,172.

Activity Summary

This is an on-going objective.

* Please see attachment- page #4

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Page # 4 attachment

Due to the decrease in the cost of materials, the following items were purchased to enhance collection development of the Genealogy Department and were chosen on the basis of patron interest as determined by the requests rental, and sign in chart.

13 Census indexesfrom various states
162 rolls of Census microfilm .

To-date the indexes and films have been placed with the proper vendor for purchase.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock City-County Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.14
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
4,954

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	17,416			17,416
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	17,416			17,416
FY 92 CARRYFORWARD FUNDS INTO FY 93	17,242			17,242

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT: SFY 1992

Library: Lubbock City-County Library Semi-Annual ☐ Annual ☒

Submitted By: Jane Clausen Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of the 1991-1992 MURL grant program is to utilize $17,416 in grant funds to improve library service provided by Lubbock City-County Library to individual users and libraries in the 29 county West Texas Library System service area. Funds will be used to purchase books from all non-fiction classifications in both circulating and non-circulating collections. Such materials purchase will enhance the library's potential to provide informational, educational and recreational resources necessary to meet the demands of the region. Persons wishing to borrow materials from Lubbock City-County library will be asked to present a valid card from a WTLS member library. Any requesting party will receive assistance for informational needs.

II. Summary of project results:

The end of the fiscal year indicated that 100% of the grant funds allocated for collection development has been encumbered for purchase. 97% of the projected number of volumes to be purchased have been received. 124% of the number of volumes to be circulated has been met. Users counted in the special genealogy and local history collection have met the projected goal by 98%.

III. Specific project objectives and results:

A. Objective:

Purchase 1,000 volumes for the adult circulating and non-circulating collection for the main library.

Result to Date:

970 volumes have been received during the fiscal year. This total is 97% of the projected goal.

Activity Summary:

$15,933 has been paid for volumes received. About $1.00 in grant funds is unencumbered.

III. Objectives and Results (continued)

B. Objective:

Volumes to be circulated to out-of-county residents are estimated to be 4,000 by the end of the project.

Result to Date:

4,962 volumes have been circulated to out-of-county users during the fiscal year.

Activity Summary:

Library users are required to present a valid library card from a West Texas Library System members library in order to borrow materials from the circulating collection. Total number of users was 1,006 at the end of the fiscal year.

C. Objective:

By the end of the project a total of 775 non-residents should be registered in the local history and genealogy department, indicated in-house use of the special non-circulating collection.

Result to Date:

763 out-of-county registrants were recorded by the end of the fiscal year.

Activity Summary:

All out-of-county users seeking information in the local history and genealogy department are encouraged to sign a guest register.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Pasadena Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.1.5
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
75,000

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	10,823			10,823
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,823			10,823
FY 92 CARRYFORWARD FUNDS INTO FY 93	10,823			10,823

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library PASADENA PUBLIC LIBRARY   Semi-Annual ☐   Annual ☒

Submitted By: CYNTHIA SAUCIER   Date Submitted: 9/23/92

I. Overall objective of this project

THE OBJECTIVE OF THE MURL GRANT PROJECT FOR SFY 1992 IS TO UTILIZE $10,823 IN MURL GRANT FUNDING TO MEET THE NEEDS OF OUR NONRESIDENT USERS. LIBRARY MATERIALS WILL BE PURCHASED TO ADD DEPTH TO OUR COLLECTION OF HIGH DEMAND MATERIALS. SERVICES WILL BE PROVIDED BY THE LIBRARY TO NONRESIDENT USERS FREE OF CHARGE.

II. Year-to-date summary of project results

BY THE END OF THE GRANT PERIOD, $10,823.00 (100%) OF THE GRANT FUNDS HAVE BEEN EXPENDED FOR MATERIALS. 1505 VOLUMES HAVE BEEN PURCHASED, 305 MORE THAN PROJECTED FOR GRANT.

III. Specific project objectives and results

A. Objective

PURCHASE 1200 ITEMS FOR THE COLLECTION.

Year-To-Date Result

1505 VOLUMES WERE PURCHASED DURING THE GRANT PERIOD.

Activity Summary

THE GOAL OF PURCHASING 1200 VOLUMES WITH GRANT FUNDS WAS EXCEEDED BY 25%.

III. OBJECTIVES AND RESULTS (CONTINUED)

B. OBJECTIVE

CIRCULATE 52,000 BOOKS TO NONRESIDENT USERS DURING THE GRANT.

YEAR-TO-DATE RESULT

CIRCULATED 52,227 BOOKS TO NONRESIDENT USERS DURING THE GRANT.

ACTIVITY SUMMARY

CIRCULATION BY NONRESIDENT PATRONS INCREASED 3% OVER SAME PERIOD LAST YEAR.

C. OBJECTIVE

HAVE 16,700 USAGES OF REFERENCE SERVICES BY NONRESIDENT USERS DURING THE GRANT PERIOD. THESE USES INCLUDE 15000 USES OF REFERENCE BOOKS AND 1700 USES OF MICROFORMS.

YEAR-TO-DATE RESULT

15,943 USAGES WERE MADE OF REFERENCE SERVICES. THESE USES INCLUDED 13,012 USES OF REFERENCE BOOKS AND 2931 USES OF MICROFORMS.

ACTIVITY SUMMARY

USE OF REFERENCE SERVICES ARE DOWN FOR THE GRANT PERIOD.

III. OBJECTIVES AND RESULTS (CONTINUED)

D. OBJECTIVE -

HAVE 57,670 USAGES OF OUR GENERAL COLLECTION INHOUSE BY NONRESIDENT USERS DURING THIS GRANT PERIOD.

THESE USES INCLUDE -

INHOUSE USE OF 10,500 YOUTH BOOKS
INHOUSE USE OF 170 YOUTH MAGAZINES
INHOUSE USE OF 13,000 YOUTH GAMES
INHOUSE USE OF 21,000 ADULT BOOKS
INHOUSE USE OF 13,000 ADULT MAGAZINES

RESULTS TO DATE

63,528 USAGES OF OUR GENERAL COLLECTION INHOUSE BY NONRESIDENT USERS DURING THE GRANT PERIOD.

THESE USES INCLUDED -

INHOUSE USE OF 8259 YOUTH BOOKS
INHOUSE USE OF 472 YOUTH MAGAZINES
INHOUSE USE OF 10,247 YOUTH GAMES
INHOUSE USE OF 25,748 ADULT BOOKS
INHOUSE USE OF 18,802 ADULT MAGAZINES

ACTIVITY SUMMARY

PRIMARILY THE GAINS IN USAGE WERE IN ADULT BOOKS AND YOUTH MAGAZINES.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Plano Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.16
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
254,441

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	10,999			10,999
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,999			10,999
FY 92 CARRYFORWARD FUNDS INTO FY 93	10,999			10,999

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Plano Public Library Semi-Annual ☐ Annual ☒

Submitted By: Maribelle Davis Date Submitted: 9/25/92

I. Overall objective of this project

The principal objective of this program is to enlarge the serials collection of the library and to indirectly increase the in-house use of these materials by non-residents as well as increase the number of reference questions answered.

II. Year-to-date summary of project results

$10,999. or 100% of the grant funds were expended for the purchase of periodicals by the end of the 1st 6 months of the grant. In-house periodical usage for FY 1992 is 109,624, a decrease of 6% from the projection for the year. Reference service for FY 1992 is 137,386, a 2% increase over the projection for the year.

III. Specific project objectives and results

A. Objective To increase the in-house use of periodicals by non-residents 11% annually for a total of 18,549 uses during the fiscal year.

Year-To-Date Result In-house use of periodicals by non-residents declined 6% from the projection for a total of 17,540 uses.

Activity Summary Periodical usage dropped in three of the past six months possibly due to the fact that on-line data base searching increased 48% during the fiscal year.

III. Objectives and Results (continued)

B. Objective To increase the number of reference questions answered for non-residents 11% for an end of the year total of 21,541.

Year-To-Date Result Reference service to non-residents increased .02% for a total of 21,982 for the fiscal year.

Activity Summary Reference service has been adversely affected by a hiring freeze due to budgetary constraints.

C. Objective To increase non-resident circulation of library materials by 5% for an end of the year total of 226,699.

Year-To-Date Result To date the circulation of library materials to non-residents has been 235,121 items, an increase of .04% during 1992.

Activity Summary Although the population growth in Plano has leveled off and is running approximately 6% annually according to Council of Government statistics, usage of Plano's three libraries continues to grow and is constrained only by space and funding shortages.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
San Antonio Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.17
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
15,000

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	87,146			87,146
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	87,146			87,146
FY 92 CARRYFORWARD FUNDS INTO FY 93	86,710			86,710

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

Library: San Antonio Public   Semi-Annual ☐   Annual ☒

Submitted By: Craig Zapatos   Date Submitted: Sept. 25, 1992

I. Overall Objective of this Project

The overall objective of this project is to greatly enhance the microfilm collections of genealogical materials for the San Antonio Public Library. Strengthening these collections will allow the 33 area libraries serving a population of approximately 1,478.565 to better meet the research needs of their patrons.

II. Year-to-Date Summary of Project Results

As of August 31, 3,238 reels of genealogical microfilm have been received. Of the $87,146 authorized for the project, $83,799.87 has been spent. Outstanding encumbrances of $4,860 bring the total slightly above the authorized amount, but cancellations are anticipated.

III. Specific Project Objectives and Results

A. Objective

Order 2,426 rolls of census microfilm

Year-to-Date Result

3,238 rolls of census and genealogy microfilm have been received.

Activity Summary

The number of rolls received exceeds the target amount because 1) Our original estimate for the number of rolls of 1920 census to be published was too low, and 2) Additional film was ordered as a result of a program change which shifted money from the purchase of microfilm cabinets to the purchase of additional film.

Library: San Antonio Public

Page 2 of 2

III. Specific Project Objectives and Results (Continued)

B. Objective

Order eight microfilm cabinets and 2 map cases.

Year-to-Date Result

This furniture was not ordered. A program revision allowed us to spend the money, instead, on a additional microfilm

Activity Summary

C. Objective

Increase in-house circulation to non residents.

Year-to-Date Result

5,300 on-site circulations to non residents have been recorded as of August 31.

Activity Summary

Mid-year totals of 2,160 circulations to non residents exceeded last year's totals. Totals for the second half of the year (3,140) continued the increase. These are actually conservative counts because patrons are not required to list their residence when checking out microfilm.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Waco McLennan Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 7.1.18
Major Urban Resource Libraries

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
3,083

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	9,576			9,576
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	9,576			9,576
FY 92 CARRYFORWARD FUNDS INTO FY 93	9,576			9,576

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

MURL PROJECT EVALUATION REPORT, SFY 1992

MURL Library Waco-McLennan County Library Semi-Annual ☐ Annual ☒

Submitted By: Pamela G. Bonnell Date Submitted: 9-14-92

I. Overall objective of this project

The objective for the MURLS Grant Project for SFY 1992 is to use the $9,576 in grant funds to support on-site reference and research through the purchase of materials for the Reference and Genealogy and Local History Divisions. Reference and othre library srevices will be provided to non-resident visitors free to charge.

II. Year-to-date summary of project results

By August 31, 1992, a total of 314 books had been received for reference and genealo This is 157% over projected. $417 is still encumbered; which is .044% of the $9,576 grant. A total of 2,667 non-residents had registered in our guest registers, which is 190% of anticipated 1,400 non-resident users. In addition, in-house material use by non-residents was estimated at 1,280, 28% above our goal. Refernce use was estimated at 933, an increase of 55% over our goal.

III. Specific project objectives and results

A. Objective Registration of 1,400 non-resident visitors.

Year-To-Date Result 2,667 non-residents registered.

Activity Summary 1.630 registered in Genealogy and Local History Division and 1,037 registered in the Reference Division.

III. Objectives and Results (continued)

B. Objective 1,000 library materials used in-house by non-residents.

Year-To-Date Result 1,280 materials used in-house.

Activity Summary Based on first half statistics, all walk-in patrons averaged .48 items used per visit.

C. Objective 200 volumes of reference, genealogy, and local history materials purchased.

Year-To-Date Result 314 volumes of books and rolls fo microfilm were received.

Activity Summary $417 in encumbered. 114 books purchased and received over goal.

D. Objective 600 reference questions answered for non-residents.

Year-to-date Results 933 reference questions were answered.

Activity Based on first half statistics, reference questions were answered at a rate of .35 per walk-in patron. This is 333 reference questions over projected.

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TITLES I AND III PROJECT REPORT

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	7.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Mesquite Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 7.1.19
Major Urban Resource Libraries

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
3,083

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	9,282			9,282

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in FY 1992.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* 9.1
Services to Limited English-Speaking

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
64,106

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	60,781			60,781
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	60,781			60,781
FY 92 CARRYFORWARD FUNDS INTO FY 93	75,201			75,201

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

Due to a high concentration of limited English-speaking persons in their regions, the Big Country Library System, the Houston Area Library System, the Northeast Texas Library System, the San Antonio Area Library System, and the West Texas Library System used portions of their SFY 1992 System Operation grants to conduct several programs which were specifically targeted at the limited English-speaking.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.1

Continued

The five projects resulted in 165,017 student hours in tutoring sessions, 21,823 materials purchased (including workbooks), and 148,187 circulations from Spanish-language circuits.

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CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	9.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 9.1.1
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
6,771

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	3,608			3,608
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,608			3,608
FY 92 CARRYFORWARD FUNDS INTO FY 93	5,593			5,593

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Limited English-Speaking Services Date Submitted: September 25, 1992

I. Overall objective of this project:

The Limited English-Speaking Services provide (limited) library service to the non-English speaking population and help them to learn to speak English.

II. Summary of project results:

Although funds for materials were cut due to a decrease in the budget, tutoring programs have continued in area libraries.

III. Specific project objectives and results:

A. There will be 10,000 student hours in the Literacy/LES language sessions.

Results to Date	Variance	Unit Cost
9,829	-1.7%	$0.64 (Lit. + LES)

B. 5000 persons will attend Literacy/LES language sessions.

Results to Date	Variance	Unit Cost
6,771	+35%	$0.92 (Lit. + LES)

C. 100 Extension Collection Spanish language volumes will be purchased.

Results to Date	Variance	Unit Cost
85	-15%	$2.75

Activity Summary: Because of funding reductions, the book budget was reduced.

III. Objectives and results (continued)

D. 560 ESL tutoring volumes will be purchased.

Results to Date	Variance	Unit Cost
172	-69%	$3.19

Activity Summary: Because of funding reductions, only a few tutoring materials were purchased and these were to be used on loan from the BCLS office.

F. There will be 4,000 student hours in LES language sessions.

Results to Date	Variance	Unit Cost
2,891	-28%	$0.64 (Lit. + LES)

IV. Significant developments:

The funding reduction meant that the purchase of materials had to be suspended. Support was provided through consultation, and by inviting a Texas State Library staff member to present the workshop "Opening Doors to Literacy: How to Start and Maintain a Literacy Program". Materials on tutor-training were purchased under the Literacy Program and some LES support materials were purchased for the BCLS collection for loan to area libraries.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Nicholson Memorial Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 9.1.2
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
6,103

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	10,221	■	■	10,221
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,221			10,221
FY 92 CARRYFORWARD FUNDS INTO FY 93	11,968	■	■	11,968

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name LIMITED ENGLISH SPEAKING Date Submitted: September 25, 1992

I. Overall objective of this project:

Provide minigrants to help support English as a Second Language projects that are locally sponsored or co-sponsored by public libraries and are housed in libraries.

II. Summary of project results:

Three member libraries received minigrant funds to help support their Limited English Speaking projects.

III. Specific project objectives and results:

A. Provide 400 books and 8 videocassettes for grants.

Result to Date	Projected Variance	Unit Cost
968 books	+142%	$ 4.58
19 videocassettes	+137.5%	$34.50

Activity Summary: Books far exceeded expectations; however, they were primarily inexpensive paperbacks. All videocassettes were purchased for the Walnut Creek Branch of Nicholson Memorial Library, Garland program; they are strong in basic materials and are purchasing enhancements now.

III. Objectives and Results: (continued)

B. 1,307 persons will attend.

Result to Date	Projected Variance	Unit Cost
6,103	+367%	N/A

Activity Summary: Comparing hours to persons, it would appear that many new people signed up for programs, but didn't stay with it.

C. 7,900 hours of tutoring.

Result to Date	Projected Variance	Unit Cost
10,022	+26.8%	N/A

Activity Summary: Extreme increase in number of predicted students led to an increase in hours.

D. Provide minigrants to three Limited English Speaking Services Projects.

Result to Date	Projected Variance	Unit Cost
3	0%	$3,007

Activity Summary: Walnut Creek Branch of Nicholson Memorial Library, Garland, Palestine Public Library, and Richardson Public Library received the grants.

E. Visit the three Limited English Speaking Services programs which received the minigrants.

Result to Date	Projected Variance	Unit Cost
3	0%	N/A

Activity Summary: All programs were visited.

IV. Significant Developments:

None to report.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 9.1.3
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
16,830

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	14,673			14,673
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	14,673			14,673
FY 92 CARRYFORWARD FUNDS INTO FY 93	14,970			14,970

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System Semiannual Report ___ Annual Report X

Project Name: Literacy and Limited English Speaking Date Submitted: September 25, 1992

I. Overall objective of this project:

To fund literacy training to illiterates and limited English speakers in individual libraries by providing training of tutors, materials and equipment.

II. Summary of project results:

Twelve grants were awarded to libraries for Literacy and Limited English Speaking training. Nine libraries received literacy grants, three libraries (Fort Bend, Harris County, and Houston Public) also received Limited English Speaking grants. One program was new, and the others had been funded at least once in the previous six years.

All of the libraries bought materials for their programs, with 100% of these funds expended (106% of book funds and 94% of AV funds).

Tutor training, a vital component of these programs, took place in four libraries. Tutors were trained in either basic literacy or Limited English Speaking. The Pasadena Public Library and the Beaumont Public Library have in-house trainers, making their programs self-sufficient and more cost effective. The number of programs funded and the hours of training provided by volunteer tutors (33,948) attest to the value of these programs.

III. Specific project objectives and results:

A. Other materials received.

Result to Date	Projected Variance	Unit Cost
1,019	N/A	*

*Literacy AV - $9.45
Literacy Videos - $45.45
Literacy English Speaking Computer Software - $840.00
Limited English Speaking AV (except audiocards) - $23.80
Limited English Speaking - Audiocards - $0.67
Limited English Speaking - Computer Software - $38.64
Limited English Speaking - Videos - $45.42

III. Specific project objectives and results: (Continued)

B. Number of student hours in Literacy or ESL sessions.

Result to Date	Projected Variance	Unit Cost
33,948	+44%	$ 0.39

Activity Summary:

Projections were made before the libraries had been selected as grant recipients. Urban and rural libraries differed significantly in attracting students to programs.

C. Number of persons attending literacy sessions.

Result to Date	Projected Variance	Unit Cost
16,830	+7%	$ 0.79

D. 558 potential tutors will attend HALS funded tutor training workshops.

Result to Date	Projected Variance	Unit Cost
337	-40%	$ 45.55

Activity Summary:

The attendance at tutor training workshops was lower than anticipated in some locations.

E. Workshop hours provided at HALS funded tutor training workshops will be 3,758.

Result to Date	Projected Variance	Unit Cost
2,451	-35%	$ 5.45

Activity Summary:

Lower attendance at tutor training workshops resulted in lower workshop hours.

IV: Significant developments:

The Special Services Consultant's position was filled in September and in the next few months, members of the Disadvantaged Services Committee revised and coordinated grant guidelines, application and evaluation forms.

In March, the Disadvantaged Services Committee met to evaluate grant applications for FY 93.

A literacy workshop, "Organizing and Managing a Library Literacy Program," was held in two locations in July for a total of 115.5 student hours.

For FY 92, each grantee designated a library coordinator who was responsible for reporting statistics to the system office; as a result, statistics were reported in a more timely fashion. However, accuracy became a problem due to telephoned statistics with no follow-up hard copy.

For FY 93, statistics will be reported to the system office via the fax machine or through the mail.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock City-County Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number: 9.1.4
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
4,400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,592			1,592
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,592			1,592
FY 92 CARRYFORWARD FUNDS INTO FY 93	3,723			3,723

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ____ Annual Report X

Project Name Limited English Speaking

Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this program is to allow System libraries with limited resources the opportunity to offer Spanish language paperback books to a clientele whose needs may otherwise not be met and to provide materials and tutor trainers for English as a Second Language.

II. Summary of project results:

The Spanish Language Materials circuit and the English as a Second Language program has proceeded fundamentally as planned.

III. Specific project objectives and results:

A. Number of books circulated to System patrons - 1,200.

Result to date	Variance	Unit Cost
1,716	+43%	$1.49

Activity Summary: Although one library dropped out of the circuit, two others have joined, accounting for the projected increase. There seems to be increased interest in this program and increased usage for unexplained reasons.

B. Conduct two ESL tutor training workshops in FY 1992.

Result to date	Variance	Unit Cost
1	-50%	$272.92

Activity Summary: The Laubach tutor trainers in our area recommended waiting until after their July Annual Conference to conduct the second workshop, since training methods and requirements were in the process of changing drastically. Since the majority of tutors are not as active in the summer months, the workshop is planned for fall 1992.

Project Limited English

Page 2 of 2

IV. Significant Developments:

In an attempt to ease the process of ordering Spanish Language books for the Circuit, System staff asked for a list of books available from the WTLS book jobber. The difficulty in obtaining these materials is illustrated by the fact that after the order was placed only 4 books have been received.

The Disadvantage Services Committee met in December. The Committee indicated that there is still a need for WTLS to sponsor ESL tutor training workshops on a limited basis, especially since there are very few local trainers available. They recommended that WTLS circulate a letter to Member libraries to ascertain who would be interested in the second ESL training workshop, so that we could encourage more participation. The result was that the libraries provided a list of 18 possible persons interested in attending. After talking with the tutor trainers in our area, the workshop has been postponed until FY 1993. The reason is the complete revamping of requirements for Laubach tutors. This announcement took place at the July Conference making scheduling a workshop in the summer too difficult.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	9.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 9.1.5
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
30,002

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	30,687			30,687
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	30,687			30,687
FY 92 CARRYFORWARD FUNDS INTO FY 93	38,947			38,947

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS   Semiannual Report [ ]   Annual Report [X]

Project Name: Limited English Speaking   Date Submitted: Sept. 25, 1992

I. Overall Objective of this Project:

To provide a Spanish language circuit and assist System libraries to provide materials, facilities and equipment for tutoring and reading in LES training for communities with limited English speaking populations.

II. Summary of Project Results:

Ten libraries received assistance for materials, supplies, and equipment to better serve their Hispanic populations. A library setting was provided for classes for those members of the community who are limited English speaking. The Spanish language book circuit is rotated among 15 System libraries.

III. Specific Project Objectives and Results:

A. Number of student hours in LES Sessions (141,300).

Result to Date	Projected Variance	Unit Cost
75,732	-46%	N/A

Activity Summary:
Enthusiastic projections for new classes this year did not materialize; therefore the variance is greater than desired or expected. Another factor was the unexpected cancellation of some classes especially at the Major Resource Center.

B. Number of persons attending Literacy Sessions (53,000).

Result to Date	Projected Variance	Unit Cost
30,002	-43%	N/A

Activity Summary:
Fewer classes/teachers/tutors resulted in proportionally fewer students.

C. Number of books circulated to residents from extension loan, rotating, and circuit collections (8,600).

Result to Date	Projected Variance	Unit Cost
10,052	+179%	N/A

Activity Summary:
The objective was exceeded, but the Spanish language circuit circulated only 14% of that total.

IV. Significant Developments:

System libraries which received mini-grant funds to purchase materials, equipment, and supplies were Bandera, Boerne, Bulverde, Comfort, Eagle Pass, Floresville, Karnes City, Pleasanton, San Antonio and Uvalde. Those funds have assisted them in providing classes for members of their communities who speak limited English.

At least one month of classes was cancelled at each site because of lack of students and/or tutors during the hot summer months. A proliferation of LES programs by other organizations has reduced the intensity of need for library based LES classes in some communities resulting in fewer programs and greater competition for available tutors.

The lack of Special Services Consultant for two thirds of the year resulted in a loss of encouragement and impetus for some of the programs.

The LES Program at Bandera Public was active with an average of 9-10 students per class. The teacher was provided by Region 20 with the average per month student hours reaching 153. Summer classes were cancelled this year.

The Boerne and Comfort libraries LES programs were small but growing, with seven students being tutored. More prospective students are waited for tutors in Comfort while Boerne had tutors but few students.

Bulverde Library had 7-8 well-attended classes a month for limited English speaking persons. The teacher was paid by Education Region 20. There were several dedicated one-on-one volunteer tutors for this program. The LES students were tenacious even as the were challenged by family problems, lack of transportation, and work requirements. Classes were cancelled for July.

The Eagle Pass Literacy Program was a busy and successful one. Attendance was higher than ever but retaining trained volunteers was a continuing problem. Students came from both sides of the border. Because of the volume of copying done, the program needs its own copier machine.

The Wilson County Library in Floresville is well established. There was only one paid teacher this year. The classes met Monday and Wednesday between 6:30 and 9:30 p.m. and were suspended during the summer.

The public library in Uvalde has reached new patrons among the LES because of its successful program. The nearby junior college provided teachers. This program has outgrown the library and relocated this supper to another building.

The San Antonio Library continued to serve predominantly Hispanic communities. Students were developing English-language skills and life-coping skills. A second Project Learn-to-Read located at Bazan was started this year. Only two of the eight branches held classes during the summer.

The Special Services Committee evaluated proposals submitted by System libraries and approved nine mini-grants for FY1993.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* — 9.2
Services to Limited English-Speaking

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
18,319

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	75,116			75,116
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	75,116			75,116
FY 92 CARRYFORWARD FUNDS INTO FY 93	62,733			62,733

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

Two libraries received Public Library Services to Disadvantaged Populations Grants to serve Limited English-Speaking populations. Their Project Evaluation Reports follow.

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EXP. DATE 12-31-93

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WASHINGTON, D.C. 20208-5571

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Houston Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 9.2.1
Services to Limited English-Speaking

3. *TARGET AREA SERVED BY PROJECT*
Local

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
566

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	24,496			24,496
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	24,496			24,496
FY 92 CARRYFORWARD FUNDS INTO FY 93	23,660			23,660

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library: Houston Public Library
Submitted by: Barbara J. Price
Population Served: People for Whom English is a Second Language

Semiannual: ____ Sept.1-Feb.28
Annual: ___ Sept.1-Aug.31
Date Submitted: Sept. 28, 1992

1. **Overall objective of this project:**

The overall objective of this project was to provide seven sessions of the Parent Reading Program to at least 70 marginally literate Hispanic parents; to introduce these parents to the library and establish a pattern of regular library usage; to provide activities, arts and crafts for at least 70 preschool children of these parents.

2. **Summary of project results:**

Tuttle Branch of Houston Public Library offered seven sessions of the Parent Reading Program during this grant year. During these sessions, 84 adults and 112 children attended. These sessions were led by the PRP teacher, and included instructions on the importance of reading aloud to children. These sessions were also used to recruit parents for the PRP classes at the library.

3. **Specific project objectives and results:**

Objective 1:
To provide instruction to marginally literate Hispanic parents in reading to their children in either English or Spanish and in using Educational toys with their children.

Result to Date: Variance from Objective: 0 Unit Cost: $220.11

Seven sessions of eight week classes were offered. All sessions were offered by a bilingual teacher. All sessions included parents who spoke no English.

Activity Summary:
Each session consisted of eight weeks of classes which met twice a week, for a total of 112 classes during the year. The eight week session offered an opportunity to present eight different books, six educational toys, and instruction in child development, how children learn, learning disabilities, the importance of reading aloud to children, different methods of presenting stories to children, as well as the creation of learning materials and activities for children. Parents were encouraged to create their own books for the children to assist in their learning. A revised manual offering the complete curricula of the Parent Reading Program was printed.

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3. **Specific project objectives and results:**

Objective 2:
To bring at least 70 parents into the program over a period of one year.

Result to Date: **Variance from Objective:** +120% **Unit Cost:** $293.48
Seventy-four adults attended the seven sessions of the Parent Reading Program held at the Tuttle Library.

Activity Summary:
Each class offered a bilingual instructor. Attendance was better during the school year, and slightly better during the morning hours. Classes were offered both morning and afternoon.

Objective 3:
To provide activities, stories, arts and crafts for those preschoolers attending with their parents. At least one preschooler per parent is anticipated.

Result to Date: **Variance from Objective:** +160% **Unit Cost:** $220.11
One hundred and twelve preschoolers have attended the sessions for the children of the PRP participants. Activities, stories, and games were offered to these children at the same time that the parents were in class.

Activity Summary:
Sessions for children included sotries, songs, games, and creative activities. Children are exposed to the use of many different types of crafts materials: crayons, pencils, paints, markers, felt, construction paper, poster paper, scissors, etc. Activities are geared to encouraging learning of skills to prepare children for beginning school. Efforts are made to increase each child's attention span, to teach beginning concepts such as colors, letters and numbers, and to increase each child's motor skills and confidence.

Objective 4:
To establish a pattern of regular library use on the part of participating parents and their children over the eight week class.

Result to Date: **Variance from Objective:** 0 **Unit Cost:** ______
Each parent who participated in the program acquired a library card. A special classification is used for these cards. (This is not apparent on the card)

Activity Summary:
A special classification on the computer is assigned for each card obtained by aprents in the PFP program. (This does not show on the card itself). By tracking these cards, usage can be determined. The average monthly usage by PRP cards at Tuttle Branch was 74 items.

4. **Project Impact on the Library and on the Community:**

This grant has had a positive impact on the Community, as well as the library. Even though circulation decreased by 8% during FY91, there was less of a reduction than in FY90 (25%). The library has reported a continued increase, so the continued PRP classes seem to be having a positive effect.

The community has become more aware of the Tuttle Library as a result of this program. A special award was presented to the PRP program by the Mayor for contribution to the community. As a result of the increased publicity, SER-Jobs for Progress has established a regular use of the library collection for its students. Several of the elementary schools in the area have increased usage of the library. Library representatives have been asked to serve with the United Way Success by Six program in the area, and the Success by Six staff have encouraged participation in the PRP program.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
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CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Laredo Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number: 9.2.2
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
17,753

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	50,620			50,620
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	50,620			50,620
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to the Disadvantaged Populations
Project Evaluation Report: SFY 1992
September 25, 1992

Library Laredo Public Library Semiannual ☐ Annual ☒

Submitted By Janice Weber Sept.1-Feb.28 [✓ Sept.1-Aug.31]

Population Served 17,753 Date Submitted Sept. 14,1992

1. Overall objective of this project:

The overall objective of this project is to provide library outreach service to people from South Laredo for whom English as a second language, with a special emphasis on adult and inter-generational literacy.

2. Summary of project results:

The project has far exceeded all expectations of staff. Community response to the outreach services has been overwhelmingly successful. Response to the outreach center has had an unforeseen effect on library activities at the Main Library. Due to a positive library experience and new knowledge regarding services offered by the library, the outreach service has increased Main Library and bookmobile activities by over 43%. Although specific literacy objectives were not met 100% it is felt that a strong base has been established for growth in this area. The City Council and administration, realizing the positive community response has dedicated funding in excess of $50,000 to continue services at the Santo Nino Branch Library as a permanent service. Council is now looking into further expansion of library services to the north part of Laredo. The over all impact of the project has stimulated greater interests in the need for quality library service for our City.

3. Specific project objectives and results

__A__ Objective - Open project site 45 hours/week

Result to Date	Variance From Objective	Unit Cost
Achieved	0%	N/A

Activity Summary

Project site opened January 22, 1992 and maintains the following schedule:
Tuesday - Saturday 10:00 am to 7:00 pm
Tuesdays - Thursdays site opens at 9:00 am for GED classes
In May, 1992 due to survey requests schedule changed to
Monday - Friday 10:00 am to 7:00 pm
and Class come in Monday - Friday at 8:30 - 11:30

__B__ Objective - Conduct 4 educational tours per month

Result to Date	Variance From Objective	Unit Cost
13	27%	N/A

Activity Summary

Six public school class tours
Two orphanage tours
Two boy scout troop tours
Three trips for school assembly presentations to large groups

__C__ Objective - Circulate 800 books & 75 videos per month

Result to Date	Variance From Objective	Unit Cost
27,102 (books)	282%	N/A
1,772 (videos)	197%	

Activity Summary

Majority of books checked out are juvenile (75%)

3. Specific project objectives and results

__D__ Objective - Bring 150 books/week to the site from the Main Library.

Result to Date	Variance From Objective	Unit Cost
8,000 +	120%	N/A

Activity Summary

At the initial opening the Main Library transferred 2,000 volumes to the outreach center and since that time has added subject areas as needed for an additional 4,000 volumes. Plus the Main Library supplies a monthly rotation of videos and a weekly routing for specific requests (interlibrary).

__E__ Objective - Purchase 600 culturally appropriate books (200 Children; 400 adult)

Result to Date	Variance From Objective	Unit Cost
2,505 (1800 Children 705 adult)	+240%	$12.00

Activity Summary

In addition to the TSL Disadvantaged grant for 600 volumes, donations from local foundations and citizens totaling over $75,000 have been used to purchase more books. The majority of the additional local grant monies purchased children's and reference materials.

__F__ Objective - Purchase 2 newspapers & 5 magazine subscriptions.

Result to Date	Variance From Objective	Unit Cost
25	+357%	$25.00

Activity Summary

Demands by patrons warranted additional expenditures from the Main Library's General Fund. Titles are a core selection of the most popular and educational.
*4 newspapers (2 in English; 2 in Spanish)
*21 magazines (4 in Spanish; 5 for children)

3. Specific project objectives and results

__G__ Objective - Conduct (1) preschool activity/week with 10 participants.

Result to Date	Variance From Objective	Unit Cost
37 programs	77%	$10.00
507 participants	106%	

Activity Summary

Since opening, the center has conducted one preschool activity per week. Activities range from storytelling to arts & crafts. Attendance has been fair & very good.

__H__ Objective - Conduct (1) multi-age activity/week with 10 participants.

Result to Date	Variance From Objective	Unit Cost
18 programs	38%	N/A
216 participants	45%	

Activity Summary

Activities range from group library instruction; family reading hours; "Hooked-on-Books"TM reading incentive program sponsored by Laredo National Bank, United ISD and Laredo ISD.

__J__ Objective - Quarterly survey for evaluation & programming information.

Result to Date	Variance From Objective	Unit Cost
3	75%	$.02

Activity Summary

Patron survey was conducted on February 11th through the 15th. Second survey was March - April; third survey was conducted July - August. The survey results reflect a strong Spanish materials. See attached survey and tabulation for details.

3. Specific project objectives and results

__K__ Objective - Issue 25 library cards per month

Result to Date	Variance From Objective	Unit Cost
2,126	709%	$.04

Activity Summary

Tremendous response from the community. Parents bring in children to get cards and end up getting the whole family involved. All ESL and GED students are encouraged to get cards in order to check out ESL materials that teachers use for homework assignments. Since opening in late January the outreach center averages 14 new library cards per day.

__L__ Objective - Advertise services & programs distributing fliers.

Result to Date	Variance From Objective	Unit Cost
13,100	131%	$.0021

Activity Summary

Fliers regarding various services and programs are distributed with each transaction. Posters are up in various area subdivisions, churches, social services offices and commercial businesses. Notices are advertised on TV community calendars, local newspapers and on four radio stations.

__M__ Objective - Thirty reference questions per month.

Result to Date	Variance From Objective	Unit Cost
2,218	616%	N/A

Activity Summary

Basic reference for students is available eight hours per day by a professional librarian. If the center is unable to answer question from the site's collection, the Main Library is contacted by phone. Information is faxed to the center within minutes of the request.

3. Specific project objectives and results

__N__ Objective - Provide 2 clerks, 1 librarian & 3 LVA instructors.

Result to Date	Variance From Objective		Unit Cost	
2 clerks 1 librarian 2 LVA instructors 1 GED instructor* substitutes for 1 LVA instructor		100%		?

Activity Summary

All personnel hired, trained and working full time. Due to the demand for GED classes, an instructor was assigned by Laredo Junior College - Adult Basic Education Department to teach morning classes for those parents unable to attend night classes. Paid staff rotate to accommodate earlier hours required for classes (8:30am).

__O__ Objective - Ten volunteers to complete LVA training.

Result to Date	Variance From Objective		Unit Cost	
2		20%		N/A

Activity Summary

Laredo Literacy Volunteers of America have delayed training, due to begin in January, until April because the trainers were unable to set up training classes for undisclosed reasons. The South Laredo library outreach center now has over 40 students on a waiting list for ESL classes. The outreach center and library administration encourage LVA to train tutors as soon as possible. The professional librarian teaches classes when needed.

__P__ Objective - Provide meeting space for tutors/students

Result to Date	Variance From Objective		Unit Cost	
YES		100%		N/A

Activity Summary

The library outreach center is used 5 days per week mornings and early afternoons for ESL and GED classes. Staff come in early to allow classes to start at 8:30 am

3. Specific project objectives and results

__Q__ Objective - Conduct 20 ESL classes/month with 30 students.

Result to Date	Variance From Objective	Unit Cost
81 Classes	34%	N/A
577 Students	160%	

Activity Summary

Objective has a low variance due to delayed opening of the center and lack of tutors. Tutors use basic Steck-Vaughn ESL program. Classes are on Monday -Friday 8:30 - 11:30; Monday & Thursdays 1pm - 3 pm.

__R__ Objective - Purchase 100 books for literacy & ESL

Result to Date	Variance From Objective	Unit Cost
241	140%	$10.00

Activity Summary

Due to public response, additional literacy & GED preparation books were purchased through donations and the Library's General Fund.

__S__ Objective - Promote literacy by displaying posters & distributing fliers.

Result to Date	Variance From Objective	Unit Cost
YES	N/A	N/A

Activity Summary

Sixty students registered in one day; over 40 still on a waiting list. Posters were distributed by library outreach and LVA staff to local businesses, churches, clinics, etc.

3. Specific project objectives and results

__T__ Objective - Purchase computer

Result to Date	Variance From Objective	Unit Cost
Achieved	100%	$2,271

Activity Summary

Computer received in June 24, 1992.

__U__ Objective - Purchase 10 reading tables & 50 chairs

Result to Date	Variance From Objective	Unit Cost
Achieved	100%	Chairs $79 Tables $614

Activity Summary

__W__ Objective - Produce and broadcast (4) Public Access Channel programs.

Result to Date	Variance From Objective	Unit Cost
4	100%	$15.00

Activity Summary

Programs consists of opening day ceremonies (1 1/2 hours running time) and one is a walking tour of the outreach library facility specifying services, collections, hours, address, telephone number, ESL and GED classes, tax services, etc. (30 minutes running time); summer reading program activities and one program produced by KGNS for Channel 8 news cast.

3. Specific project objectives and results

__X__ Objective - Purchase reference books & materials through donations from Friends of the Library and local foundations.

Result to Date	Variance From Objective	Unit Cost
6,324 volumes	100%	$12.00

Activity Summary
See also objective E

Received donations in excess of $75,000 for materials. All funds are encumbered and 95% of materials have been received. 90% have been processed and are on the shelves.

__Y__ Objective - Book collection of 5,000 volumes before the end of the fiscal year.

Result to Date	Variance From Objective	Unit Cost
9,825	197%	$12.00

Activity Summary

Purchases plus duplicate titles from the main library. Both the D.D. Hachar Charitable Trust and the Border Chapter of the American Petroleum Institute have committed to annual appropriations for the center's continued success.

4. Project Impact on the Library and on the Community

IMPACT ON THE LIBRARY:

As a result of the opening of the Santo Nino Library Outreach Center, the Laredo Public Library has experienced a 43% increase in circulation over last years year-to-date figures. (see attached August, 1992 Statistical Report) Awareness of library services, coupled with an intensive public relations campaign and enthusiastic staff have contributed to these increases. The public's positive response to the new library service has instigated a city-wide plea for more expansion. City council members for the north side of Laredo are receiving calls wanting library service on "their" side of town. Council has responded by implementing a five year action plan which includes expansion to the north and a new 90,000 square feet facility to be placed on the ballot for the bond election in February, 1993. Their response has also initiated plans for a new roof for the Santo Nino Neighborhood Facilities which will be funded in the 1992-1993 library budget. ($70,000)

The Free-Trade Agreement which is on the near horizon will require improvements in the City's infrastructure. Library service is one of the main things new citizens ask about when inquiring about our City. For this reason, the Library was a HOT topic at recent budget review meetings. Laredoans see the need for a facility that will meet their constantly expanding community. They want the public library to have adequate space for books, parking and meeting rooms, a materials collection that exceeds minimum standards and be a show-place that all citizens can be proud of.

IMPACT ON THE COMMUNITY:

The response of the South Laredo community to the Santo Nino outreach center has been very positive. Teachers in the area schools have provided added incentives to students by offering prizes to those who go to the center for a library card. The community as a whole has taken great pride in the facility and volunteer library workers number over 20. Local cub scout troops meet each Saturday at the site. Every patron that visits the center is on a first name basis with staff and there seems a general social comradery because of the service center. In the past this area of the City has been infamous for high crime, juvenile delinquency, graffiti etc. The highly used Library service in Santo Nino is just one small positive step toward negating this stigma.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	9.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Tyler Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 9.2.3
Services to Limited English-Speaking

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	39,073			39,073

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in FY 1992.

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FINANCIAL AND PERFORMANCE REPORT
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CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 10.1
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
65,511

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	121,195			121,195
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	121,195			121,195
FY 92 CARRYFORWARD FUNDS INTO FY 93	143,038			143,038

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

Six of the ten library systems used portions of their SFY 1992 System Operation Grant to conduct a variety of programs aimed specifically at the elderly. The systems with service to the elderly programs were the Big Country Library System, the Texas Panhandle Library System, the Central Texas Library System, the Houston Area Library System, the Northeast Texas Library System and the San Antonio Area Library System. The Houston Area Library System awarded seven minigrants to fund local library projects serving the elderly.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

Continued

System activities included large-print, books on cassette, and video circuits, purchase of multi-media kits, and planning and publicity support for programs for the elderly, in libraries and in nursing homes and senior centers. These projects resulted in the purchase of 8,549 materials, 107,587 circulations, and program attendance of 65,511 people during the year.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	10.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.1.1
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
7,459

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	6,303			6,303
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	6,303			6,303
FY 92 CARRYFORWARD FUNDS INTO FY 93	11,790			11,790

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Services to Older Adults Date Submitted: September 25, 1992

I. Overall objective of this project:

Services to Older Adults are intended to help meet the needs of elderly patrons.

II. Summary of project results:

Large Type Editions are made available through loans to nursing homes, senior citizen centers, and volunteer deliveries to homebound patrons through local libraries. Extension loans under the Resource Sharing Program also include L.T.E.s. Audiocassettes in the Resource Sharing Program are sometimes used by those with limited vision.

III. Specific project objectives and results:

A. 357 Large Type Editions will be purchased.

Results to Date	Variance	Unit Cost
82	-77%	$13.29

Activity Summary: Because of funding reductions, the Large Type book budget was greatly reduced.

B. 12,000 Large Type Editions will be circulated on Extension Loan.

Results to Date	Variance	Unit Cost
14,917	+24%	$0.31 (RS + Elderly)

Activity Summary: Circulation is counted when books are returned to the BCLS office. This year (because of the need to barcode all items) all books were returned, including some that would normally have remained in area libraries for a longer period.

C. MRC Special Services will circulate 12,500 Large Type Editions.

Results to Date	Variance	Unit Cost
- 12,183	-2.5%	NA

Project Services to
Older Adults
Page 2 of 2

IV. Significant developments:

Extension loans were delayed early in the year as the books were barcoded for the new automated system, but then returned to normal patterns of use.

Purchases were curtailed due to limited funds available.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE	Texas
REPORTING FY	1992

DEPARTMENT OF EDUCATION
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THE LIBRARY SERVICES AND CONSTRUCTION ACT
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Amarillo Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.1.2
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
7,521

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	7,094			7,094
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	7,094			7,094
FY 92 CARRYFORWARD FUNDS INTO FY 93	4,307			4,307

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name SERVICES TO THE ELDERLY Date Submitted: September 24, 1992

I. Overall objective of this project:

The objective of this program is to provide enhanced library services to the elderly population of the Panhandle.

II. Summary of project results:

The Services to the Elderly program provides packets of large print and talking books which rotate among member libraries.

III. Specific project objectives and results:

A. To have large print books in the rotating collection circulate 6,000 times annually.

Result to Date	Variance	Unit Cost
7,953	+33%	$ .36

Activity Summary:

Large print books are heavily used in all libraries. It is difficult to keep up with the demand. Targets were lowered this biennium because of the expectation of a budget too low to pay for the postage to rotate on a quarterly basis. Procedures were revised to eliminate most postage costs.

B. To have 2,500 talking books circulate to patrons of area libraries.

Result to Date	Variance	Unit Cost
6,4465	+163%	$ .36

Activity Summary:

The use of talking books continues to grow. In addition to the elderly, many residents utilize the cassettes while driving, especially in the rural areas.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name SERVICES TO THE ELDERLY Date Submitted: September 24, 1992

IV. Significant developments:

The rotating packets of large print and talking books are appreciated and actively used. Patrons are eager for new selections. Changes have been made in procedures which speed the rotation of materials as well as effect postage savings of 50 percent or more.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

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WASHINGTON, D.C. 20208-5571

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Austin Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.1.3
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
8,715

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,527			3,527
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,527			3,527
FY 92 CARRYFORWARD FUNDS INTO FY 93	18,035			18,035

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM EVALUATION REPORT: SFY 1992

System Central Texas Library System Semiannual Report_ Annual Report X

Project Name SERVICES/ELDERLY Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this program is to supplement local collections with specialized materials that are utilized primarily by older adults and those with visual impairments.

II. Summary of project results:

The large print collection continues to be extremely well used by 82% of all member libraries.

III. Specific project objectives and results:

A. Number of Books Circulated to Patrons From Extension Loan, Rotating, and Circuit Collections - 15,000

Result to Date	Projected Variance	Unit Cost
17,430	+16%	$1.36/circ

Activity Summary: In FY 1992, 57 of 59 CTLS members took part in the large print circuit program and many supplemented the circuit with books from the deposit collection. Participants report statistics monthly to CTLS. Members also use materials from the CTLS Staff Development Collection and the Technical Assistance files. Circulation exceeded the target by 16%.

IV. Significant Developments:

The new cycle of the Large Print Circuit began July 1991. In FY 1992, 57 members participate in the circuit program. New titles continue to bought to upgrade the quality of the collection and to replace older, worn, and limited interest works. However, many volumes are in poor condition and will eventually need to be replaced. The deposit collection continues to be very important to several libraries. It is becoming increasingly evident that the Large Print Collection budget will have to be expanded. This continues to be a popular program for CTLS member libraries.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Nicholson Memorial Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 10.1.4
Services to the Elderly

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
10,105

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	28,695			28,695
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	28,695			28,695
FY 92 CARRYFORWARD FUNDS INTO FY 93	26,002			26,002

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report

Project Name SERVICES TO OLDER ADULTS Date Submitted: September 25, 1992

I. Overall objective of this project:

Enable participating libraries to provide a continuously changing and wider selection of large print materials and taped books to patrons who have difficulty reading standard size print materials.

II. Summary of project results:

71 libraries participated in the circuit.

III. Specific project objectives and results:

A. 151 books and 311 taped books will be purchased.

Result to Date	Projected Variance	Unit Cost
724 books	+379%	$14.94 (book)
224 taped books	- 27.97%	$50.18 (tape title)

Activity Summary: 416 books and 25 taped books were received in FY92 but purchased with FY91 funds. Some taped books are yet to be received in September and will be counted in FY93.

B. 16,000 circulations of materials will be made through circuit.

Result to Date	Projected Variance	Unit Cost
16,086 books	+.54%	$.33 per circulation
4,123 taped books	(no projections made)	

Activity Summary: Circulation of books is on target. No projections existed for taped books, but they are growing in popularity.

C. 70 libraries will participate in the large print circuit.

Result to Date	Projected Variance	Unit Cost
71	+1.43%	N/A

Activity Summary: 71 libraries participated in the circuit.

IV. Significant Developments:

Packets were enlarged to include 8 taped book titles. Older books we[illegible] withdrawn and replaced with newer materials.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Houston Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 10.1.5
Services to the Elderly

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
26,685

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	46,425			46,425
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	46,425			46,425
FY 92 CARRYFORWARD FUNDS INTO FY 93	48,382			48,382

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System Semiannual Report ___ Annual Report X

Project Name: Service to Older Adults Date Submitted: September 25, 1992

I. Overall objective of this project:

To support individual library programs that serve older adults in communities more effectively.

II. Summary of project results:

Seven libraries received grants to support services to older adults. One was a new program: six had received funding at least three times in the previous five years. A variety of services were undertaken, including circulation of large print books, periodicals, and books-on-tape from the library and from special collections at senior citizen centers and nursing homes. Pasadena Public Library's **Windows on the World** programs continued to thrive. The Houston Public Library developed a program in which members of the Storyteller's Guild went to nursing homes to present stories. This program was well received by nursing home residents and administrators, but was difficult to organize, manage, and oversee.

All of the programming kits and equipment were ordered and 100% of the funds for materials were expended (99% of books, 99% of A V, and 103% of periodicals). All libraries reported program statistics.

III. Specific project objectives and results:

A. Number of books received.

Result to Date	Projected Variance	Unit Cost
See Collection Development Program.		

B. Number of periodical subscriptions received.

Result to Date	Projected Variance	Unit Cost
See Collection Development Program.		

C. Number of other materials received.

Result to Date		Projected Variance	Unit Cost
Bi-Folkal kits -	30	N/A	$ 168.92
Audiocassettes -	5	N/A	7.46
Books-on-tape -	597	N/A	16.66
Book record kits -	23	N/A	15.96
Videocassettes -	14	N/A	25.40

III. Specific project objectives and results: (Continued)

D. Annual circulation of large print books:

a. Baytown - 6,660
b. Dayton - 600
c. Galveston - 33,572
d. Pasadena - 1,500

Result to Date	Projected Variance	Unit Cost
a. 8,354	+25%	N/A
b. 1,980	+230%	N/A
c. 31,570	-6%	N/A
d. 3,794	+153%	N/A

Activity Summary:

This format is extremely popular among older adults and, in most cases, demand surpassed libraries' projections. Two libraries increased efforts to publicize services to older adults. One library intended to purchase hard cover books, but switched to cheaper soft covers and were able to purchase more books for circulation.

E. Annual circulation of large print periodicals:

a. Baytown - 288

Result to Date	Projected Variance	Unit Cost
a. 1,014	+252	N/A

Activity Summary:

This library's outreach program included visits to nursing care facilities where items such as large-print periodicals are extremely popular.

F. Annual circulation of books-on-tape:

a. Galveston - 2,200
b. League City - 100
c. Liberty - 500
d. Pasadena - 750

Result to Date	Projected Variance	Unit Cost
a. 3,021	+37%	N/A
b. 577	+477%	N/A
c. 1,793	+259%	N/A
d. 1,266	+69%	N/A

III. Specific project objectives and results: (Continued)

Activity Summary:

This materials format is extremely popular with older adults. As the older adult portion of our population increases, so does usage of books-on-tape. Successful publicizing of services to older adults also increased circulation.

G. Annual circulation - videocassettes for this grant only:
  a. League City - 50

Result to Date	Projected Variance	Unit Cost
a. 130	+160%	N/A

Activity Summary:

This materials format is also popular with older adults. League City's outreach program was new and the original projection for videocassette circulation was underestimated.

H. Annual circulation of Bi-Folkal Kits:
  a. Pasadena - 100

Result to Date	Projected Variance	Unit Cost
a. 64	-36%	N/A

Activity Summary:

The original projection by the library mistakenly included circulation of Bi-Folkal kits and activity packets. The projected figure should be 60 and at the end of the fiscal year, the number of Bi-Folkal kits circulated was within the accepted range (+7%).

I. Annual Bi-Folkal presentations:
  a. Baytown - 10
  b. Dayton - 9
  c. League City - 12
  d. Liberty - 6

Result to Date	Projected Variance	Unit Cost
a. 27	+170%	N/A
b. 11	+22%	N/A
c. 15	+25%	N/A
d. 6	-0-	N/A

III. Specific projects objectives and results: (Continued)

Activity Summary:

Baytown nearly tripled its goal due to additional promotion of Bi-Folkal presentations. Dayton and League City also exceeded projections because of unexpected opportunities for presentations.

J. Annual attendance at Bi-Folkal presentations:

a. Baytown - 500
b. Dayton - 270
c. League City - 180
d. Liberty - 150

Result to Date	Projected Variance	Unit Cost
a. 1,936	+287%	N/A
b. 521	+99%	N/A
c. 230	+28%	N/A
d. 145	-3%	N/A

Activity Summary:

Where libraries exceeded projections for Bi-Folkal presentations, attendance also increased.

K. Library Grandparents reading sessions:

a. Galveston - 16

Result to Date	Projected Variance	Unit Cost
a. 21	+31%	N/A

Activity Summary:

Due to successful promotion of this program, the number of sessions exceeded the original projection.

L. Library Grandparents attendance at sessions:

a. Galveston - 85

Result to Date	Projected Variance	Unit Cost
a. 153	+80	N/A

Activity Summary:

When the number of sessions increased so did the attendance.

III. Specific project objectives and results: (Continued)

M. Large print rotating packet circulation:
  a. Liberty - 700

Result to Date	Projected Variance	Unit Cost
a. 2,616	+274	N/A

Activity Summary:

This rotation reaches an ever-growing number of older adults.

N. Books-on-tape rotating packets circulation:
  a. Liberty - 80

Result to Date	Projected Variance	Unit Cost
a. 201	+151%	N/A

Activity Summary:

This is the first year for this libary's rotation circuit of books-on-tape. Demand exceeded projections.

O. Other programming activities (Pasadena):
  a. Attendance - Windows on the World - 2,000
  b. Circulation - Activity Packets - 60

Result to Date	Projected Variance	Unit Cost
a. 4,032	+102	N/A
b. 147	+145	N/A

Activity Summary:

Windows on the World attendance and circulation of activity packets exceeded targeted numbers because the number of sites were increased.

P. Other programming activities (Houston):
  a. Number of storytelling sessions - 32
  b. Attendance at sessions - 640
  c. Number of books in book drops - 1,200
  d. Number of magazines in book drops - 296
  e. Circulation of items - 1,000

III. Specific project objectives and results: (Continued)

Result to Date	Projected Variance	Unit Cost
a. 31	-3%	N/A
b. 645	-0-	N/A
c. 1,151	-4%	N/A
d. 225	-24%	N/A
e. 2,032	+103%	N/A

Activity Summary:

While difficult to organize and maintain, this activity was well-received by attendees and administrators. The number of magazines in book drops did not meet the goal because there were too few magazines to distribute. Circulation of items exceeded the goal of 1,000 because two of the four nursing homes doubled their residency.

IV. Significant Developments:

In September, the Special Services Consultant's position was filled. Disadvantaged Services Committee activity focused on revision of grant guidelines, application and evaluation forms and on recommending grant recipients for FY93. Grant applications were due in January and recommendations were made in March.

One workshop, "County Fairs, Storytellers, and Other Program Ideas for Older Adults," was held at one location for a total of 110.5 student hours. A booklet, "Programming Ideas for Older Adults," was an outgrowth of this workshop.

Staff continued to work with libraries to improve their reporting of program statistics. With the designation of library coordinators, statistics were reported on time in most cases. Accuracy became a problem because statistics were telephoned to the system office without a paper record. For FY 93, statistics will be sent via telefacsimile or the mail.

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EXP. DATE 12-31-93

STATE Texas
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20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.1.6
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
5,026

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	29,151			29,151
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	29,151			29,151
FY 92 CARRYFORWARD FUNDS INTO FY 93	34,522			34,522

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS Semiannual Report [ ] Annual Report [X]

Project Name: Service to Older Adults Date Submitted: Sept. 25, 1992

I. Overall Objective of this Project:

To assist the SAALS libraries to serve their elderly populations more adequately through a large print book circuit designed to supplement the locally funded collections and to enhance their programming efforts for the elderly population through the use of BiFolkal Kits.

II. Summary of Project Results:

The Large Print book circuit provides packets to 30 libraries. The circuit has proven to be very popular and is currently meeting the need for materials to satisfy the growing elderly population. Use of the BiFolkal Kits is slowly rising.

III. Specific Project Objectives and Results:

A. Number of books circulated to residents from extension loan, rotating, and circuit collections (8,600).

Result to Date	Projected Variance	Unit Cost
10,052	+17%	N/A

Activity Summary:
Need for this program is greater than was foreseen.

IV. Significant Developments:

Thirty System libraries are currently participating in the Large Print book circuit. This circuit is very popular, and is responsible for 86% of the circulation of the books in the circuit program. Currently, circuits are rotated every two months. This rotation period is working satisfactorily for the libraries.

Since the Large Print book circuit has become more used as the older populations grows in most communities, the size of the packets has been increased.

The use of BiFolkal Kits by System and branch libraries is slowly mounting. This increase is due to the promotion of the kits by the Special Services Librarian last year, by recent workshops where the kits have been promoted and promotion at System meetings. During the period without a Special Services Librarian, use fell slightly, but is picking up again as the new consultant new publicizes their potential use.

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EXP. DATE 12-31-93

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 10.2
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,520

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	22,450			22,450
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	22,450			22,450
FY 92 CARRYFORWARD FUNDS INTO FY 93	31,277			31,277

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

One library received a Public Library Services to Disadvantaged Populations Grant to serve elderly populations. The Project Evaluation Report follows.

OMB NO. 1850-0583
EXP. DATE 12-31-93

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Sherman Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.2.1
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,520

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	22,450			22,450
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	22,450			22,450
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library Sherman Public Library

Submitted By Hope Waller, Library Director

Population Served Senior Citizens

Semiannual ☐ Annual ☒

Sept.1-Feb. 28 Sept.1-Aug. 31

Date Submitted September 18, 1992

1. Overall objective of this project

The library seeks to provide an increase in materials and services to the senior citizens of the community. These materials and services are provided to residents of five nursing homes, senior living complex, homebound, the senior citizen center and other library patrons over 65 years of age who frequent the library.

2. Summary of project results:

The following items have been procured for the use of those citizens 65 years and over. The library has received during the time of the grant period 1,181 large type books, 517 paperback books, 61 video cassettes, 80 books on cassette, 100 audio cassettes and 5 cassette players. All of these are in circulation.

Packets have been prepared each month for delivery to the nursing homes, and senior living complex. One-to-one service is provided to the homebound. Senior citizens using the library find that new large print materials are prominently displayed at the front of the building. Furthermore, all other large print books are shelved together and this is more convenient. This has been made possible with shelving purchased during the grant period.

3. Specific project objectives and results

1 Objective

To increase the number of large print books loaned to four nursing homes and one senior citizen center to twenty-five per month.

Result to Date

Variance from Objective +15%

Unit Cost NA

Fifteen to twenty large type books are being sent to four nursing homes. Seven to ten books are delivered to the senior citizen center.

Activity Summary

Several of the nursing homes have requested a reduced number of books. More audio cassettes and books on cassette are being sent to compensate for this. Due to change in ownership, administration and activity director, one of the nursing homes has discontinued the delivery of large type books and cassettes until the reorganization is complete. They should be resuming the service in the fall. Many users of the senior citizen center come to the library. Those who participate at the senior citizen center are very active.

2 Objective

To provide a rotating collection of twenty-five large print books to an additional nursing home and senior living complex.

Result to Date

Variance from Objective + 25%

Unit Cost NA

Fifteen to twenty-five large type books and additional audio cassettes are currently being sent each month to the new nursing home. Thirty-five large print books along with audio cassettes, books on audio cassette and paperback books are being sent to the senior living complex each month.

Activity Summary

Establishing the program at the new nursing home was implemented sucessfully. The senior living complex has approximately 130 residents and a number of them are voracious readers. Those who are no longer able to read well are using books on cassette and audio cassettes.

3. **Specific project objectives and results continued**

3 Objective

To establish a read-to-me program at five nursing homes working witn the Ombudsman volunteer program.

Result to Date	Variance from Objective	0	Unit Cost	NA

A read-to-me program has been established at the five nursing homes. The volunteers have been reading to the individual residents.

Activity Summary

Five volunteers have been participating in the read-to-me program since May 1992. They have been very consistent in attendance. Over the summer several youth church groups have participated in the read-to-me program usually on a one time basis. They may continue to participate occassionally during the year. Fifteen college students have signed up to volunteer in the read-to-me program beginning October 1.

4 Objective

To provide video cassettes to five nursing homes.

Result to Date	Variance from Objective	0	Unit Cost	NA

The library has purchased and received 61 video cassettes for use in the nursing homes.

Activity Summary

Video cassettes are not placed in rotating packets. A list of video cassettes has been distributed to each nursing home. Activity directors check them out at the library since they prefer to select from the entire collection. The volunteer coordinator has been available to assist the activity directors in the use of video cassettes for programs. Some have expressed interest.

3. Specific project objectives and results continued

5 **Objective**

To eliminate barriers to service for senior citizens in the main facility.

Variance from Objective	0	Unit Cost	NA

Result to Date

New large type books and paperbacks are located at the front of the library. The books are prominently displayed on pyramid shelving. The rest of the collection is shelved together.

Activity Summary

The large type book section of the library is being utilized more by the senior citizens and with easier access.

6 **Objective**

To utilize the Elderwatch Home Care Service to reach at least five new homebound users per month.

Variance from Objective	-85%	Unit Cost	NA

Result to Date

The library has added five new homebound users to the homebound program since September 1991.

Activity Summary

The objective for adding new homebound users was very ambitious. It is difficult for Elderwatch Home Care Service to integrate publicity about this service into their program.. Homebound users receive very personal service. Volunteers deliver the books of their interest and offer assistance with other information.

Library Sherman Public Library

Page 5 of 6

3. Specific project objectives and results continued

7 Objective

To train and utilize at least twenty new volunteers for the senior citizen program.

Variance from Objective	-10%	Unit Cost	NA

Result to Date

The library volunteer coordinator has trained twelve volunteers for the read-to-me program. Also several church youth groups have volunteered in the read-to-me program as a part of their community service projects.

Activity Summary

The library volunteer coordinator is continually working to recruit volunteers for the senior citizen program through pamphlets, attending volunteer fairs in the local area, religious organizations, and verbal communication to the public. Recently fifteen volunteers who attend the local college were recruited for the read-to-me program. Their training session will take place in the next few weeks.

___ Objective

Variance from Objective		Unit Cost	

Result to Date

Activity Summary

4. Project Impact on the Library and on the Community

Service to senior citizens who are self sustaining as well as those who are in nursing homes has been improved a great deal as a result of this grant. The percentage of items delivered to nursing homes, senior citizen center and a senior living complex has increased by more than thirty-eight percent over last year. Although automated circulation procedures do not provide a breakdown of circulation by category, there has been a considerable increase in circulation of large print material in the library.

Senior citizens using the library have better accessibility to the collection. There is a designated area for large print books. New large print materials are prominently displayed at the front of the library.

Community awareness has been enhanced by the more visible large print collection. Books on cassette and other audio cassettes have become more predominent in the rotating packets. Procedures are being refined so that there will be greater utilization of video cassettes in nursing homes. Although the number of homebound users has not increased substantially, we are encouraged by the recognition that these individuals would not have library service without this program.

This project has led us to closely evaluate every aspect of service for senior citizens. Our ultimate goal is to insure that we offer the very best library service to all our senior citizens.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 *et seq*., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	10.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Pittsburg Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 10.2.2
Services to the Elderly

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	31,277			31,277

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in FY 1992.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

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20 U.S.C. 351 *et seq.*, unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	11.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number: 11.1
Community Information Referral Centers

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,668

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	65,692			65,692
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	65,692			65,692
FY 92 CARRYFORWARD FUNDS INTO FY 93	13,442			13,442

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

Two libraries received Public Library Services to Disadvantaged Populations Grants to provide a Job Information Center to Adults with less than a 12th grade education, including high school dropouts. The Subgrant Project Evaluation Reports follow.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☒ I
☐ III

PROJECT NO. 11.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Arlington Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 11.1.1
Community Information Referral Centers

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,097

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	36,773			36,773
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	36,773			36,773
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library Arlington Public Library Semiannual ☐ Annual ☒

Submitted By Marilynn VanCleave/L.G. Swift Sept.1-Feb. 28 Sept.1-Aug. 31

Population Served Adults with less than a 12th grade education Date Submitted September 11, 1992

1. Overall objective of this project

The Life Skills and Employment Assistance Center project focuses on the information and learning needs of educationally and economically disadvantaged adults, specifically adults with less than a twelfth grade education. The project's goals are 1) Provide a combination of informative materials and services at the North Branch Library that will enable the residents of the service area to enhance their employability and employment retention skills; and 2) Increase the usage of the North Branch Library by making its program of services more relevant to the economic and educational interests of the service area residents.

2. Summary of project results:

Recruitment for a coordinator for the project resulted in two rounds of interviews because the first candidate selected turned down the job. This caused the start-up of the program to be delayed until the current coordinator was selected in December.

Materials selection started in September, 1991, and was completed in August, 1992. A total of 674 printed items and 112 non-print items were purchased. In addition to the equipment specified by the grant, the Life Skills Center received a donation to purchase a TV-VCR unit to be used in the library for previewing videos.

Programs in the library started in February, 1992. There have been 48 programs offered with 442 persons attending. The topics of these programs included a variety of programs specifically addressing job search education, but also included parenting, money management, stress management, starting your own business, and job survival skills.

By May, the coordinator began to offer these programs to community social services at their locations. Social services who benefitted from these programs include: Arlington Women's Shelter, Pebble Creek Learning Center (sponsored by the Arlington Housing Authority), Tarrant County Project Redirect, Girls and Youth, Inc., and the Department of Human Services JOBS program. In August, 1992, the center began offering a six-part job training program specially designed for the Arlington Probation Department. The coordinator has presented 14 workshops on site for community organizations with 129 attending.

Between December 1991 and August 1992, 850 individuals received assistance with reference questions and by direct consultation with the coordinator. Local corporations and surrounding cities send their job bulletins weekly to the Life Skills Center. With the help of a volunteer, the coordinator compiled a list of recorded job lines which are distributed to library patrons.

3. Specific project objectives and results

1 Objective

Present a minimum of 25 informational programs on employability skills and life coping skills to a minimum of 500 adults.

Variance from Objective	+1.48 +0.14	Unit Cost	$50.00

Result to Date

There were 48 programs presented in the library, and 14 programs presented at social service agency locations, to a total of 571 individuals.

Activity Summary

Programs in the library include several on job search and job survival skills, as well as on parenting, money management, starting your own business, transportation series, and stress management. The coordinator has presented programs for social service agencies. A total of 15,000 flyers, brochures and bibliographies have been distributed to advertise the center and the programs offered. Radio and newspaper announcements have also been used in some of the programs.

2 Objective

Establish a start-up collection of 600 print and non-print materials that support the educational and informational needs of adults developing/improving employability skills.

Variance from Objective	+0.4 +0.3	Unit Cost	$14.67

Result to Date

The original budgeted amount of $8500 was used to purchase materials, and $3034 salary savings was used to purchase additional materials, with a total of $11,534 committed to purchase 674 print materials and 112 non-print materials. The materials include books, videos, workbooks, and study guides regarding employment, careers, education, and other life skills.

Activity Summary

Specific topics of the material include job search strategies, interviewing, resume writing, career choices, life skills/personal development, employment testing, job survival skills, starting your own business, and educational skills development. A bibliography listing resources in the Life Skills Center was printed in May and sent to area social service agencies, churches and schools. The University of Texas/Arlington has eagerly requested several copies of the bibliography to use in their counseling department to aid students in their job search because the university does not have sufficient materials on these subjects. Circulation of the Life Skills material has averaged over 250 items per month.

3. Specific project objectives and results

3 Objective

Interview directors of the 23 local public and private agencies to determine programs/services available in the community which are related to employability and adult learning opportunities and to assist 500 adults with information about programs/services.

Result to Date	Variance from Objective	0 +0.7	Unit Cost	N/A N/A

The coordinator has interviewed the directors of the social service providers in Arlington and discovered other services available in Arlington which were in turn interviewed. The coordinator has established an effective working relationship and is in frequent contact with workers of these agencies.

Activity Summary

The coordinator has been asked to sit on an advisory committee for a project of the Arlington Housing Authority, invited to social service providers network and resource sharing meetings, and sits on a committee formed by the Arlington Human Services Planners which has been formed to address the unemployment/underemployment in Arlington, and to develop a strategy for this issue. As the coordinator visited with the social service agencies, other social services and community organizations were discovered and approached. The coordinator has built a file of social service agencies and the programs and services they provide, and has made use of a local publication which lists social service agencies and programs in Tarrant County. The Life Skills Center displays the brochures, flyers and information sheets of the social services.

4 Objective

Promote a reciprocal referral service among community education and social service agencies and the Branch library to assure usage of the North Branch Library's services and collection, making a minimum of three visits to each agency from November 15 to August 31, 1992.

Result to Date	Variance from Objective	0	Unit Cost	N/A

The coordinator has established an information network with the social service providers in Arlington. On an average, one third of individuals assisted directly by the coordinator are given information about or a referral to a social service agency. Social service agencies and organizations regularly receive flyers and information about the Life Skills Center to share with their clients. Both direct and indirect referrals have been made to the Life Skills Center by social service agencies.

Activity Summary

Because we are in a metroplex, many employees of the social agencies live outside of the Arlington city limits. In order to encourage use of the materials, the North Branch Library has issued special library cards to these organizations to allow them to check out materials for use at their agencies. Social agencies that have used the materials with their clients for information or programing include: Department of Human Services JOBS program, Tarrant County Redirect Project, Arlington Housing Authority, Transition Technology, Goodwill Industries, and a special project at Tarrant County Junior College. Venture School, an alternative education program with Arlington ISD, and University of Texas/Arlington have both surveyed the material collection to assist in developing a collection to serve their populations.

3. Specific project objectives and results continued

5 Objective

Develop for publication three (3) informational guides; one that supports use of the collection, one that identifies agencies providing social or economic assistance, and one concerning job search and career assistance.

Result to Date	Variance from Objective	0	Unit Cost	.08

In March, a brochure describing the services of the Life Skills Center was printed and widely distributed. A bibliography listing has been printed and distributed to social service agencies, churches, and educational facilities. An extensive listing of recorded job lines has been constructed and is given to patrons using the Life Skills Center.

Activity Summary

Each of these publications are used to serve the patrons depending on their need. The brochure and bibliography are both in their second printing, and the job line listing is designed to be copied in the library. The coordinator has completed a file of social services in Arlington; however, United Way of Tarrant County produces a Blue Book of social services and recently has produced a booklet specifically for Arlington services. To prevent duplication of service and to minimize cost, the coordinator utilizes this resource along with the file of community service. Two copies of this Blue Book are available as references for patrons to use.

___ Objective

Result to Date	Variance from Objective		Unit Cost	

Activity Summary

4. Project Impact on the Library and on the Community

For the short time that the Life Skills Center has been in operation, it has had an impressive start-up period. The circulation and program attendance has increased as more citizens become aware of the services. The coordinator has been invited to participate in social service networking and decision making. The Life Skills Center has not only brought more people to the library, but through social service agencies has shared the resources with individuals who otherwise might not have exposure to library materials. The center has offered services that many Arlington residents could not have accessed due to transportation limitations in the city.

The Life Skills Center has added dimension to the services offered by the North Branch Library and has resulted in increased circulation and public awareness of the North Branch Library including the Adult Learning Center. The Life Skills Center has expanded the scope of the program to provide services relevant to the needs of the community. Arlington, located between Dallas and Fort Worth, has suffered from the economic problems related to layoffs, plant closings and restructuring of companies. The economic climate of this area has given the Life Skills Center an opportunity to serve a variety of citizens. The Life Skills Center also was able to serve more individuals through outreach programs to community organizations.

The social service agencies have been responsive and cooperative to the program during this start-up period. The coordinator utilized members of social service agencies and individuals from the community to present some of the programs in the library. Social service agencies who have used materials from the collection for information or programs with their specific clienteles include: Department of Human Services JOBS program, Arlington Housing Authority, Transition Technology, Tarrant County Project Redirect, Goodwill Industries, and a special project at Tarrant County Junior College. The coordinator has been asked to serve on an advisory committee for a project of the Arlington Housing Authority. The coordinator has also been included in a committee formed by the Arlington Human Service Planners which is addressing unemployment/underemployment and the services needed to address this issue. In addition to outreach workshops presented to service agencies, the coordinator has developed a specially designed, six-part job readiness training program for the Adult Probationers in Arlington.

The Life Skills Center is the sole community source for information of this type. The materials collection holds a wide selection of materials that are appropriate for a variety of educational and professional levels. Venture School, an alternative education program of the Arlington ISD and University of Texas/Arlington have surveyed our collection of materials to assist in developing resources for their populations.

The Life Skills Center has been able to utilize volunteers in several capacities. Members of the community have contributed by presenting programs for the Life Skills Center. The Life Skills Center has included a few programs in Spanish, and three area professionals have generously volunteered for these programs. One woman has volunteered and recruited other volunteers to present a Spanish version of the six-part program for adult probationers. One volunteer, a recent graduate with a degree in counselor education, has been invaluable in assisting the coordinator, and is largely responsible for the job line listing. Other library volunteers have assisted with distributing promotional materials and mailings.

The Advisory Board was very helpful and supportive during the planning and start-up of the program. All of these individuals are active and knowledgeable community leaders. However, future Advisory Boards for the Life Skills Center should also include workers who provide direct services to individuals. The direct service workers in the agencies have been the main source of information and referrals for the Life Skills Center.

Transportation in Arlington is still a major issue in regards to citizens accessing services, including the Life Skills Center and its programs. For this reason, the Life Skills Center should continue its outreach programs to social service agencies as well as its programs in the library. Because the coordinator has been able to present these outreach programs, citizens, especially those in the target population, were able to have exposure to the materials and the programs.

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EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

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STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	11.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Austin Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 11.1.2
Community Information Referral Centers

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
571

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	28,919			28,919
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	28,919			28,919
FY 92 CARRYFORWARD FUNDS INTO FY 93	13,442			13,442

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Population
Project Evaluation Report: SFY 1992

Library Riverside Drive Branch Library
Semiannual ☐ Sept.1-Feb. 28
Annual ☒ Sept.1-Aug. 31
Submitted By Leigh Anne Treistman
Population Served Adults with less than a 12th grade education and high school dropouts
Date Submitted September 4. 1992

1. Overall objective of this project

The objective of the Riverside Library is to continue with the operation and services of the Job Information Center, and to enhance its services in the facility by providing services, materials, equipment, job readiness training and referrals to enable members of the community to enter or re-enter the work force. The target population is adults with less than a 12th grade education, including high school dropouts. The Job Information Center also serves as a clearinghouse for job informati and as a referral agency to other sources within the city.

2. Summary of project results:

The Job Information Center has made significant achievements this year in the following areas:

1. The number of materials circulated to patrons in this program year is 2,545. This collection of books and video tapes has been used by individuals and groups to learn about resume writing, interviewing and career exploration; this is the largest collection of job related materials available to the public for circulation in the Austin area and 165 items were added to the collection this year.
2. A total of 11,124 reference questions have been answered in the library and over the phone in this program year. Patrons have referred others to the Job Information Center based on the positve responses that they received in the library. Patrons have continued to communicate with the staff after becoming employed and have been a great source of information about jobs that are available in their places of employment.
3. Over One thousand patrons have attended a workshop or tour at the JIC and have had the opportunity to learn about our services, job readiness, the application process, getting hired, and keeping the jobs that they have found. Groups like Travis County Adult Probation and Goodwill Inc. bring their participants on a field trip to the Job Information Center and patrons learn about the additional resources for employment that we provide.

Library Riverside Drive Branch Library

Page ___ of ___

3. **Specific project objectives and results continued**

___ Objective To enhance the basic collection by purchasing a total of 300 items including books, videotapes, and subscriptions. To produce a bibliography of materials in the Job Information Center.

Result to Date	Variance from Objective	-.30	Unit Cost	

A total of 218 items have been purchased and received in the Job Information Center this year. Many of these new items have been purchased at the request of our patrons.

Activity Summary

A total of 218 items have been purchased this year; many of these items are used to demonstrate the kinds of resources in the Job Information Center to new library patrons.
Items like the Vocational Biography Series have been purchased and are used primarily with adults with less than a 12th grade education. Some reference materials have been transferred from the Austin Public Library at Central to the Job Information Center so that these items do not have to be purchased each year. The circulation of materials this year is 2,545 which reflects the degree to which all of the material are being used.

___ Objective To record and compile reference statistics in the Job Information Center and to write monthly activity reports that reflect the activity in the Center. The objective is to answer 1800 reference questions this year.

Result to Date	Variance from Objective	+5.2	Unit Cost	

A total of 11,124 reference questions have been answered this year. A monthly report has been written on a regular basis and submitted to the Austin Public Library system.

Activity Summary

The number of reference questions being answered in person and over the phone far exceeded the objective of 1800. As the number of visitors to the Job Information Center has increased, the number of questions from new and returning patrons has greatly increased. Resource information about our services that has been given over the phone has resulted in patrons visiting the Center on a regular basis. As a result, the questions and answers have increased.

BEST COPY AVAILABLE

Library Riverside Drive Branch Library

Page ___ of ___

3. Specific project objectives and results continued

___ **Objective** To offer and evaluate programs and workshops in the Library and at locatic in the community, as requested by community based organizations. The objective is 180 patrons for the program.

Result to Date

Variance from Objective: +5.1

Unit Cost:

One thousand ninety seven people have attended special programs presented by the Job Information Center. Patrons have had the opportunity to attend, participate and evaluate the services received.

Activity Summary

The number of patrons attending tours and workshops has increased due to the number of community organizations that use the Center on a regular basis. Outreach work continues to help patrons in the commun learn about our services. Adults with less than a 12th grade education anc youth have benefited from these workshops and groups continue to express a strong interest in visting the Center for these presentations. Follow-up with these patrons usually occurs on an individual basis after attendance in a JIC workshop. The workshops have been especially useful to patrons with a low reading level or non-readers.

___ **Objective**

To publicize the services of the Job Information Center through distribution of flyers and brochures and through public service announcements on radio and television.

Result to Date

Variance from Objective: -.07

Unit Cost:

Over two thousand brochures and flyers have been distributed and several stories have appeared on the local television stations about the Job Information Center.

Activity Summary

The need for publicity via brochures has decreased because most patrons have learned about the JIC from another patron or a community organization. Several news articles have appeared in the local newspaper and the City Channel featured a story about the Center. Groups continue to request brochures to distribute in their workplace and these are provided when available and as needed.

Library Riverside Drive Branch Library

Page ___ of ___

3. Specific project objectives and results continued

___ Objective To seek funding for the continuation of the Job Information Center after August 31, 1992.

Variance from Objective na Unit Cost na

Result to Date

The Job Information received a matching grant for a third year of funding under the Library Services and Construction Act administered by the Texas State Library Association. The City of Austin will contribute part of the salary for the grant funded job counselor and will contribute the funds for the cost of operations.

Activity Summary

Funding from alternative sources continues to be sought to fund the job counselor for a full-time position. The City of Austin will receive information about the annual statistics in the Job Information Center and will continue to seek funding from the City.

___ Objective

Variance from Objective ☐ Unit Cost ☐

Result to Date

Activity Summary

4. Project Impact on the Library and on the Community

The Job Information Center has had a very positive impact on the community in the service area and specifically on adults with less than a 12th grade education. The City of Austin Internal Audit Division completed a report that included information and statistics on patrons of the JIC. A summary of what they documented is listed below and helps describe the positive impact that the Job Information Center has had in the community.

- -74 patrons found jobs between January and June
- -698 new/unduplicated patrons received services during the same 6 month period
- -90% patrons rated services as good to excellent and 47% perceived that they receive one-on-one counseling or personal assistance
- -Adult and youth patron profiles were also defined and represent our target population:
    - A poor unemployed 33 year old female with a 12th grade education or less.
    - A poor unemployed female 23 years of age or younger with a 12th grade education or less.
- -35% of the patrons receiving services are adults with less than a 12th grade education.

These statistics suggest that the Job Information Center has had a tremendous impact on community and has succeeded in helping members of the targeted population group prepare for and find employment.

Over one thousand patrons have attended workshops at the center and have had the opportunity to become new library patrons. As a result of their contact in the Job Information Center, these patrons have started to utilize other library resources. Patrons have responded to the positive customer service and assistance that they receive by telling others about our services, volunteering their time, and by donating books and job applications and resources for other patrons to use. This kind of publicity has helped strengthen the relationship with the community and has helped to secure a strong relationship with the City of Austin and the Austin Public Library system. An increased number of employers continue to contact the Center to post jobs for our patrons and employers are also requesting the opportunity to make presentations in the library for recruiting purposes.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
119,170

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	187,444			187,444
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	187,444			187,444
FY 92 CARRYFORWARD FUNDS INTO FY 93	263,427			263,427

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

All ten of the regional public library systems continued their efforts to provide services in the area of adult literacy. Systems used a variety of approaches to make literacy training available in their regions. Some of the systems awarded minigrants to member libraries which applied for assistance. Other systems offered training and consulting in the area of adult literacy.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

Continued

This was the sixth year of system funding of literacy projects. In the ten systems, 55,685 students logged a total of 165,017 hours of literacy tutoring. Systems purchased a total of 12,009 items to support the literacy program. The Central Texas, Houston Area and Northeast Texas Library Systems awarded some form of minigrants to fund literacy programs in local libraries.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	*PROJECT NO.*
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.1
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
2,141

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	4,151			4,151
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	4,151			4,151
FY 92 CARRYFORWARD FUNDS INTO FY 93	9,054			9,054

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System Big Country Library System Semiannual Report ____ Annual Report X

Project Name Literacy Date Submitted: September 25, 1992

I. Overall objective of this project:

The Literacy Project is intended to combat illiteracy and encourage people to use libraries.

II. Summary of project results:

Although funds for materials were cut due to a decrease in the budget, tutoring programs have continued in area libraries.

III. Specific project objectives and results:

A. 900 tutoring volumes will be purchased.

Results to Date	Variance	Unit Cost
63	-93%	$5.58

Activity Summary: Tutor-training videos and support materials were purchased.

B. There will be 6,000 student hours in Literacy language sessions.

Results to Date	Variance	Unit Cost
6,422	+7%	$0.64 (Lit. + LES)

Activity Summary: Interest in this program continues to grow.

IV. Significant developments:

The funding reduction meant that the purchase of materials for area libraries had to be suspended. Support was provided through consultation, and by inviting a Texas State Library staff member to present the workshop "Opening Doors to Literacy: How to Start and Maintain a Literacy Program". Tutor-training videos and some support materials for the BCLS collection were purchased.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Amarillo Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.2
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,277

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,638			3,638
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,638			3,638
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,897			1,897

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEM
PROJECT EVALUATION REPORT: SFY 1992

System TEXAS PANHANDLE LIBRARY SYSTEM Semiannual Report [ ] Annual Report [X]

Project Name LITERACY Date Submitted: September 24, 1992

I. Overall objective of this project:

The objective of the Literacy program is to support literacy programs in the Panhandle through the use of library facilities, publicity, and the development of library collections to assist Basic Adult Education, GED, and/or English as a Second Language students in the area.

II. Summary of project results:

The project supports literacy efforts in member libraries through the purchase of expendable student aids and tutor support.

III. Specific project objectives and results:

A. Record 1,000 student hours in literacy or ESL sessions.

Result to Date	Variance	Unit Cost
1,644	+64%	$2.21

Activity Summary:

See B.

B. Record 500 persons attending literacy or ESL sessions.

Result to Date	Variance	Unit Cost
1,277	+155%	$2.85

Activity Summary:

One-on-one literacy sessions are in operation in 11 of the member libraries. Most of the programs are small but well established. Support from the local communities is stable. As a result, most of the programs require little ongoing support from the system.

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Project LITERACY

Page 2 of 2

IV. Significant developments:

During 1988 and 1989 one of the Literacy program's priorities was to develop a core of tutor trainers who are residents of the region. This core of resource persons would enable the Texas Panhandle Library System member libraries to be self-reliant for tutor training needs. This objective has now been met. There are now seven certified tutor trainers who conduct tutor workshops for member libraries without charge. It has been determined that this core of resource persons needs to be broadened to avoid burn out. Area libraries are also ready to explore additional methodologies for tutoring. Several of the literacy programs are beginning to expand into English as a Second Language tutor training.

The Amarillo Globe News (newspaper) has established a Golden Spread Literacy Fund. Any established literacy program in the region may apply for funds to supplement local literacy funds/efforts. The Texas Panhandle Library System serves as a resource and as a member of the grant review committee for the Literacy Fund.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Austin Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.3
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
945

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	6,000			6,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	6,000			6,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	20,091			20,091

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM EVALUATION REPORT: SFY 1992

System **Central Texas Library System** Semiannual Report_ Annual Report **X**

Project Name **LITERACY** Date Submitted: **September 25, 1992**

I. Overall objective of this project:

The objective of this program is to create new library users by teaching illiterate adults to read and by providing appropriate materials in the library to assist them in the further development of their new reading skills.

II. Summary of project results:

Six libraries received grants for instructional tools and material and for basic reading collections, and equipment to help and facilitate literacy training in libraries.

III. Specific project objectives and results:

A. Number of Student Hours In Literacy Sessions - 1,986

Result to Date	Projected Variance	Unit Cost
3,973	+18%	$4.30

B. Number of Persons Attending Literacy Sessions - 800

Result to Date	Projected Variance	Unit Cost
945	+18%	$18.08

Activity Summary: The new programs funded this year were quick to start recruiting and tutoring students. Materials and equipment were purchased, and tutors were recruited and trained as anticipated. Student recruitment and matching with tutors remained strong during the second half of the year. Both targets were significantly exceeded.

IV. Significant Developments:

Cameron, Georgetown, Groesbeck, Killeen,San Marcos, and Temple received Literacy grants this year. All emphasized one-to-one tutoring rather than classes. More student hours were spent in these programs than anticipated due in large part to the overwhelming interest of students. The response to the program was overwhelming and unexpected.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Corpus Christi Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 12.1.4
Literacy Programs

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
30,523

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	36,207			36,207
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	36,207			36,207
FY 92 CARRYFORWARD FUNDS INTO FY 93	62,961			62,961

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

Regional Public Library Systems
Project Evaluation Report: SFY 1992

Library: South Texas Library Semiannual: [ ] Annual: [X]
Project Name: Adult Literacy Date Submitted: Oct. 8, 1992

I. Overall objective of this project:

The objective of this program is to promote adult literacy through public libraries which are willing to provide tutoring space, build an appropriate print and non-print collection, provide a supportive environment and collect relevant statistics. The needs are occasioned by the fact that 20% of the adult population is unable to read, write and compute at the eighth grade level, and that this lack places them at a disadvantage in their full participation in society.

II. Summary of project results:

Word of mouth is the best advertising once a program is established. The need and demand for this program appears insatiable. One library will begin working with inmates at the federal correctional institution in 1992-93.

III. Specific project objectives and results:

A. Record 20,700 persons attending literacy or ESL sessions.

Result to Date	Projected Variance	Unit Cost
30,523	+47%	N/A

Activity Summary:
Word of mouth is the best advertising once a program is established the need and demand for this program was overwhelming. There was a waiting list of students wanting tutors at almost every site.

450

Regional Public Library Systems
Project Evaluation Report: SFY 1992

Library: South Texas Library Semiannual: [ ] Annual: [X]
Project Name: Adult Literacy Date Submitted: Oct. 8, 1992

IV. Significant developments:

The Live Oak County Library will begin working with the inmate population at the new federal correctional facility in 1992-93.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
El Paso Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 12.1.5
Literacy Programs

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
1,544

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	5,766			5,766
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	5,766			5,766
FY 92 CARRYFORWARD FUNDS INTO FY 93	6,622			6,622

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System Texas Trans-Pecos Library System   Semiannual Report __ Annual Report X__

Project Name Literacy   Date Submitted: November 15, 1992

I. Overall objective of this project:

The objective of this project is to help provide instruction and materials for those people meeting the adult literacy criteria.

II. Summary of project results:

The System has provided for instructors in English as a Second Language at Presidio and at the Armijo Branch in El Paso, Texas.

III. Specific objectives and results:

A. Provide 4,560 student hours.

Result to date	Projected Variance	Unit Cost
4356	-2 %	$1.51

Activity Summary:

Students continue to request this instruction.

B. Provide instruction to 1140 people.

Result to date	Projected Variance	Unit Cost
1544	+35 %	$4.27

Activity Summary:

N/A

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TITLES I AND III PROJECT REPORT
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CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.6
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
17,169

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	12,194			12,194
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	12,194			12,194
FY 92 CARRYFORWARD FUNDS INTO FY 93	27,245			27,245

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY 1992

System North Texas Library Semiannual Report ☐ Annual Report ☒

Project Name Adult Literacy Date Submitted Sept. 30, 1992

I. Overall objective of this project:

The objectives of the Adult Literacy program are to advance system members' expertise in the area of adult literacy; to provide funds for system member library involvement in adult literacy programs; and to encourage the development of training programs that target adults who are functionally illiterate. The system members chose $15,000 of their allocations for literacy.

II. Summary of project results:

1992 libraries with literacy monies are: Archer City, Arlington, Aubrey, Bedford, Cleburne, Decatur, Denton, Euless, Flower Mound, Fort Worth, Haltom City, Henrietta, Hurst, Mansfield, North Richland Hills, Quanah, Stephenville, and Weatherford.

III. Specific project objectives and results:

A. To provide 58,000 hours of student participation in literacy classes.

Result to Date	Projected Variance	Unit Cost
158,009.25	+1.72	N/A

Activity Summary:

This activity is beyond target. As economic conditions in our area get worse, the participation in the literacy programs increases, thus pointing out the importance of providing this service.

B. To serve 12,000 students through literacy grants to member libraries.

Result to Date	Projected Variance	Unit Cost
17,169	+.43	N/A

Activity Summary:

This activity is beyond target. As economic conditions in our area get worse, the participation in the Again, other sources of support have caused an unanticipated increase in literacy participation.

C. Purchase 1 microcomputer

Result to Date	Projected Variance	Unit Cost
0	-.1	$2,420

Activity Summary:

Equipment has been purchased. Target achieved.

IV. Significant Developments:

Unit cost cannot be accurately recorded from these statistics since other sources of funding - county, city, etc. - have contributed to the program.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Nicholson Memorial Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.7
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
4,781

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	16,747			16,747
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	16,747			16,747
FY 92 CARRYFORWARD FUNDS INTO FY 93	22,275			22,275

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

REGIONAL PUBLIC LIBRARY SYSTEMS
PROJECT EVALUATION REPORT: SFY1992

System NORTHEAST TEXAS LIBRARY SYSTEM Semiannual Report __ Annual Report X

Project Name LITERACY Date Submitted: September 25, 1992

I. Overall objective of this project:

Provide minigrants to help support existing literacy projects that are locally sponsored or co-sponsored by public libraries and are housed in the libraries.

II. Summary of project results:

Six member libraries received minigrant funds to help support their literacy programs.

III. Specific project objectives and results:

A. Provide 900 books and 10 videocassettes for grants.

Result to Date	Projected Variance	Unit Cost
1,072 books	+19%	$ 5.65
2 videocassettes	-80%	$153.50

Activity Summary: The number of books exceeded the objective slightly, and as shown by the unit price, books were primarily paperbacks. The high unit cost for videocassettes was because training videocassettes were the only ones purchased.

III. Objectives and Results: (continued)

B. 2,666 persons will attend.

Result to Date	Projected Variance	Unit Cost
4,781	+79.3%	N/A

Activity Summary: Library programs attracted more students than anticipated.

C. 16,085 student hours.

Result to Date	Projected Variance	Unit Cost
9,261	-42.4%	N/A

Activity Summary: Most of the students were tutored on an individual basis which resulted in fewer hours; also two programs did not operate in the summer.

D. Provide minigrants to six Literacy Projects.

Result to Date	Projected Variance	Unit Cost
6	0%	$2,791

Activity Summary: Duncanville Public Library, Farmers Branch Public Library, Upshur County Library (Gilmer), Mesquite Public Library, Paris Public Library and Gilbreath Memorial Library (Winnsboro) received minigrants.

E. Visit the six Literacy Projects which receive minigrants.

Result to Date	Projected Variance	Unit Cost
6	0%	N/A

Activity Summary: All projects were visited.

IV. Significant Developments:

None to report.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Houston Public Library - Regional Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 12.1.8
Literacy Programs

3. *TARGET AREA SERVED BY PROJECT*
Region

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
16,830

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	49,842			49,842
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	49,842			49,842
FY 92 CARRYFORWARD FUNDS INTO FY 93	51,613			51,613

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: Houston Area Library System Semiannual Report ___ Annual Report X

Project Name: Literacy and Limited English Speaking Date Submitted: September 25, 1992

I. Overall objective of this project:

To fund literacy training to illiterates and limited English speakers in individual libraries by providing training of tutors, materials and equipment.

II. Summary of project results:

Twelve grants were awarded to libraries for Literacy and Limited English Speaking training. Nine libraries received literacy grants, three libraries (Fort Bend, Harris County, and Houston Public) also received Limited English Speaking grants. One program was new, and the others had been funded at least once in the previous six years.

All of the libraries bought materials for their programs, with 100% of these funds expended (106% of book funds and 94% of AV funds).

Tutor training, a vital component of these programs, took place in four libraries. Tutors were trained in either basic literacy or Limited English Speaking. The Pasadena Public Library and the Beaumont Public Library have in-house trainers, making their programs self-sufficient and more cost effective. The number of programs funded and the hours of training provided by volunteer tutors (33,948) attest to the value of these programs.

III. Specific project objectives and results:

A. Other materials received.

Result to Date	Projected Variance	Unit Cost
1,019	N/A	*

*Literacy AV - $9.45
Literacy Videos - $45.45
Literacy English Speaking Computer Software - $840.00
Limited English Speaking AV (except audiocards) - $23.80
Limited English Speaking - Audiocards - $0.67
Limited English Speaking - Computer Software - $38.64
Limited English Speaking - Videos - $45.42

III. Specific project objectives and results: (Continued)

B. Number of student hours in Literacy or ESL sessions.

Result to Date	Projected Variance	Unit Cost
33,948	+44%	$ 0.39

Activity Summary:

Projections were made before the libraries had been selected as grant recipients. Urban and rural libraries differed significantly in attracting students to programs.

C. Number of persons attending literacy sessions.

Result to Date	Projected Variance	Unit Cost
16,830	+7%	$ 0.79

D. 558 potential tutors will attend HALS funded tutor training workshops.

Result to Date	Projected Variance	Unit Cost
337	-40%	$ 45.55

Activity Summary:

The attendance at tutor training workshops was lower than anticipated in some locations.

E. Workshop hours provided at HALS funded tutor training workshops will be 3,758.

Result to Date	Projected Variance	Unit Cost
2,451	-35%	$ 5.45

Activity Summary:

Lower attendance at tutor training workshops resulted in lower workshop hours.

IV: Significant developments:

The Special Services Consultant's position was filled in September and in the next few months, members of the Disadvantaged Services Committee revised and coordinated grant guidelines, application and evaluation forms.

In March, the Disadvantaged Services Committee met to evaluate grant applications for FY 93.

A literacy workshop, "Organizing and Managing a Library Literacy Program," was held in two locations in July for a total of 115.5 student hours.

For FY 92, each grantee designated a library coordinator who was responsible for reporting statistics to the system office; as a result, statistics were reported in a more timely fashion. However, accuracy became a problem due to telephoned statistics with no follow-up hard copy.

For FY 93, statistics will be reported to the system office via the fax machine or through the mail.

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CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lubbock City-County Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.9
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
13,958

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	16,021			16,021
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	16,021			16,021
FY 92 CARRYFORWARD FUNDS INTO FY 93	20,461			20,461

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System West Texas Library System

Semiannual Report ____ Annual Report X

Project Name Literacy

Date Submitted: September 25, 1992

I. Overall objective of this project:

The objective of this program is to provide support to area libraries with literacy programs by encouraging them to provide library space to outside agencies or service groups which will offer classes and/or tutoring; by offering consumable materials for students; by providing tutor training sessions for new tutors; and by assisting the libraries in their advertising of the program in order that it appear attractive to potential students.

II. Summary of project results:

Nineteen libraries in the service area offer literacy classes or tutoring supported with WTLS funds at this time, and one other library requested a consultation visit for advice on how to set up a program. The bulk of these funds is used to provide training materials for students and their tutors and to provide training for new tutors.

III. Specific project objectives and results:

A. Number of student hours in Literacy or ESL sessions - 27,000.

Result to date	Variance	Unit Cost
24,148	-11%	N/A

Activity Summary: WTLS has initiated a new statistical reporting procedure which still needs refinement. Some mistakes were found and the variation may be less than projected. In addition, four library programs have become stagnant and need to be revitalized.

B. Number of persons attending Literacy or ESL Sessions - 18,000.

Result to date	Variance	Unit Cost
13,958	-22%	N/A

Activity Summary: See III A. above.

Project Literacy

Page 2 of 3

III. Objectives and Results (continued):

C. Conduct 10 tutor training sessions for Literacy volunteers in FY 1992.

Result to date	Variance	Unit Cost
9	-10%	$116.67*

Activity Summary: The majority of the tutor training sessions was held during the fall and winter months. They are being conducted on an as-needed basis by a local or nearby trainer for fewer number of tutors. Because the trainers are local, the costs of each tutoring session are less than expected.

D. 120 volunteers will be trained.

Result to date	Variance	Unit Cost
81	-43%	$12.96

Activity Summary: See III C. above.

E. Volunteers will participate in 960 hours of training.

Result to date	Variance	Unit Cost
709	-26%	$1.48

Activity Summary: See III C. above.

*Does not include training materials.

Project Literacy
Page 3 of 3

IV. Significant Developments:

Eighteen libraries now have active literacy programs ranging in format from full classes to one-on-one tutoring. Four libraries' programs (Crosbyton, Idalou, McCamey, Abernathy) have become inactive this year for various reasons, but usually relating to the lack of a literacy coordinator. Two libraries have started programs--Kermit and Crane, and WTLS staff have consulted with one other library which is considering starting a program.

The Disadvantaged Services Committee met in December and recommended trying a new approach in assisting library literacy programs by contracting with librarians and/or their literacy coordinators to consult with programs which are having problems or need revitalizing. These experts would also be available to consult with libraries which are beginning a literacy program.

WTLS has usually set aside $200 for each library literacy program to purchase materials not available at the System office or supplementary materials. This was not a satisfactory procedure. This year WTLS asked the libraries to submit a request for the $200 and to explain how they would use these materials. This procedure worked very well, but the Disadvantaged Services Committee recommended that the consulting program discussed above take the place of this project.

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THE LIBRARY SERVICES AND CONSTRUCTION ACT
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.1.10
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
30,002

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	36,878			36,878
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	36,878			36,878
FY 92 CARRYFORWARD FUNDS INTO FY 93	41,208			41,208

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

SYSTEM PROJECT EVALUATION REPORT: SFY 1992

System: SAALS   Semiannual Report [ ]   Annual Report [X]

Project Name: Literacy   Date Submitted: September 25, 1992

I. Overall Objective of this Project:

To assist System libraries to provide their facilities, materials, and support for the tutoring of adults who are functionally illiterate.

II. Summary of Project Results:

Nine libraries received funds to help support tutoring of functionally illiterate adults. Libraries in Bandera, Boerne, Bulverde, Comfort, Floresville, Karnes City, Pleasanton, San Antonio and Uvalde provided facilities and materials so that those adults will be better able to function in today's society.

III. Specific Project Objectives and Results:

A. Number of student hours in Literacy Sessions (141,300).

Result to Date	Projected Variance	Unit Cost
75,732	-46%	N/A

Activity Summary:
Enthusiastic projections for new classes this year did not materialize; therefore, the variance is greater than desired or expected. Another factor was the unexpected cancellation of some classes especially at the Major Resource Center.

B. Number of persons attending Literacy Programs (53,000).

Result to Date	Projected Variance	Unit Cost
30,002	-43%	N/A

Activity Summary:
Fewer classes/teachers/tutors resulted in proportionally fewer students.

IV. Significant Developments:

The Bandera ABE/GED program resumed in September with a new teacher. Attendance was good indicating summer inquiries were followed by enrollment. Local support included strong tutoring support from a teacher's organization and senior citizen's group. Six of the 32 GED students received their certificates this school year. Classes did not meet during the summer months.

The Boerne Library program completed its second grant year. Scheduling difficulties between students and tutors have limited fast growth of the program so far. Community support is strong as evidenced by active Kendall County Literacy Council, United Way support, and participation in "Parenting Fair" and "Family Night" at Boerne Library. Interest is strong to develop a family literacy program.

Bulverde Library's ABE/GED program is in its second successful year with an average of 50 students per month. An anonymous donor provides a monthly stipend for the Literacy Coordinator. A reversible chalkboard and bookcase enhanced the teaching program this year. 3 students "graduated" and several have passed parts of GED.

The Comfort Library also worked with the Kendall County Literacy Council. The Comfort literacy project had three students finish Laubach in the fall. Investigation is being made into a Family Literacy Project. Difficulty in recruitment and retention of volunteer tutors hindered the progress of the adult literacy program at this site.

Floresville's library literacy program was taught by a Region 20 teacher and "one very faithful volunteer." Five to twelve students have been worked on their GED.

Karnes City Public Library Literacy Project began in September 1990. The wide-spread public support and a dedicated volunteer coordinator are laying a solid foundation for a successful program. However, the enthusiastic projection of participants and their hours was seriously flawed and needs to be revised. A family literacy program is being planned.

Pleasanton Public Library Literacy Project exceeded its objective of community contacts and volunteer tutors (19). Due to the unavailability of a Region 20 teacher(s) for a daytime GED class and LES students, goals of students/hours fell short of achievement. The late January arrival of one-on-one tutoring materials was also a factor. In spite of teacher and materials shortages, student recruitment was successful.

In Uvalde, the El Progreso Memorial Library Literacy Program continued to provide the highest numbers of students/student hours of the grant-funded projects. Teachers were provided by Southwest Texas Junior College with the library providing space, equipment, and furniture. This program outgrew the library and relocated this summer.

At the San Antonio Public Library, eight branches host literacy instruction. Attendance fell below Region 20 requirements for an LES teacher at Cortez Branch. SAPL now has two Project Learn-to-Read Centers. While successful, the student numbers did not offset the loss in numbers at Main Library and Cortez Branch. The

Special Services Consultant participated with SAPL librarians in selecting literacy materials. Only two of the branches held classes during the summer.

The Special Services Program Committee met in December 1991 and evaluated the proposals submitted by System libraries and approved eight for FY1993.

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 12.2
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,461

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	153,673			153,673
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	153,673			153,673
FY 92 CARRYFORWARD FUNDS INTO FY 93	73,924			73,924

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

472

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EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

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FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☒ I
☐ III

PROJECT NO. 12.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Baytown Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.2.1
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
9

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	24,330			24,330
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	24,330			24,330
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library: Sterling Municipal Library	Final Report
Submitted by: Linda Keul	September 1 - August 31, 1992
Population Served: black adults with less than a 12th grade education	Date Submitted: September, 1992

I. Overall objective of this project:

The overall objective of the project was to increase literacy skills of black families through an awareness of children's literature, to raise children's school performance and to increase parental involvement in the school, in the home, and in the community. While working with family literacy skills and parenting skills in the program, parents were taught how to access library resources for both school projects and personal needs thus creating independent library users.

2. Summary of project results:

Six parents and eleven children attended sessions regularly during the past school year. Three more parents have been recruited to join the group when sessions begin again this fall. Two of these new students are working one-on-one at the library until sessions begin again at the school. All of the parents and children have been issued library cards and have toured the library with the site coordinator. The bookmobile stops at the school twice monthly during the summer so that the parents and their children can check out books and participate in the library's summer reading program. The site coordinator has been conducting parenting sessions during these bookmobile stops. The site coordinator also developed packets that the parents and children checked out during the summer. These included a book to read, dictionary skills, writing activities and learning games that the parent and child could do together. They also included journals in which the parent and child could communicate and write to each other. During the course of the year, we found that students progressed more when the component included not only reading but also writing, spelling, and homework activities. Parenting sessions were held at the library on the weeks that the bookmobile did not service the McNair area. While all the parents attended the library tour in May, and seven of the eleven children participated in the summer reading program and visited the library occasionally to check out books, the attendance at the parenting sessions at the library was very low. This may be due to the fact that some parents did not have transportation to the library and many did not have child care arrangements. Child care was not provided at the library as it was in the sessions that were held in the schools.

The principal and teachers at Harlem Elementary are very pleased with the changes they see in both the parents and children. They state that the children are much more interested in reading and books. They bring books that they have acquired through our program to share with their classmates and they check out more books from the school library. Children's tutors worked with the children on reading, homework assignments, math, spelling, writing, and they helped them find library books to use for homework and school reports. Parents also took a more active role in their children's education by helping with homework and by reading to them. The result was many children made the honor roll. Parents also began attending parent-teacher conferences and community meetings for the first time. One man began attending church again.

The reading and writing skills of the parents continued to improve. All of the parents contributed writings to our spring edition of Brighter Horizons. As an incentive program, we gave parents one free book for every four library books they read to their children. Therefore, parents read a total of 184 library books to their children in the course of the year. This is in addition to the number of books the parents checked out for their own enjoyment. This number continued to increase as the parents began requesting different types of reading materials to be brought from the library.

3. Specific project objectives and results:

- **Objective I**

Train 10-15 volunteers to serve as tutors.

Result to Date **Variance from Objective** [none] **Unit cost** [$516.94]

We have trained 13 volunteers to work with our families.

Activity Summary

Eight volunteers have been trained to work with adults and five with children.

- **Objective II**

To enroll 10-15 adults who have children in grades K through 5, who are black and who have less than a fifth grade reading level.

Result to Date **Variance from Objective** [.9] **Unit cost** [none]

We have enrolled nine adults. Twenty children are involved in the project next fall.

Activity Summary

The site coordinator and school principal will work together to enroll more parents for the fall start-up of the program. Goose Creek Consolidated Independent School District has just completed a new school that will now serve the entire McNair community. Due to redistricting, the school population will increase form approximately 350 students to 750. We hope to recruit new families, into the "Families Reading Together" project as new children enroll in the school.

Teachers have become very supportive of the program as they see the results we have made in the past year. The site coordinator plans to conduct an in-service with the school staff this fall in the hopes of recruiting both new tutors and finding more parental referrals.

- **Objective III**

To develop eight curriculum units that reflect black family experience using the "Reading Rainbow" books and videos.

Result to Date **Variance from Objective** [none] **Unit cost** [$1,409.06]

Six units were completed during the 1991-92 school year. Eight more units have been developed for use during the 1992-93 school year.

Activity Summary

Each unit takes four weeks to complete. Six were completed in the spring. Eight will be done next year.

- **Objective IV**

Circulate a minimum of 35 books per month to parents and children for recreational reading.

Result to Date **Variance from Objective** [none] **Unit cost** [$2,467.58]

An average of 73 books were circulated per month.

Activity Summary

Parents checked out only 23 books in October. Once they became comfortable reading to their children and after they were tested and we found them adult materials at their reading level this number continued to grow.

We developed book directories for new readers which explained where parenting books, mysteries, classic stories, biographies and other books of interest could be found in the library. The books are labeled by color. Someone reading at a third grade level would look for books with dark green tape, etc. I have enclosed some of these directories for you to view.

- **Objective V**

The bookmobile will stop at the school site twice monthly. All five families will visit the bookmobile twice a month and check out a minimum of five books for home reading.

Result to Date **Variance from Objective** [.6] **Unit cost** [696.60]

Two families used the bookmobile exclusively. Three families participated in the summer reading program at the library but visited the bookmobile occasionally. One mother could not visit the bookmobile because it stopped at a time when she was working. The families that used the bookmobile checked out more than five books each time.

Activity Summary

The bookmobile stops at the school have enabled many of these parents to have access to library materials, and this would not be possible if they had to find transportation to reach the library.

- **Objective VI**

To develop a parenting skills curriculum based upon the series "Let's Work It Out."

Result to Date **Variance from Objective** [none] **Unit cost** [199.50]

Parenting sessions were conducted using the books entitled: Coping With School, Role Models and Showing You Care.

Activity Summary

Parents had a strong desire to help their children yet they didn't know how. In parenting sessions I would lead the discussions but the input from the tutors was very important. They served as role models and discussed methods they used in their homes with their own children.

When discussing schools, I explained to the parents how important it was to meet their children's teachers and for them to work with teachers on ideas that would help the child. I was pleased that by the end of the year all the parents were attending parent-teacher conferences.

The parents also attended a meeting to get parental input into the building of the new school. The principal was happy to report that one mother even made suggestions.

We had a literacy student from our workplace program come to the school and lead a discussion about parenting problems. We discussed how important it was for parents to encourage their children to stay in school and to set goals for careers and college at a young age. One tutor talked to the group about how through good grades and working with school counselors a lot of them could qualify for college scholarships.

The parents also watched videos that dealt with helping with homework, peer pressure and reading to children, throughout the year. This resulted in discussions about how each of them could adapt the methods from the videos to their own situation.

So, not only did this past year involve the parents in discussions of child rearing issues, it also saw these parents become active participants in their children's education. Participation in the "Families Reading Together" program caused this significant behavioral change.

During the summer adults demonstrated their abilities as independent library users through their visits to the bookmobile and library. They also enrolled their children in the summer reading program for the first time.

By attending the semi-monthly parenting sessions and checking out the packets, parents continue to interact with their children through reading and school activities.

- **Objective VII**

At least 50% of the parents will attend semi-monthly sessions at the library.

Result to Date **Variance for Objective** [.33] **Unit cost** [131.50]

Three parents attended the sessions held at the library. Two parents regularly attended the parenting sessions held at the bookmobile.

Activity Summary

Parents seemed more comfortable attending the sessions held at the school and the bookmobile. They still seem somewhat intimidated by the sessions at the library.

- **Objective VIII**

All five families will check out at least one instructional packet to be used at home with children.

Result to Date **Variance for Objective** [none] **Unit cost** [69.00]

All five families checked out packets for home use.

Activity Summary

All five families did check out at least one packet. Two families checked out several different packets during the course of the summer. Calendars were also developed and given to parents with pre-schoolers. These calendars listed an activity the parents could do each day with the child during the months of June, July and August.

- **Objective IX**

At least 50% of the children will participate in the library's summer reading program.

Result to Date **Variance for Objective** [none] **Unit cost** [none]

Seven of the eleven children (64%) participated in the summer reading program.

Activity Summary

The children participated in the summer reading program at both the library and the bookmobile. The children were given coupons to local restaurants as incentives for every twelve books they read.

4. Project Impact on the Library and on the Community:

As we stated in our previous report, we feel a community is impacted when individual members of that community become contributing participants in its affairs. In the short time we have been together we have seen more and more of this happening. One man came to us the first night telling us he had stopped going to church because of his inability to read. His tutor worked with him on church and bible materials. Last spring he not only began going to church again but got up in front of the congregation and spoke. The mother who had never visited the schools became close to two of her childrens' teachers and invited them to one of our "Families Reading Together" programs to hear her read. This same student, through the help of her tutor, found a job in a nearby community. All of the parents became more active in school affairs and all of the childrens' grades improved. Several of the children continued to make the honor roll throughout the school year. We were very pleased to see how the parents continued to check out more and more library materials and to see the enjoyment they got from reading with their children. One mother liked to come in and discuss children's books with me. She was always pointing out new titles I could read to my own children! We had one student who could read well but lacked self-esteem and confidence. She became quite good friends with her tutor who helped build her esteem. At last report they were out trying to find her a job, and she had enrolled in pre-GED courses at the local college. One of our tutors was a leader with a new gang task force program which kept children busy with summer activities. She enrolled most of the children from this program in that group. Many of our parents have also become involved in a group called the "Concerned Citizens of McNair" which was developed to address the high crime rate in the area where they live.

Each parent and child has been issued a library card. Most of the parents chose to use the library services of the bookmobile during the summer.

Sterling Municipal Library is approximately ten miles from this community, and while we have two families who do use the services of the library regularly, most of the others rely on the services of the bookmobile.

Three parents were referred to our vision and hearing screening held at the library. Two of the three have received free glasses through this program.

Both the parents and the tutors were very loyal to the project. Attendance rates were very high.

The reading level of our students has improved. This is obvious from the reading levels of the books they chose for themselves, the books they read to their children and their performance in class. The decision was made not to post-test these students until December in order to allow the parents one full year in the program before testing.

I am very pleased with the increase in self-esteem that I see. People who seemed very unhappy and severely lacking in self-confidence now have smiles and are becoming involved in the community.

As a former teacher I feel the biggest impact we have had and I hope will continue to have is with the children. When we began, the parents, many of whom could read very little themselves, had no input into their childrens' educations. They didn't know how to. They now read to and with their children. One mother who reads at approximately the same level as her third grade son says they read together and if they find a word they don't know they use methods they've learned from us to figure it out. They turn off the TV and have specific times for doing homework. The parents go to the schools and meet with the teachers to discuss school problems and discipline. We talked to the children about what they want to do when they grow up and what they will have to do to attain these goals. I think both the adult tutors (who are all professionals) and the high school students who work with the children (all of whom have goals of attending college) serve as major role models to these families.

This project has become very important to me. As a teacher, I always felt that unless the parents were involved you couldn't make a lasting impact with the child. This program has allowed me to work with the parent and child and I see first-hand how much more you can do working together for the child's welfare. I'm not finished yet! I hope the project will continue to grow and that someday I will be invited to attend the college graduations of some of these children!

Thank you for having the confidence you had in us and for allowing us to develop this very successful program.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Corpus Christi Public Library - Local Library

2. *NAME OF PROJECT, Specify grant program activity by line item number* 12.2.2
Literacy Programs

3. *TARGET AREA SERVED BY PROJECT*
Local

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
275

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	20,196			20,196
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	20,196			20,196
FY 92 CARRYFORWARD FUNDS INTO FY 93	14,500			14,500

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

See subgrant Project Evaluation Report which follows.

· Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library GREENWOOD BRANCH LIBRARY

Semiannual ☐

Submitted By Paulette Maier

Sept.1-Feb. 28 Sept.1-Aug. 31

Population Served People with less than a 12th grade education

Date Submitted September 3, 1992

1. **Overall objective of this project**

   Help adults with less than a twelfth grade education prepare for the GED examinations by providing materials, services and tutorial assistance.

2. **Summary of project results:**

   All program objectives have been met and exceeded.
   The program is presently serving 275 participants.
   The library has moved all GED materials to one location to allow greater access to participants.
   The library has added more than 400 items to its GED collection.
   Tutor recruitment has provided 75 volunteer tutors.

3. Specific project objectives and results continued

Objective

In the first year of the GED Plus program, the library will assist at least one hundred participants.

Result to Date

Variance from Objective: +175%

Unit Cost:

The program is presently serving two hundred and seventy five participants.

Activity Summary

Composition of participants: 70% female/30.2% male, 80% minority, 50.2% are also attending GED classes with local institutions. The Greenwood service area extends beyond the Corpus Christi city limits. All the participants live within the area served by the Library.

Objective

To create a GED section of the library with all appropriate material available to participants.

Result to Date

Variance from Objective: NA

Unit Cost:

The section of the library dedicated to GED consists of printed materials, four Apple computers, computer software, four television sets with VCR's, educational videos, a tape-recorder, and educational cassettes. The ESL collection is situated nearby.

Activity Summary

The GED section allows the participants and tutors easy access to the materials. The section attracts new participants to the program.

3. Specific project objectives and results continued

___ Objective

The purchase of at least 400 print and nonprint items within the first three months of the grant program.

Result to Date	Variance from Objective	+103%	Unit Cost	

The program has purchased and placed 811 print and nonprint items for use in the GED program.

Activity Summary

The materials in place circulated 2,463 times and reflect the usage of items recently acquired.

___ Objective

Increase the target population awareness of the services provided by the public library.

Result to Date	Variance from Objective	NA	Unit Cost	

GED program outreach efforts have successfully increased community awareness of ongoing library programs and activities.

Activity Summary

Recruitment letters, informational fliers, and bookmarks were supplied to 60 community-based organizations. Program information was provided to 51 newspapers, newsletters, radio, and television stations. The Greenwood Branch Manager and the GED Coordinator announced program information through participation in local Spanish-radio talk shows. The GED has promoted the program to the Human Resource Department of the City of Corpus Christi. The department distributes program information to employees as a result.

4. Project Impact on the Library and on the Community

The community has been made aware of the library's GED Plus program through information provided to community-based organizations and public service announcements. The response to the program has exceeded our projections. Program success may be reflected in the increased use of the library and the number of new library patrons.

All of the program participants have increased their use of the library. Some 31% of the participants received a library card for the first time after completing a program application. Of those applicants with a library card, 43% reported infrequent usage and only 26.3% claimed monthly patronage to the library. The 275 participants used the library at least 597 times while pursuing their GEDs. It is estimated that this figure is much higher in actuality. The statistic is derived from student sign-in sheets and tutor notes. It is well known that students frequently do not sign-in and often do not see a tutor during library visits.

The program participants often bring their children to the library and help them select material to read while they study. Many participants have encouraged friends or neighbors to participate in the program. This spin-off effect is bringing new users and their families to the library.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.2.3
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
548

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	35,000			35,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	35,000			35,000
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library El Paso Public Libraries

Semiannual ☒

Submitted By Martha A. Toscano

Sept.1-Feb. 28   Sept.1-Aug. 31

Population Served Adults and out-of-school youth with less than a twelfth grade education, their teachers and tutors.

Date Submitted September 23, 1992

1. Overall objective of this project

This project will provide access to library literacy materials and personnel support services to adults with less than a twelfth grade education, and to their teachers and tutors resulting in the increased use of the Clardy Fox Branch facility. This project will make this branch more relevant to the informational and educational interests of its community.

This project will offer five areas of service which are free to the public:

1. Information and referral
2. Materials collection
3. Instructional
4. Community outreach and promotion
5. Research and development

2. Summary of project results:

The Library Literacy Center has exceeded all the project objectives for fiscal year 1992 in each if the five service areas.

1. Information and referral— The Literacy Hotline has received and answered more reference questions than the previous two years combined.
2. Materials collection—The Literacy Center Materials Collection offers patrons the most up-to-date literacy and ESL materials available in print and non-print media.
3. Instructional—The Library was able to offer direct service to adults with the addition of two Staff Tutors and four adult literacy classes.
4. Community outreach and promotion—The Literacy Center Coordinator was successful in drawing new visitors to the branch and in becoming involved in literacy-related activities in the city of El Paso.
5. Research and Development—The Literacy Center has obtained funding to continue offering the five service areas without disruption.

3. Specific project objectives and results continued

a. Objective

This program will make 75 referrals per month to those who call the Literacy Hotline and in-person.

Result to Date	Variance from Objective	+1.09	Unit Cost	N/A

The Literacy Center personnel made 1,887 referrals to adults seeking basic literacy and/or ABE, ESL instruction throughout El Paso County this fiscal year. Average referrals per month = 157.

Activity Summary

The program staff has exceeded the grant objective in providing referrals to over 80 literacy and adult education agencies in El Paso County to adults seeking educational information. In addition, the El Paso Public Library in partnership with the Upper Rio Grande Private Industry Council and the El Paso Independent School District has published and distributed the 1992 Update of the Adult Education and Literacy Directory of Services in El Paso to social service agencies and their personnel in an effort to ensure that more county residents requiring educational services will be referred and directed to the service provider which will best meet their immediate and long-range needs.

b. Objective **Information and referral component**

This program will answer 75 information and reference questions per month over the telephone and in-person.

Result to Date	Variance from Objective	+9.64	Unit Cost	N/A

The Literacy Center personnel answered 9,570 information and reference questions this fiscal year. Average information and reference questions answered per month total 798.

Activity Summary

The program staff has far exceeded the grant objective in answering information and referral questions by adults and out-of-school youth with less than a twelfth grade education and their instructors or tutors. Of the total 9,570 questions answered, 3,509 were answered in-person and 6,061 were answered over the telephone on the Literacy Hotline (915) 779-2400.

3. Specific project objectives and results continued

c. Objective **Material collection component**

75 items will be circulated per month from the programs materials collection.

Result to Date

Variance from Objective **+.48**

Unit Cost **N/A**

1,331 materials were circulated from the collection in fiscal year 1992. Average circulation = 111 items per month.

Activity Summary

The circulation statistics have varied from 55 items to 153 items per month. (refer to graph 1.1) Use of the materials collection has remained steady as a result of public awareness, class tours and orientation, and community outreach efforts. In the past circulation statistics were tabulated manually, but this fiscal year circulation statistics were electronically tabulated since the El Paso Public Library's INLEX system became fully operational.

d. Objective **Materials collection component**

This program will increase the materials collection housed at the Literacy Center to 7,500 items.

Result to Date

Variance from Objective **-.03**

Unit Cost **N/A**

1,019 new items have been added to the materials collection to date. This brings the collection total to 7,019 items. In addition the Library Literacy Center has received book donations from other braches and from REFORMA-El Paso totalling 215 additional items. (cumulative total = 7,234 items)

Activity Summary

The Literacy Center Materials Collection has been inventoried and included in the update of the Literacy Center Bibliography which is made available to the public and to literacy agencies in El Paso. A database was created to keep a record of the materials collection and is updated periodically. Grant monies totalling $10,000 have been encumbered for this fiscal year; orders are slightly behind schedule with additional new materials awaiting processing and delivery.

3. Specific project objectives and results continued

e. Objective **Community outreach and promotion component**

This project will conduct 15 visits to area adult education classes by the end of the grant year.

Result to Date

Variance from Objective	+ 2.26	Unit Cost	N/A

Literacy Coordinator conducted 49 visits with adult education classes in fiscal year 1992, beginning October 1, 1991.

Activity Summary

The Library Literacy Center housed a total of nine adult education classes ranging from Basic Literacy, Survival Skills, ABE, ESL and pre-GED. Periodically the Literacy Coordinator would visit each of these classes to announce the arrival of new materials, special programs, and to encourage students to "stay the course" and continue their pursuit toward educational progress. In addition, the Literacy Coordinator visited with area classes representing organizations such as the El Paso Community College ALPHA Program; EPCC Project FORWARD; El Paso Independent School District ABE/ESL Program; and Ysleta Independent School District Project FORWARD.

f. Objective **Community outreach and promotion component**

This project will conduct 15 tours of the Library Literacy Center by the end of the grant year.

Result to Date

Variance from Objective	+ .13	Unit Cost	N/A

The Library Literacy Center conducted 17 tours during the grant year.

Activity Summary

Classes and groups visited the Library Literacy Center, as well as individual patrons. Individual tours were conducted almost on a daily basis, but these tours were not included in the evaluation report. (All new visitors are given a tour and orientation to the services available to them.)

3. Specific project objectives and results continued

g. Objective **Community outreach component**

This project will conduct 15 visits to community groups.

Result to Date

Variance from Objective **+.6**

Unit Cost **N/A**

The project Coordinator visited 25 community groups during the grant year.

Activity Summary

The project Coordinator visited numerous community groups and spoke to organizations about the services offered through the El Paso Public Library Literacy Center. Groups included: ACLD-TX; Communities in Schools, AVC Association of Volunteer Coordinators, EPISD, SISD, YISD, YWCA, WOW, URGPIC, Rio Grande Council of Governments, El Paso County Juvenile Detention Center, REFORMA-El Paso, LVA-Texas, Texas Literacy Council, EPCC, UTEP, West Texas Community Supervision and Corrections Dept.-Adult Probation Literacy Center, Project Bravo, Jesus Christ Church of Latter Day Saints, Henderson School Parent Association, Hillcrest Middle School Parent Organization.

h. Objective **Community outreach component**

This project will issue 15 library cards per month.

Result to Date

Variance from Objective **+3.6**

Unit Cost **N/A**

During the grant year, 844 library cards were issued to new adult patrons. Average new library cards issued per month = 70.

Activity Summary

The Library Literacy Center is housed within the Clardy Fox Branch. The total number of library cards issued this fiscal year is a cumulative total of cards issued by both the Literacy Center staff and library personnel.

3. Specific project objectives and results continued

i. Objective **Community outreach and promotion**

The project will attract 250 visitors to the Library Literacy Center or to the Branch Library through the project's activities.

Variance from Objective	+2.3	Unit Cost	N/A

Result to Date

The El Paso Public Library Literacy Center attracted 9,924 (headcount) visitors during the grant year. Average visitors per month = 827.

Activity Summary

The Library Literacy Center has attracted and increased number of visitors with the addition of special programs and extracurricular activities such as the Halloween Bazaar, Christmas Posada, Santa's Visit, Aerobics class, Country Dance class, Mother's Day Celebration, Speaker's Series, and Summer Reading Club.

j. Objective **Instructional component**

The project will coordinate volunteers to provide 400 hours of tutoring using computer-assisted language instruction, the materials collection or other instructional methods.

Variance from Objective	+.145	Unit Cost	N/A

Result to Date

Volunteers provided 458 hours of instruction during the grant year.

Activity Summary

The Literacy Center staff coordinated 15 volunteers to provide 458 hours of adult literacy instruction. Some of the volunteer tutors are also students in the ESL classes, but tutor students requiring native language literacy development.

3. Specific project objectives and results continued

k. Objective Instructional component

Schedule six semester-long classes taught by outside agencies.

Result to Date

Variance from Objective +.5

Unit Cost N/A

The Library Literacy Center scheduled nine literacy and/or ABE or ESL classes plus two special program classes—aerobics and country dance during the grant year.

Activity Summary

Three classes were offered by the Upper Rio Grande Private Industry Council, one by the El Paso Community College Literacy Program, one by the El Paso Independent School District ABE/ESL Program, and four classes by the El Paso Public Library Literacy Center staff tutors. (ESL, ABE, Pre-GED, Citizenship, and Literacy)

Two special program classes were also offered by Literacy Center personnel and community volunteers. These classes are directly tied to literacy because they offered our literacy students the opportunity to interact with other members of the community and to practice their English skills.

l. Objective Instructional component

Schedule two tutor-training sessions held on-site.

Result to Date

Variance from Objective 00

Unit Cost N/A

The Library Literacy Center scheduled two tutor-training sessions this fiscal year.

Activity Summary

The Library Literacy Center sponsored two tutor-training sessions, one at the Levi Strauss Learning Resource Center and the other at the Clardy Fox Branch where the Center is located. Thirty-six volunteers were trained in the whole-language approach to literacy instruction.

3. Specific project objectives and results continued

m. Objective **Instructional component**

Conduct five follow-up training sessions for volunteer tutors. Two sessions will give an in-depth review of the materials collection. Another two will give hands-on training on computer-assisted language instruction.

Result to Date

Variance from Objective **+.6**

Unit Cost **N/A**

The Library Literacy Center personnel conducted eight follow-up training sessions including in-depth reviews of the materials collection and hands-on training on computer-assisted language instruction.

Activity Summary

Fifteen volunteers worked with students placed by Literacy Center personnel. These tutors were given follow-up training as needed. In addition, as new materials were added to the materials collection tutors were informed and given in-depth reviews. Four volunteers utilized the computers for individual instruction and received hands-on training as new software was made available.

n. Objective **Research and development component**

The program will develop a funding strategy. The program will research and cultivate prospective sources for funding.

Result to Date

Variance from Objective **N/A**

Unit Cost **N/A**

The project Coordinator wrote two grant proposals to the U.S. Department of Education. The City of El Paso made a commitment to Literacy by establishing the Literacy Coordinator position as a city-funded position.

Activity Summary

Of the two grant proposals submitted, Project VIA (Volunteers in Action) was funded by the U.S. Dept. of Education for fiscal year 1993 for $35,000 in grant monies. The city of El Paso budgeted $35,000 for the continuation of the Literacy Coordinator position. This position will become a permanent city-funded position.

4. Project Impact on the Library and on the Community

The Library Literacy Center has had a positive impact on the community, the adult literacy population and the branch library where it is located. Since the inauguration of the Library Literacy Center in 1989, the city of El Paso has had a centralized information and referral agency, a centrally-located resource center housed with an extensive array of literacy and ESL materials, a central facility in which outside agencies can offer adult basic education classes, and an advocate for literacy instruction.

The Literacy Center Hotline has been very effective in informing and referring El Paso County residents seeking educational services to the most appropriate agency in their community which will best meet their immediate and long-term goals. In 1990 the Hotline answered 1,687 reference questions, in 1991 the Hotline answered 5,196 reference questions and in 1992 the Hotline answered 11,457 reference questions. As evidenced by the increasing number of calls to the Literacy Hotline, the community awareness and public awareness campaigns have been extremely successful. In order to offer up-to-date information and referral to adult education providers, the Literacy Center has surveyed and maintained a database of the services offered by these agencies, the operating hours, fees, classes, and contact person. With this database and compilation of pertinent information the Literacy Center has published and distributed three editions of the ADULT BASIC EDUCATION AND LITERACY DIRECTORY OF SERVICES IN EL PASO. (Graph 1.2)

The Library Literacy Center has served as a resource center for adults seeking to better their reading and writing skills or wanting to learn English, for volunteer tutors who are continually seeking materials for their students, for educational agencies and their instructors, and for the public at-large. The materials collection has been upgraded year by year with the addition of the latest materials (print and non-print) published for adult literacy instruction. This year, the Literacy Center and Branch personnel assisted Levi Strauss Cypress Plant and the El Paso County Juvenile Detention Center establish their own learning resource centers and materials collections for literacy instruction.

This year the Library Literacy Center housed nine adult education classes in its facility at the Clardy Fox Branch. With the addition of two staff tutors, the El Paso Public Library was able to offer direct services to 68 students with the addition of four adult literacy classes. Student hours have increased since 1990 when the Center reported 3,602 hours of instruction in literacy or ESL classes. In 1991, 4,983 hours were reported and in 1992, 10,170.5 student hours were accrued. The Library Literacy Center has become known for its quality instruction and facilities. This year the Library Literacy Center served 548 enrolled students adult education classes on site. Five of these classes were offered by outside agencies such as the El Paso Community College, Upper Rio Grande Private Industry Council, and El Paso Independent School District. (Graph 1.3)

The Literacy Center Coordinator has been a staunch advocate of literacy instruction in the city of El Paso. Martha A. Toscano serves on the Literacy Coalition Board whose mission is to provide a centralized support network for all literacy-enhancing activities in the El Paso community. She served on the planning commitees for the

4. Project Impact on the Library and the Community (Continued)

Wider Opportunities for Women (WOW) Literacy in Context (LINC) Conference and the Strategic Planning Committee for the El Paso Independent School District dealing with adult ESL, ABE, and GED preparation. In addition, Ms. Toscano was a presenter as well as participant at the LVA-Texas Lone Star Literacy Conference held in Austin, TX. With the assistance of the Literacy Center staff, the Coordinator has empowered the local community where the Literacy Center is located to take an active role in pursuing the construction of a new branch facility and continuous funding of the Library Literacy Center.

This year the Library Literacy Center attracted many more visitors to the branch which in turn had a positive effect on the increased circulation and community involvement. The Library Literacy Center has met and exceeded its overall objective that "services provided will result in the increased usage of the Clardy Fox Branch facility and will make it more relevant to the informational and educational interests of its community." In 1992, the Literacy Center had 9,924 visitors many of whom were first-time visitors to the branch. The implementation of special programs such as the Aerobics and Country Dance classes, the Speaker's Series commemorating Women's History Month, the Holiday Celebrations sponsored by the Friends Group, and tours and orientations to the Center have drawn more visitors to the branch and increased the number of registered patrons significantly.

The Library Literacy Center has been successful in providing access to appropriate library materials and personnel support services needed to reinforce reading and language development skills to adults and out-of-school youth with less than a twelfth grade education, to their teachers and tutors. The Library Literacy Center has become a vital force in the community and in the city of El Paso.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☒ I
☐ III

PROJECT NO. 12.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.2.4
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
123

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	64,087			64,087
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	64,087			64,087
FY 92 CARRYFORWARD FUNDS INTO FY 93	59,424			59,424

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library	San Antonio Public Library- Bazan	Semiannual ☐	Annual ☒
Submitted By	Mary L. Cantu	Sept.1-Feb. 28	Sept.1-Aug. 31
Population Served	Adults with less than 12 years of schooling	Date Submitted	Sept 28, 1992

1. Overall objective of this project

To encourage the use of the library by adults with less that 12 years of schooling by providing English as a Second Language (ESL) classes, and small group instruction and one to one tutoring in ESL, Basic Literacy, and Transitional Spanish Literacy.

2. Summary of project results:

The Bazan Learning Center served a total of 506 students for the year. We have exceeded our goal of serving 100 ESL students by 274, partly because we underestimated the normal demand for ESL classes, and partly because additions to the ESL program made possible by the grant (ie: provision of consumable student text books, teacher manuals, audio cassette lesson tapes, tape players, and training for ESL teachers) strengthened the existing program and attracted new students.

The start-up of Basic Literacy and Transitional Spanish Literacy classes was postponed because of unanticipated delays in the construction of office space for staff. In spite of the delay, we exceeded our objective in Transitional Spanish Literacy by 2 students. However, at least 25 Basic Literacy students originally recruited for the Bazan Learning Center were transferred to a similar program at the Collins Garden Branch Library during the fall to avoid making those students wait to begin classes. The result was that we served 89 Basic Literacy students rather that the 100 originally targeted.

The grant year ended with groundbreaking ceremonies for the new Bazan Branch Library on August 21. The new library will have space which which has been specially adapted for the Bazan Learning Center.

Library Bazan

3. Specific project objectives and results continued

1 Objective Recruit 140 volunteer tutors (100 Basic Literacy, 20 Transitional Spanish Literacy, and 20 ESL).

Result to Date

Variance from Objective +16%

Unit Cost $4.93 per tutor recruited

21 ESL tutors
32 Transitional Spanish Literacy tutors
99 Basic Literacy tutors
152

Activity Summary

Although we fell one short in the Basic Literacy category, we exceeded our objectives in ESL and Transitional Spanish Literacy by 1 and 12, respectively. We scheduled additional workshops in the spring and summer to help meet the demand for trained tutors.

2 Objective Provide 15 hours of training for Basic Literacy, Transitional Spanish Literacy, and English as a Second Language tutors.

Result to Date

Variance from Objective +13%

Unit Cost $39.66 per tutor (includes materials)

15 hours Basic Literacy tutors
19 hours Spanish Literacy tutors
17 hours ESL tutors

Activity Summary

Inservices for Basic Literacy tutors were on the topics of learning disabilities and reading comprehension. An additional workshop for Transitional Spanish Literacy tutors was provided by Dr. Chester Klevens, one of the developers of the Nosotros Leemos video lesson series. Workshops for Basic Literacy were provided by staff and experienced tutors who are being trained as trainers.

Library Bazan

3. Specific project objectives and results continued

3 Objective Provide information to tutors about library resources appropriate for adult new readers during tutor training.

Result to Date

Variance from Objective n/a

Unit Cost n/a

All workshops have included a section about library resources

Activity Summary Staff have distributed lists of books on tape, lists of books in the reader development collection, and when appropriate, lists of books for parents to read to children.

4 Objective Recruit and evaluate 100 adults who need Basic Literacy instruction

Result to Date

Variance from Objective +37%

Unit Cost $1.66

137 adult who need Basic Literacy instruction have been recruited and evaluated.

Activity Summary Of the students who have been recruited and evaluated, 89 have been matched with a tutor, and 44 are awaiting assignment. An experienced volunteer performs the evaluation for most new students.

Library Bazan

3. **Specific project objectives and results continued**

5. Objective Provide ESL classes for 100 limited English speaking adults.

Result to Date

Variance from Objective +2.74%

Unit Cost $20.28 per student

The Bazan Learning Center has provided ESL classes for 374 Limited English speaking adults.

Activity Summary The local adult education cooperative assisted us by providing additional consumable textbooks for the significantly larger number of students than we had anticipated. The Head Librarian spent at least 10 hours per week in managing the ESL classes.

6 Objective Evaluate ESL students in current ESL classes as needed and provide one-to-one tutoring as needed.

Result to Date

Variance from Objective n/a

Unit Cost $3.50

All ESL students were evalated.

Activity Summary As large numbers of ESL students requested services, we added additional classes. We were assisted in this effort by the fact that LIteracy Volunteers of Texas held a conference in San Antonio which provided an opportunity for 4 more ESL volunteers to receive training.

Library Bazan

3. Specific project objectives and results continued

7 Objective Recruit and evaluate 20 adults who need Transitional Spanish Literacy instruction.

Result to Date

Variance from Objective +45%

Unit Cost 3.50

31 Transitional Spanish Literacy have been recruited and evaluated. 22 have been matched with tutors, and 7 are awaiting assignment.

Activity Summary

As the the Transitional Spanish Literacy program became known in the community, word of mouth advertising has brought increasing numbers of students.

8 Objective Match 120 adult learners to trained volunteers and provide one to one tutoring or small group instruction in Basic Literacy (100) and Transitional Spanish LIteracy (20).

Result to Date

Variance from Objective -7.5%

Unit Cost $288 per student served

22 Transitional Spanish Literacy students matched
89 Basic Literacy students matched
111 Total students matched and served

Activity Summary

25 Basic Literacy students originally recruited for the Bazan Learning Center were referred to the Basic LIteracy program at the Collins Garden Library in order to avoid making them wait until January to begin classes. We were not able to begin our tutoring components until office space for staff was completed and telephones installed.

Library Bazan

3. **Specific project objectives and results continued**

11 Objective Make video-based literacy instruction available for both English and Spanish speaking adults.

Result to Date

Variance from Objective 0%

Unit Cost $435.00

Locking metal security centers providesafe storage for video monitors and video players provided by San Antonio College

Activity Summary

Basic Literacy and Transitional Spanish Literacy students view half hour video lessons as part of their lessons. ESL students have the opportunity to work independently viewing "Opportunity USA "video lessons.

12 Objective Assist adult learners who are parents of small children in selecting appropriate children's books and reading them to their children

Result to Date

Variance from Objective n/a

Unit Cost $3.00

Tutors and staff have identified 35 adult learners ho are parents of small children, and have assisted them in selecting appropriate children's books and reading to their children.

Activity Summary

Books published by New Reader's Press especially for new reader parents such as The Long and Short of Mother Goose have proven to be extremely popular with both parents and children. One advantage of these books is that they come with audio cassette tapes which allow the parent to practice reading along before reading to their children. We were able to purchase 4 inexpensive tape players which can be checked out by parents who do not have tape players.

3. **Specific project objectives and results continued**

9 Objective Supervise, support, and manage 120 student/tutor pairs and 9 English as a Second Language classes

Variance from Objective: pairs -4%; classes +56%

Unit Cost $42.82 per student

Result to Date
22 Transitional Spanish Literacy Pairs
89 Basic Literacy Pairs
4 ESL Pairs
115 Total student/tutor pairs

We have provided 14 ESL classes

Activity Summary
Staff devotes about half its time to supervision and management of student/tutor pairs and classes. As numbers of students requesting ESL classes continued to grow, we provided additional classes. The large number of ESL students served with the dollars budgeted significantly lowered our cost per student. We would prefer to be able to offer more individualized instruction even though the cost per student is higher. As we continue to develop a corps of trained and experienced ESL teachers, we expect to be able to meet the need for high quality, small group and individualized ESL instruction for students with very low levels of education.

10 Objective Assist program participants in acquiring library cards.

Variance from Objective 0%

Unit Cost n/a

Result to Date
All program participants have acquired library cards

Activity Summary
Acquiring a library card is part of the first lesson for all our students.

Library Bazan

3. **Specific project objectives and results continued**

13 **Objective** Encourage adult learners who are parents of small children to participate in library programs for children.

Result to Date

Variance from Objective n/a

Unit Cost $1.50 per adult learner

Activity Summary

In addition to distributing calendars of library programs, staff has talked with parents in casual conversations about the many programs offered for children at the Bazan Library. Programming for children during the past year has included story hours, films, arts and crafts, a checkers tournament, a rope -jumping contest, a puppet making contest a kite-making clinic. The Bazan Library is very fortunate to have a story-teller who visits every other Thursday afternoon and tells traditional Mexican folk tales, and recounts oral history from her family and neighborhood.

14 **Objective** Post test students who have completed 60 hours of instruction

Result to Date

Variance from Objective 0

Unit Cost $3.30

Activity Summary

Students who have been post tested have shown an average gain of 1.5+ grade levels

Library Bazan

3. Specific project objectives and results continued

15 **Objective** Refer students who are ready to advance to other programs.

Result to Date

Variance from Objective: n/a

Unit Cost: $3.00

48 students who sought help from the Bazan Learning Center have been referred to other adult education programs.

Activity Summary

The Project Director assists students who are ready for more advanced levels of instruction in locating appropriate classes. The Project Director frequently confers with caseworkers, directors of other programs, and 225 READ (the City Centralized Referral Center) in order to prpperly refer students.

16 **Objective** Provide special testing, diagnosis, and prescription for 15 students who exhibit unusual learning difficulties.

Result to Date

Variance from Objective: -33%

Unit Cost: $60.00

10 students were given special testing.

Activity Summary

The Learning Specialist has been able to make suggestions about to help students with a variety of serious learning difficulties. All those students have made satisfactory progress. Fewer students than anticipated were tested because on 3 occasions the Learning Specialist was able to determine that extensive testing was not necessary in order to know how to help the students, and we served fewer students than targeted as a result of delays in construction of office space.

Library Bazan

4. Project Impact on the Library and on the Community

The Bazan Library already has a tradition of responding to to the needs of the community which it serves. The Bazan Learning Center has strengthened the library's ability to offer needed services to the large numbers of disadvantaged adults who live in the Westside neighborhood.

All students have acquired library cards, and all have used their library cards to check out library materials. The Bazan Learning Center is helping to create a new pool of lifelong library users by helping undereducated adults acquire skills in reading in both English and in Spanish, and in speaking and understanding English. Video monitors and players mounted in locking security centers have made it possible for library patrons to view video lessons which teach Basic Literacy, Spanish Literacy, English, and Citizenship during any time the library is open.

As students have shared stories of their experiences with their friends and family members, they have built a powerful network of communication which continues to attract new students and new patrons into the library.

As parents become able to read, they are able to share the gift of reading with their children and help break the cycle of illiteracy which has continued for many generations in some families. Parents who read are able to continue their education, train for jobs, and better provide for their families.

The services which we have been able to provide this year at the Bazan Library lay a foundation for positive changes which will affect the lives of the students themselves, the lives of their family members, and the economic and cultural life of the community.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	12.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Local Library

2. NAME OF PROJECT, Specify grant program activity by line item number 12.2.5
Literacy Programs

3. TARGET AREA SERVED BY PROJECT
Local

4. NUMBER OF PERSONS SERVED BY THE PROJECT
506

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	10,060			10,060
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	10,060			10,060
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

Public Library Services to Disadvantaged Populations
Project Evaluation Report: SFY 1992

Library San Antonio Public LIbrary Collins Garden LIbrary

Semiannual ☐ Annual ☒

Sept.1-Feb. 28 Sept.1-Aug. 31

Submitted By Mary L. Cantu

Population Served Adults 16 years and older with less than 12 years schooling

Date Submitted Sept. 28, 1992

1. **Overall objective of this project**

Project Learn to Read encourages increased library usage by adults with less that 12 years schooling by providing one-to-one tutoring, appropriate books, video lessons, and computer software to beginning level adult readers.

2. **Summary of project results:**

Project Learn to Read provided one-to-one tutoring for 123 beginning level adult learners from Sept. 1, 1991 to Aug. 31, 1992.

We were targeted and budgeted to serve only 50 adult learners, but the project has apparently developed its own momentum, as new students hear about the program and request services. The existing corps of trained and experienced volunteers made it possible to serve the additional 73 students in spite of severely strained resources.

A major concern throughout the year was finding resources to continue the program without assistance from the Texas State Library. The U.S. Department of Education approved a grant request in the amount of $34,971; the City of San Antonio has allocated $25,000 in Community Development Block Grant monies; and Education Service Center Region 20 has agreed to provide support during the coming year. The acquistion of renewable funding represents the accomplishment of a major goal for Project Learn to Read - an accomplishment which probably would not have been possible without LSCA start-up monies over the last 3 years which gave us the opportunity to begin the program and establish a track record of success.

Project Learn to Read has been named a "Texas Point of Light" and will be honored at the "Lone Star Showcase and Salute to Community Service" on Oct. 1.

Library Collins Garden

3. **Specific project objectives and results continued**

1 Objective Recruit and train 50 volunteers

Result to Date	56	Variance from Objective	+12%	Unit Cost	$42.82	per tutor

Activity Summary

We scheduled an additional training session in May in order to insure as adequate number of tutors.

2 Objective Perform intake and evaluation for 50 students

Result to Date	98	Variance from Objective	+96%	Unit Cost	$1.50	per student

Activity Summary

These figures do not include 25 student for whom intake and evaluation was done through the Bazan Learning Center. 17 students are currently waiting assignment.

Library Collins Garden

3. **Specific project objectives and results continued**

3 **Objective** Match 50 students and volunteer tutors.

Result to Date 123

Variance from Objective +146%

Unit Cost $8.00 per pair

Activity Summary

The Project Coordinator and Project Director were greatly assisted by an experienced volunteer in the matching process.

4 **Objective** Provide free one-to-one tutoring for 50 beginning level adult learners.

Result to Date 123

Variance from Objective +146%

Unit Cost $163.00 per student

Activity Summary

Serving large numbers of students beyond those we had planned to serve required the good will and additional services of experienced volunteers who many times taught more than one student, and helped staff the office. Both the Project Director and Project Coordinator have lost count of the number of hours they volunteered as well.

Library Collins Garden

3. Specific project objectives and results continued

5 Objective Provide orientation and assistance for 20 library patrons who wish to work independently viewing video lessons and/or using educational computer software.

Result to Date 22

Variance from Objective +10%

Unit Cost $2.50 per student

Activity Summary

Much of the assistance and orientation for library patrons who worked independently was provided be volunteers. The computer software purchased with earlier LSCA grant monies has proven to be a useful and appropriate tool for assisting undereducated adults.

6 Objective Supervise and support 50 volunteer tutors and 4 volunteer staff members.

Result to Date 116 tutors
5 vol.staff

Variance from Objective tutors +132%
+25% vol. staff

Unit Cost $64.76 per vol.

Activity Summary

The Project Director and Project Coordinator devote about one half their time to on-going supervision and support of volunteers.

Library Collins Garden

3. **Specific project objectives and results continued**

7 Objective Post test students who have completed 50 hours of instruction

Result to Date 37

Variance from Objective n/a

Unit Cost 1.00 per student

Activity Summary

Althoughmore than 37 students have completed 50 hours of instruction, many are reluctant to keep their appointments for post testing because of "test fright" and some leave the program before we have a chance to post test.

8 Objective Refer students who demonstrate readiness for classroom instruction.

Result to Date 34

Variance from Objective n/a

Unit Cost $4.50

Activity Summary

One of the lessons we have learned in the course of the program is that even when students progress to reading levels of 5th and 6th grade (the normal level for Pre-GED classes), few are ready for large, multi-level classes. We have proposed to begin a special pre-GED class during the coming year which will offer students a chance to transition from one-to-one tutoring to Pre GED classes. The curriculum will include reading, writing, math, study skills and basic information about science and social studies to which person who have spent their adult lives reading at low levels have not had access.

Library Collins Garden

3. **Specific project objectives and results continued**

9 Objective Increase the Reader Development Collection by 65 items.

Result to Date 43

Variance from Objective -34%

Unit Cost $7.69 per book

Activity Summary

Some monies budgeted for the Reader Development Collection were spent for consumable student textbooks in order to serve the larger-than-expected number of students who requested services.

10 Objective Increase the circulation of the Reader Development Collection by 100 items.

Result to Date 123 (minimum)

Variance from Objective +141%

Unit Cost 7.80 per item

Activity Summary

All students acquire library cards and are are assisted in checking out library materials during their first lessons.

Library Collins Garden

3. Specific project objectives and results continued

11 Objective Provide 30 consumable spelling and writing workbooks

Result to Date 0

Variance from Objective 100%

Unit Cost n/a

Activity Summary

Monies budgeted for consumable spelling and writing workbooks were spent for basic student textbooks.

12 Objective Provide Computer software which will allow students to practice spelling and vocabulary skills.

Result to Date 0

Variance from Objective -100%

Unit Cost n/a

Activity Summary

Monies originally target for purchase of computer software were spent on consumable student textbooks (basal readers).

Library Collins Garden

3. Specific project objectives and results continued

13 Objective Provide special testing for students who exhibit unusual learning difficulties.

Result to Date 8

Variance from Objective n/a

Unit Cost $60.00

Activity Summary

Special testing of students who experience unusual difficulties in learning has proven to be extremely helpful in allowing us to assist persons who have failed in other programs or who might otherwise fail to progress in our program.

__ Objective

Result to Date

Variance from Objective

Unit Cost

Activity Summary

Library Collins Garden

4. Project Impact on the Library and on the Comunity

Project Learn-to-Read has been a very positive influence and has had a tremendous impact on our community and the Collins Garden Branch Library. Our surrounding area always has had a high rate of illiterate adults which our library had been unable to reach. Project Learn-to-Read has been able to bridge the gap by bringing these adults into the library atmosphere and offering them the wonderful opportunity to improve their reading skills.

Since its inception, Project Learn-to-Read has attracted large numbers of people who otherwise may never have been library users. It is truly gratifying to see these adults gain confidence in their reading ability and then go on to become library users.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

FINANCIAL AND PERFORMANCE REPORT

TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	18.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* 18.1
Administration

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	259,638			259,638
CURRENT FY 1992 FUNDS		277,392		277,392
TOTAL EXPENDITURES	259,638	277,392		537,030
FY 92 CARRYFORWARD FUNDS INTO FY 93	253,000			253,000

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

During SFY 1992, the Texas State Library successfully accomplished all major program responsibilities relative to administration of the Library Services and Construction Act and the Library Systems Act (LSCA). The FY 1993 LSCA *Annual Program* and *Long Range Plan* were submitted to Department of Education on schedule. Further revisions will be necessary to accommodate adjustments in LSCA funding. The FY 1991 *Annual Report* was submitted by the December 31 due date.

CHECK TITLE	PROJECT NO.
☒ I ☐ III	18.1

Continued

The Texas State Library completed the following activities in administering the LSCA:

1) Supporting services and operations of the State Library Agency;

2) Administering the participation of Texas public libraries, regional library systems, library consortia, state institutions for serving the disadvantaged; improving inadequate library service; reorganizing library units and demonstrating interlibrary cooperation, including establishment of guidelines, development of project criteria, review of applications, and evaluation of progress reports and project termination reports;

3) Evaluating plans and projects submitted by regional library systems, institutional libraries, local public libraries, and library consortia;

4) Establishing, informing, and conducting meetings of a LSCA Advisory Council and Library Systems Act (LSA) Advisory Board to assist in the evaluation and comprehensive planning of library services;and,

5) Publishing statistical directories in support of the collection, analysis and dissemination of pertinent information on the development of library services in the state and the updating of information of the needs of the citizens of Texas, particularly needs of the disadvantaged, program preferences of library users, and effectiveness of the various programs of service.

Property inventory lists from major resource centers were analyzed to verify condition and status of equipment purchased with grant funds. All grant recipients received a copy of the *Procedures Manual* to ensure their understanding of grant procedures and regulations. The following subgrant reports were closely monitored: financial status reports, requests for cash advance or reimbursement, and property inventory records. The procedure of suspending grants for delinquent reports continued to result in timely submission of all reports.

Texas Public Library Statistics for 1991 was published; this data collection has been linked to the National Integrated Postsecondary Education Data System (IPEDS) data collection effort of the U.S. Department of Education. The State Library collects IPEDS data, supplements that data with topics of interest to Texas academic libraries, creates a single database, and extracts data to forward to IPEDS and to publish *Texas Academic Library Statistics*. *Texas Academic Library Statistics* for 1990 was published and distributed in mid-1992; this data collection was coordinated with the National Center for Educational Statistics FSCS program. Both publications were on schedule.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☒ I ☐ III	18.1

Continued

In 1992, we continued a multi-year planning process, selecting issues to consider and organizing task forces of Texas Librarians to study these issues. This is designed to pull together a consensus of opinion prior to the state's Sunset Review of this agency. The LSCA Advisory Council and the LSA Board are serving as the steering committee.

The LSCA 1991 carryover funds reported for this project are allocated as follows:

Administration of Grants	$148,207
Indirect Charges Paid to State Based on Approved Rate	111,431
	$259,638

TITLE II

BEST COPY AVAILABLE

TITLE II

PUBLIC LIBRARY CONSTRUCTION

The Texas State Library's Long Range Plan for Statewide Library Development in Texas, 1992-1995 includes an objective "to assist in upgrading facilities of public libraries through the administration of LSCA Title II grants...." (Goal 1, Objective 1.3, p.3-2). The need for this objective is documented on pp.4-8 of the Long Range Plan.

In implementing this objective, Title II grants were awarded to those on the following list. Pasadena received a partial grant of $35,213 in FY 1990 carryover funds and a partial grant of $46,973 in FY 1991 carryover funds, for a total of $82,186.

1992 TITLE II GRANT AWARDS

(1990 Carryover Funds)

Library Status	Sq. feet Added	Title II Grant	Local Match	Project Cost	Project
* Pasadena	see below	$35,213	see below	see below	see below
	=========	=======	=========	=========	
TOTAL		$35,213			

* Partial grant. Also received partial grant from FY 1991 carryover funds.

FY 1991 Carryover Funds awarded on are the following page.

TITLE II

PUBLIC LIBRARY CONSTRUCTION

(1991 Carryover Funds)

Library Status	Sq. feet Added	Title II Grant	Local Match	Project Cost	Project
Delta County Lib. (Cooper) Conversion	5,800	$100,000	$ 100,000	$ 200,000	Under construction
Earth/Springlake (Earth) New construction	5,000	100,000	228,650	328,650	Under construction
Van Horn City-County Library (Van Horn) New construction	5,040	67,422	81,578	149,000	Under construction
Buda P.L. New construction	5,200	100,000	170,000	270,000	Under construction
San Marcos P.L. New construction	27,000	300,000	2,585,000	2,885,000	Under construction
Midland Co. Lib. (Midland) Addition	26,642	200,000	2,175,000	2,375,000	Under construction
Montgomery County Lib. (Conroe) Branch conversion	6,600	100,000	148,000	248,000	Under construction
* Pasadena P.L. New branch	10,300	46,973	1,369,456	1,451,642	Under construction
	======	=========	=========	=========	
TOTAL	91,582	$1,014,395	$6,857,684	$7,907,292	

* Partial grant. Also received partial grant from FY 1990 carryover funds.

COMPLETED TITLE II PROJECTS

The projects listed below were awarded in prior fiscal years, but were completed or the Project Completion Form was submitted during FY 1992

CAN 8E000580
FY 1988 CARRYOVER

Pearsall P.L.	$200,000
	=======
TOTAL	$200,000

CAN 9E000580
FY 1989 CARRYOVER

Corpus Christi P.L. (Greenwood Branch)	$100,000
Donna P.L.	100,000
El Paso P.L. (Irving Schwartz Branch)	100,000
Mason County P.L. (Mason)	100,000
Port Isabel P.L.	50,000
Zapata County P.L. (Zapata)	50,000
	=======
TOTAL	$500,000

CAN 0E000580
FY 1990 CARRYOVER

Aransas Pass P.L.	$100,000
Troup P.L.	100,000
	=======
TOTAL	$200,000

Project completion forms for the above libraries are included in this report.

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STATE Texas
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CAN (YEAR OF GRANT AWARD) 8E000580

DEPARTMENT OF EDUCATION
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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY
Pearsall Public Library

2. PROJECT NO.
88-2

3. ADDRESS (Number, Street, City, and State)
200 E. Trinity, Pearsall, Texas

ZIP CODE 78061

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
9	1	1989	8	26	1991

6. TYPE OF PROJECT (Check appropriate boxes)

☒ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☐ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 200,000.00
2. OTHER	
3. SUBTOTAL	$ 200,000.00
b. STATE	
c. LOCAL	258,117.00
TOTAL (Add a(3), b & c)	$ 458,117.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1989-1991 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 16). The need for this objective is documented on pages 32 through 38 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Pearsall Public Library in Pearsall, Texas.

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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY
Greenwood Branch Library

2. PROJECT NO.
89-3

3. ADDRESS (Number, Street, City, and State)
4044 Greenwood, Corpus Christi, Texas

ZIP CODE 78416-1906

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)
Corpus Christi Public Library, 805 Comanche, Corpus Christi, Texas 78401-2798

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
8	20	1990	3	6	1992

6. TYPE OF PROJECT (Check appropriate boxes)

- ☐ a. NEW
- ☐ b. REMODELING
- ☐ c. ENERGY CONSERVATION
- ☐ d. SAFE WORKING ENVIRONMENT
- ☐ e. ACQUISITION
- ☐ f. ALTERATION
- ☐ g. NEW TECHNOLOGIES
- ☐ h. TECHNOLOGY ENHANCEMENT
- ☒ i. EXPANSION
- ☐ j. HANDICAPPED
- ☐ k. HISTORIC BUILDINGS
- ☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	219,859.00
3. SUBTOTAL	$ 319,859.00
b. STATE	
c. LOCAL	103,019.00
TOTAL (Add a(3), b & c)	$ 422,878.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Greenwood Branch Library in Corpus Christi, Texas.

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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY Donna Public Library	2. PROJECT NO. 89-4
3. ADDRESS (Number, Street, City, and State) 301 South Main Street, Donna, Texas	ZIP CODE 78537
4. NAME AND ADDRESS OF APPLICANT (If different from item 1)	

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
5	9	1990	11	12	1991

6. TYPE OF PROJECT (Check appropriate boxes)

☐ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☒ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	
3. SUBTOTAL	$ 100,000.00
b. STATE	
c. LOCAL	224,000.00
TOTAL (Add a(3), b & c)	$ 324,000.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Donna Public Library in Donna, Texas.

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THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

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TITLES II COMPLETION REPORT SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY
El Paso Public Library - Irving Schwartz Branch

2. PROJECT NO.
89-5

3. ADDRESS (Number, Street, City, and State)
1865 Dean Martin Drive, El Paso, Texas

ZIP CODE 79936

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
9	4	1990	8	31	1991

6. TYPE OF PROJECT (Check appropriate boxes)

☒ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☐ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	
3. SUBTOTAL	$ 100,000.00
b. STATE	
c. LOCAL	618,000.00
TOTAL (Add a(3), b & c)	$ 718,000.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the El Paso Public Library - Irving Schwartz Branch in El Paso, Texas.

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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY
Mason County Library

2. PROJECT NO.
89-9

3. ADDRESS (Number, Street, City, and State)
210 Post Hill, Mason, Texas

ZIP CODE 76856

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
8	15	1990	6	29	1991

6. TYPE OF PROJECT (Check appropriate boxes)

☒ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☐ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	
3. SUBTOTAL	$ 100,000.00
b. STATE	
c. LOCAL	302,917.00
TOTAL (Add a(3), b & c)	$ 402,917.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Mason County Library in Mason, Texas.

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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY Port Isabel Public Library	2. PROJECT NO. 89-11
3. ADDRESS (Number, Street, City, and State) 213 Yturria Street, Port Isabel, Texas	ZIP CODE 78578
4. NAME AND ADDRESS OF APPLICANT (If different from item 1)	

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
7	25	1990	1	7	1991

6. TYPE OF PROJECT (Check appropriate boxes)

☐ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☒ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 50,000.00
2. OTHER	
3. SUBTOTAL	$ 50,000.00
b. STATE	
c. LOCAL	128,535.00
TOTAL (Add a(3), b & c)	$ 178,535.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Port Isabel Public Library in Port Isabel, Texas.

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TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY Zapata County Library	2. PROJECT NO. 89-15
3. ADDRESS (Number, Street, City, and State) 901 Kenedy Street, Zapata, Texas	ZIP CODE 78076

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
11	16	1989	3	6	1992

6. TYPE OF PROJECT (Check appropriate boxes)

☐ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☒ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 50,000.00
2. OTHER	
3. SUBTOTAL	$ 50,000.00
b. STATE	
c. LOCAL	62,990.00
TOTAL (Add a(3), b & c)	$ 112,990.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Zapata County Library in Zapata, Texas.

OMB NO. 1850-0583
EXP. DATE 12-31-93

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

STATE Texas
REPORTING FY 1992
CAN (YEAR OF GRANT AWARD) 0E000580

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

TITLES II COMPLETION REPORT SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY Aransas Pass Public Library	2. PROJECT NO. 90-1
3. ADDRESS (Number, Street, City, and State) 110 North Lamont Street, Aransas Pass, Texas	ZIP CODE 78336-3698

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
9	16	1991	9	16	1992

6. TYPE OF PROJECT (Check appropriate boxes)

☐ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☐ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☒ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	
3. SUBTOTAL	$ 100,000.00
b. STATE	
c. LOCAL	316,196.00
TOTAL (Add a(3), b & c)	$ 416,196.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Aransas Pass Public Library in Aransas Pass, Texas.

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EXP. DATE 12-31-93

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

STATE Texas
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CAN (YEAR OF GRANT AWARD) 0E000580

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

TITLES II COMPLETION REPORT
SECTIONS 6(b)(2) AND (3))

1. NAME OF LIBRARY
Cameron - J. Jarvis Troup Municipal Library

2. PROJECT NO.
90-7

3. ADDRESS (Number, Street, City, and State)
102 South Georgia, Troup, Texas

ZIP CODE 75789

4. NAME AND ADDRESS OF APPLICANT (If different from item 1)

5. PROJECT CONSTRUCTION DATES

a. STARTED			b. COMPLETION		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
5	21	1991	7	22	1992

6. TYPE OF PROJECT (Check appropriate boxes)

☐ a. NEW
☐ b. REMODELING
☐ c. ENERGY CONSERVATION
☐ d. SAFE WORKING ENVIRONMENT
☒ e. ACQUISITION
☐ f. ALTERATION
☐ g. NEW TECHNOLOGIES
☐ h. TECHNOLOGY ENHANCEMENT
☐ i. EXPANSION
☐ j. HANDICAPPED
☐ k. HISTORIC BUILDINGS
☐ l. PRESERVATION

7. PROJECT EXPENDITURES, BY SOURCE:

a. FEDERAL	
1. LSCA	$ 100,000.00
2. OTHER	
3. SUBTOTAL	$ 100,000.00
b. STATE	
c. LOCAL	251,185.00
TOTAL (Add a(3), b & c)	$ 351,185.00

8. IN A BRIEF STATEMENT, SUMMARIZE THE PROJECT IN RELATION TO THE STATE'S LONG-RANGE PROGRAM FOR LIBRARY DEVELOPMENT (SEC. 203). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas State Library's Long Range Plan for Statewide Library Development in Texas 1990-1993 included an objective "To assist in upgrading physical facilities of public libraries through the administration of LSCA Title II grants" (Goal 1, Objective 1.3, page 3-2). The need for this objective is documented on pages 4-8 through 4-13 of the Long Range Plan. In implementing this objective, a Title II grant was awarded to the Cameron - J. Jarvis Troup Municipal Library in Troup, Texas.

TITLE III

BEST COPY AVAILABLE

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.1

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Texas State Library - State Agency

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.1
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
630,961

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	142,059			142,059
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	142,059			142,059
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

The Texas State Library's Long Range Plan for Statewide Library Development in Texas, 1992-1995 includes an objective "to encourage provision of regional and local cooperative services for meeting common user needs through joint planning, informal cooperation, and contractual arrangements among public, academic, school, and special libraries" (Goal 2, Objective 2.5, p.3-7). The need for this objective is found on pp.4-19 of the Long Range Plan.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.1

Continued

To implement this objective in SFY 1992, the LSCA Title III Grant Program provided demonstrations of interlibrary cooperation at the following sites:

RECIPIENT	AMOUNT
Abilene Christian University (Abilene Library Consortium)	$116,635
Weslaco Public Library (Micro Archives Consortium, Rio Grande Valley)	25,817
	=======
TOTAL	$142,452

Abilene Christian University (Abilene Library Consortium)

To provide patrons with the full benefit of automation, the applicant purchased additional software modules and support needed to complete a shared, fully integrated automated library system, obtained training in the use of those modules, and obtained continued consulting services for the project. The Consortium represents four institutions in the Abilene area: Abilene Public Library, Abilene Christian University, Hardin-Simmons University and McMurry University. The software modules include acquisitions, serials, material booking, and report generation. Consulting services received included a final review and evaluation of the overall automation project, and revisions to the Consortium's five year automation plan. The system is housed on the campus of Abilene Christian University. In support of the total system, the applicant has raised more than $1,000,000 locally. All objectives for this project have been achieved.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.1

Continued

Weslaco Public Library (Micro Archives Consortium, Rio Grande Valley)

The project was designed to create and distribute microfiche copies of loose historical records held by libraries, archives and museums in the Lower Rio Grande Valley. Approximately 2,100 files containing 25,000 pages from 7 locations were to be used in the project and were expected to result in 20,000 or more pages being microcopied. Because the collection at the first location, Raymondville Public Library, was much larger than anticipated, and equipment invoicing problems resulted in a late start, only one location could be filmed by the end of the grant period. Over 46,000 pages of documents were microcopied from the Raymondville Closner Ramsey collection. A computerized keyword index containing 938 terms was generated in dBASEIV by the end of the grant period, and will be distributed in September 1992. Nationally recognized standards for creating microfiche masters were followed. The project helped to preserve endangered historical records having lasting value, made microfiche copies of those records widely available, and established a base for future continuing efforts. The participants have agreed to continue the project after the end of the grant period, using the equipment and software purchased with grant funds.

More detailed information may be found in the individual reports which follow.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Christian University

2. NAME OF PROJECT, Specify grant program activity by line item number 2.1.1
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
109,110

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	116,631			116,631
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	116,631			116,631
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

TITLE III PROJECT EVALUATION REPORT, SFY 1992

Project Name: Abilene Library Consortium Semi-annual Annual x

Submitted by: Robert Gillette Date: September 5, 1992
Abilene Library Consortium, System Manager

I. Overall objective of this project

The objective of this project is to complete the library automation of the Abilene Library Consortium by purchasing software for acquisitions, serials, material booking an report writer; assisting with staff and System Manager training on this software; and completing the evaluation of this phase of the project as well as revising the Consortium's five year plan.

II. Year-to-date summary of project results

All budgeted funds have been expended for this project.

Software for the acquisitions, serials, material booking and Report Writer modules has been loaded and is performing well. Training for the library staff and the System Manager has also been completed for all modules.

III. Specific project objectives and results

Objective A

Purchase software modules for acquisitions, serials, material booking, and report writing.

Year-to-date result

Software modules for acquisitions, serials, Report Writer and material booking have been purchased and installed.

Unit cost $86,200

Activity summary

The System Manager received the acquisitions, serials, material booking and Report Writer modules and installed them on the system. They are all functioning as specified.

Objective B

Train staff and the System Manager for the acquisitions, serials, material booking and report writing modules.

Year-to-date-results

The training for the all modules has been completed.

Unit cost $11,427

Activity summary

All training has been successfully completed.

Objective C

Complete the evaluation of the first phase of the automation project and revise the Consortium's five year plan.

Year-to-date Results

The Consortium met with RMG Consultants who assisted with the evaluation and the updated the five year plan.

Unit Cost $6,200

Activity summary

Rob McGee of RMG Consultants met with the Consortium on June 17 and 18, 1992. During his pre-visit phone conversations, his two day visit, and post-visit phone conversations, Rob McGee prepared a report, "CONSULTANT'S REPORT ON A REVIEW of the ABILENE LIBRARY CONSORTIUM (ALC)." This report was forwarded to the Texas State Library.

IV. Significant Developments

Following a site visit and audit by Mr. Richard Getz of the Texas State Library, and having realized significant savings in purchases, Abilene Library Consortium requested and received approval for the purchase of 5 additional 9600 bps modems to provide the community with faster access to the wider range of library materials that this collection now provides. The cost of the modems is $7,297. The modems have been installed and are being used at all hours by the community.

The acquisitions module has benefitted the member libraries by allowing on-line access to other member's purchase records. The speed, efficiency and currency of the system is much better than the manual systems formerly employed. It has been demonstrated that shared information in the acquisitions departments does pave the way for more efficient purchasing of library materials and allows better coordination of collection development opportunities. The acquisitions module also provides a method for timely and accurate fund accounting and financial reporting.

The material booking module provides scheduling of time sensitive material and allows close control over meeting rooms and audio visual equipment. This module has made improvements for the media staff through its assistance in scheduling. By sharing this information among other staff members the functionality of the media departments has been increased.

IV. Significant Developments (continued)

The serials module is installed and functioning. This module will assist the patrons, both in-house and off-site, by providing timely information as to which issues of publications are available and by showing the status of unavailable issues. The check-in function of this module records the arrival of all issues and predicts the date of arrival of future issues, thus assisting the serials staff in claiming missing issues.

The Report Writer module has opened avenues not previously available. The DRA software records much more information than it provides report software to extract. Data for collection development, financial planning, administrative functions and reports and studies of usage patterns and patron needs are being met by this module.

Member libraries are considering the joint purchase of several external databases. This type of consortium project would not have been available except through the common computer system and local networking facilities. The opportunity to share these resources through the various modules has made a caring, sharing library community even more capable and willing to join together with each other and with the community at large.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.1

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
City of Weslaco

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.1.2
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Region

4. NUMBER OF PERSONS SERVED BY THE PROJECT
521,851

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	25,428			25,428
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	25,428			25,428
FY 92 CARRYFORWARD FUNDS INTO FY 93	0			0

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

See subgrant Project Evaluation Report which follows.

TITLE III PROJECT EVALUATION REPORT, SFY 1992

Project Name: Micro Archives Project #454.2 Semi-annual ☐ Annual ☒

Submitted By: Michael Fisher Date: 21 September 1992

I. Overall objective of this project

To create microfiche copies of loose historical documents held in local history vertical files by the participating institutions.

II. Year-to-date summary of project results

As of August 31, 1992, 46,000 pages had been microfiched. In addition, a microfiche duplicator was purchased, after revising the grant. This will enable in-house duplication of microfiche. A keyword index with over 500 terms was compiled by August 31, with distribution scheduled to the participating institutions in September. Further revision to the grant, approved by the state, enabled the Project to purchase AskSam software to distribute to the participating institutions. A plan for continuing the project was worked out in August, subject to Project board approval.

III. Specific project objectives and results

Objective A

Microfiching 20,000 pages of documents.

Year-To-Date Result

46,500 pages of documents had been processed by August 31.

Unit Cost

State Funds Only: $0.56 State and In-Kind: $1.08

Activity Summary

After resolving our billing issues with Mino-Micrographics, microfiching was begun in mid-March. Microfiching was continuous until the close of the grant period. 46,500 pages of documents were microfiched from the Raymondville vertical file collection. Because of the late start, and because we seriously underestimated the size of the Raymondville collection, only one of the participating institutions, Reber Memorial Library of Raymondville, was able to be microfiched.

Project Micro Archives Project #454.2 Page 2 of 8

Objective B

Produce a keyword index of at least 500 terms, both on microcomputer and in hard copy.

Year-To-Date Result

A keyword index of 521 terms with 417 sub-headings was generated by August 31. The total terms in the index is 938.

Unit Cost

State Funds Only: $5.49. State Funds and In-Kind: $10.69

Activity Summary

The index was completed by August 31, and scheduled for distribution to the participating institutions in September.

Objective C

Prioritizing the most valuable and unique material for processing, as indicated by the holding institution.

Year-To-Date Result

Addressed in the procedures outline worked out by November 26, 1991. Holding institutions indicate priority at time of processing.

Unit Cost N/A

Activity Summary Procedure implemented as material was received for processing.

Objective D

Representing every incorporated community in the lower four counties of Texas (Hidalgo, Cameron, Starr, Willacy).

Year-To-Date Result

One collection, the Reber Memorial Library Hardin collection, had been substantially processed at the close of the grant. Provisions have been made for continuing the project past the grant period, and several other libraries in the area have expressed interest in participating.

Unit Cost N/A

Activity Summary

One collection substantially complete.

Objective E

Avoiding duplication of material.

Year-To-Date Result

Procedures worked out for avoiding duplication by November 26, 1991, and implemented as the material was processed.

Unit Cost N/A

Activity Summary

Procedures implemented at the time material was processed.

544

Project Micro Archives Project #454.2 Page 4 of 8

Objective F.
Proper attribution of information (by name of author, when known, name of source and place and date of publication.

Year-To-Date Result
Procedures worked out for this objective by November 26, 1991. Implemented at the time material was processed.

Unit Cost N/A

Activity Summary
Procedures implemented at time of processing.

Objective G

Assessing accuracy of information provided.

Year-To-Date Result
Procedures worked out for this objective by November 26, 1991. Implemented at time of processing.

Unit Cost N/A

Activity Summary
Procedures implemented at time of processing.

Project Micro Archives Project #454.2 Page 5 of 8

Objective H

Proper identification of owning library or institution.

Year-To-Date Result

Procedures worked out for identification by 26 November 1991. Implemented throughout the processing phase, starting in mid-March.

Unit Cost

N/A

Activity Summary

Planning completed for this objective by 29 February 1992. Implemented as documents were processed and filmed.

Objective I

A unique ID number for each fiche exposure.

Year-To-Date Result

Procedures worked out for fiche identification by 26 November 1991. Implemented throughout the processing phase.

Unit Cost

N/A

Activity Summary

Planning completed for this objective by 29 February 1992. Implemented as documents were processed and filmed.

Project Micro Archives Project #454.2 Page 6 of 8

Objective J

Prioritizing the pereservation of primary source material over secondary sources.

Year-To-Date Result

Incorporated into the procedures worked out by 26 November 1991. This priority was kept throughout processing and filming, and will remain a priority in future efforts.

Unit Cost

N/A

Activity Summary

Planning completed for this objective by 29 February 1992. Filming and processing confined to primary source material.

Objective K

Focus to be concentrated on subjects with little or no published histories.

Year-To-Date Result

Incorporated into the procedures worked out by 26 November 1991. Material processed consisted of 300 scrapbooks of newspaper clippings and other primary sources.

Unit Cost

N/A

Activity Summary

Planning completed for this objective by 29 February 1992. Material processed during the grant period was on local subjects as related in newspaper clippings and other ephemeral sources.

Objective L

Microfiche exposures to be checked with original material for quality.

Year-To-Date Result
Incorporated in the procedures worked out by 26 November 1991. Implemented throughout filming and processing.

Unit Cost
N/A

Activity Summary
Planning completed for this objective by 29 February 1991. Implemented throughout processing and filming.

Objective M
Retention of participating institutions' organizational systems in processing documents.

Year-To-Date Result
Incorporated in the procedures worked out by 26 November 1991. Institutions organized their documents before handing them over for processing. This step was followed throughout processing and filming.

Unit Cost
N/A

Activity Summary
Documents were received for processing already organized. It was agreed at the planning meeting 26 November that organizing would be the holding institution's responsibility.

Objective N

Keyword index to be consistent with each institution's cataloging procedures.

Year-To-Date Result

Incorporated into the procedures worked out by 26 November 1991. Keyword index employed Library of Congress subject headings whenever possible. Library of Congress subject headings are used by all participating institutions.

Unit Cost

N/A

Activity Summary

Planning completed for this objective by 29 February 1992. Index completed by 31 August 1992, with distribution scheduled for September to the participating institutions.

IV. Significant developments

Billing issues were resolved with Mino-Micrographics by mid-March, and processing began then. Our original goal was to process 20,000 pages of documents from the seven participating institutions. Because of the late start, and because the Raymondville collection was so much larger than we had anticipated, the Project ended up microfiching 46,500 pages of documents.

We have established a procedure for continuing the Project past the period of the grant, and after working with Texas State Library to revise the grant, the Project can now duplicate microfiche on-site, instead of having to send fiche off for duplication. In addition, the original seven participants will each receive AskSam software so as to permit more user-friendly access to the index.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
150,945

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	1,004,780			1,004,780
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,004,780			1,004,780
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,207,968			1,207,968

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

Resource sharing conducted by TexNet rose FY92. A total of 130,843 interlibrary loan requests were filled with Title III funds.

The region libraries were reimbursed $924,372 in FY92 as compared to $781,145 in FY91 which represents a 15.5% increase.

The academic libraries were reimbursed $80,408 in FY92 as compared to $84,600 in FY91 which represents a 4% decrease.

TITLES I AND III - PROJECT REPORT

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

Continued

The LSCA 1991 Carryover funds were allocated as follows:

Interlibrary Loan Operation	$ 32,662
Interlibrary Loan Subgrants	1,004,780
	$1,070,104

551

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Dallas Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.1
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
51,352

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	372,973			372,973
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	372,973			372,973
FY 92 CARRYFORWARD FUNDS INTO FY 93	373,184			373,184

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 84,208 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
El Paso Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.2
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
8,927

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	79,955			79,955
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	79,955			79,955
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 16,135 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☐ I
☒ III

PROJECT NO. 2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Fort Worth Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.3
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
24,995

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	178,216			178,216
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	178,216			178,216
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 44,425 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.4
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
45,569

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	293,228			293,228
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	293,228			293,228
FY 92 CARRYFORWARD FUNDS INTO FY 93	313,211			313,211

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

A total of 67,232 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Amarillo Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.5
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	104,555			104,555

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was funded from Title I in FY 1992.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project) Corpus Christi Public Library - Regional Library		
2. NAME OF PROJECT, Specify grant program activity by line item number Establishing, Expanding, and Operating Library Networks	2.2.6	3. TARGET AREA SERVED BY PROJECT Statewide
4. NUMBER OF PERSONS SERVED BY THE PROJECT N/A		

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	134,744			134,744

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was funded from Title I in FY 1992.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
San Antonio Public Library - Regional Library

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.7
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	165,798			165,798

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was funded from Title I in FY 1992.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Abilene Christian University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.2.8
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
425

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,700			1,700
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,700			1,700
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,400			1,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

425 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Angelo State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.9
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
330

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,200			1,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,200			1,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,200			1,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

330 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Baylor University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.10
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
250

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,000			1,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,000			1,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,200			2,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

250 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Collin County Community College District - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.11
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
500

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,000			2,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,000			2,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,000			2,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

500 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Corpus Christi State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.12
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
300

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,200			1,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,200			1,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,200			1,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

300 transactions were recorded.

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CHECK TITLE
☐ I
☒ III

PROJECT NO. 2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
East Texas State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.13
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,600

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	6,400			6,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	6,400			6,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	6,400			6,400

6. TO WHAT EXTENT DID THE PROJECT MEET IT'S GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

1,600 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Hardin-Simmons University - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.14
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
350

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,400			1,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,400			1,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,400			1,400

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

350 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Academy of Medicine - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.15
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
575

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,300			2,300
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,300			2,300
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,400			2,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

575 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Houston Baptist University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.16
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
300

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,200			1,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,200			1,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,000			1,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

300 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Lamar University at Beaumont - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.17
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,600			1,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,600			1,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,600			1,600

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

400 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
McMurry College - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.18
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
250

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,000			1,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,000			1,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,000			1,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

250 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
North Harris County College District - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.19
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
150

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	600			600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	600			600
FY 92 CARRYFORWARD FUNDS INTO FY 93	900			900

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

150 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Sam Houston State University - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.20
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,600			1,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,600			1,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,000			2,000

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

400 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
San Antonio College - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.21
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
100

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	400			400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	400			400
FY 92 CARRYFORWARD FUNDS INTO FY 93	400			400

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

100 transactions were recorded.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
Southwest Texas State University - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.22
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
650

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	2,600			2,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,600			2,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,600			2,600

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

650 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Southwestern Baptist Theological Seminary - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.2.23
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
600

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,400			2,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,400			2,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,000			2,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

600 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	*PROJECT NO.*
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Southwestern University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.24
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
500

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	2,000			2,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,000			2,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,600			2,600

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

500 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
St. Mary's University - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.25
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
300

5. *PROJECT EXPENDITURES BY SOURCE OF FUNDS*	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS	1,200			1,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,200			1,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,300			1,300

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

300 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Stephen F. Austin State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.26
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
900

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,600			3,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,600			3,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	4,000			4,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

900 transactions were recorded.

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TITLES I AND III PROJECT REPORT

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Sul Ross State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.27
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
100

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	400			400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	400			400
FY 92 CARRYFORWARD FUNDS INTO FY 93	500			500

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

100 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☐ I
☒ III

PROJECT NO. 2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas A & M University Medical Science Center - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.28
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
75

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	300			300
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	300			300
FY 92 CARRYFORWARD FUNDS INTO FY 93	400			400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

75 transactions were recorded.

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TITLES I AND III PROJECT REPORT

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas A & M University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number — 2.2.29
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,900

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	7,600			7,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	7,600			7,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	7,000			7,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

1,900 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☐ I
☒ III

PROJECT NO.
2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas A & M University at Galveston - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number — 2.2.30
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
100

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	400			400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	400			400
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

100 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas College of Osteopathic Medicine - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.2.31
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
300

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,200			1,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,200			1,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,400			1,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

300 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE
☐ I
☒ III

PROJECT NO.
2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas Tech University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.32
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,298

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	5,192			5,192
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	5,192			5,192
FY 92 CARRYFORWARD FUNDS INTO FY 93	3,600			3,600

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

1,298 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas Woman's University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.33
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
190

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	760			760
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	760			760
FY 92 CARRYFORWARD FUNDS INTO FY 93	800			800

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

190 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Dallas - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.34
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
350

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,400			1,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,400			1,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,500			1,500

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

350 transactions were recorded.

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TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Houston - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.35
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
839

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,356			3,356
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,356			3,356
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,200			2,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

839 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. *NAME (Identify State agency, regional or local library, organization, or institution that administered the project)*
University of Houston at Victoria - Institution

2. *NAME OF PROJECT, Specify grant program activity by line item number* 2.2.36
Establishing, Expanding, and Operating Library Networks

3. *TARGET AREA SERVED BY PROJECT*
Statewide

4. *NUMBER OF PERSONS SERVED BY THE PROJECT*
375

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,500			1,500
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,500			1,500
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,400			2,400

6. *TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)*

375 transactions were recorded.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Houston at Victoria - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.37
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
100

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	400			400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	400			400
FY 92 CARRYFORWARD FUNDS INTO FY 93	400			400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

100 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of North Texas - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.38
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
1,300

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	5,200			5,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	5,200			5,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	5,200			5,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

1,300 transactions were recorded.

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CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas at Austin - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.39
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
850

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,400			3,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,400			3,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	3,400			3,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

850 transactions were recorded.

OMB NO. 1850-0583
EXP. DATE 12-31-93

STATE Texas
REPORTING FY 1992

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas, SMC/Dallas - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number: 2.2.40
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,600			1,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,600			1,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,500			1,500

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

400 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas at Arlington - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.41
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
800

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	3,200			3,200
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	3,200			3,200
FY 92 CARRYFORWARD FUNDS INTO FY 93	3,400			3,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

800 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas at Dallas - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.42
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
500

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,000			2,000
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,000			2,000
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,000			2,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

500 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT

(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas at El Paso - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.43
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
600

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,400			2,400
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,400			2,400
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,000			2,000

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

600 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
University of Texas at Permian Basin - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.44
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
75

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	300			300
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	300			300
FY 92 CARRYFORWARD FUNDS INTO FY 93				

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

75 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME *(Identify State agency, regional or local library, organization, or institution that administered the project)*
University of Texas at San Antonio - Institution

2. NAME OF PROJECT, *Specify grant program activity by line item number* 2.2.45
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
400

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,600			1,600
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,600			1,600
FY 92 CARRYFORWARD FUNDS INTO FY 93	2,400			2,400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

400 transactions were recorded.

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FINANCIAL AND PERFORMANCE REPORT
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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
West Texas State University - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.46
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
700

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	2,800			2,800
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	2,800			2,800
FY 92 CARRYFORWARD FUNDS INTO FY 93	3,200			3,200

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

700 transactions were recorded.

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TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Prairie View A&M - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.47
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	700			700

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in 1992.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.2

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas Tech Univ/Health Sci Cntr - Institution

2. NAME OF PROJECT, Specify grant program activity by line item number 2.2.48
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
N/A

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	*LSCA*	*STATE*	*LOCAL*	*TOTAL*
FY 1991 CARRYOVER FUNDS				
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES				
FY 92 CARRYFORWARD FUNDS INTO FY 93	400			400

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

This project was not funded in 1992.

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(SECS. 103, 303, 304, 305, 6(b)(2)) and (3))

CHECK TITLE	PROJECT NO.
☐ I ☒ III	2.3

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
Texas State Library - State Agency

2. NAME OF PROJECT, Specify grant program activity by line item number 2.3
Establishing, Expanding, and Operating Library Networks

3. TARGET AREA SERVED BY PROJECT
Statewide

4. NUMBER OF PERSONS SERVED BY THE PROJECT
465,000

5. PROJECT EXPENDITURES BY SOURCE OF FUNDS	LSCA	STATE	LOCAL	TOTAL
FY 1991 CARRYOVER FUNDS	1,050			1,050
CURRENT FY 1992 FUNDS				
TOTAL EXPENDITURES	1,050			1,050
FY 92 CARRYFORWARD FUNDS INTO FY 93	1,500			1,500

6. TO WHAT EXTENT DID THE PROJECT MEET ITS GOALS AND OBJECTIVES? (SEC. 6(b) (3)). (IDENTIFY BENEFITS AND/OR PROBLEMS WHICH RESULTED FROM THE PROJECT, IF APPLICABLE)

The Texas Statewide Union List of Serials was profiled on the OCLC data base on March 28, 1985. To date, the holdings of 98 libraries have been entered on the union list.

The list grew in FY92 to show almost 628,000 locations. A microfiche edition was not produced.